

Borrego Water District Board of Directors
Regular Meeting
May 26, 2020 @ 9:00 a.m.
806 Palm Canyon Drive
Borrego Springs, CA 92004

COVID-19 UPDATE: The Borrego Water District Board of Directors meeting on Tuesday, March 24th will be held as scheduled. BWD will be providing public access to the Meeting thru electronic means only to minimize the spread of the COVID-19 virus, based upon direction from the California Department of Public Health, the California Governor's Office and the County Public Health Office. Anyone who wants to listen to the meeting is encouraged to observe the GO TO MEETING a:

Borrego Water District Regular Board Meeting
Tue, May 26, 2020 9:00 AM - 3:00 PM (PDT)

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OPENING PROCEDURES

- A.** Call to Order:
- B.** Pledge of Allegiance
- C.** Roll Call
- D.** Approval of Agenda
- E.** Approval of Minutes
 - 1. April 14, 2020 Special Board Meeting (3-5)
 - 2. April 28, 2020 Regular Board Meeting (6-9)
- F.** Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- G.** Comments from Directors
- H.** Correspondence Received from the Public- None

I. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

- A.** Draft 2020-21 Borrego Water District Budget and Capital Improvement Plan Update – J Clabaugh/G Poole (10)
 - 1. Remaining Budget Approval Schedule – June 9th Formal Adoption
- B.** New Signature Cards to Reflect Upcoming Retirements and Arrival of New Employee/Board Members – G Poole (11)
- C.** COVID-19 Impacts and Response (12 - 15)
 - 1. Water and Sewer Revenue Comparison – J Clabaugh - VERBAL
 - 2. Return to Work Discussions – L Brecht
- D.** Interim Borrego Springs Subbasin WaterMaster Board – G Poole, D Duncan/K Dice (16)
 - 1. Recruitment of Legal Counsel, Executive Director and Technical Consultant Update
 - 2. County of San Diego Staff Recommendation re: Board Participation – G Poole

II. STANDING AND AD-HOC BOARD COMMITTEE REPORTS –

A. STANDING:

1. Operations and Infrastructure – Delahay/Duncan
2. AD HOC:
 - a. Stipulated Judgment Implementation – Brecht/Duncan
 - b. Risk Management/Pandemic – Brecht/Dice
 - c. Grant Funding – Dice/Johnson
 - d. Association of California Water Agencies/Joint Powers Authority – Dice/Johnson
 - e. Organizational Staffing - Dice/Duncan
 - f. Prop 218 and BWD Developers’ Policy – Brecht

III. STAFF REPORT

- A. Financial Reports: April 2020 (17-35)
- B. Water and Wastewater Operations Report: January 2020 - April 2020 (36-40)
- C. Water Production/Use Records: January 2020 - April 2020 (41-45)
- D. General Manager Report - VERBAL (46)

IV. CLOSED SESSION:

- A. Conference with Legal Counsel - Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Section 54956.9: (Two (2) potential cases)
- B. Conference with Legal Counsel – Existing Litigation (BWD v. All Persons Who Claim a Right to Extract Groundwater, et al. (San Diego Superior Court case no. 37-2020-00005776)
- C. Replacement Well Number Two Site - Conference with Real Property Negotiators (Gov. Code § Section 54956.8) Property APN: APN 198-021-08, 77.95 acres BWD Negotiator: Geoff Poole Negotiating Parties: Geoff Poole, General Manager and Owner: Borrego Nazareth Under Negotiation: Price and Terms of Payment

I. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION - CONTINUED

- E. Agreement with Borrego Springs Unified School District for Long Term Lease of Water -S Anderson (48-49)

- v. **CLOSING PROCEDURE:** The next Board Meeting is scheduled for June 9, 2020 to be available online. See Board Agenda at BorregoWD.org for details, available at least 72 hours before the meeting.

AGENDA: May 26, 2020

All Documents for public review on file with the District’s secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004

Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole – Board Secretary at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility.

If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

Borrego Water District Board of Directors

MINUTES

Special Meeting

April 14, 2020 @ 9:00 a.m.

806 Palm Canyon Drive

Borrego Springs, CA 92004

I. OPENING PROCEDURES

- A. Call to Order: President Dice called the meeting to order at 9:00 a.m.
- B. Pledge of Allegiance: Those present stood for the Pledge of Allegiance.
- C. Roll Call: Directors: Present: President Dice, Vice-President Brecht, Secretary/Treasurer Duncan, Delahay, Johnson

Staff: Geoff Poole, General Manager
Jessica Claybaugh, Finance Officer
Esmeralda Garcia, Administrative Assistant
Wendy Quinn, Recording Secretary

Public: Rebecca Falk Harry Ehrlich

- D. Approval of Agenda: **MSC: Brecht/Johnson approving the Agenda as written.**

The roll call vote was unanimous.

- E. Approval of Minutes: None
- F. Comments from the Public and Requests for Future Agenda Items: None
- G. Comments from Directors: Director Johnson commended Geoff Poole and the District staff for keeping BWD moving during the pandemic.
- H. Correspondence Received from the Public: None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

- A. COVID 19 Update:

1. Employee/Customer Protections. Mr. Poole reported that staff had been maintaining appropriate distancing. Field crew members are driving individually. Efforts are underway to restock masks and gloves. Director Johnson reported that the Center Market has gloves, and Roadrunner Club has masks. Mr. Poole will let her know how many masks he needs.

Mr. Poole went on to report that there is no public access to the District office. Appropriate phone numbers are posted. He has been reviewing the emergency response plan and will work with the Operations and Infrastructure Committee to update it before the next Board meeting. ACWA has had some helpful webinars on the subject. A computer consultant has been improving staff's ability to work from home, and a rotating schedule is under consideration. Cyber security issues are being addressed.

2. Potential Financial Impacts – Revenue Update. Mr. Poole thanked Director Duncan and Jessica Claybaugh for their help with the District finances. Mail is being left to sit for a few days before opening to minimize risk. Ms. Claybaugh reported she was monitoring the customer payments for the last month as compared to last year. A new on-line payment system was launched yesterday. Director Johnson offered to put the information on the COVID website; Esmeralda Garcia will provide the necessary information. Director Duncan asked about pumping statistics with people staying home, and Mr. Poole agreed to have figures at the next meeting.

3. Comment Letter on Federal Legislation. Mr. Poole invited the Board's attention to a letter to federal government leaders, drafted by Steve Anderson, in the Board package. It requests legislation to financially assist local agencies. Mr. Poole signed it and put it on BWD letterhead.

B. Schedule for Proposition 218 Rate Setting Process: Mr. Poole proposed beginning the Prop 218 process in the fall and continuing through early 2021, then setting rates for the next five years in the spring. He had been working on the schedule with Director Brecht, Harry Ehrlich and Raftelis.

C. Draft Letter to the County re: Status of Wells in Borrego Springs Sub Basin: Mr. Poole referred to a list of wells compiled by Meet Panchal from data provided by the County and Dudek. There are 221 wells, over 100 of which are unknown status. A proposed letter to the County was provided in the Board package, asking that they write to the owners of the “unknown status” wells asking for current information and photos. Hopefully any nuisances can then be identified. Director Brecht suggested attaching Mr. Panchal’s table, but felt some changes should be made. Mr. Poole will look into it. Director Brecht further recommended notifying the WMB, and Mr. Poole concurred. President Dice asked Mr. Poole to send the County letter to Jim Bennett and Jamelle McCollough.

D. UPDATE: BWD Signature on Memorandum of Understanding with the Borrego Springs Stewardship Council: President Dice invited the Board’s attention to an MOU in the Board package among parties participating with the Stewardship Council in support of the community. It was being circulated for signature, and President Dice agreed to sign it and forward it to Martha Deichler.

E. Watermaster Board Meeting Report:

Summary of 3-31 meeting. Mr. Poole reported that the Watermaster Board held its first meeting on March 31. He committed to assisting the WMB on a temporary basis, and some duties have costs associated. Director Duncan reported that the WMB took several actions, many of which were to delay decisions such as election of officers and appointment of the Technical Advisory Committee. They accepted the annual report for DWR, prepared by Dudek on behalf of BWD. The WMB members got along well with one another, and there was no dissention. The next meeting will be April 16.

Mr. Poole explained that the WMB wants to use the BWD office as a mailing address until its Executive Director/Technical Consultant is hired. There will be no direct cost. President Dice asked who opens the WMB mail, and Mr. Poole replied that he would. Temporarily, BWD will be the WMB address of record. President Dice asked Mr. Poole to confirm that the WMB intends for him to open their mail. Director Brecht reminded him to change the address of record once a WMB office has been established. Director Johnson suggested having mail addressed to “WMB c/o BWD.”

Mr. Poole reported that for now, the WMB would use Mr. Anderson’s legal services, which may entail some cost. Mr. Poole’s time will not cost, since he is salaried. Esmeralda Garcia’s time on WMB will be identified. Mr. Poole assured the Board that his work for WMB would not take away from BWD work; he will just put in more hours. ***MSC: Duncan/Johnson setting a 90-day limit for BWD’s assistance to the WMB. The roll call vote was unanimous.***

Rebecca Falk asked whether the Brown Act applied to the three attorneys assisting the WMB, and Director Brecht replied that it didn’t. It only applies to elected officials.

III. STAFF REPORTS

A. 2020-2021 Budget Process Update: Mr. Poole reported he had been working with Ms. Claybaugh and the Budget Committee on the next fiscal year’s budget. He will present a draft at the April 28 meeting. Director Brecht invited the Board’s attention to a report from Mr. Ehrlich and him in the Board package. It was based on conversations with Raftelis.

B. BWD Bond Fund Projections: Mr. Poole suggested tabling this item until the next meeting. He went on to explain the status of the DWR grant awarded to the GSA for GSP activities. BWD used part of its share to fund socioeconomic studies by LeSar and Jay Jones, and the remainder was earmarked for site selection and pilot hole drilling for Replacement Well
Special Minutes: April 14, 2020

#2, part of the BWD bond from two years ago. Meanwhile, the County withdrew from the GSA and never signed the GSP. The future of the County grant has been in question. County Counsel has been working with counsel for DWR, and it now appears that the County will not have to pay the money back. In addition, there is \$500,000 that the County is supposed to pay to BWD. DWR is proposing that the County remain as the grant applicant and transfer the money to BWD. The status of the County's portion is uncertain. They may be able to transfer it to BWD. If so, Mr. Poole will discuss its use with Directors Brecht and Duncan. He hoped to have an update at the next meeting.

Director Brecht asked Mr. Poole to have Warren Diven send a letter to the IRS requesting additional time to spend bond money due to COVID.

C. Description of Proposed Wastewater Treatment Plant Grant Components: Mr. Poole invited the Board's attention to information in the Board package regarding the wastewater treatment plant grant. All technical requirements have been met, and the money should arrive by the end of the calendar year.

D. Air Quality Grant Update: Mr. Poole reported that President Dice, Rick Alexander and David Garmon came up with the idea of bundling various grant application into one, sponsored by the Borrego Valley Endowment Fund. The air quality monitoring program is one component.

IV. CLOSED SESSION:

A. Conference with Legal Counsel – Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Government Code Section 54956.9: (One (1) potential case):

B. Conference with Legal Counsel – Existing Litigation (BWD v. All Persons Who Claim a Right to Extract Groundwater, et al., San Diego Superior Court case no. 37-2020-00005776):

C. Replacement Well Number Two Site – Conference with Real Property Negotiators (Govt. Code Section 54956.8); Property APN: APN 198-021-08, 77.95 acres; BWD Negotiator: Geoff Poole; Negotiating Parties: Geoff Poole, General Manager, and Owner: Borrego Nazareth; Under Negotiation: Price and Terms of Payment:

The Board adjourned to closed session at 10:35 a.m., and thereafter, the open session reconvened. There was no reportable action.

V. CLOSING PROCEDURE

The next Board Meeting is scheduled for April 28, 2020 at Borrego Water District, 806 Palm Canyon Drive, Borrego Springs, CA 92004. There being no further business, the Board adjourned.

Borrego Water District Board of Directors

MINUTES

Regular Meeting

April 28, 2020 @ 9:00 a.m.

806 Palm Canyon Drive

Borrego Springs, CA 92004

OPENING PROCEDURES

- A. Call to Order: President Dice called the meeting to order at 9:00 a.m.
- B. Pledge of Allegiance: Those present stood for the Pledge of Allegiance.
- C. Roll Call: Directors: Present: President Dice, Vice President Brecht, Secretary/Treasurer Duncan, Delahay, Johnson

Staff: Geoff Poole, General Manager
 Jessica Clabaugh, Finance Officer
 Steve Anderson, Best Best & Krieger
 Esmeralda Garcia, Administrative Assistant
 Wendy Quinn, Recording Secretary

Public: Harry Ehrlich Jeffrey Parsons

- D. Approval of Agenda: *MSC: Brecht/Duncan approving the Agenda as written. The roll call vote was unanimous.*

- E. Approval of Minutes:
 - 1. March 10, 2020 Special Board Meeting
 - 2. March 24, 2020 Regular Board Meeting

MSC: Brecht/Johnson approving the Minutes of the Special Meeting of March 10, 2020 and the Regular Meeting of March 24, 2020 as written. The roll call vote was unanimous.

- F. Comments from the Public and Requests for Future Agenda Items: None
- G. Comments from Directors: None
- H. Correspondence Received from the Public: None

I. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

A. Draft 2020-21 Borrego Water District Budget Presentation: Geoff Poole invited the Board’s attention to the draft 20-21 budget in the Board package, prepared by the Budget Committee (Director Brecht and Harry Ehrlich) and staff (Mr. Poole and Jessica Clabaugh). The budget does not contemplate a rate increase, although authorized for 20-21. A complete budget package with letters, supporting documents and an operating budget will be presented at the next meeting.

Ms. Clabaugh explained that revenues were kept on target from this fiscal year. Some of the bond funds that were accruing interest have been used, so interest income is lower. Possible incorporation of automated meter reading would be an added expense, but it should pay for itself based on leak forgiveness. There will be some personnel changes and consultant changes, the return of David Dale, the retirement of Kim Pitman, Ms. Clabaugh’s employment, plus other possible retirements.

Director Johnson inquired about budgeting for acquisition of land to fallow. Director Brecht explained that there are no plans to acquire land at present, but reserves could be used if an opportunity arises.

Director Brecht requested the addition of a line item after “total income,” “COVID cash flow allowance,” around \$150,000 to \$200,000. Discussion followed regarding the decrease in commercial revenue due to the COVID business closures, and Mr. Poole agreed to find out the amount.

Director Brecht expressed concern regarding the eight-year cash flow. Eventually rate increases will be necessary to pay for the CIP. The plan is to seek a \$5.5 million bond in three to four years, and sufficient cash flow and reserves will be required.

Mr. Ehrlich requested that when the full budget package is presented to the Board, projected fund balances for the water fund and the sewer fund be provided.

Per Director Brecht's request, Mr. Poole will work with Ms. Clabaugh to include Proposition 1 grant funds due in the budget.

1. Remaining Budget Approval Schedule. Mr. Poole agreed to incorporate the comments made today into the next version of the budget document. It will then be combined with supporting documents and narratives and included in the next Board package.

B. COVID-19 Impacts and Response:

1. Water and Sewer Revenue Comparison. Ms. Clabaugh explained that since mail is left to sit for a while, posting is late. For the moment, all revenues have been received, although there have been some delays in payment. Ratepayers have been receptive to the new on-line payment system.

2. Operations Update: No direct impacts to date/staff fully functional. Mr. Poole reported that staff is continuing to adhere to strict COVID requirements. The front counter is closed and employees are fully protected. Ability to work from home has been enhanced.

C. Interim Borrego Springs Subbasin WaterMaster Board:

1. Recruitment of Executive Director and Technical Consultant. Director Duncan reported that the WMB had met for a second time. They have approved an RFP for Legal Counsel and an RFQ for Executive Director/Technical Consultant. Director Brecht asked whether there were any data gaps in terms of water quality and water level testing. Mr. Poole replied that groundwater monitoring was scheduled to continue through March 2020. He talked to Tim Ross and Trey Driscoll to ensure it would continue thereafter. Director Brecht asked that it be included in the next WMB Agenda. Mr. Poole will work with Director Duncan and President Dice on the Agenda item. Director Brecht noted that Jay Jones asked whether the State Water Resources Control Board believes the entire Borrego Basin is a critical water supply basin. If so, it has to meet certain standards. He will work with Mr. Poole and bring back recommendations to the next BWD Board meeting. Mr. Poole reported that responses to the Legal Counsel RFP are due this Thursday, responses to the ED/TC RFQ are due May 21, and the next WMB meeting is May 26.

2. Use of Mailing Address and Continued BWD Staff/Legal support for up to 90 days. Mr. Poole reported that the WMB had directed him to open their mail and then distribute it to the WMB members. The attorneys concurred.

Director Brecht inquired about the well metering program. Director Duncan replied that the WMB adopted a resolution broadening the types of wells that could be used. Michele Staples will report at the next WMB meeting.

II. STANDING AND AD-HOC BOARD COMMITTEE REPORTS

A. STANDING:

1. Operations and Infrastructure. Mr. Poole stated he would report on the preliminary engineering report regarding the reservoir replacements during his General Manager's Report.

B. AD-HOC:

1. Stipulated Judgment Implementation. No report.

2. Risk Management/Pandemic. No report

3. Grant Funding. Director Brecht asked whether inquiries had been made regarding federal grant opportunities from FEMA, Health and Human Services and others. Mr. Poole replied that he had been monitoring them through ACWA. Rick Alexander is also informed on the federal grants, and Mr. Poole is looking into those that are COVID-related.

Director Brecht requested a report at the next meeting on what grants the District has applied for, how much, and what grant opportunities are being monitored. President Dice reported that a grant application had been filed with the San Diego Foundation for air quality monitoring. It is in a package with other applications for Borrego Springs, and a response is expected in May.

4. Association of California Water Agencies/Joint Powers Authority. No report.
5. Organizational Staffing. No report.
6. Prop 218 and BWD Developers' Policy. No report.

III. STAFF REPORT

A. Financial Reports: April 2020: Ms. Clabaugh reported there were no significant changes in the Financial Reports, and offered to answer questions. She invited the Board's attention to the report in the Board package, noting that there had been no late payment penalty income because of the temporary waiver. The assessments came through on April 4. Staff expenses increased slightly because she and Ms. Pitman are both here. Ms. Clabaugh had been keeping track of COVID-related expenses and participating in FEMA webinars to see if the District can be reimbursed for any of these. Some debt service on the loan was paid. The hydrant project is proceeding.

B. General Manager Report:

1. Department of Water Resources Severely Disadvantaged Communities Grant. Mr. Poole reported that he and Steve Alexander discussed the status of the \$1 million SDAC grant approved by DWR in 2018 with Jim Bennett, Leanne Crow and Justin Crumley from the County and representatives of DWR. The funds were to be split 50/50 with the County for GSP implementation. BWD's share was used for LeSar's socioeconomic study and Jay Jones' groundwater elevation study, with the balance earmarked for site selection and pilot hole drilling for Replacement Well #2.

Since the County withdrew from the GSA, didn't submit the GSP, and BWD submitted the alternative Stipulated Judgment with the GSP (now GMP) as the Physical Solution, the County will not be entitled to its share of the grant, which was to be used for an EIR for the GSP. The Stipulated Judgment is not subject to CEQA, although some implementation projects may. However, the District will still be entitled to its share and will bill the County for reimbursement from the State as it has been doing.

Director Brecht asked whether funds had been budgeted for CEQA review of land purchase, and if so, how would it be paid for. Mr. Poole explained that the process was just beginning and it would be included somewhere.

2. Emergency Plan Update. Mr. Poole reported that he and Esmeralda Garcia had obtained a copy of East Bay MUD's plan and were revising it to meet BWD's needs. A report will be presented at the next meeting.

3. Preliminary Engineering Report – Reservoir Replacements. Mr. Poole updated the Board on what is now the preferred alternative for long-term operational strategy relative to reservoir replacements. A grant application is pending with the State for replacement of the Rams Hill 2 Tank, Twin Tanks and Indian Head Tank. Subsequently, staff investigated the possibility of constructing a new reservoir next to the new 4-9 Well, or elsewhere at a higher elevation, instead of replacing the other tanks on their current sites. Mr. Dale has now completed his preliminary engineering report on the various alternatives, and concluded that the original plan to replace the tanks in their present location is the best option, both for financial and operational reasons. For one thing, if something goes wrong, there are backups; whereas with only one tank, there could be problems. The State has been informed of the District's intent, and Mr. Dale is updating the cost estimates. A full report will be provided at the next meeting.

4. BWD Bond Expenditure Projections. Mr. Poole invited the Board's attention to the bond expenditure expenditure projections in the Board package, as well as cash flow

projections between now and July 2021. Eighty-five percent of the bond funds need to be expended by then. The contract and accompanying documents for the De Anza pipeline have been signed, and Mr. Dale is reviewing them. The only other remaining projects are Replacement Well #2 and the hydrant project.

V. CLOSED SESSION

A. Conference with Legal Counsel – Significant exposure to litigation pursuant to Government Code paragraph (3) of subdivision (d) of Section 54956.9 (Two (2) potential cases):

B. Conference with Legal Counsel – Existing Litigation (BWD v. All Persons Who Claim a right to Extract Groundwater, et al. (San Diego Superior Court case no. 37-2020-00005776)):

C. Replacement Well Number Two Site – Conference with Real Property Negotiators (Gov. Code §54956.8); Property APN: APN 198-021-08, 77.95 acres. BWD negotiator: Geoff Poole. Negotiating Parties: Geoff Poole, General Manager, and Owner: Borrego Nazareth. Under Negotiation: Price and Terms of Payment:

The Board adjourned to closed session at 9:40 a.m., and the open session reconvened thereafter. There was no reportable action.

VI. CLOSING PROCEDURE

The next Board Meeting is scheduled for May 12, 2020 to be available online. See Board Agenda at www.borregoWD.org for details, available at least 72 hours before the meeting. There being no further business, the Board adjourned.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
MAY 26, 2020
AGENDA ITEM II.A

May 21, 2020

TO: Board of Directors
FROM: Geoffrey Poole, General Manager
SUBJECT: Draft 2020-21 Borrego Water District Budget Presentation – J Clabaugh

RECOMMENDED ACTION:

Receive Update on Budget and Capital Improvement Plan Development and direct staff to prepare for formal presentation/adoption on June 9th

ITEM EXPLANATION:

The Budget document is complete but the CIP is still under Staff review. The cost estimates provided to the Board in the previous meeting understated the costs by a factor of about 4X. Staff, District Engineer Dale and the Director Brecht have developed a Plan for dealing with this situation which is being used to develop project CIP prioritization/schedule. The Plan consists of cash funded pipeline replacements in the short term followed by a bond issue. Staff intends to update the Board at the meeting with a formal presentation and Board adoption planned for June 9th.

NEXT STEPS

Continue to refine CIP and plan for June 9th adoption

ATTACHMENT

1. None

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
MAY 26, 2020
AGENDA ITEM II.B

May 21, 2020

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: New Signature Cards to Reflect Upcoming Retirements and Arrival of New Employee – G Poole

RECOMMENDED ACTION:

Authorize Staff to Update Signature Cards

ITEM EXPLANATION:

With the pending retirement of Kim and Greg, new signature cards will be needed to remove them and add Jessica. In addition, Staff is recommending adding Director Duncan, Treasurer, too. Staff is requesting authorization to take the appropriate steps and update the Cards at our various financial institutions.

NEXT STEPS

Contact Financial Institutions and change Signature Cards

ATTACHMENT

1. None

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
MAY 26, 2020
AGENDA ITEM II.C

May 21, 2020

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: COVID-19 Impacts and Response

1. Water and Sewer Revenue Comparison – J Clabaugh - VERBAL
2. Return to Work Discussions – L Brecht

RECOMMENDED ACTION:

Receive verbal update from Jessica on BWD water sales/revenue
Review and discuss document created by Director Brecht

ITEM EXPLANATION:

1. Meters are being read as we speak, so Jessica will have a report at the meeting to update the Board on water consumption for May as well as water and sewer revenues for April with comparisons to previous periods.
2. Director Brecht requested the attached document be shared and discussed.

NEXT STEPS

Contact Financial Institutions and change Signature Cards

ATTACHMENT

1. Back to work issues – L Brecht

DRAFT - FOR DISCUSSION PURPOSES ONLY

[BWD Stationary]

To: Borrego Springs COVID-19 Task Force

From: President, Borrego Water District Board of Directors

Date: May 26, 2020

Municipal water purveyors, such as the Borrego Water District (BWD), are designated as a *critical infrastructure sector* in times of emergencies by the Critical Infrastructure Security Agency (CISA) of the US Department of Homeland Security (DHS).

What this designation means is that this sector's "assets, systems, and networks, whether physical or virtual, are considered so vital to the United States that their incapacitation or destruction would have a debilitating effect on security, national economic security, national public health or safety, or any combination thereof."

As CISA states: "Safe drinking water is a prerequisite for protecting public health and all human activity. Properly treated wastewater is vital for preventing disease and protecting the environment. Thus, ensuring the supply of drinking water and wastewater treatment and service is essential to modern life and the Nation's economy."

Thus, the BWD Board's governance mission in this time of COVID-19 national emergency is to assure continuance of service for its customers during this emergency and safety for its staff.

As Borrego's local economy opens back up for business, the BWD Board has unanswered questions regarding, not the Federal, State of California, or County of San Diego reopening policies, but the local intent and capability for implementing and enforcing such policies as they are promulgated. Having such timely information will assist the BWD in determining if it has adequate practices in place to protect its customers, and staff operating BWD's *critical infrastructure*.

However, the BWD Board is cognizant that others may have already developed useful answers to some of its questions related to containment of COVID-19 and is reaching out to your organization before proceeding on its information collecting path. The Board believes that a successful "opening-up" strategy that brings visitors and snowbirds back to Borrego, and protects BWD's customers and its staff will require implementation of policies that enables folks to feel safe. Some of the questions we have at this time regarding an opening back up *implementation strategy* include the following:

Testing. The Board understands that testing under a mitigation phase where community spread may be rampant requires ongoing multiple tests for SARS-CoV-2 virus exposure based on the potential exposure rate of the individual being tested. For example, this is one reason we understand why NY State now mandates 2x/week testing for workers in nursing homes:

- in Borrego, who is responsible for an ongoing, community-wide testing program?
- who will pay for this testing program?
- if someone tests positive, who follows up? What is the follow-up protocol?
- if someone tests positive, who pays for subsequent treatment?
- will front-line workers receive any preference for testing?
- how will testing results be handled? Who gets to see the results? Privacy concerns?
- will there be any incentives for folks to get tested if they are reluctant to take advantage of testing?

Distancing.

- if distancing is part of the reopening policy, will it be up to front-line workers to enforce this policy?
- if the public fails to follow this distancing policy, what are the consequences?
- if the public fails to follow the policy and there is no enforcement, who is liable if staff or a customer gets sick?
- same questions for masks, if masks are required under the policies for opening-up.

Contact Tracing. Borrego has a small population of a few thousand full-time residents, which doubles with snowbirds during the season. But, because of its location with the Anza-Borrego Desert State Park, a park almost the size of Rhode Island, draws around 500,000 visitors in an average year and almost 1,000,000 visitors in a Super Bloom year. Thus, the issue of contact tracing may be particularly complex for Borrego:

- is the County's Public Health Department responsible for contact tracing? If not, who is?
- do they have the staff to enable adequate and timely contact tracing?
- how will contact tracing be accomplished when contacts are outside the jurisdictional boundaries of the city, county, state, or national boundaries?

Quarantine.

- who enforces quarantine?
- who are quarantined, those Infected or those exposed to an infected person?

- what is the length of quarantine?
- what are the consequences for breaking quarantine?
- if a quarantined person needs hospitalization, which hospital will they be transferred?
- who pays for their hospitalization, if necessary, for COVID-19 recovery?

PPE. Some front-line workers will be using PPE for the first time and some PPE do not meet standards for protection of the front-line worker:

- who is responsible for teaching front-line workers the proper use of PPE?
- who is responsible for enforcing PPE quality standards?
- who is liable if PPE fails to protect our front-line workers?

Sincerely Yours,

President, Borrego Water District Board of Directors

cc: Chair, Borrego Springs Sponsor Group

Leadership Team, Borrego Valley Stewardship Council

President, Board of Borrego Springs Chamber of Commerce

San Diego County Supervisor Jim Desmond

San Diego County Medical Health Operational Area Coordinator (MHOAC)

San Diego Regional Disaster Medical Health Coordinator (RDMHC) or (RDHMHS)

California Department of Public Health in the State Operations Center, Multi-Agency Coordination (MAC) Group

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
MAY 26, 2020
AGENDA ITEM II.D

May 21, 2020

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Interim Borrego Springs Subbasin WaterMaster Board – G Poole, D Duncan/K Dice

1. Recruitment of Legal Counsel, Executive Director and Technical Consultant Update
2. County of San Diego Staff Recommendation re: Board Participation – G Poole

RECOMMENDED ACTION:

Receive update on selection process for key personnel
Discuss County of San Diego staff recommendation to not accept the seat on the WM Board

ITEM EXPLANATION:

The Water master Board is reviewing 9 proposals for Legal Counsel. The Executive Director/Technical Consultant Responses were due on the day of writing this staff report and 4 responses were received for these positions. A Closed Session to discuss filling the two positions is planned for the next meeting on May 28th.

BWD has been informed by County Staff it will be recommending to the Board of Supervisors on June 3rd to not accept the position on the BS Watermaster Board. Staff would like to discuss this pending action with the Board described below.

On June 3, 2020 at 9 a.m., the County Board of Supervisors will be considering staff's recommendation for County of San Diego participation in groundwater management of the Borrego Valley Groundwater Basin. Here's an excerpt from the legal ad you can read which summarizes staff's recommendation:

Staff recommends that the County attend the Watermaster Board meetings as a community participant, and also recommends technical staff with subject matter expertise sit on the Technical Advisory Committee (TAC). Participation at this level will ensure the integration of groundwater sustainability measures with the County's existing land use and well-permitting responsibilities. Since the County is not a water manager or supplier in the Basin, staff is not recommending the County participate in the Watermaster Board as a formal member.

This item is a request for the BOS to authorize staff to notify the stipulating parties of the County's intent not to serve on the Watermaster Board for the Basin, but reiterate the County's commitment to the participation in the program overall, through regular staff level attendance at Watermaster Board meetings and participation on the TAC.

NEXT STEPS: TBD

ATTACHMENT: 1. None

III A

FINANACIALS

REPORT





TREASURER'S REPORT April 2020

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
Cash and Cash Equivalents:							
Demand Accounts at CVB/LAIF							
General Account/Petty Cash	\$ 3,734,998	\$ 3,702,211	\$ 3,702,211	46.67%	0.00%	N/A	CVB
Payroll Account	\$ 102,645	\$ 102,645	\$ 102,645	1.29%	0.00%	N/A	CVB
MMA (Bond Funds)	\$ 2,008,713	\$ 2,008,713	\$ 2,008,713	25.32%	2.22%	N/A	CVB
CIP Bond Funds Checking	\$ 75,683	\$ 73,298	\$ 73,298	0.92%	0.00%	N/A	CVB
LAIF	\$ 2,045,961	\$ 2,045,961	\$ 2,045,961	25.79%	2.45%	N/A	LAIF
Total Cash and Cash Equivalents	<u>\$ 7,968,001</u>	<u>\$ 7,932,828</u>	<u>\$ 7,932,828</u>	<u>100.00%</u>			
Facilities District No. 2017-1A-B							
Special Tax Bond- Rams Hill -US BANK	\$ 358,836	\$ 358,836	\$ 358,836				
Total Cash,Cash Equivalents & Investments	<u>\$ 8,326,836</u>	<u>\$ 8,291,664</u>	<u>\$ 8,291,664</u>				

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 24, 2019

Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.

Sources of valuations are CVB Bank, LAIF and US Trust Bank.

Jessica Clabaugh, Finance Officer

	C	AI	AJ	AK	AL	AN
1						
2	BWD	6/11/2019				
3	CASH FLOW	ADOPTED	Actual	Projected		Actual YTD
4	2019-2020	BUDGET	April	April	Difference	and Projected
5		2019-2020	2020	2020	Explanations	2019-2020
6						
7	REVENUE	>3%				
8	WATER REVENUE					
9	Residential Water Sales	866,507	57,167	82,745		847,969
10	Commercial Water Sales	445,791	28,509	41,482	(CV)	455,838
11	Irrigation Water Sales	203,358	11,947	14,798		207,302
12	GWM Surcharge	173,911	10,972	14,702		171,992
13	Water Sales Power Portion	465,462	30,016	40,349		474,090
14	TOTAL WATER COMMODITY REVENUE:	2,155,031	138,611	187,076		2,157,191
15		>5%				
16	Readiness Water Charge	1,210,230	101,063	101,280		1,206,733
17	Meter Install/Connect/Reconnect Fees	1,725	-	340		8,480
18	Backflow Testing/Installation	5,100	-	-		5,250
19	Bulk Water Sales	2,440	555	200		4,871
20	Penalty & Interest Water Collection	48,000	240	4,000	No Penalty(CV)	43,763
21	TOTAL WATER REVENUE:	3,422,526	240,469	292,896		3,426,288
22						
23	PROPERTY ASSESSMENTS/AVAILABILITY CHARGES					
24	641500 1% Property Assessments	62,300	26,532	12,153		74,704
25	641502 Property Assess wtr/swr/fld	106,212	48,140	1,056	Nothing in	151,695
26	641501 Water avail Standby	82,330	19,744	3,732	March, (2) deposits	95,025
27	641504 ID 3 Water Standby (La Casa)	33,647	13,397	396	in April	35,811
28	641503 Pest standby	17,865	6,154	651		22,852
29	TOTAL PROPERTY ASSES/AVAIL CHARGES:	302,353	113,968	17,987		380,087
30						
31	SEWER SERVICE CHARGES	>4%				
32	Town Center Sewer Holder fees	246,640	20,275	20,275		242,519
33	Town Center Sewer User Fees	97,194	8,305	8,305		97,991
34	Sewer user Fees	288,288	23,702	24,024		290,751
35	Penalty Interest-Sewer	-	-	-		25
36	Sewer Capacity Fees	-	25	-		25
37	TOTAL SEWER SERVICE CHARGES:	632,122	52,307	52,604		631,311
38						
39	OTHER INCOME					
40	Water Credits income	-	-	-		10,800
41	JPIA Insurance Rebate	-	-	-		3,574
42	Interest Income	96,000	11,550	14,600		84,339
43	TOTAL OTHER INCOME:	96,000	11,550	14,600		98,713
44						
45	TOTAL INCOME:	4,453,000	418,294	378,087		4,536,399
46						
47	CASH BASIS ADJUSTMENTS					
48	Decrease (Increase) in Accounts Receivable		19,751			118,619
49	Deposits-OW Solar Farm Deposit		-			35,280
50	Other Cash Basis Adjustments-Const meter refund					(44,988)
51	TOTAL CASH BASIS ADJUSTMENTS:		19,751			108,911
52						
53	TOTAL OPERATING INCOME RECEIVED:	4,453,000	438,045	378,087		4,645,309
54						

	C	AI	AJ	AK	AL	AN
2	BWD	6/11/2019				
3	CASH FLOW	ADOPTED	Actual	Projected		Actual YTD
4	2019-2020	BUDGET	April	April	Difference	and Projected
5		2019-2020	2020	2020	Explanations	2019-2020
55	EXPENSES					
56						
57	MAINTENANCE EXPENSE					
58	R & M Buildings & Equipment	180,000	9,693	15,000		172,276
59	R & M - WTF	180,000	1,636	30,000		143,953
60	Telemetry	10,000	-	825		8,050
61	Trash Removal	5,220	2	440		5,017
62	Vehicle Expense	18,000	879	2,000		15,017
63	Fuel & Oil	30,000	2,481	1,786		30,373
64	TOTAL MAINTENANCE EXPENSE:	423,220	14,692	50,051		374,686
65						
66	PROFESSIONAL SERVICES EXPENSE					
67	Tax Accounting (Taussig)	3,000	-	1,244		1,095
68	Administrative Services (ADP)	3,000	127	225		2,707
69	Audit Fees (Leaf & Cole)	17,000	280	-		31,665
70	Computer billing (Accela/Parker)/Cyber Security	31,000	1,999	4,000		21,384
71	Financial/Technical Consulting (Raftelis/Brady)	80,000	-	13,000		62,020
72	Engineering (Dynamic/Dudek)	24,000	11,772	1,000		36,997
73	District Legal Services (Downey Brand/BBK)	60,000	-	10,000		35,008
74	Grant Acquisitions (TRAC)	48,000	-	2,500		179,400
75	Testing/lab work (Babcock Lab/Water Quality Monitoring)	24,000	60	2,894		16,864
76	Regulatory Permit Fees (SWRB/DEH/Dig alerts/APCD)	28,000	638	650		27,375
77	TOTAL PROFESSIONAL SERVICES EXPENSE:	318,000	14,875	35,513		414,514
78						
79	INSURANCE EXPENSE					
80	ACWA/JPIA Program Insurance	60,000	-	-		62,248
81	ACWA/JPIA Workers Comp	18,000	4,470	-		18,117
82	TOTAL INSURANCE EXPENSE:	78,000	4,470	-		80,365
83						
84	DEBT EXPENSE					
85	Compass Bank Note 2018A	248,184	-	-		248,117
86	Compass Bank Note 2018B	140,755	-	-		140,703
87	Pacific Western Bank 2018 IPA	499,406	-	-		502,510
88	TOTAL DEBT EXPENSE:	888,345	-	-		891,329
89						
90	PERSONNEL EXPENSE					
91	Board Meeting Expense (board stipend/board secretary)	28,500	4,681	2,800		27,214
92	Salaries & Wages (gross)	930,000	86,398	85,177		980,604
93	Salaries & Wages offset account (board stipends/staff project)	(80,000)	(17,116)	(4,000)		(123,070)
94	Consulting services/Contract Labor	10,000	342	850		7,892
95	Taxes on Payroll	23,700	1,610	1,663		23,276
96	Medical Insurance Benefits	212,700	20,128	19,400		220,386
97	Calpers Retirement Benefits	200,000	17,497	16,875		201,088
98	Conference/Conventions/Training/Seminars	18,000	60	2,700		11,578
99	TOTAL PERSONNEL EXPENSE:	1,342,899	113,600	125,465		1,348,967
100						

	C	AI	AJ	AK	AL	AN
2	BWD	6/11/2019				
3	CASH FLOW	ADOPTED	Actual	Projected		Actual YTD
4	2019-2020	BUDGET	April	April	Difference	and Projected
5		2019-2020	2020	2020	Explanations	2019-2020
101	OFFICE EXPENSE					
102	Office Supplies	24,000	1,975	1,432		22,961
103	Office Equipment/ Rental/Maintenance Agreements	35,000	4,852	2,103	<i>laptops (CV)</i>	46,371
104	Postage & Freight	15,000	2,219	2,400		14,807
105	Taxes on Property	2,383	-	-		2,431
106	Telephone/Answering Service/Cell	20,000	1,635	1,667		19,542
107	Dues & Subscriptions (ACWA/CSDA)	23,000	62	1,802		20,458
108	Printing, Publications & Notices	2,500	70	445		2,088
109	Uniforms	6,500	564	443		6,603
110	OSHA Requirements/Emergency preparedness	4,000	110	325		3,803
111	TOTAL OFFICE EXPENSE:	132,383	11,487	10,617		139,064
112						
113	UTILITIES EXPENSE					
114	Pumping-Electricity	306,000	24,778	24,000		309,513
115	Office/Shop Utilities	1,500	124	350		5,421
117	TOTAL UTILITIES EXPENSE:	307,500	24,902	24,350		314,934
118						
119	GROUNDWATER MANAGEMENT EXPENSE					
120	Net SGMA GSP & Stipulation Costs	130,000	-	20,000		236,632
121	Misc. GWM Costs		8,398	5,000		131,769
122	Watermaster		2,374			2,562
123	Air Quality Study		-			(21,077)
124	Community Support		-	-		10,000
125	TOTAL GWM EXPENSE:	130,000	10,772	25,000		359,886
126						
127	TOTAL EXPENSES:	3,620,347	194,798	270,995		3,923,745
128						
129	CASH BASIS ADJUSTMENTS					
130	Decrease (Increase) in Accounts Payable		157,017			1,053,273
131	Increase (Decrease) in Inventory		(2,895)	-		(11,823)
132	TOTAL CASH BASIS ADJUSTMENTS:		154,122			1,041,450
133						
134	TOTAL OPERATING EXPENSES PAID:	3,620,347	348,921	270,995		4,965,195
135						
136	NET OPERATING INCOME:	832,654	89,124	107,092		1,543,929
137						
138	CIP PROJECTS					
139						
140	WATER-Operating Cash Funded					
143	Emergency System Repairs	60,000	-	10,000		30,000
144	Emergency Generator Mobile trailer	25,000				-
145	Reservoir cleaning	15,000	-	15,000		-
149	TOTAL WATER CASH CIP EXPENSES:	100,000	-	25,000		30,000
156						
157	TOTAL CASH CIP EXPENSES:	100,000	-	25,000		30,000
158						

	C	AI	AJ	AK	AL	AN
2	BWD	6/11/2019				
3	CASH FLOW	ADOPTED	Actual	Projected		Actual YTD
4	2019-2020	BUDGET	April	April	Difference	and Projected
5		2019-2020	2020	2020	Explanations	2019-2020
159	CASH RECAP					
160	Cash beginning of period	5,312,216	5,513,611	5,602,735		5,154,097
161	Operating Income	832,654	89,124	107,092		1,543,929
162	Total Non O&M Cash Funded Expenses	(100,000)	-	(25,000)		(30,000)
163	CASH RESERVES AT END OF PERIOD	6,044,870	5,602,735	5,684,827		6,668,026
164	FY Reserves Target	5,610,000	5,610,000	5,610,000		5,610,000
165	Reserves Surplus/(Shortfall)	434,870	(7,264)	74,827		1,058,026
166						
167	DEBT & GRANT ACCOUNTING					
168						
169	WATER-Bond Funded CIP Expenses					
170						
171	Phase 1 Pipeline Project - 17120	415,000	-			205,399
172	Production Well #1 ID4-Well #9-17110	1,200,000	-			1,629,059
173	Production Well #2-17130	550,000	2,385			44,790
174	Replace 5 well discharge manifolds and electric panel upgr.	150,000	-			457,393
175	Replace 30 fire hydrants	168,750	113,439			246,627
176	Management Consulting water (Bond CIP)	30,000	-	1,000		87,500
178	TOTAL WATER BOND FUNDED CIP:	2,513,750	115,824	1,000		2,670,767
179						
180	SEWER-Bond Funded CIP Expenses					
181						
182	Clean & Video Sewer Lines-Club Circle, Foursome and Bac	350,000	-	100,000		150,000
183	Sewer Forcemain Replacement & American Legion Lateral	150,000	-	150,000		-
184	Management Consulting Sewer (Bond CIP)	20,000	-	2,500		5,000
185	TOTAL SEWER BOND FUNDED CIP:	520,000	-	252,500		155,000
190						
191	TOTAL DEBT FUNDED CIP EXPENSES:	3,033,750	115,824	253,500		2,825,767
192						
193	UNEXPENDED DEBT PROCEEDS:	1,718,109	2,200,220	2,084,396		4,845,967
194	TOTAL EXPENSES AND UNEXPENDED DEBT PROCEEI	5,338,456	2,084,396	1,830,896		2,020,200
195						
196	GRANT PROCEEDS					
197	Grant Sewer Proceeds	214,000	-	-		-
198	Prop 1 CIP Grant (SDAC reimbursement 2020)	278,000	-	-		222,065
199	TOTAL GRANT PROCEEDS:	692,000	-	-		222,065
203						
204	GRANT EXPENSES					
205	Plant-Grit removal at the headworks	214,000	-	214,000		-
206	Clarifyer Rehab	200,000	-	-		200,000
207	TOTAL GRANT FUNDED EXPENSES:	414,000	-	214,000		200,000
208						
209	TOTAL INCOME, GRANT & DEBT PROCEEDS BALANCE	5,145,000	438,045	378,087		4,867,374
210						



ASSETS	BALANCE SHEET April 30, 2020 (unaudited)	BALANCE SHEET March 31, 2020 (unaudited)	MONTHLY CHANGE (unaudited)
CURRENT ASSETS			
Cash and cash equivalents	\$ 5,850,816.84	\$ 5,665,930.78	\$ 184,886.06
Accounts receivable from water sales and sewer charges	\$ 569,151.63	\$ 549,400.37	\$ 19,751.26
Inventory	\$ 106,725.04	\$ 109,240.20	\$ (2,515.16)
Prepaid expenses	\$ 5,964.25	\$ 5,964.25	\$ -
TOTAL CURRENT ASSETS	\$ 6,532,657.76	\$ 6,330,535.60	\$ 202,122.16
RESTRICTED ASSETS			
Debt Service:			
Deferred amount of COP Refunding	\$ -	\$ -	\$ -
Unamortized bond issue costs	\$ 125,185.22	\$ 125,185.22	\$ -
Viking Ranch Refinance issue costs	\$ (19,564.91)	\$ (19,564.91)	\$ -
Deferred Outflow of Resources-CalPERS	\$ 311,059.00	\$ 311,059.00	\$ -
Total Debt service	\$ 416,679.31	\$ 416,679.31	\$ -
Trust/Bond funds:			
Investments with fiscal agent -CFD 2017-1	\$ 358,835.61	\$ 92,497.41	\$ 266,338.20
2018 Certificates of Participation to fund CIP Projects	\$ 2,082,011.12	\$ 2,331,950.08	\$ (249,938.96)
Total Trust/Bond funds	\$ 2,440,846.73	\$ 2,424,447.49	\$ 16,399.24
TOTAL RESTRICTED ASSETS	\$ 2,857,526.04	\$ 2,841,126.80	
UTILITY PLANT IN SERVICE			
Land	\$ 2,240,863.65	\$ 2,240,863.65	\$ -
Flood Control Facilities	\$ 4,287,340.00	\$ 4,287,340.00	\$ -
Capital Improvement Projects	\$ 402,057.21	\$ 402,057.21	\$ -
Bond funded CIP Expenses	\$ 3,254,902.11	\$ 3,139,457.12	\$ 115,444.99
Sewer Facilities	\$ 6,175,596.99	\$ 6,175,596.99	\$ -
Water facilities	\$ 11,621,513.88	\$ 11,621,513.88	\$ -
General facilities	\$ 1,006,881.07	\$ 1,006,881.07	\$ -
Equipment and furniture	\$ 597,312.57	\$ 597,312.57	\$ -
Vehicles	\$ 715,321.23	\$ 715,321.23	\$ -
Accumulated depreciation	\$ (12,532,142.81)	\$ (12,532,142.81)	\$ -
NET UTILITY PLANT IN SERVICE	\$ 17,769,645.90	\$ 17,654,200.91	\$ 115,444.99
OTHER ASSETS			
Water rights -ID4	\$ 185,000.00	\$ 185,000.00	\$ -
TOTAL OTHER ASSETS	\$ 185,000.00	\$ 185,000.00	
TOTAL ASSETS	\$ 27,344,829.70	\$ 27,010,863.31	\$ 333,966.39



Balance sheet continued

	BALANCE SHEET April 30, 2020 (unaudited)	BALANCE SHEET March 31, 2020 (unaudited)	MONTHLY CHANGE (unaudited)
LIABILITIES			
CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS			
Accounts Payable	\$ 62,378.34	\$ 218,319.04	\$ (155,940.70)
Accrued expenses	\$ 206,146.74	\$ 206,146.74	\$ -
Deposits	\$ 40,181.81	\$ 38,981.81	\$ 1,200.00
TOTAL CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS	\$ 308,706.89	\$ 463,447.59	\$ (154,740.70)
CURRENT LIABILITIES PAYABLE FOM RESTRICTED ASSETS			
Debt Service:			
Accounts Payable to CFD 2017-1	\$ 358,835.61	\$ 92,497.41	\$ 266,338.20
TOTAL CURRENT LIABILITIES PAYABLE FROM RESTRICTED ASSETS	\$ 358,835.61	\$ 92,497.41	\$ 266,338.20
LONG TERM LIABILITIES			
2018A & 2018B Refinance ID4/Viking Ranch	\$ 2,842,618.83	\$ 2,842,618.83	\$ -
2018 Certificates of Participation to fund CIP Projects	\$ 4,930,000.00	\$ 4,930,000.00	\$ -
Net Pension Liability-CalPERS	\$ 850,153.00	\$ 850,153.00	\$ -
Deferred Inflow of Resources-CalPERS	\$ 34,862.00	\$ 34,862.00	\$ -
TOTAL LONG TERM LIABILITIES	\$ 8,657,633.83	\$ 8,657,633.83	\$ -
TOTAL LIABILITIES	\$ 9,325,176.33	\$ 9,213,578.83	\$ 111,597.50
FUND EQUITY			
Contributed equity	\$ 9,611,814.35	\$ 9,611,814.35	\$ -
Retained Earnings:			
Unrestricted Reserves/Retained Earnings	\$ 8,407,839.02	\$ 8,185,470.13	\$ 222,368.89
Total retained earnings	\$ 8,407,839.02	\$ 8,185,470.13	\$ 222,368.89
TOTAL FUND EQUITY	\$ 18,019,653.37	\$ 17,797,284.48	\$ 222,368.89
TOTAL LIABILITIES AND FUND EQUITY	\$ 27,344,829.70	\$ 27,010,863.31	\$ 333,966.39



To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of the Disbursements and Claims Paid
 Month Ending April, 2020

Vendor disbursements paid during this period: \$ 471,529.35

Significant items:

Employee Health Benefits	Medical May 2020	\$ 21,514.88
CalPERS	Includes Unfunded Liability	\$ 17,496.68
SDG&E	Electricity Charges	\$ 29,248.47
JPIA Workers' Comp. Insurance	3rd Quarter for FYE 2020	\$ 4,469.96
Pacific Pipeline Supply	Inventory	\$ 3,176.20
Quadient USA	Postage Meter Contract	\$ 2,219.31
SC Fuels	Fuel for District Vehicles	\$ 2,193.60

Capital Projects/Fixed Asset Outlays:

Terry Robertson	BOND -Pipeline I - Retention	\$ 150,136.65
Pacific Pipeline Supply, Inc.	BOND - Hydrant Supplies	\$ 40,525.15
Fredericks Services, Inc	BOND - Hydrant Replacements	\$ 49,794.00
Home Depot	BOND - Hydrant Supplies	\$ 2,124.37
Dudek	BOND - Production Well II Location	\$ 2,385.00
SDG&E	Work Performed at WWTP	\$ 7,121.00

Total Professional Services for this Period:

Pump Check	Testing services at all wells	\$ 2,430.00
Babcock Laboratories	Water samples to lab	\$ 4,529.00
Raftelis Financial Consultants	Professional services March 2020	\$ 3,283.75
Travis Parker	Server Maintenance	\$ 2,868.59
Travis Parker	Laptop set up and remote access	\$ 1,998.60
The Rick Alexander Company	SDAC Engagement Prop 86 consulting	\$ 2,818.75

Payroll for this Period:

Gross Payroll	\$ 86,397.84
Employer Payroll Taxes and ADP Fee	\$ 1,899.91
Total	<u>\$ 88,297.75</u>

Board Report
Disbursements
April 2020



Check No	Check Date	Vendor Name	Amount
33800	4/7/2020	AMERICAN LINEN INC.	\$ 434.28
33801	4/7/2020	BORREGO SPRINGS BOTTLED WATER	\$ 8.00
33802	4/7/2020	DE ANZA TRUE VALUE, JAMES HORMUTH	\$ 448.50
33803	4/7/2020	GRAINGER	\$ 409.35
33804	4/7/2020	JC LABS & MONITORING SERVICE	\$ 950.00
33805	4/7/2020	LAIDLAW PLUMBING	\$ 308.12
33806	4/7/2020	PACIFIC PIPELINE SUPPLY INC	\$ 3,176.20
33807	4/7/2020	QUADIENT FINANCE USA, INC.	\$ 405.75
33808	4/7/2020	RAFTELIS FINANCIAL CONSULTANTS, INC.	\$ 3,283.75
33809	4/7/2020	SAN DIEGO GAS & ELECTRIC	\$ 7,121.00
33810	4/7/2020	STAPLES CREDIT PLAN	\$ 172.16
33811	4/7/2020	THE RICK ALEXANDER COMPANY, LOUIS ALEXANDER	\$ 2,818.75
33812	4/7/2020	TRAVIS PARKER	\$ 2,868.59
33813	4/7/2020	U.S.BANK CORPORATE PAYMENT SYS	\$ 12,288.88
33814	4/7/2020	UNDERGROUND SERVICE ALERT	\$ 26.40
33815	4/7/2020	XL COMPANY	\$ 41.50
33816	4/13/2020	BABCOCK LABORATORIES	\$ 4,529.00
33817	4/13/2020	BORREGO AUTO PARTS & SUPPLY CO	\$ 139.82
33818	4/13/2020	CONTRON SCADA SYSTEMS, VICTOR VALENTI	\$ 200.00
33819	4/13/2020	DISH	\$ 61.74
33820	4/13/2020	HOME DEPOT CREDIT SERVICES	\$ 615.53
33821	4/13/2020	J & T Tire and Auto	\$ 583.61
33822	4/13/2020	PUMP CHECK	\$ 2,430.00
33823	4/13/2020	QUINN, WENDY	\$ 325.00
33824	4/13/2020	SAN DIEGO GAS & ELECTRIC	\$ 4,346.85
33825	4/13/2020	VERIZON WIRELESS	\$ 275.02
33826	4/13/2020	ACWA-JPIA, MEDICAL	\$ 21,514.88
33827	4/13/2020	ABILITY ANSWERING/PAGING SER	\$ 230.00
33828	4/13/2020	BORREGO SUN	\$ 70.00
33829	4/13/2020	CASH	\$ 300.00
33830	4/13/2020	J & T Tire and Auto	\$ 20.00
33831	4/13/2020	MCCAFFRAY, LYNN & MARY	\$ 69.05
33832	4/13/2020	MORETTI, DEBBIE	\$ 122.00
33833	4/13/2020	SC FUELS	\$ 2,193.60
33834	4/21/2020	AT&T MOBILITY	\$ 699.21
33835	4/21/2020	XEROX FINANCIAL SERVICES	\$ 377.00
33836	4/21/2020	ACWA / JPIA Finance Dept.	\$ 4,469.96
33837	4/21/2020	AFLAC	\$ 1,711.38
33838	4/21/2020	BORREGO SUN	\$ 70.00
33839	4/21/2020	DIAMOND MMP, INC	\$ 615.56
33840	4/21/2020	GRAINGER	\$ 734.72
33841	4/21/2020	JOHNSON CONTROLS SECURITY SOLUTIONS	\$ 264.92
33842	4/21/2020	LEAF & COLE LLP	\$ 280.00
33843	4/21/2020	PACIFIC PIPELINE SUPPLY INC	\$ 1,203.52
33844	4/28/2020	AIR POLLUTION CONTROL DISTRICT, SAN DIEGO COUNTY	\$ 638.00
33845	4/28/2020	AT&T-CALNET 3	\$ 424.82
33846	4/28/2020	HIGHWAY SAFTEY	\$ 962.41
33847	4/28/2020	J & T Tire and Auto	\$ 512.34
33848	4/28/2020	QUADIENT FINANCE USA, INC.	\$ 2,219.31
33849	4/28/2020	SAN DIEGO GAS & ELECTRIC	\$ 24,901.62
33850	4/28/2020	SC FUELS	\$ 276.89
33851	4/28/2020	TRAVIS PARKER	\$ 1,998.60
33852	4/28/2020	USABLUEBOOK	\$ 648.37
1104	4/7/2020	PACIFIC PIPELINE SUPPLY INC	\$ 12,816.43
1105	4/7/2020	TERRY ROBERTSON	\$ 150,136.65
1106	4/7/2020	U.S.BANK CORPORATE PAYMENT SYS	\$ 4,377.05
1107	4/13/2020	DE ANZA READY MI, MANUEL RODRIGUEZ	\$ 596.74
1108	4/13/2020	HOME DEPOT CREDIT SERVICES	\$ 2,124.37
1109	4/13/2020	FREDERICKS SERVICES INC	\$ 25,395.00
1110	4/21/2020	PACIFIC PIPELINE SUPPLY INC	\$ 27,708.72
1111	4/28/2020	DUDEK	\$ 2,385.00
1112	4/28/2020	FREDERICKS SERVICES INC	\$ 24,399.00
TOTAL			\$ 365,734.92

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1			BOND CIP FUNDS											
2			RECONCILIATION-FY 2019/2021											
3								Well 12-17100/ 4-5 Well upgrades 10117140	Prod Well #1 ID4-9 10117110	Pipeline Project Phase 1/2 10117120/17200	Prod Well #2 10117130	Club Circle Video/clean Sewer lines 10117150	Firehydrants 10117160	
4				Bond Proceeds	Interest paid	Cost of Issuance	Misc.							
5														Totals
6														
7														
8		07/10/18	Pacific Western Bank-Loan Proceeds	\$ 5,586,000.00										\$ 5,586,000.00
9		07/10/18	Cost of Issuance	\$ (68,707.13)										\$ (68,707.13)
10		07/17/18	US Bank Interest Fee			\$ 1,700.00								\$ (1,700.00)
11		07/17/18	Nixon Peabody-Cost of issuance			\$ 10,000.00								\$ (10,000.00)
12		07/17/18	Kutok Rock-Cost of Issuance			\$ 10,000.00								\$ (10,000.00)
13		07/20/18	MMA Interest paid		\$ 2,282.99									\$ 2,282.99
14		07/31/18	MMA Interest paid		\$ 693.25									\$ 693.25
15		08/01/18	Grant Thornton-Cost of Issuance			\$ 1,500.00								\$ (1,500.00)
16		08/01/18	Brandis Tallman-Cost of Issuance			\$ 17,500.00								\$ (17,500.00)
17		08/01/18	Fieldman, Rolapp & Assoc.-Cost of Issuance			\$ 50,231.67								\$ (50,231.67)
18		08/01/18	Best Best & Krieger-Cost of Issuance			\$ 55,000.00								\$ (55,000.00)
19		08/31/18	MMA Interest paid		\$ 4,683.02									\$ 4,683.02
20		09/31/18	MMA Interest paid		\$ 4,535.86									\$ 4,535.86
21		10/31/18	MMA Interest paid		\$ 4,690.98									\$ 4,690.98
22		11/30/18	MMA Interest paid		\$ 6,498.24									\$ 6,498.24
23		12/31/18	MMA Interest paid		\$ 8,125.10									\$ 8,125.10
24		12/31/18	Fed-x Bond issuance costs			\$ 62.02								\$ (62.02)
25		01/31/19	Dudek-Construction Mgmt Prod well #2								\$ 8,295.00			\$ (8,295.00)
26		01/31/19	BBK-Review Bid documents					\$ 855.50	\$ 3,635.00					\$ (4,490.50)
27		01/31/19	Harland Check order-partial charge					\$ 70.12	\$ 70.13	\$ 70.13				\$ (210.38)
28		01/31/19	MMA Interest paid		\$ 9,878.83									\$ 9,878.83
29		02/28/19	BBK-Review final specs Pipeline #1						\$ 306.00					\$ (306.00)
30		02/28/19	BBK-Finalize Bid documents					\$ 2,657.00	\$ 1,976.50	\$ 1,453.50				\$ (6,087.00)
31		02/28/19	Dudek-Construction Mgmt Prod well #1					\$ 11,535.00		\$ 8,422.50				\$ (19,957.50)
32		02/28/19	MMA Interest paid		\$ 8,529.85									\$ 8,529.85
33		03/31/19	Dudek-Construction Mgmt					\$ 5,467.50		\$ 7,232.50				\$ (12,700.00)
34		03/31/19	Dudek-Construction Mgmt					\$ 7,683.43		\$ 2,587.50				\$ (10,270.93)
35		03/31/19	BBK-Review Bid documents					\$ 1,243.25		\$ 1,243.25				\$ (2,486.50)
36		03/31/19	MMA Interest paid		\$ 9,460.57									\$ 9,460.57
37			Reallocate interest to Admin 7122		\$ (59,378.69)									\$ (59,378.69)
38			Well 12 repairs from O&M to Bond funds-check #32867					\$ 13,537.82						\$ (13,537.82)
39			Well 12 repairs from O&M to Bond funds-check #32970					\$ 82,640.56						\$ (82,640.56)
40		04/04/19	Big J Fencing-Fencing for Well ID4 Well 9						\$ 16,975.00					\$ (16,975.00)
41		04/08/19	BBK					\$ 561.00	\$ 1,377.00	\$ 535.50				\$ (2,473.50)
42		04/08/19	Hidden Valley Pump-Well 12/Well 5/Well 16 Transfer switch					\$ 36,033.00						\$ (36,033.00)
43		04/08/19	Hidden Valley Pump-Well 12/Well 5/Well 16/11 Transfer switch					\$ 253,731.68						\$ (253,731.68)
44		04/23/19	Dudek-Construction Management						\$ 3,690.00		\$ 1,927.50			\$ (5,617.50)
45		04/23/19	Fed-x -Mailing of NOE to County New Well #1						\$ 30.53					\$ (30.53)
46		04/23/19	Pacific Pipe-well 12					\$ 1,337.83						\$ (1,337.83)
47		05/20/19	Well 12 repairs transferred from Admin					\$ 83,223.56						\$ (83,223.56)
48		05/29/19	Hidden Valley Pump-Electric panel well 12					\$ 2,503.88						\$ (2,503.88)
49		05/29/19	DeAnza Ready Mix-Road base well 12					\$ 1,547.09						\$ (1,547.09)
50		05/29/19	Dynamic Consulting-Phase 1 & 2 Pipeline							\$ 71,010.00				\$ (71,010.00)
51		05/29/19	Bobs Trailer-Office trailer Well 1 ID4-9 and well 2						\$ 4,500.00		\$ 4,500.00			\$ (9,000.00)
52		05/29/19	Pacific Pipe-well 12					\$ 12,635.88						\$ (12,635.88)
53		05/29/19	BBK-bid review						\$ 765.00					\$ (765.00)
54		05/29/19	Big J Fencing-Fencing for Well ID4 Well 9						\$ 16,975.00					\$ (16,975.00)
55		05/29/19	De Anza Ready Mix					\$ 700.38	\$ 40,057.36					\$ (40,757.74)
56		05/29/19	Dudek-investigation of second production well								\$ 2,672.50			\$ (2,672.50)
57		05/29/19	Hidden Valley Pump-ID1 well 8 repairs					\$ 3,086.18						\$ (3,086.18)
58		05/29/19	Pacific Pipe-construction supply line					\$ 498.23						\$ (498.23)
59		05/29/19	Southwest Pump-construction of well 4-9						\$ 104,500.00					\$ (104,500.00)
60		05/29/19	State of California-Fee for Bond cost			\$ 1,396.50								\$ (1,396.50)
61		06/04/19	Pacific Pipe-Parts for well 4-9						\$ 38.45					\$ (38.45)
62		06/10/19	Deanza Ready Mix-Road base well 4-9						\$ 2,116.53					\$ (2,116.53)
63		06/10/19	Hidden Valley Pump-Step down transformer well 4-9						\$ 8,292.37					\$ (8,292.37)
64		06/10/19	US Bank-Remote office supplies well 4-9						\$ 1,701.07					\$ (1,701.07)
65		06/18/19	BBK-Correspondence to A&R							\$ 127.50				\$ (127.50)
66		06/18/19	Dudek-Costruction management well 4-9						\$ 20,697.01					\$ (20,697.01)
67		06/18/19	One Eleven Services-Construction Mgmt well 4-9						\$ 4,500.00					\$ (4,500.00)
68		07/01/19	Southwest Pump-construction of well 4-9						\$ 543,866.73					\$ (543,866.73)
69		07/03/19	Hidden Valley Pump-Well 5 Manual Transfer Switch					\$ 399.00						\$ (399.00)
70		07/03/19	Pacific Pipe-Fire hydrant extensions										\$ 1,377.80	\$ (1,377.80)
71		07/08/19	De Anza Ready Mix-Concrete well 12					\$ 658.01						\$ (658.01)
72		07/08/19	De Anza Ready Mix-Concrete well 5					\$ 344.21						\$ (344.21)
73		07/08/19	Hidden Valley Pump-Well 5 pull pump replace bowls/video					\$ 141,472.45						\$ (141,472.45)

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1			BOND CIP FUNDS											
2			RECONCILIATION-FY 2019/2021											
3								Well 12-17100/ 4-5 Well upgrades	Prod Well #1 ID4-9	Pipeline Project Phase 1/2	Prod Well #2	Club Circle Video/clean Sewer lines	Firehydrants	
4				Bond Proceeds	Interest paid	Cost of Issuance	Misc.	10117140	10117110	10117120/17200	10117130	10117150	10117160	
5														
74		07/25/19	BBK-Review A&R contract							\$ 765.00				\$ (765.00)
75		07/25/19	Dudek-Construction Management Well 4-9						\$ 45,827.52					\$ (45,827.52)
76		07/25/19	Pacific Pipe-Fire hydrants										\$ 21,825.77	\$ (21,825.77)
77		07/25/19	One Eleven Services-Construction Mgmt well 4-9						\$ 2,165.00					\$ (2,165.00)
78		07/25/19	Southwest Pump-construction of well 4-9						\$ 67,022.50					\$ (67,022.50)
79		08/12/19	Hack-Chlorine well 4-9						\$ 849.62					\$ (849.62)
80		08/19/19	Dudek-Construction Management Well 4-9						\$ 22,521.09					\$ (22,521.09)
81		08/20/19	Insitu-Transducer rental well 4-9						\$ 454.72					\$ (454.72)
82		08/27/19	BBK-Review A&R Bond							\$ 535.50				\$ (535.50)
83		09/04/19	Insitu-Transducer rental well 4-9						\$ 429.93					\$ (429.93)
84		09/04/19	SDGE-Electrict well 4-9						\$ 1,060.00					\$ (1,060.00)
85		09/04/19	Southwest Pump-construction of well 4-9						\$ 55,029.85					\$ (55,029.85)
86		09/04/19	US Bank Charge card-chlorine well 4-9						\$ 125.93					\$ (125.93)
87		09/09/19	Pacific Pipe-Supplies Double O Pipeline project							\$ 26,476.36				\$ (26,476.36)
88		09/16/19	Terry Robertson-Double O Pipeline replacement							\$ 491,504.35				\$ (491,504.35)
89		09/23/19	Dudek-Construction Management well 4-9						\$ 31,886.86					\$ (31,886.86)
90		09/23/19	Insitu-Transducer rental well 4-9						\$ 74.35					\$ (74.35)
91		09/23/19	Pacific Pipe-Meter boxes lids-Double O project							\$ 4,582.64				\$ (4,582.64)
92		09/30/19	BBK-Review change order A&R							\$ 204.00				\$ (204.00)
93		09/30/19	Dudek-Construction Management Well 4-9						\$ 1,260.00					\$ (1,260.00)
94	1062	10/08/19	Dudek-Construction Management Well 4-9						\$ 4,305.00					\$ (4,305.00)
95	1063	10/08/19	Southwest Pump-construction of well 4-9						\$ 44,548.38					\$ (44,548.38)
96	1064	10/16/19	Dudek-Construction Management Well 4-9						\$ 17,778.75					\$ (17,778.75)
97	1064	10/16/19	Dudek-investigation of second production well							\$ 600.00				\$ (600.00)
98	1065	10/16/19	Pacific Pipe-Well 5 upgrade					\$ 5,553.49						\$ (5,553.49)
99	1066	10/21/19	McCalls Meters-Meters for Pipeline phase 1							\$ 11,636.47				\$ (11,636.47)
100	1067	10/21/19	Pacific Pipeline Supply-Tools/supplies well 5 upgrade					\$ 577.94						\$ (577.94)
101	1068	10/21/19	Jeffrey Smith-Appraisal well #2 site investigation							\$ 1,000.00				\$ (1,000.00)
102	1069	10/29/19	Jerry Rolwing-Well #2 site investigation							\$ 3,750.00				\$ (3,750.00)
103	1070	11/05/19	Brax company-materials well 5					\$ 166.04						\$ (166.04)
104	1071	11/05/19	Manuel Rodrigues-DeAnza concrete-Well 5					\$ 1,450.90						\$ (1,450.90)
105	1072	11/12/19	Downstream-Video/clean Club Circle									\$ 92,804.00		\$ (92,804.00)
106	1073	11/18/19	Dudek-Construction Management well 4-9						\$ 360.00					\$ (360.00)
107	1074	11/18/19	Pacific Pipe-Materials for Well 11/Well 16					\$ 12,532.02						\$ (12,532.02)
108	1075	11/18/19	Jerry Rolwing-Well #2 site investigation								\$ 250.00			\$ (250.00)
109	1076	11/16/19	Brax company-ID4-9 electric hook-up						\$ 146,691.66					\$ (146,691.66)
110	1077	11/26/19	Pacific Pipe-Well 11 upgrades					\$ 2,810.62						\$ (2,810.62)
111	1078	12/11/19	Freight Charge					\$ 623.29						\$ (623.29)
112	1079	12/23/19	BBK-real property acquisition-Well #2								\$ 265.50			\$ (265.50)
113	1080	12/20/19	DeAnza Ready mix-Road base Well 4-9						\$ 1,377.22					\$ (1,377.22)
114	1081	12/20/19	Pacific Pipe-Well 16 upgrades					\$ 5,904.65						\$ (5,904.65)
115	1082	12/23/19	Brax-Well repairs					\$ 1,539.07						\$ (271,727.09)
116	1083	12/27/19	Brax-Work in Well 4-9						\$ 270,188.02					\$ (62,963.13)
117	1084	12/27/19	DeAnzaReady mix-concrete for kicker					\$ 688.42	\$ 553.41					\$ (1,241.83)
118	1085	01/03/20	Best Best & Krieger-Bond work review							\$ 586.50	\$ 62.04		\$ 640.00	\$ (1,288.54)
119	1086	01/28/20	Automated Water Treatment-chlorinator well4-9						\$ 1,044.75					\$ (1,044.75)
120	1087	01/28/20	David Taussig-Debt reporting costs				\$ 905.00							\$ (905.00)
121	1088	01/28/20	McCalls Meters-Meter for well ID4-9						\$ 3,694.50					\$ (3,694.50)
122	1089	01/28/20	Pacific Pipe-Parts for well 4-9						\$ 11,981.64					\$ (11,981.64)
123	1090	02/10/20	DeAnzaReady mix-concrete for kicker well9						\$ 651.20					\$ (651.20)
124	1091	02/10/20	Grainger-Exhaust Fan Well 9						\$ 359.99					\$ (359.99)
125	1092	02/10/20	Pacific Pipe-Hydrants, Well 9						\$ 1,160.74				\$ 17,742.09	\$ (18,902.83)
126	1093	02/12/20	Best Best & Krieger								\$ 206.50			\$ (206.50)
127	1094	02/12/20	Jerome C Rowling								\$ 250.00			\$ (250.00)
128	1095	02/25/20	Dynamic Consulting-Phase I & 2 Pipeline							\$ 38,140.00				\$ (38,140.00)
129	1096	02/25/20	Pacific Pipe-Hydrants										\$ 4,062.61	\$ (4,062.61)
130	1097	03/09/20	Fredericks Services Inc										\$ 18,965.00	\$ (18,965.00)
131	1098	03/23/20	Home Depot										\$ 510.17	\$ (510.17)
132	1099	03/23/20	Best Best & Krieger							\$ 1,206.00	\$ 1,386.50			\$ (2,592.50)
133	1100	03/16/20	Pacific Pipeline - Hydrants										\$ 9,711.27	\$ (9,711.27)
134	1101	03/23/20	Fredericks Services Inc										\$ 20,324.00	\$ (20,324.00)
135	1102	03/23/20	Pacific Pipeline Supply - Hydrants										\$ 23,809.97	\$ (23,809.97)
136	1103	03/23/20	Jerry Rolwing-Well #9 Water Sample						\$ 500.00					\$ (500.00)
137	1104	04/07/20	Pacific Pipeline Supply - Hydrants										\$ 12,816.43	\$ (12,816.43)
138	1105	04/07/20	Terry Robertson-Double O Pipeline replacement + RET							\$ 150,136.65				\$ (150,136.65)
139	1106	04/07/20	US Bank - AC & Awning for Portable Office						\$ 4,377.05					\$ (4,377.05)
140	1107	04/13/20	DeAnza Ready Mix - Concrete for Hydrants										\$ 596.74	\$ (596.74)
141	1108	04/13/20	Home Depot										\$ 2,124.37	\$ (2,124.37)

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1			BOND CIP FUNDS									Club Circle			
2			RECONCILIATION-FY 2019/2021									Video/clean	Firehydrants		
3								Well 12-17100/ 4-5 Well upgrades	Prod Well #1 ID4-9	Pipeline Project Phase 1/2	Prod Well #2	10117150			
4				Bond Proceeds	Interest paid	Cost of Issuance	Misc.	10117140	10117110	10117120/17200	10117130	10117150	10117160		
5															
142	1109	04/13/20	Fredericks Services Inc											\$ 25,395.00	\$ (25,395.00)
143	1110	04/21/20	Pacific Pipeline Supply											\$ 27,708.72	\$ (27,708.72)
144	1111	04/28/20	Dudek								\$ 2,385.00			\$	(2,385.00)
145	1112	04/28/20	Fredericks Services Inc											\$ 24,399.00	\$ (24,399.00)
146														\$	-
147															
148			BOND FUND BALANCE	\$ 5,517,293	\$ -	\$ 147,390	\$ 905	\$ 666,757	\$ 1,600,837	\$ 808,784	\$ 43,210	\$ 92,804	\$ 212,009	\$ 1,944,597	
151															
152										4/30/2020	MMA			\$ 2,008,713	
153										4/30/2020	Checking			\$ 73,298	
154										4/30/2020	Total Bond funds Balance			\$ 2,082,011	

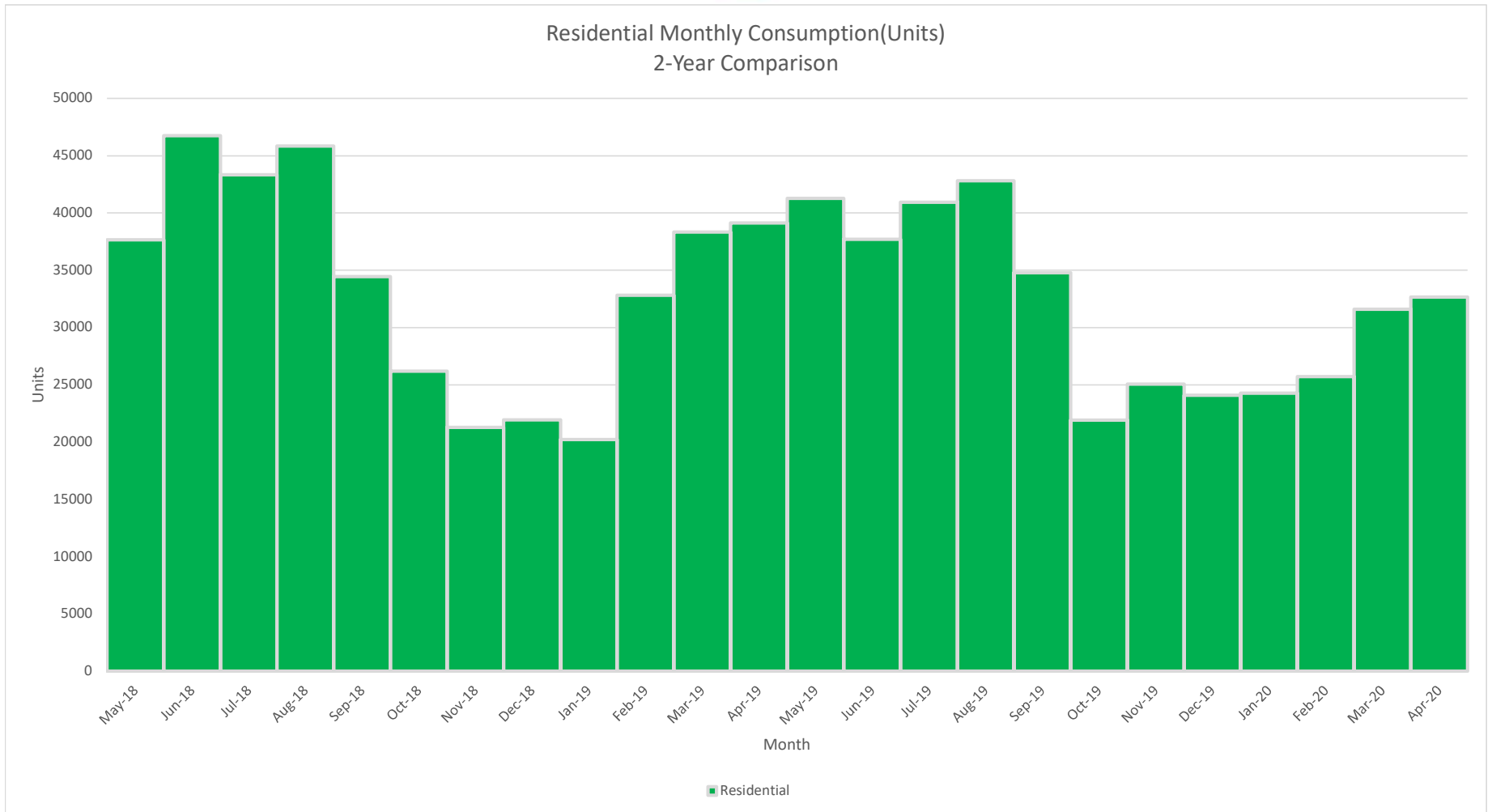


**GROUNDWATER MANAGEMENT
ACCOUNTING
FY 2020
Acct #10154800/810/820**

	A	C	D	E	F	G	H	I	K	L	M	N	O	T
1														
2														
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15		(54810)				Wendy Quinn	Town Hall/	One Eleven		Conf/Classes	Geosyntec	Jerry	Water Advisory	
16	Month	BBK	BBK	Watermaster	DUDEK	Minutes	Advertising/Postage	Water Services	Staff Allocation	Misc.	Consultants	Consulting	Committee-Lunches	G/LTotal
17		<u>Stipulated</u>	<u>GWM</u>											
18	July 2019	14,142.06	2,670.86				140.00	1,045.00	7,853.72	269.54			-120.00	26,001.18
19	August				480.00	237.50	140.00		8,579.18	9.99			330.10	9,776.77
20	September	9,504.04	3,447.60		2,996.25	50.00	140.00		4,539.87	9.99	3,800.00		2,541.63	27,029.38
21	October	31,073.46	14,074.06			150.00	210.00	2,800.00	12,361.14	9.99			551.69	61,230.34
22	November	43,785.41				12.51	70.00		7,565.52	9.99				51,443.43
23	December	23,674.46				325.00	70.00		7,999.68	9.99			3,201.59	35,280.72
24	January	51,706.34	4,938.50				210.00		6,959.70	9.99				63,824.53
25	February	19,945.76	531.00			25.00	140.00		8,235.24	9.99				28,886.99
26	March					137.51	140.00		8,379.96	9.99		2,800.00		11,467.46
27	April			2,374.39		12.50	140.00		8,235.24	9.99				10,772.12
28														
29	Total	193,831.53	25,662.02	2,374.39	3,476.25	950.02	1,400.00	3,845.00	80,709.25	359.45	3,800.00	2,800.00	6,505.01	325,712.92



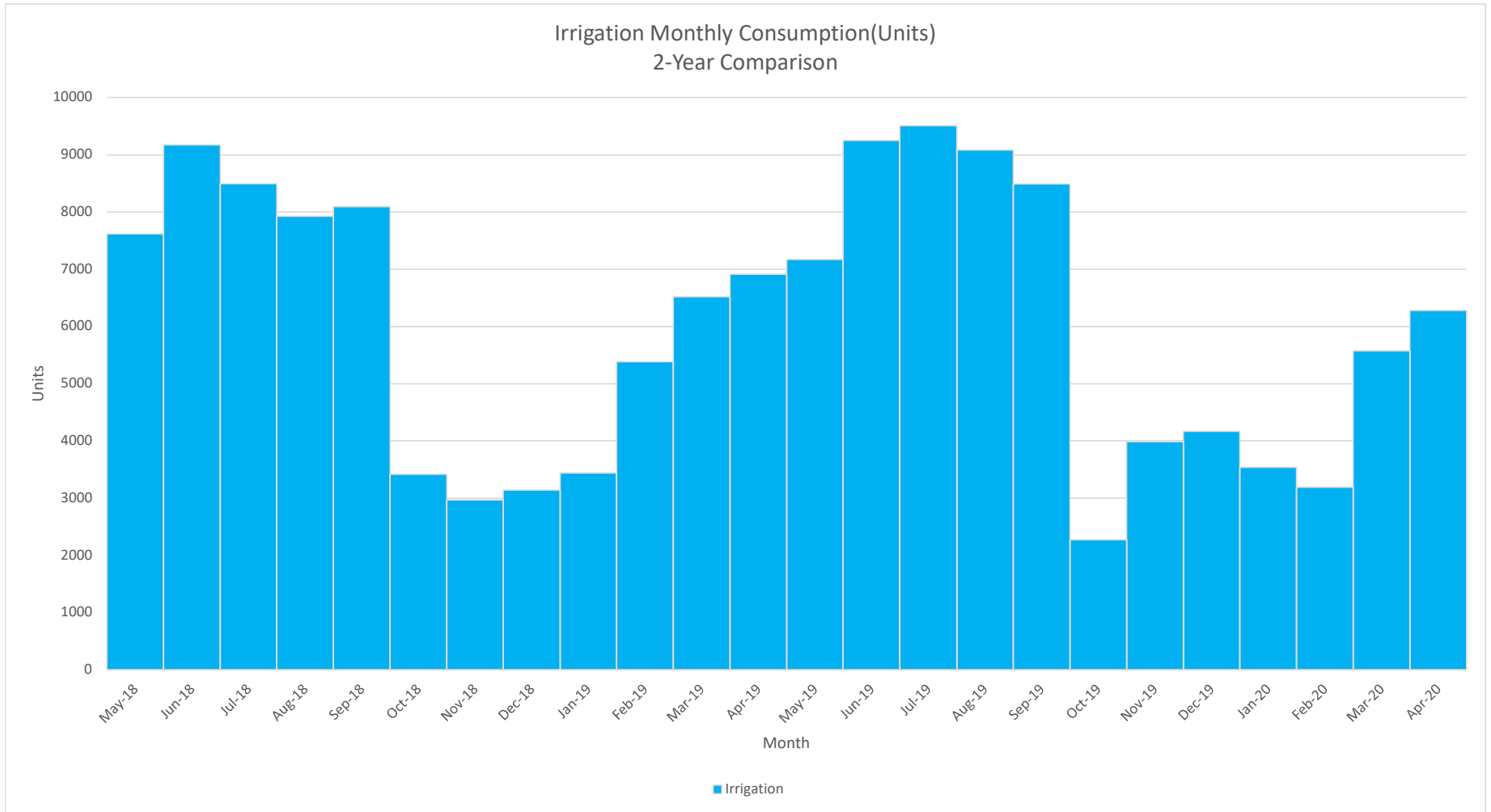
Residential Monthly Consumption(Units)
2-Year Comparison



*One unit equals 748 gallons



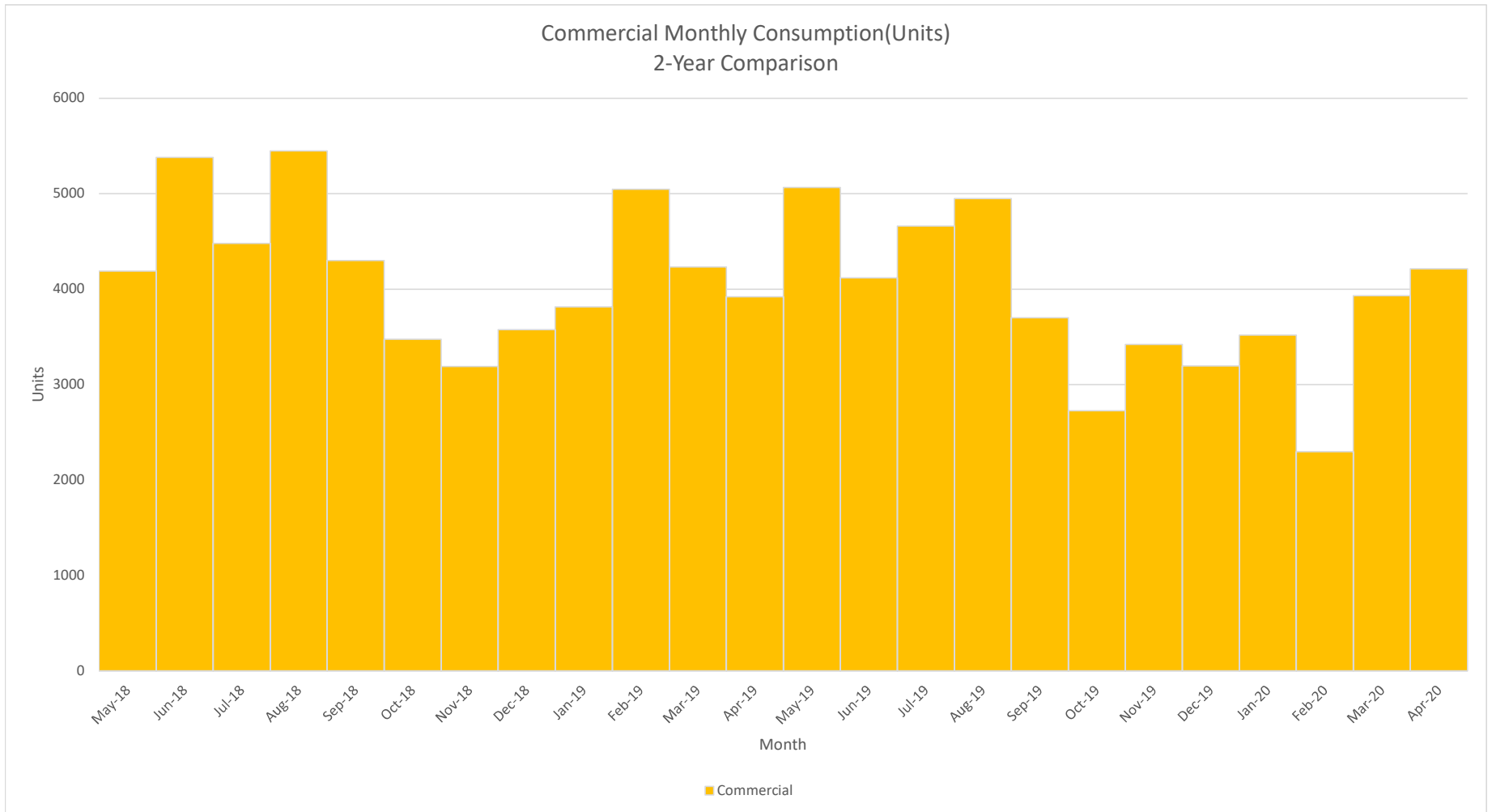
Irrigation Monthly Consumption(Units)
2-Year Comparison



*One unit equals 748 gallons



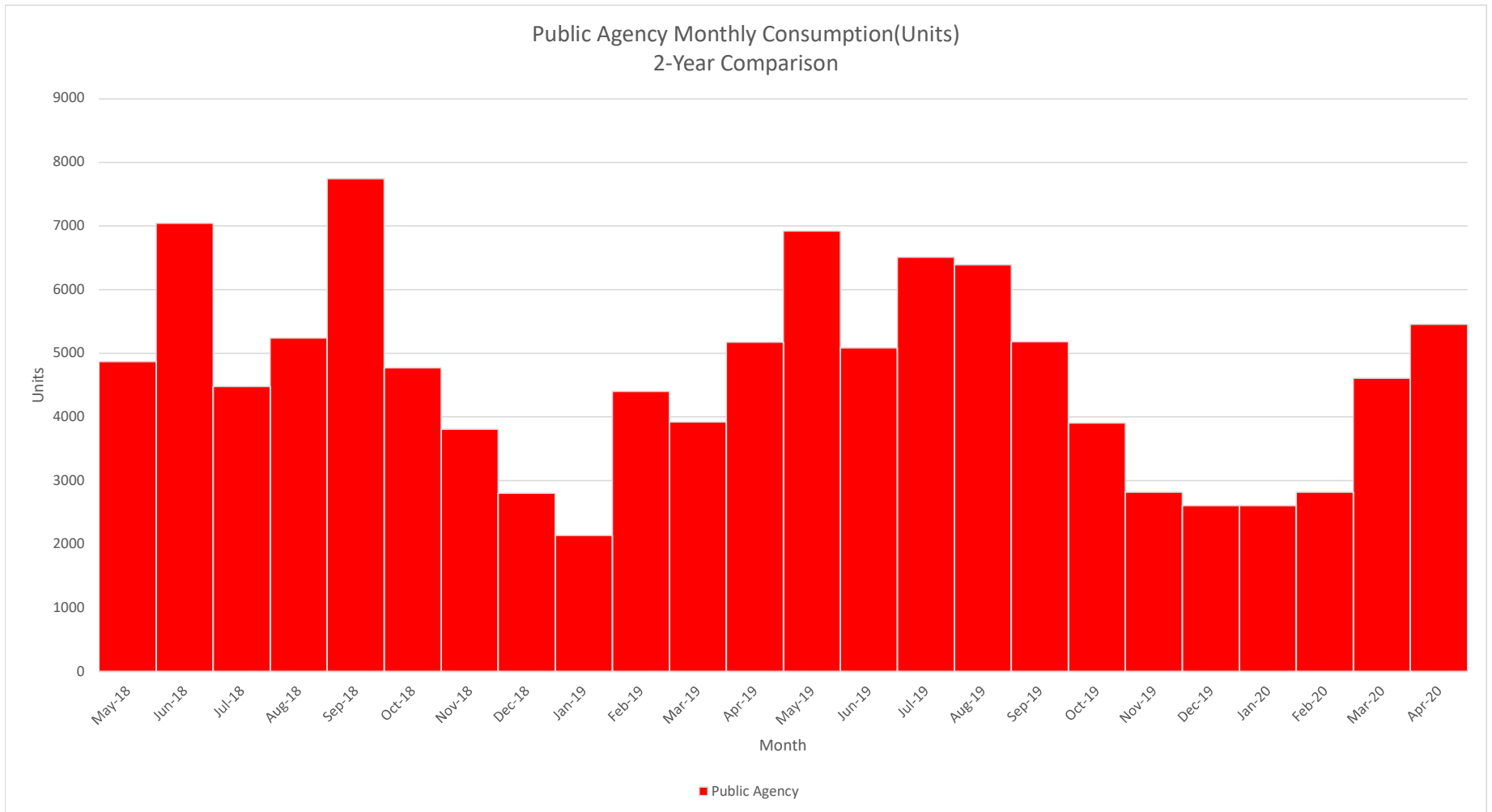
Commercial Monthly Consumption(Units)
2-Year Comparison



*One unit equals 748 gallons



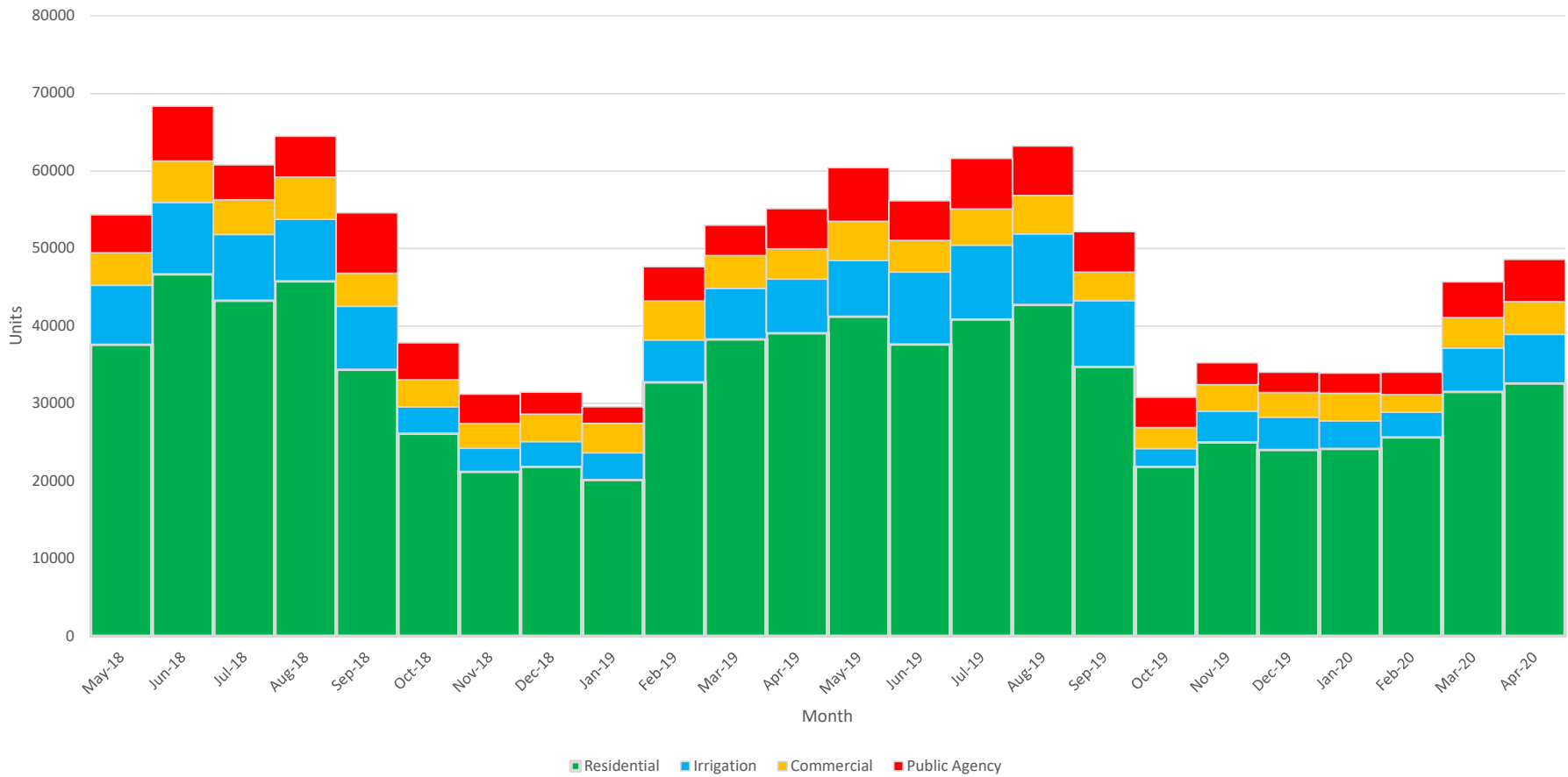
Public Agency Monthly Consumption(Units)
2-Year Comparison



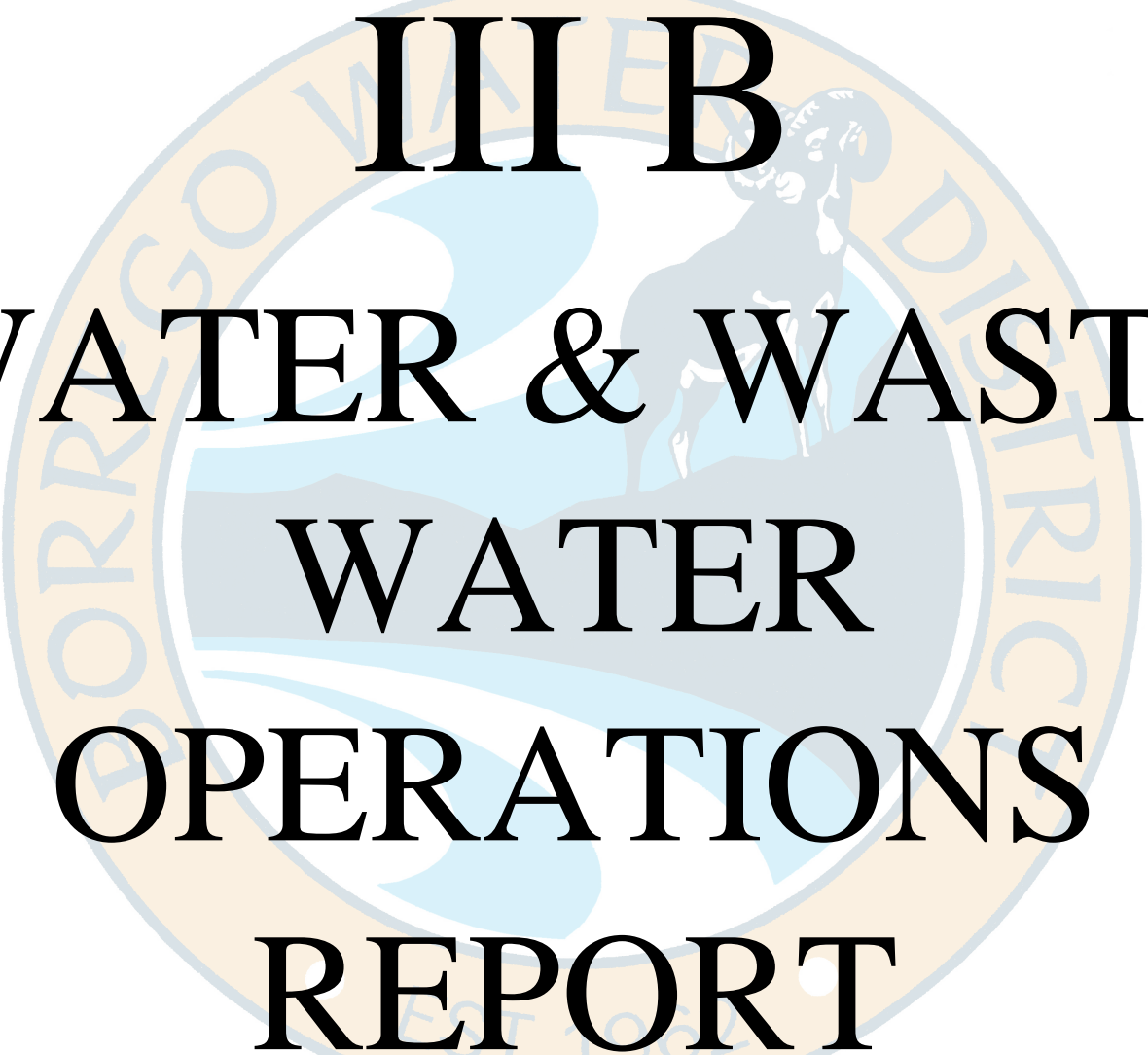
*One unit equals 748 gallons



Monthly Consumption(Units) by Class
2-Year Comparison



*One unit equals 748 gallons



III B
WATER & WASTE
WATER
OPERATIONS
REPORT



BORREGO WATER DISTRICT

JANUARY 2020

WATER OPERATIONS REPORT

WELL	TYPE	FLOW RATE	STATUS	COMMENT
ID1-8	Production	350	In Use	
ID1-10	Production	300	In Use	
ID1-12	Production	900	In Use	
ID1-16	Production	750	In Use	
Wilcox	Production	80	In Use	Diesel backup well for ID-4
ID4-4	Production	400	In Use	
ID4-11	Production	900	In Use	Diesel engine drive exercised monthly
ID4-18	Production	150	In Use	
ID5-5	Production	850	In Use	

System Problems: All production wells are in service. All reservoirs are in operating condition.

WASTEWATER OPERATIONS REPORT

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 88,094 (gallons per day)

Peak flow: 158,300 gpd Sunday, January 12, 2020



BORREGO WATER DISTRICT

FEBRUARY 2020

WATER OPERATIONS REPORT

WELL	TYPE	FLOW RATE	STATUS	COMMENT
ID1-8	Production	350	In Use	
ID1-10	Production	300	In Use	
ID1-12	Production	900	In Use	
ID1-16	Production	750	In Use	
Wilcox	Production	80	In Use	Diesel backup well for ID-4
ID4-4	Production	400	In Use	
ID4-11	Production	900	In Use	Diesel engine drive exercised monthly
ID4-18	Production	150	In Use	
ID5-5	Production	850	In Use	

System Problems: All production wells are in service. All reservoirs are in operating condition.

WASTEWATER OPERATIONS REPORT

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 85,559 (gallons per day)

Peak flow: 103,000 gpd Sunday, February 16, 2020



BORREGO WATER DISTRICT

MARCH 2020

WATER OPERATIONS REPORT

WELL	TYPE	FLOW RATE	STATUS	COMMENT
ID1-8	Production	350	In Use	
ID1-10	Production	300	In Use	
ID1-12	Production	900	In Use	
ID1-16	Production	750	In Use	
Wilcox	Production	80	In Use	Diesel backup well for ID-4
ID4-4	Production	400	In Use	
ID4-11	Production	900	In Use	Diesel engine drive exercised monthly
ID4-18	Production	150	In Use	
ID5-5	Production	850	In Use	

System Problems: All production wells are in service. All reservoirs are in operating condition.

WASTEWATER OPERATIONS REPORT

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 73,013 (gallons per day)

Peak flow: 129,000 gpd Thursday, March 12, 2020



BORREGO WATER DISTRICT

APRIL 2020

WATER OPERATIONS REPORT

WELL	TYPE	FLOW RATE	STATUS	COMMENT
ID1-8	Production	350	In Use	
ID1-10	Production	300	In Use	
ID1-12	Production	900	In Use	
ID1-16	Production	750	In Use	
Wilcox	Production	80	In Use	Diesel backup well for ID-4
ID4-4	Production	400	In Use	
ID4-11	Production	900	In Use	Diesel engine drive exercised monthly
ID4-18	Production	150	In Use	
ID5-5	Production	850	In Use	

System Problems: All production wells are in service. All reservoirs are in operating condition.

WASTEWATER OPERATIONS REPORT

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 46,263 (gallons per day)

Peak flow: 56,700 gpd Thursday, April 9, 2020



III C
WATER
**PRODUCTION/
USE RECORDS**



BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY

JANUARY 2020

DATE	WATER USE	WATER PROD	WATER %NRW	ID4 USE	ID4 PROD	ID4 %NRW	TOTAL USE	TOTAL PROD
Jan-18	19.40	19.95	2.74	86.60	95.01	8.85	106.01	114.96
Feb-18	19.77	21.14	6.49	78.55	87.58	10.31	98.32	108.72
Mar-18	19.90	20.26	1.77	73.56	80.32	8.42	93.46	100.58
Apr-18	22.01	22.72	3.11	88.49	99.08	10.69	110.50	121.80
May-18	25.10	25.46	1.40	98.95	108.29	8.62	124.05	133.75
Jun-18	29.06	29.87	2.72	100.42	108.40	7.36	129.48	138.28
Jul-18	30.87	31.47	1.89	96.80	111.42	13.12	127.67	142.89
Aug-18	36.34	38.25	4.99	124.77	142.84	12.65	161.11	181.09
Sep-18	34.31	37.40	8.26	105.93	117.15	9.58	140.24	154.55
Oct-18	29.96	30.42	1.49	118.14	129.33	8.65	148.10	159.74
Nov-18	24.75	25.62	3.41	100.65	109.27	7.89	125.39	134.89
Dec-18	16.14	22.36	27.80	71.19	80.13	11.16	87.33	102.49
Jan-19	14.91	16.84	11.47	58.48	64.29	9.04	73.39	81.13
Feb-19	14.99	16.06	6.70	58.89	66.49	11.42	73.88	82.55
Mar-19	15.35	15.75	2.51	55.83	62.48	10.65	71.18	78.23
Apr-19	20.31	20.97	3.18	90.96	98.41	7.57	111.26	119.38
May-19	23.79	25.13	5.33	83.92	92.63	9.41	107.70	117.76
Jun-19	36.31	37.19	2.36	93.43	96.69	3.37	129.74	133.88
Jul-19	44.09	45.49	3.08	115.58	123.04	6.07	159.67	168.53
Aug-19	37.02	38.56	3.99	111.63	114.37	2.39	148.65	152.92
Sep-19	40.68	39.71	-2.45	109.34	120.76	9.45	150.03	160.47
Oct-19	34.33	35.76	3.99	118.92	123.91	4.03	153.25	159.66
Nov-19	27.05	28.10	3.76	94.68	103.96	8.92	121.73	132.06
Dec-19	13.51	14.99	9.82	59.08	64.93	9.01	72.59	79.91
Jan-20	16.96	17.70	4.20	69.52	74.80	7.06	86.48	92.50
12 Mo. TOTAL	324.38	335.40	3.87	1061.78	1142.46	7.45	1386.16	1477.86

Totals reflect Water (ID1 & ID3) and ID4 (ID4 & ID5). Interties to SA3 are no longer needed to be separated. ID4 and SA5 are combined because all water production is pumped from ID4.

All figures are in Acre Feet of water pumped.

NOTE: ID1 Fire flow line break at La Casa not metered.

NON-REVENUE WATER SUMMARY (%)

DATE	WATER	ID-4	ID-5	DISTRICT-WIDE AVERAGE
Jan-20	4.20	7.06	N/A	5.63
12 Mo. Average	3.87	7.45	N/A	5.66



BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY

FEBRUARY 2020

DATE	WATER USE	WATER PROD	WATER %NRW	ID4 USE	ID4 PROD	ID4 %NRW	TOTAL USE	TOTAL PROD
Feb-18	19.77	21.14	6.49	78.55	87.58	10.31	98.32	108.72
Mar-18	19.90	20.26	1.77	73.56	80.32	8.42	93.46	100.58
Apr-18	22.01	22.72	3.11	88.49	99.08	10.69	110.50	121.80
May-18	25.10	25.46	1.40	98.95	108.29	8.62	124.05	133.75
Jun-18	29.06	29.87	2.72	100.42	108.40	7.36	129.48	138.28
Jul-18	30.87	31.47	1.89	96.80	111.42	13.12	127.67	142.89
Aug-18	36.34	38.25	4.99	124.77	142.84	12.65	161.11	181.09
Sep-18	34.31	37.40	8.26	105.93	117.15	9.58	140.24	154.55
Oct-18	29.96	30.42	1.49	118.14	129.33	8.65	148.10	159.74
Nov-18	24.75	25.62	3.41	100.65	109.27	7.89	125.39	134.89
Dec-18	16.14	22.36	27.80	71.19	80.13	11.16	87.33	102.49
Jan-19	14.91	16.84	11.47	58.48	64.29	9.04	73.39	81.13
Feb-19	14.99	16.06	6.70	58.89	66.49	11.42	73.88	82.55
Mar-19	15.35	15.75	2.51	55.83	62.48	10.65	71.18	78.23
Apr-19	20.31	20.97	3.18	90.96	98.41	7.57	111.26	119.38
May-19	23.79	25.13	5.33	83.92	92.63	9.41	107.70	117.76
Jun-19	36.31	37.19	2.36	93.43	96.69	3.37	129.74	133.88
Jul-19	44.09	45.49	3.08	115.58	123.04	6.07	159.67	168.53
Aug-19	37.02	38.56	3.99	111.63	114.37	2.39	148.65	152.92
Sep-19	40.68	39.71	-2.45	109.34	120.76	9.45	150.03	160.47
Oct-19	34.33	35.76	3.99	118.92	123.91	4.03	153.25	159.66
Nov-19	27.05	28.10	3.76	94.68	103.96	8.92	121.73	132.06
Dec-19	13.51	14.99	9.82	59.08	64.93	9.01	72.59	79.91
Jan-20	16.96	17.70	4.20	69.52	74.80	7.06	86.48	92.50
Feb-20	16.19	16.83	3.78	65.77	69.21	4.97	81.96	86.04
12 Mo. TOTAL	325.59	336.17	3.63	1068.65	1145.18	6.91	1394.24	1481.35

Totals reflect Water (ID1 & ID3) and ID4 (ID4 & ID5). Interties to SA3 are no longer needed to be separated. ID4 and SA5 are combined because all water production is pumped from ID4.

All figures are in Acre Feet of water pumped.

NOTE: ID1 Fire flow line break at La Casa not metered.

NON-REVENUE WATER SUMMARY (%)

DATE	WATER	ID-4	ID-5	DISTRICT-WIDE AVERAGE
Feb-20	3.78	4.97	N/A	4.37
12 Mo. Average	3.63	6.91	N/A	5.27



BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY

MARCH 2020

DATE	WATER USE	WATER PROD	WATER %NRW	ID4 USE	ID4 PROD	ID4 %NRW	TOTAL USE	TOTAL PROD
Mar-18	19.90	20.26	1.77	73.56	80.32	8.42	93.46	100.58
Apr-18	22.01	22.72	3.11	88.49	99.08	10.69	110.50	121.80
May-18	25.10	25.46	1.40	98.95	108.29	8.62	124.05	133.75
Jun-18	29.06	29.87	2.72	100.42	108.40	7.36	129.48	138.28
Jul-18	30.87	31.47	1.89	96.80	111.42	13.12	127.67	142.89
Aug-18	36.34	38.25	4.99	124.77	142.84	12.65	161.11	181.09
Sep-18	34.31	37.40	8.26	105.93	117.15	9.58	140.24	154.55
Oct-18	29.96	30.42	1.49	118.14	129.33	8.65	148.10	159.74
Nov-18	24.75	25.62	3.41	100.65	109.27	7.89	125.39	134.89
Dec-18	16.14	22.36	27.80	71.19	80.13	11.16	87.33	102.49
Jan-19	14.91	16.84	11.47	58.48	64.29	9.04	73.39	81.13
Feb-19	14.99	16.06	6.70	58.89	66.49	11.42	73.88	82.55
Mar-19	15.35	15.75	2.51	55.83	62.48	10.65	71.18	78.23
Apr-19	20.31	20.97	3.18	90.96	98.41	7.57	111.26	119.38
May-19	23.79	25.13	5.33	83.92	92.63	9.41	107.70	117.76
Jun-19	36.31	37.19	2.36	93.43	96.69	3.37	129.74	133.88
Jul-19	44.09	45.49	3.08	115.58	123.04	6.07	159.67	168.53
Aug-19	37.02	38.56	3.99	111.63	114.37	2.39	148.65	152.92
Sep-19	40.68	39.71	-2.45	109.34	120.76	9.45	150.03	160.47
Oct-19	34.33	35.76	3.99	118.92	123.91	4.03	153.25	159.66
Nov-19	27.05	28.10	3.76	94.68	103.96	8.92	121.73	132.06
Dec-19	13.51	14.99	9.82	59.08	64.93	9.01	72.59	79.91
Jan-20	16.96	17.70	4.20	69.52	74.80	7.06	86.48	92.50
Feb-20	16.19	16.83	3.78	65.77	69.21	4.97	81.96	86.04
Mar-20	19.63	21.05	6.71	65.62	70.22	6.55	85.26	91.27
12 Mo. TOTAL	329.87	341.46	3.98	1078.45	1152.92	6.57	1408.32	1494.38

Totals reflect Water (ID1 & ID3) and ID4 (ID4 & ID5). Interties to SA3 are no longer needed to be separated. ID4 and SA5 are combined because all water production is pumped from ID4.

All figures are in Acre Feet of water pumped.

NOTE: ID1 Fire flow line break at La Casa not metered.

NON-REVENUE WATER SUMMARY (%)

DATE	WATER	ID-4	ID-5	DISTRICT-WIDE AVERAGE
Mar-20	6.71	6.55	N/A	6.63
12 Mo. Average	3.98	6.57	N/A	5.27



BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY

APRIL 2020

DATE	WATER USE	WATER PROD	WATER %NRW	ID4 USE	ID4 PROD	ID4 %NRW	TOTAL USE	TOTAL PROD
Apr-18	22.01	22.72	3.11	88.49	99.08	10.69	110.50	121.80
May-18	25.10	25.46	1.40	98.95	108.29	8.62	124.05	133.75
Jun-18	29.06	29.87	2.72	100.42	108.40	7.36	129.48	138.28
Jul-18	30.87	31.47	1.89	96.80	111.42	13.12	127.67	142.89
Aug-18	36.34	38.25	4.99	124.77	142.84	12.65	161.11	181.09
Sep-18	34.31	37.40	8.26	105.93	117.15	9.58	140.24	154.55
Oct-18	29.96	30.42	1.49	118.14	129.33	8.65	148.10	159.74
Nov-18	24.75	25.62	3.41	100.65	109.27	7.89	125.39	134.89
Dec-18	16.14	22.36	27.80	71.19	80.13	11.16	87.33	102.49
Jan-19	14.91	16.84	11.47	58.48	64.29	9.04	73.39	81.13
Feb-19	14.99	16.06	6.70	58.89	66.49	11.42	73.88	82.55
Mar-19	15.35	15.75	2.51	55.83	62.48	10.65	71.18	78.23
Apr-19	20.31	20.97	3.18	90.96	98.41	7.57	111.26	119.38
May-19	23.79	25.13	5.33	83.92	92.63	9.41	107.70	117.76
Jun-19	36.31	37.19	2.36	93.43	96.69	3.37	129.74	133.88
Jul-19	44.09	45.49	3.08	115.58	123.04	6.07	159.67	168.53
Aug-19	37.02	38.56	3.99	111.63	114.37	2.39	148.65	152.92
Sep-19	40.68	39.71	-2.45	109.34	120.76	9.45	150.03	160.47
Oct-19	34.33	35.76	3.99	118.92	123.91	4.03	153.25	159.66
Nov-19	27.05	28.10	3.76	94.68	103.96	8.92	121.73	132.06
Dec-19	13.51	14.99	9.82	59.08	64.93	9.01	72.59	79.91
Jan-20	16.96	17.70	4.20	69.52	74.80	7.06	86.48	92.50
Feb-20	16.19	16.83	3.78	65.77	69.21	4.97	81.96	86.04
Mar-20	19.63	21.05	6.71	65.62	70.22	6.55	85.26	91.27
Apr-20	14.68	15.60	5.84	68.77	76.03	9.55	83.46	91.63
12 Mo. TOTAL	324.25	336.09	4.20	1056.26	1130.54	6.73	1380.51	1466.63


Totals reflect Water (ID1 & ID3) and ID4 (ID4 & ID5). Interties to SA3 are no longer needed to be separated. ID4 and SA5 are combined because all water production is pumped from ID4.

All figures are in Acre Feet of water pumped.

NOTE: ID1 Fire flow line break at La Casa not metered.

NON-REVENUE WATER SUMMARY (%)

DATE	WATER	ID-4	ID-5	DISTRICT-WIDE AVERAGE
Mar-20	5.84	9.55	N/A	7.70
12 Mo. Average	4.20	6.73	N/A	5.47



**III D
GENERAL
MANAGER
REPORT**

Verbal

Closed Session





Reconvene To
Open Session
For Item I.E

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
MAY 26, 2020
AGENDA ITEM I.E

May 21, 2020

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Agreement with Borrego Springs Unified School District for Long Term Lease of Water -S Anderson

RECOMMENDED ACTION:

Receive Presentation on Agreement following Closed Session and consider approval

ITEM EXPLANATION:

Staff will present the latest Draft of the School District Agreement. The School Board is reviewing the document on the day of writing this staff report. BWD will continue to work with the School and present the final draft of the Agreement at the meeting.

NEXT STEPS

TBD

ATTACHMENT

1. None: Draft to be presented at Board Meeting