

**Borrego Water District Board of Directors**  
**Regular Meeting**  
**March 26, 2019 @ 9:00 a.m.**  
**806 Palm Canyon Drive**  
**Borrego Springs, CA 92004**

**I. OPENING PROCEDURES**

- A.** Call to Order
- B.** Pledge of Allegiance
- C.** Roll Call
- D.** Approval of Agenda
- E.** Approval of Minutes:
  - 1. February 12, 2019 Regular Meeting Minutes (3-5)
  - 2. February 26, 2019 Regular Meeting Minutes (6-9)
  - 3. February 28, 2019 Town Hall Meeting Minutes (10-13)
- F.** Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- G.** Comments from Directors
- H.** Correspondence Received from the Public

**II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION**

- A.** Borrego Water District
  - 1. Recognition for Joe Cornejo Service to BWD as well as Roy Martinez for his assistance with the SWRCB Waste Discharge Permit Issuance – G Poole (14-15)
  - 2. Draft 2019-2020 Budget – K Pitman (16-21)
  - 3. Farmland Fallowing Standards - K Dice (22-24)
  - 4. Credit Card Processing Proposal – E Garcia (25-26)
  - 5. LAFCO Board Election – H Ehrlich (27-50)
  - 6. Borrego Valley Endowment Fund Proposal – L Brecht (51)
- B.** GSA: Borrego Springs Sub Basin
  - 1. GSP Review Meeting Schedule – G Poole (52)

AGENDA: March 26, 2019

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004

Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole – Board Secretary at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility.

If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

**III. STANDING AND AD-HOC BOARD COMMITTEE REPORTS –**

**A. STANDING:**

1. Operations and Infrastructure – Dice/Duncan

**B. AD-HOC:**

1. GSP Preparation – Brecht/Duncan
2. 2019-20 Budget – Brecht/Ehrlich
3. Rams Hill Operating Agreement – Brecht
4. Risk – Ehrlich
5. Proposition 68 Funding – Dice
6. Association of California Water Agencies/Joint Powers Authority – Ehrlich
7. Organizational Staffing: Dice/Ehrlich

**IV. STAFF REPORT-**

- A. Financial Reports: February 2019 (53-66)
- B. Water and Wastewater Operations Report: January and February 2019 (67-69)
- C. Water Production/Use Records: January and February 2019 (70-72)
- D. General Manager: (73-76)

**V. CLOSED SESSION:**

- A. Conference with Legal Counsel - Significant exposure to litigation pursuant to paragraph (53) of subdivision (d) of Section 54956.9: (Three (3) potential cases)
- B. Conference for Public Employee Performance Evaluation - Title: General Manager Employee Performance Review- pursuant to subdivision (d) (4) of Government Code Section (Government Code § 54957).

**VI. CLOSING PROCEDURE**

- A. Suggested Items for Next/Future Agenda
- B. The next Regular Meeting of the Board of Directors is scheduled for Tuesday, April 9th 2019, - 9:00

AGENDA: March 26, 2019

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004

Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

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**Borrego Water District Board of Directors**  
**MINUTES**  
**Special Meeting**  
**February 12, 2019 @ 9:00 a.m.**  
**806 Palm Canyon Drive**  
**Borrego Springs, CA 92004**

**I. OPENING PROCEDURES**

A. Call to Order: Vice-President Brecht called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance: Those present stood for the Pledge of Allegiance.

C. Roll Call: Directors: Present: Vice-President Brecht, Secretary/  
Treasurer Duncan, Delahay, Ehrlich  
Absent: President Dice

Staff: Geoff Poole, General Manager  
Kim Pittman, Administration Manager  
Wendy Quinn, Recording Secretary

Public: Gary Haldeman, Ratepayers' Representative  
Lane Sharman, Borrego Water Exchange  
Martha Deichler, BSUSD  
James Diaz, BVA

D. Approval of Agenda: ***MSC: Delahay/Ehrlich approving the Agenda as written.***

E. Comments from the Public and Requests for Future Agenda Items: Lane Sharman requested a letter of support for a research effort in California regarding augmentation of water. He explained that for ten years, scientists have been developing water from the atmosphere through evaporation, but it is expensive. Now patents have been developed to improve the efficiency. Mr. Sharman distributed a chart illustrating this. He hoped to bring in other parties suffering from water shortage and lead a scientific investigation to commercialize a patent similar to Cal Tech's, using heat recovery to produce water. Director Brecht asked Mr. Sharman to draft a proposed letter of support for the Board's consideration, and agreed to put it on the next Agenda. Director Ehrlich asked whether the Board would be committing financially, and Mr. Sharman replied that eventually there would be financial participation from many parties.

F. Comments from Directors: Director Ehrlich requested consideration of an agreement with the auditors on the next Agenda.

G. Correspondence Received from the Public: None

**II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION**

A. Borrego Water District:

1. Interpretive Host Training. Director Duncan proposed that as part of the SDAC outreach program, he would like to provide training for the SDAC community to transition into other careers, particularly for those working in agriculture. Jim Diaz stated that he was working with the National Association for Interpretation, which provides a Certified Interpreter program for anyone with public contact duties. Last year, six local people took the course, and we now have a Host Committee. Director Duncan reported that five Certified Interpreter Trainers are available for a free course beginning in April, sponsored by the Borrego Village Association. The National Certificate is \$150. Another round of training will begin in the fall. ***MSC: Ehrlich/Delahay approving the sponsorship by BWD of 20 students for a cost not to exceed \$3,000.*** Director Duncan will work with Martha Deichler and Esmeralda Garcia (who has taken the course) to select the students.

2. Refund of Golf Course Fees to Santiago Estates Trailer Park. Kim Pittman reported that Santiago Estates did not want individual refunds to residents. She obtained a list of residents and liability insurance, and Steve Anderson reviewed them. However, the insurance was supposed to be for a four-year term and it is not. Director Duncan noted that we may have to get a new insurance certificate each year, and Director Brecht recommended including that in the refund agreement. Director Brecht suggested attaching the list of residents to the agreement and putting it on the next Agenda.

3. Fiscal Year 2019-2020 Budget Document. Director Brecht invited the Board's attention to the budget document in the Board package, which he and Director Ehrlich had prepared, and offered to answer questions. He hoped to have a draft budget and narratives by the end of March.

4. 2019 Town Hall Date, Location and Agenda. Geoff Poole reported that the committee met last week. The GSP will not be released until after the Town Hall Meeting, so the Agenda will not focus on that. He invited the Board's attention to the Agenda in the Board package, and noted that he would insert the date in the introductory paragraph.

5. Proposition 68 Grant Application: Natural and Community Resources. Mr. Poole reported that Proposition 68 grant funds are available for natural and community resources and GSP implementation. The current program ends tomorrow. One project under consideration was the Oasis Ranch fallowing, but the owner decided against it. Director Duncan reported that there would be another grant application opportunity in June. Mr. Poole noted another possible project, development of the Viking Ranch property into a park. The State Park and ABF are interested, and US Gypsum is interested for mitigation. Staff is continuing to work with Rick Alexander on this application. ***MSC: Ehrlich/Brecht authorizing the General Manager to complete the Proposition 68 grant application as described.***

6. Well Drilling Project at Borrego Springs High School. Mr. Poole referred to Mark Stevens' request about a year ago to drill a well. The school uses a lot of water and had leaks in their system. They hired a drilling contractor, but with the acquisition of the Borrego Water Company, BWD acquired the water rights. There were also some property right questions. The school still wants to drill the well, but there are technical and economic issues. The District has a production well adjacent to the school property, so there could be well interference. Discussion followed, and Director Brecht recommended retaining the right to shut the school well down if it interferes with the District's well. Mr. Poole referred the matter to the Operations and Infrastructure Committee, and Director Brecht asked they look at the Rams Hill well interference provisions. Director Brecht will draft a term sheet for the Committee, and the Board will discuss it in closed session at its next meeting.

7. Informational Only: Cost of Service Study. Director Ehrlich reported on a conference call with Raftelis, during which the issues were outlined. He was expecting a proposal soon, and it will be on the next Agenda.

8. Informational Only: Water Quality Monitoring Network/Testing. Mr. Poole referred to the Board's authorization for additional water quality monitoring. All wells except three, which were not ready, have been tested. Mr. Poole suggested coming up with a different plan going forward, and will work with John Peterson and Jay Jones. Dr. Jones will develop a proposal. Director Brecht asked that he include money to train BWD staff to do monthly water chemistry testing.

9. Informational Only: Bid Results on Well #1 and #2. Mr. Poole invited the Board's attention to the bid results for Well #1 in the Board package, and distributed the alternate bid results for Well #2. The bids are under review, and the 12-day protest period is underway. There is a tentative conference call this afternoon to discuss them. The low bid



appears to be responsive. Mr. Poole will come back to the Board at its next meeting with a recommendation.

10. Informational Only: CIP Program Update. Mr. Poole reported he had been working with A&R Construction on the Pipeline Phase 1 project. It could take eight to twelve weeks to get the County encroachment permit, but the contractor is trying to reduce it. The project should still be done in plenty of time to satisfy the bond requirements. At the next meeting there will be updates on both bond projects, and some priorities may change because there are some maintenance and repair projects that need higher priority. Mr. Poole recommended evaluating the entire CIP as part of the upcoming 218 process. Director Brecht requested that Carlos Beltran and Dudek prepare a chart of all well and pipeline projects once a month.

11. Informational Only: State Water Control Board Permit – Wastewater Treatment Plant. Mr. Poole reported he, Joe Cornejo, Greg Holloway and Roy Martinez had been working with the State on the new discharge permit. The new permit was included in the Board package. There were no major new requirements or violations. Mr. Poole reported that Mr. Cornejo hopes to retire soon, and Director Delahay added that Mr. Martinez is trying for a Grade 4 license.

**B. GSA: Borrego Springs Sub Basin:**

1. Informational Only: Groundwater Sustainability Plan Public Review Process. Director Duncan reported that there has been some concern about the process for changing the GSP. Gary Haldeman pointed out that the AC has not seen the GSP, only an overview. He was concerned about the proposed AC meetings in the summer, perhaps the last two, when many ratepayers are gone. Director Duncan suggested an AC meeting during the 60-day public review period, and Mr. Haldeman supported the idea.

**III. CLOSED SESSION**

**A. Conference with Legal Counsel – Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Government Code Section 54956.9 (two (2) potential cases):**

The Board adjourned to closed session at 11:00 a.m., and the open session reconvened at 11:45 a.m. There was no reportable action.

**IV. CLOSING PROCEDURE**

**A. Suggested Items for Next/Future Agenda:** Items for the next Agenda were discussed earlier in the meeting.

**B. The next Regular Meeting of the Board of Directors is scheduled for Tuesday, February 26 – 9:00.** There being no further business, the Board adjourned at 11:45 a.m.

**Borrego Water District Board of Directors  
MINUTES  
Regular Meeting  
February 26, 2019 @ 9:00 a.m.  
806 Palm Canyon Drive  
Borrego Springs, CA 92004**

**I. OPENING PROCEDURES**

- A.** Call to Order: President Dice called the meeting to order at 9:00 a.m.
- B.** Pledge of Allegiance: Those present stood for the Pledge of Allegiance.
- C.** Roll Call:     Directors:     Present:     President Dice, Vice-President Brecht, Secretary/Treasurer Duncan, Delahay, Ehrlich  
  
                          Staff:           Geoff Poole, General Manager  
  Kim Pittman, Administration Manager  
  Wendy Quinn, Recording Secretary  
  
                          Public:           Laara Maxwell          Diane Johnson  
  Rebecca Falk          Ray Shindler  
  Cathy Milkey,          Saul Miller  
  Rams Hill            Beth Hart  
  Gary Haldeman         Rick Alexander
- D.** Approval of Agenda: **MSC: Brecht/Delahay approving the Agenda as written.**
- E.** Approval of Minutes:
  - 1. January 8, 2019 Special Meeting Minutes
  - 2. January 11, 2019 Special Meeting Minutes
  - 3. January 22, 2019 Regular Meeting Minutes

**MSC: Ehrlich/Delahay approving the Minutes of the Special Meetings of January 8 and 11, 2019 and the Regular Meeting of January 22, 2019 as written.** President Dice asked that the Minutes be included in the Consent Calendar in the future.

**F.** Comments from the Public and Requests for Future Agenda Items: Saul Miller expressed his understanding the water use reduction under the GSP would be proportional across the board for all sectors. He pointed out that the ratepayers had already reduced their water use appreciably and wondered why they would be required to reduce more. Director Brecht replied that the issue would be addressed at the Town Hall Meeting.

Ray Shindler stated that he was not advocating adjudication, but if it is discussed, accurate information needs to be provided. He referred to Director Brecht’s Town Hall Narrative in the Board package, and suggested that a judge could make the decision as to the award of water rights. Director Brecht noted that the GSA has the authority to control groundwater extractions, and the suggested 1,700 acre-feet per year for the District makes sense under SGMA.

- G.** Comments from Directors: None
- H.** Correspondence Received from the Public: None

**II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION**

- A.** Borrego Water District:
  - 1. Consent Calendar
    - a. Resolution No. 2019-02-01 Setting 2019 Board Meeting Dates.
    - b. Ratification of Selecting Leaf & Cole LLP for auditing District’s FY 2020 – FY 2022 Financial Statements.
    - c. Refund of Club Circle Golf Fees to Santiago Estates HOA.

**MSC: Ehrlich/Delahay approving the Consent Calendar.**

2. Acceptance of Bid and Authorization of Staff to Send Letter of Award to Southwest Drilling for Replacement Well #1 (ID 4-4 location). Geoff Poole reported that four bids were received for drilling Replacement Well #1. After engineering and legal review, the low bid was found to be responsive. Mr. Poole recommended award. ***MSC: Ehrlich/Delahay accepting the bid and authorizing staff to send a letter of award to Southwest Drilling for Replacement Well #1 (ID 4-4 location).***

3. Cost of Service Study Proposal for Establishing District Rates for FY 2021 – FY 2025 from Raftelis. Director Ehrlich reported on a conference call with Raftelis, during which they discussed a two-pronged approach to the cost of service study. They will look at CIP costs, then at connection fees. The study should take eight or nine months, to coincide with the end of GSP development. ***MSC: Brecht/Delahay approving Raftelis' Cost of Service Study proposal for establishing District rates for FY 2021-25.***

4. 2019 Town Hall Slides. President Dice asked that the Board sit at the front of the room for the Town Hall Meeting. Gary Haldeman volunteered to help with Spanish translation if necessary. President Dice will invite Michael Sadler to the meeting to ensure press coverage.

**B. GSA: Borrego Springs Sub Basin:**

1. Reimbursement Agreement with County of San Diego for SDAC Prop One Grant Proceeds. Mr. Poole invited the Board's attention to the Reimbursement Agreement in the Board package. The Agreement covers the \$500,000 Proposition One grant. Last Friday there was a kick-off meeting with the County, and DWR participating by teleconference. The District can now submit invoices to the County (lead agency on the grant), who in turn submits them to the State, and be reimbursed for consulting costs for LeSar, ENSI and Dudek, among others. Ms. Pittman has the necessary forms. Director Ehrlich expressed concern that the County might not forward BWD's money once the County receives it from the State. Director Duncan pointed out that the funds are clearly restricted and meet the grant qualifications, so he did not expect any disputes. Beth Hart asked whether any farmers had requested meters, another part of the grant funding. Mr. Poole replied that only Roadrunner Tree Farm had requested one, and Dudek has developed an estimate and will arrange for a contractor. The remaining funds allocated to metering can be used for other Proposition 1 funded projects. ***MSC: Ehrlich/Brecht approving the Reimbursement Agreement with the County of San Diego for the Proposition One grant.***

2. Information Only: ENSI, Comparison of Pumping Rate Reduction Schedules Under SGMA (February 11, 2019). Director Brecht explained that the analysis from ENSI in the Board package provides new information for the GSP process. It is part of a larger issue and relates to the next Agenda item. Director Brecht felt the analysis should either be part of the GSP or a project and management action, and recommended that the Board decide how the District should submit it during the GSP comment period. Discussion followed, and President Dice asked that the matter be included in the Board Agenda as soon as the GSP is released for public comment. Rebecca Falk questioned whether the water use reductions begin in 2020 or 2022-23. Director Brecht explained that it depends on CEQA requirements. Cathy Milkey asked whether the ENSI analysis and GSP input would be discussed again at a future meeting, and President Dice replied that it would, once the GSP is released for comment. Diane Johnson suggested that the District might partner with other agencies, such as the Stewardship Council, in responding to the GSP. Director Brecht noted that the GSP sets up the framework for addressing the overdraft, and how we arrive at the reduction is set forth in the projects and management actions. Mr. Haldeman inquired about the AC's function during GSP implementation. Beth Hart explained that according to the District/County MOU, the AC has no life after GSP development. However, another group could be created to work on implementation. Mr. Haldeman supported the idea. Mr. Haldeman and Mr. Poole will get together to discuss it further.

3. Information Only: Concept Proposal to Borrego Valley Endowment Fund for the Local Government Commission to Provide Proposal Development Support to the BWD for

Integrated Community Planning to Complement the GSP and Provide Draft GSP Review Comments. Director Brecht reported that the Borrego Valley Endowment Fund would consider the Local Government Commission's proposal on Monday. If approved, they would provide funding to the District to hire the LGC to review the GSP and draft comments for the District to submit. Ms. Falk expressed support.

### **III. STANDING AND AD-HOC BOARD COMMITTEE REPORTS**

#### **A. Standing:**

1. Operations and Infrastructure. Director Delahay reported that the Committee had met twice since the last Board meeting. They reviewed bids on the well replacements and talked about the Club Circle sewer cleaning and inspection. Mr. Poole will be receiving a quote from Down Stream. The Committee is also looking at installing air conditioning in the Lugo building. Mr. Poole reported that negotiations with the property owner are continuing regarding the proposed site for replacement Well #2. Discussion followed regarding a well being drilled on Tilting T without a permit. Ms. Pittman noted that it has now been obtained. President Dice explained that there is an ongoing problem with the County controlling land use decisions and the District controlling water. Ms. Falk reported that she had sent a letter to the County expressing concern. She asked whether the property owner had been informed that he may eventually be required to install a meter. Director Brecht suggested a joint letter from the District and the Sponsor Group to the County asking if they reviewed the property, informing them that the District owns the water rights. President Dice will sign it. Ms. Falk agreed to draft the letter and submit it to President Dice.

#### **B. Ad-Hoc:**

1. GSP Preparation. No report.
2. 2019-20 Budget. No report.
3. Cost of Service Study. No report.
4. Rams Hill Operating Agreement. No report.
5. Risk and Security. No report.
6. Proposition 68 Funding. President Dice requested a copy of the proposal, and Ms. Johnson agreed to provide it. Mr. Poole will provide a copy of the budget to Director Brecht.
7. Association of California Water Agencies/Joint Powers Authority. No report.

### **V. STAFF REPORTS**

#### **A. Financial Reports: January 2019:**

Ms. Pittman explained that the difference between the projected and actual income was mainly due to a Rams Hill projection of \$200,000 that was pushed off and a solar rebate which was received. Total revenue was down due to rain. Repairs to Well 12 were capitalized.

#### **B. Water and Wastewater Operations Report:**

#### **C. Water Production/Use Records:**

The Water and Wastewater Operations Report and the Water Production/Use Records will be included in the March Regular Meeting Agenda.

**D. General Manager:** Mr. Poole reported that the AT&T cell tower near Rams Hill is being considered again, this time in a new location. Rams Hill is not opposing it as they did in the past. AT&T is proposing to lease District property for \$3,000 a month. Director Ehrlich hoped they would reimburse the District for associated expenses such as legal review.

Rick Alexander reported on the \$478,000 grant for wastewater treatment plant upgrades, a combination of Proposition 1 funds, the General Fund and federal sharing money. Mr. Poole has a copy of the plans and specifications. The State Board has informed him that the application is complete except for the archeological and biological reports. Both consultants

have completed their fieldwork and found no environmental issues. Mr. Alexander hoped to have the agreements in place by the end of the year.

Mr. Alexander further reported that he had a conference call yesterday with Mr. Poole, Greg Holloway and the biological consultant regarding the Wilcox Reservoir. The black tailed jackrabbit is a concern. A map was distributed showing the Indian Head Tank, and the need to widen the access road and reroute it to avoid jurisdictional issues with the Corps of Engineers. Ms. Hart asked whether the Indian Head community had been contacted regarding the use of their roads, and Mr. Alexander agreed to contact them. He is working with Mr. Poole and Mr. Holloway on the condition of the tanks and will report back to the Board. Director Delahay reported that one tank is in critical condition, but if it goes out the District can continue to provide water. Director Brecht asked if the work could be done now, with reimbursement to follow if the grant application is approved. Mr. Alexander will find out.

Mr. Alexander summarized other funding opportunities, including Proposition 68, community block grants, and the Borrego Endowment Fund.

Mr. Poole reported he had been working on a project regarding the berm that diverts flows in the Viking Ranch area. The District would administer the project, with ABF as a subcontractor. If the State approved the grant application, a more detailed proposal will be prepared. Staff is still evaluating the Well #2 site and working with Borrego Springs High School on their proposed new well. There is some question about the District's ownership of the water rights.

Mr. Poole reported that he met with Ms. Falk to discuss meetings during the GSP public review period. He will draft a schedule and discuss it with the Core Team and the Board.

## **V. CLOSED SESSION**

**A. Conference with Legal Counsel – Significant exposure to litigation pursuant to Government Code paragraph (53) of subdivision (d) of Section 54956.9 (five (5) potential cases):**  
**ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION:**

**2.A.5 – Renegotiation of Long Term Cooperating Agreement and Spare Capacity Agreement with T2 Borrego/Rams Hill:**

The Board adjourned to closed session at 11:10 a.m., and the open session reconvened at 11:45 a.m. There was no reportable action.

## **VI. CLOSING PROCEDURE**

**A. Suggested Items for Next/Future Agenda: Following Standards:** Other items for the next Agenda were discussed previously.

**B. The next Regular Meeting of the Board of Directors is scheduled for March 26, 2019 – 9:00.** There being no further business, the Board adjourned at 11:45 a.m.



BWD Responsibilities, Financial History/Turn Around, Recent Bond Issue.

Director Ehrlich pointed out that in order to deliver water and provide wastewater treatment, the District needs to have a sound financial condition. During 2010-2012, the District was in financial stress, with a \$1.2 million operating deficit, a \$7 million debt and no CIP to take care of its aging infrastructure. During the last eight years, the Board has focused on these issues, eliminating the debt, refinancing a loan, developing an operating budget, negotiating dispute resolutions, adjusting rates and developing a ten-year CIP. In 2014 the District started to be “in the black,” and it now has a \$4.2 million unrestricted fund balance. The GSP process costs money, as well as repairs and maintenance to infrastructure and reserves for emergencies. A \$5.6 bond issue was approved last year for the next three years’ CIP.

Capital Construction. Director Delahay summarized the District’s construction projects, including two replacement wells and new pipelines. Updates will be in the newspaper, and Director Delahay is available to answer questions at the Farmers’ Market.

**GSP**

GSP History and Next Steps/Process. Director Duncan explained that the enabling legislation for the GSP, SGMA, was enacted in 2015. It is a statewide mandate to manage groundwater in a sustainable and renewable way. The Borrego Basin is in critical overdraft, and the GSP must be submitted to the State by 2020 and reach sustainability by 2040. The GSP is a framework document opening a pathway to sustainability. The details will be contained in the projects and management actions. Director Duncan explained that the GSP was being developed by a Core Team composed of representatives of BWD and the County. The draft will be released for a 60-day public comment period on March 15. All comments will be considered and responded to, and there will be several public meetings during the comment period. Thereafter, the AC will be asked to reach a consensus on the plan, and it will then be submitted to the BWD Board and the County Board of Supervisors for approval before transmitting it to the State and another public comment period.

BWD Rate Comparison, GSP Rate Impacts, Issues with greatest potential rate impact. Director Brecht presented a chart showing BWD rates compared with other similar districts. The rates are calculated to cover the cost of providing potable water. A concern for the District and the ratepayers has been whether the water use reductions required by SGMA will be allocated fairly among the pumpers. Managing the groundwater basin is necessary for continued growth of the economy, and our basin has been in overdraft for 30 to 35 years. Director Brecht felt it was not a good idea for only agriculture and recreation to reduce their water use and not the ratepayers. If the pumpers cannot agree on the allocation, the only alternative is adversarial adjudication, which takes time and money. Reduction for ratepayers is smart, legally and economically. The required reductions will be based on each pumper’s highest water use between 2010 and 2015. Director Brecht further pointed out that water quality deteriorates as groundwater levels decline. This is the number one risk factor for ratepayers, and the District is now testing water quality more frequently. Another issue of concern is the 20-year period to reach sustainability, which some feel should be shorter. Director Brecht felt a shorter period would be risky for the District, because a constant rate reduction over the 20-year period would provide more data.



How the Ratepayers Can Be Heard. Gary Haldeman reported he had been holding ratepayers' gatherings weekly. Topics have included District rates, water quality, the water use reduction period, and GDEs. The meeting schedule is on the BWD website, and the locations vary. President Dice encouraged everyone to comment on the GSP during the 60-day period.

Q&A: Verbal and written questions. President Dice read written questions submitted by the audience.

- How can we see a paper version of the GSP?

At the BWD office or the Library.

• What assistance can BWD provide for preservation of the Club Circle Golf Course?

Mr. Poole replied that the Golf Course gets its water from the Borrego Springs Resort pursuant to an agreement between BWD and BSR. They will renegotiate as necessary. Mr. Haldeman added that BSR met recently and Bob Moore offered his services as Golf Course Manager for one year at a stated price.

• Regarding Director Ehrlich's chart showing funding over the years, why was there a dip in 2016?

Mr. Poole replied that there was a default on a rate agreement.

• Michael Sadler asked what the District needs to do in order to secure residential and commercial turf removal rebates.

Director Delahay replied that the District had already offered them and no longer has the available funds. Rebates were also offered for low water use washing machines and free irrigation system audits.

• I have owned a home for 14 years. The tap water was fine until recently, and now it tastes and smells bad. Should I get a discount?

Mr. Poole replied that it could be caused by internal piping, but suggested calling the BWD office, and someone will come out and inspect it.

- What is the relation of the Borrego Water Coalition to BWD?

Mr. Poole explained that BWD used to be a member of BWC, but once the AC was created, BWD withdrew.

• Can you bring us up to date on what agricultural and recreational pumpers are paying?

Mr. Poole replied that he did not know. It depends. President Dice added that the GSP will create a mandate for metering.

• Why did we not hear something about the 1,700 acre-feet per year water use for ratepayers?

It was covered by Director Brecht.

• Don't we have enough data about contaminants in the North Valley? Is it because we don't have enough metering?

Yes.

• What plan do you have to support the ratepayers to keep the current 1,700 acre-feet per year water usage? We already pay a lot.

President Dice explained that the long-term plan for sustainability is to continue to provide water to all ratepayers. Those that are currently not metered will have to pay for it as well. We want to provide water for all customers.

- Shouldn't the program be shorter than 20 years?

President Dice replied that it had not yet been determined.

- Will mandatory metering be in the initial GSP?

Director Duncan expressed his understanding that it will be implemented upon adoption of the GSP by the District and the County.

- Rebecca Falk asked whether the Baseline Pumping Allocations for individual pumpers would be included in the GSP.

Director Duncan was not sure.

- Will the District begin to accept Visa cards for bill payments?

Mr. Poole replied that it was on the Agenda four months ago, and the Board will discuss it at its next meeting.

- Is individual water usage a public record?

Director Ehrlich explained that generally it is not, but water use by year by categories of customers is.

- Is the groundwater ours?

President Dice explained that some parts are private. The Park is the watershed, and Coyote Canyon is the main source for our aquifer. There are historical water rights, which are complicated. Director Brecht added that the people of California own the water. It is a public right, but if you drill a well, you have water rights as part of your property rights. The District is an “appropriator”; it delivers water to those who are paying for it. The District owns water rights because of the mergers with other water purveyors. The only way to determine water rights may be through a court process (stipulated, contractual agreement or adversarial adjudication).

- Saul Miller spoke about stewardship, or looking after natural resources, and the difference between a family farm and a corporate farm. When the overdraft was noted in 1982, nothing was done about it; now it has doubled. The ratepayers are using 10 percent of the water, agriculture 70 percent. The ratepayers are metered and have reduced a lot. The ratepayers are making an effort, and others are not. Ratepayers should not have to reduce as much.

- Ray Shindler thanked Mr. Haldeman for service as Ratepayer Representative on the AC. He predicted the ratepayers would end up with an allocation of 1,000 acre-feet per year, and recommended going to the Legislature to assist the District in acquiring farmland to fallow. He urged community support for this effort, and hoped adjudication would not be necessary.

### **III. ADJOURNMENT**

President Dice thanked those who attended, and welcomed comments in writing and attendance at future meetings. There being no further comments, the meeting was adjourned at 7:00 p.m.

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 26, 2019  
Item II.A.1

TO: Board of Directors

FROM: Geoff Poole, General Manager

SUBJECT: Recognition for Joe Cornejo Service to BWD as well as Roy Martinez for his assistance with the SWRCB Waste Discharge Permit Issuance – G Poole

**RECOMMENDED ACTION**

Recognize the Contribution of Joe Cornejo upon his semi-retirement from BWD

**ITEM EXPLANATION**

Following one year of work, BWD has received a new Waste Discharge Permit for our Waste Water Treatment Plant. The permit is good until 2017 and the effort was led by long time BWD Consultant Joe Cornejo and assisted by Roy Martinez and myself. Staff feels a recognition of their effort is appropriate and both will be in attendance at the meeting. The attached letter of appreciation has been created to memorialize the effort.

Staff and Joe have been discussing his future involvement and will have a proposal in April.

**FISCAL IMPACT**

Joe's effort saved BWD thousands of dollars had we decided to use a different Consulting Engineering firm

**ATTACHMENT**

1. Letters of Appreciation



# **BORREGO WATER DISTRICT**

March 26, 2019

Joe Cornejo  
JC Labs  
PO Box 2744  
El Centro CA 92244

Dear Joe:

On behalf of the Board of Directors of the Borrego Water District and its ratepayers, we want to express our appreciation for your hard work and dedication in supporting operations of the Rams Hill Waste Water Treatment Facility. Thanks to you, BWD was able to continue to legally operate for years without a Certified Grade 3 Operator.

Your recent efforts in leading the process to obtain a new Waste Discharge Permit from the State of California Water Board is yet another example of how your efforts have significantly benefitted BWD. The recent Permit allows BWD to continue to operate for another 10 years before a new permit is required.

Last but not least, your assistance in helping Roy Martinez fully understand the Plant and obtain his Grade 3 is the icing on the cake.

Sincerely,

Kathy Dice, President

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 26, 2019  
Item II.A.2

TO: Board of Directors

FROM: Geoff Poole, General Manager

SUBJECT: Draft 2019-2020 Budget – K Pitman

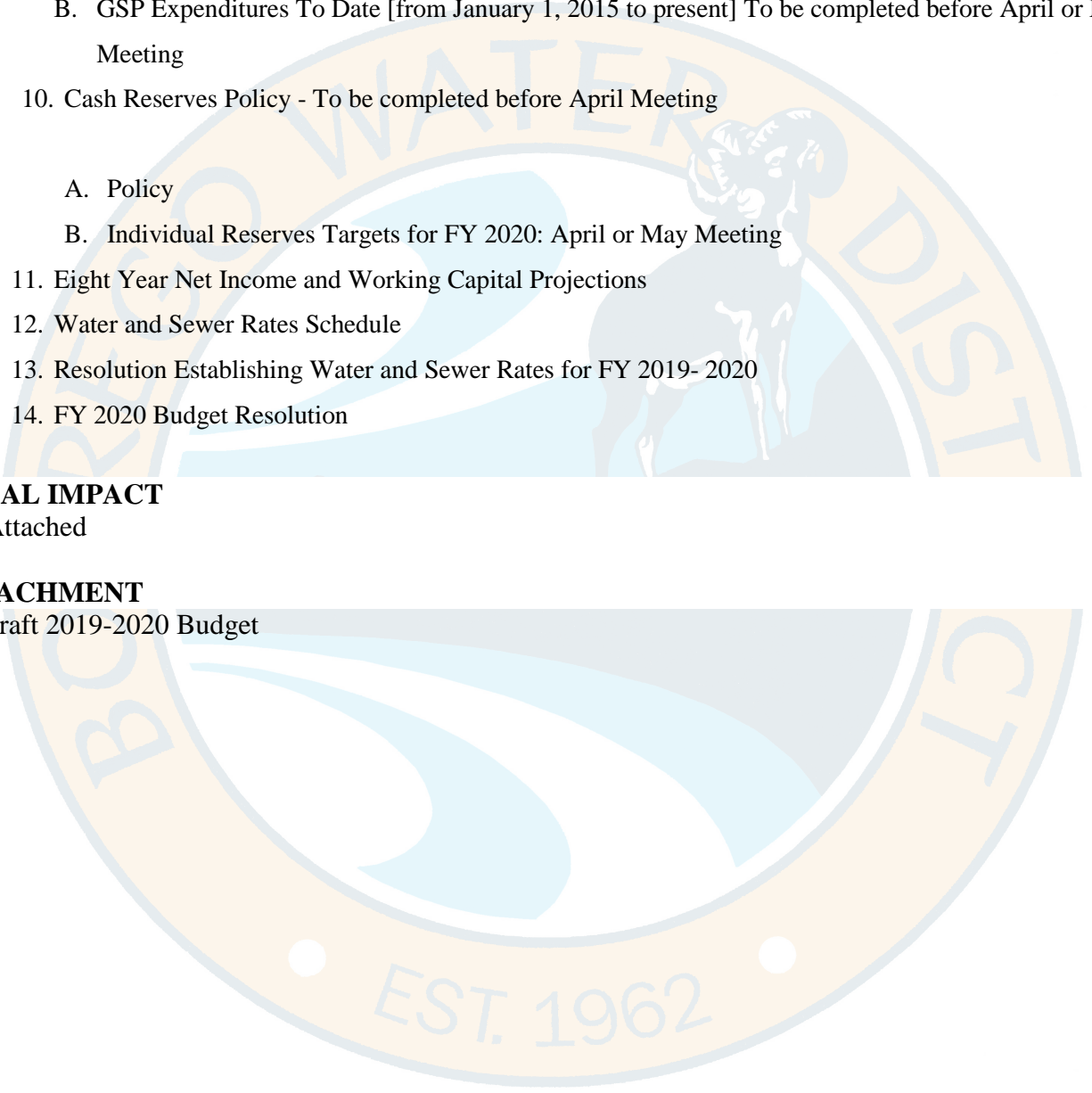
**RECOMMENDED ACTION**

Review Draft 2019-2020 Budget

**ITEM EXPLANATION**

Kim has drafted the 2019-2020 Budget for discussion by the full Board. Following is the complete list of the accompanying documents and the current status. The various documents will be available in April or May depending upon the complexity. For example, the timeline for the CIP related issues has been expanded to as late as May due to the need for an extensive project by project review. The remaining items will be available for one of the April meetings.

1. Cover Page – Drafted: To be presented in April
2. Table of Contents – Drafted: To be presented in April
3. Board Strategy – To be completed before April Meeting
  - A. 3-Year Strategic Objectives
  - B. Strategic Objectives for FY 2020
  - C. Description of Consultant Projects that Assist Board in Meeting Strategic Objectives
4. Submittal Letter [answers why this budget to meet strategic objectives for FY 2020? what has materially changed from last year’s budget? How have past investments worked out (e.g. payback on solar investments)?] To be completed before April Meeting
5. Organizational Chart Establishing Authorized Positions for FY 2020 - To be completed before April Meeting
6. Budget Cash Flow FY 2020 [assume full Prop 218 approved increases] - ATTACHED
7. Condensed Budget FY 2020- ATTACJED
8. Capital Improvements Plan (CIP) for FY 2020 To be completed before April or May Meeting
  - A. Engineer’s Letter -
  - B. CIP Projects Schedules
  - C. Debt CIP GANT Charts for Pipelines & Wells Projects - Progress & Costs [from Dudek and Carlos]

- 
- The logo for the Water District is a circular emblem. It features a central illustration of a ram standing on a rocky outcrop, facing left. The words "WATER DISTRICT" are written in a semi-circle above the ram, and "EST. 1962" is written in a semi-circle below it. The entire logo is rendered in a light blue and tan color scheme.
- D. Debt CIP Memo [updated 2/12/18 Carlos Beltran memo- To be completed before April or May Meeting
  - 9. Non Recurring Expenses and Non-CIP Costs Budget for FY 2020: To be completed before April Meeting
    - A. Budget Detail and Explanation
    - B. GSP Expenditures To Date [from January 1, 2015 to present] To be completed before April or May Meeting
  - 10. Cash Reserves Policy - To be completed before April Meeting
    - A. Policy
    - B. Individual Reserves Targets for FY 2020: April or May Meeting
  - 11. Eight Year Net Income and Working Capital Projections
  - 12. Water and Sewer Rates Schedule
  - 13. Resolution Establishing Water and Sewer Rates for FY 2019- 2020
  - 14. FY 2020 Budget Resolution

**FISCAL IMPACT**

See Attached

**ATTACHMENT**

- 1. Draft 2019-2020 Budget

	C	AG	AL	AT
1	<b>BWD</b>	<b>6/19/2018</b>		<b>DRAFT</b>
2	<b>BUDGET CASH FLOW</b>	<b>ADOPTED</b>	<b>Actual YTD</b>	<b>PROPOSED</b>
3	<b>2018-2019</b>	<b>BUDGET</b>	<b>and Projected</b>	<b>BUDGET</b>
4		<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>
63	<b>EXPENSES</b>			
64				
65	<b>MAINTENANCE EXPENSE</b>			
66	R & M Buildings & Equipment	180,000	180,000	180,000
67	R & M - WTF	180,000	185,527	180,000
68	Telemetry	10,000	10,000	10,000
69	Trash Removal	4,200	5,461	5,220
70	Vehicle Expense	18,000	18,249	18,000
71	Fuel & Oil	30,000	26,477	30,000
72	<b>TOTAL MAINTENANCE EXPENSE:</b>	<b>422,200</b>	<b>425,714</b>	<b>423,220</b>
73				
74	<b>PROFESSIONAL SERVICES EXPENSE</b>			
75	Tax Accounting (Taussig)	3,000	3,000	3,000
76	Administrative Services (ADP)	3,000	2,905	3,000
77	Audit Fees (Squarmliner)	16,995	16,994	17,000
78	Computer billing (Accela/Parker)	25,000	25,000	25,000
79	Financial/Technical Consulting (Raftelis)	80,000	80,527	48,000
80	Engineering (Dynamic/Dudek)	60,000	25,483	24,000
81	District Legal Services (Downey Brand/BBK)	100,000	59,069	60,000
82	Testing/lab work (Babcock Lab)	12,000	17,804	17,000
83	Regulatory Permit Fees (SWRB/DEH/D g alerts/APCD)	25,000	35,511	28,000
84	<b>TOTAL PROFESSIONAL SERVICES EXPENSE:</b>	<b>374,994</b>	<b>266,292</b>	<b>225,000</b>
85				
86	<b>INSURANCE EXPENSE</b>			
87	ACWA/JPIA Program Insurance	57,000	56,857	60,000
88	ACWA/JPIA Workers Comp	17,600	17,276	18,000
89	<b>TOTAL INSURANCE EXPENSE:</b>	<b>74,600</b>	<b>74,133</b>	<b>78,000</b>
90				
91	<b>DEBT EXPENSE</b>			
92	Compass Bank Note 2018A	254,500	250,399	248,184
93	Compass Bank Note 2018B	143,000	140,755	140,755
94	Pacific Western Bank 2018 IPA	500,000	500,387	499,406
95	<b>TOTAL DEBT EXPENSE:</b>	<b>897,500</b>	<b>891,541</b>	<b>888,345</b>
96				
97	<b>PERSONNEL EXPENSE</b>			
98	Board Meeting Expense (board stipend/board secretary)	25,000	20,967	28,500
99	Salaries & Wages (gross)	890,000	886,469	970,200
100	Salaries & Wages offset account (board stipends/staff project salaries)	-60,000	(66,822)	(72,000)
101	Consulting services/Contract Labor	15,000	20,393	10,000
102	Taxes on Payroll	22,300	22,300	24,400
103	Medical Insurance Benefits	229,000	215,579	227,000
104	Calpers Retirement Benefits	170,170	173,655	201,140
105	Conference/Conventions/Training/Seminars	17,000	15,000	15,000
106	<b>TOTAL PERSONNEL EXPENSE:</b>	<b>1,308,470</b>	<b>1,287,540</b>	<b>1,404,241</b>
107				
108	<b>OFFICE EXPENSE</b>			
109	Office Supplies	20,000	23,052	24,000
110	Office Equipment/ Rental/Maintenance Agreements	35,000	33,728	35,000
111	Postage & Freight	15,000	15,000	15,000
112	Taxes on Property	2,334	2,383	2,383
113	Telephone/Answering Service/Cell	24,000	18,878	20,000
114	Dues & Subscriptions (ACWA/CSDA)	21,000	22,772	23,000
115	Printing, Publications & Notices	2,500	2,500	2,500
116	Uniforms	6,500	6,500	6,500
117	OSHA Requirements/Emergency preparedness	4,000	3,712	4,000
118	<b>TOTAL OFFICE EXPENSE:</b>	<b>130,334</b>	<b>128,522</b>	<b>132,383</b>
119				
120	<b>UTILITIES EXPENSE</b>			
121	Pumping-Electricity	308,000	306,010	306,000
122	Office/Shop Utilities	1,200	3,543	1,500
124	<b>TOTAL UTILITIES EXPENSE:</b>	<b>309,200</b>	<b>311,745</b>	<b>307,500</b>
125				
126	<b>GROUNDWATER MANAGEMENT EXPENSE</b>			
127	SGMA GSP Costs	308,000	292,422	300,000
128	Prop 1 Grant Expense/Prop 86	60,000	340,423	240,000
130	<b>TOTAL GWM EXPENSE:</b>	<b>368,000</b>	<b>625,489</b>	<b>540,000</b>
131				
132	<b>TOTAL EXPENSES:</b>	<b>3,885,297</b>	<b>4,010,979</b>	<b>3,998,688</b>
138				
139	<b>TOTAL OPERATING EXPENSES PAID:</b>	<b>3,885,299</b>	<b>4,253,446</b>	<b>3,998,688</b>
140				
141	<b>NET OPERATING INCOME:</b>	<b>822,298</b>	<b>345,292</b>	<b>445,951</b>



	C	AG	AL	AT
1	<b>BWD</b>	6/19/2018		<b>DRAFT</b>
2	<b>BUDGET CASH FLOW</b>	<b>ADOPTED</b>	<b>Actual YTD</b>	<b>PROPOSED</b>
3	<b>2018-2019</b>	<b>BUDGET</b>	<b>and Projected</b>	<b>BUDGET</b>
4		<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>
5				
6	<b>REVENUE</b>			<b>&gt;3%</b>
7	<b>WATER REVENUE</b>			
8	Residential Water Sales	950,994	854,432	858,654
9	Commercial Water Sales	417,885	415,640	432,718
10	Irrigation Water Sales	237,061	195,253	203,775
11	GWM Surcharge	181,749	169,630	174,969
12	Water Sales Power Portion	514,706	457,342	468,824
13	<b>TOTAL WATER COMMODITY REVENUE:</b>	<b>2,302,395</b>	<b>2,092,297</b>	<b>2,138,939</b>
14				<b>&gt;6%</b>
15	Readiness Water Charge	1,154,976	1,153,786	1,221,756
18	Meter Install/Reconnect Fees	20,680	1,030	1,700
19	Backflow Testing/installation	5,100	5,400	5,100
20	Bulk Water Sales	1,200	9,409	2,440
21	Penalty & Interest Water Collection	40,000	33,314	44,229
22	<b>TOTAL WATER REVENUE:</b>	<b>3,524,351</b>	<b>3,295,236</b>	<b>3,414,164</b>
23				
24	<b>PROPERTY ASSESSMENTS/AVAILABILITY CHARGES</b>			
25	641500 1% Property Assessments	62,300	58,200	62,300
26	641502 Property Assess wtr/swr/fld	106,212	105,961	106,212
28	641501 Water avail Standby	82,376	82,498	82,330
30	641504 ID 3 Water Standby (La Casa)	33,647	34,160	33,647
31	641503 Pest standby	17,870	18,210	17,865
32	<b>TOTAL PROPERTY ASSES/AVAIL CHARGES:</b>	<b>302,404</b>	<b>299,028</b>	<b>302,353</b>
33				
34	<b>SEWER SERVICE CHARGES</b>			<b>&gt;4%</b>
35	Town Center Sewer Holder fees	234,593	233,527	246,640
36	Town Center Sewer User Fees	88,695	90,049	97,194
37	Sewer user Fees	278,304	278,409	288,288
39	Penalty Interest-Sewer	1,248	7,198	0
40	Sewer Capacity Fees	0	14,460	0
41	<b>TOTAL SEWER SERVICE CHARGES:</b>	<b>602,840</b>	<b>623,642</b>	<b>632,122</b>
42				
43	<b>OTHER INCOME</b>			
47	Water Credits income	22,000	-	0
48	WTF Solar Rebate	50,000	43,785	0
49	R/H Surplus Water Revenue	200,000	200,000	0
50	Interest Income	6,000	82,166	96,000
51	<b>TOTAL OTHER INCOME:</b>	<b>278,000</b>	<b>325,951</b>	<b>96,000</b>
52				
53	<b>TOTAL INCOME:</b>	<b>4,707,595</b>	<b>4,543,857</b>	<b>4,444,639</b>
61	<b>TOTAL OPERATING INCOME RECEIVED:</b>	<b>4,707,595</b>	<b>4,598,738</b>	<b>4,444,639</b>
62				

	C	AG	AL	AT
1	<b>BWD</b>	6/19/2018		<b>DRAFT</b>
2	<b>BUDGET CASH FLOW</b>	ADOPTED	Actual YTD	<b>PROPOSED</b>
3	<b>2018-2019</b>	BUDGET	and Projected	<b>BUDGET</b>
4		<u>2018-2019</u>	<u>2018-2019</u>	<u>2019-2020</u>
144	<b>CIP PROJECTS</b>			
145				
146	<b>WATER-Operating Cash Funded</b>			
148				
149	Well Rehab	170,000	82,641	160,000
150	Emergency Generator Mobile trailer	12,000	-	25,000
151	Rams Hill Tank #1 cleaning		-	15,000
152	Backhoe	125,000	105,807	0
153	Crew Truck	35,000	32,729	37,000
154				
155	<b>TOTAL WATER CASH CIP EXPENSES:</b>	<b>342,000</b>	<b>221,176</b>	<b>237,000</b>
156				
157	<b>SEWER-Operating Cash Funded</b>			
158				
159	TSC La Casa Bypass	150,000		100,000
160				
161	<b>TOTAL SEWER CASH FUNDED CIP:</b>	<b>150,000</b>		<b>100,000</b>
162				
163	<b>TOTAL CASH CIP EXPENSES:</b>	<b>492,000</b>	<b>371,176</b>	<b>337,000</b>
164				
165	<b>CASH RECAP</b>			
166	Cash beginning of period	4,570,637	4,433,693	4,913,899
167	Operating Income	822,296	345,292	445,951
168	Total Non O&M Cash Funded Expenses	-342,000	(221,176)	(337,000)
169	<b>CASH RESERVES AT END OF PERIOD</b>	<b>5,050,933</b>	<b>4,557,809</b>	<b>5,022,850</b>
170	<b>FY Reserves Target</b>	<b>5,380,000</b>	<b>5,380,000</b>	<b>5,610,000</b>
171	<b>Reserves Surplus/(Shortfall)</b>	<b>-329,067</b>	<b>(822,191)</b>	<b>-587,150</b>
172				
173				
174				

	C	AG	AL	AT
1	<b>BWD</b>	6/19/2018		<b>DRAFT</b>
2	<b>BUDGET CASH FLOW</b>	<b>ADOPTED</b>	<b>Actual YTD</b>	<b>PROPOSED</b>
3	<b>2018-2019</b>	<b>BUDGET</b>	<b>and Projected</b>	<b>BUDGET</b>
4		<b>2018-2019</b>	<b>2018-2019</b>	<b>2019-2020</b>
176	<b>DEBT &amp; GRANT ACCOUNTING</b>			
177				
178	<b>GRANT &amp; DEBT PROCEEDS</b>			
179	Prop 1 GSP Grant	500,000		
180	Pacific Western Bank 2018 IPA	5,500,000		
181	<b>TOTAL GRANT &amp; DEBT PROCEEDS:</b>	<b>6,000,000</b>		
182				
183	<b>WATER-Bond Funded CIP</b>			
184				
185	Phase 1 Pipeline Project - 17120	165,000	165,000	0
186	Pipeline for Santiago & ID5	110,000	-	0
187	Transmission Line to convey well 16 water to ID 1 900 Tank	112,000	-	112,000
188	Production Well #1 ID4-4-17110	107,500	107,500	0
189	Production Well #2-17130	107,500	107,500	0
190				
191	<b>TOTAL WATER BOND FUNDED CIP:</b>	<b>602,000</b>	<b>379,999</b>	<b>112,000</b>
192				
193	<b>SEWER-Bond Funded CIP</b>			
194				
195	Sewer Forcemain Replacement-	150,000	150,000	
196			-	
197	<b>TOTAL SEWER BOND FUNDED CIP:</b>	<b>150,000</b>	<b>150,000</b>	
198				
200	<b>Management Consulting (CIP)</b>	<b>50,000</b>	<b>25,000</b>	<b>50,000</b>
201				
202				
203	<b>TOTAL DEBT FUNDED CIP EXPENSES:</b>	<b>752,000</b>	<b>677,233</b>	<b>162,000</b>
204				
205	<b>UNEXPENDED DEBT PROCEEDS:</b>	<b>4,698,000</b>	<b>5,046,517</b>	<b>4,884,517</b>
206	<b>TOTAL EXPENSES AND UNEXPENDED DEBT PROCEEDS</b>	<b>8,583,297</b>	<b>9,299,963</b>	<b>8,883,205</b>
207				
208				
209	<b>WATER-Grant Funded CIP</b>			
210		265,000	265,000	
211				
212	<b>TOTAL INCOME, GRANT &amp; DEBT PROCEEDS BALANCE</b>	<b>10,707,595</b>	<b>9,645,255</b>	<b>9,329,156</b>
213				

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 26, 2019  
Item II.A.3

TO: Board of Directors  
FROM: Geoff Poole, General Manager  
SUBJECT: Farmland Fallowing Standards - K Dice

**RECOMMENDED ACTION**

Receive recommendation from Staff and President Dice regarding updating the BWD Farmland Fallowing Standards

**ITEM EXPLANATION**

President Dice and staff have been reviewing the existing Farmland Fallowing Program/Practices and is considering adjustments.

**STEP ONE: BWD Evaluation of Site:**

1. BWD Inspect and document condition of property
  - a. Determine if Independent Phase I ESA is needed (Funded by Property Owner)
    - i. Phase II may be required if recommended following Phase I ESA
2. Create list of specific conditions required for fallowing including:
  - a. Removal of all man-made structures
  - b. Remove all agricultural infrastructure including waterlines and related irrigation systems
  - c. Convert existing well(s) to monitoring well(s) or inoperable status (per State and/or County standard) as determined by BWD
  - d. Cut trees at grade (no visible tree stump) leaving root system intact and undisturbed
  - e. Wood materials chipped no larger than 4-6 inches and spread evenly across acreage.
  - f. Depending on site-specific conditions, creation of wind barriers - ie: mulch and/or branch berms may be required.
2. STEP TWO: Property Owner to Submit Fallowing Plan  
Written fallowing plan addressing the specific steps outlined above and proposed schedule

**FISCAL IMPACT**

The Board may want to consider a fee to cover BWD costs outlined above

**ATTACHMENT**

1. Checklist



**Borrego Water District**  
**Farmland Following Checklist**

**1. OWNERSHIP INFORMATION**

A. Property Owner: \_\_\_\_\_

B. Address: \_\_\_\_\_

C. APN: \_\_\_\_\_

**2. PROPERTY INFORMATION/ASSESSMENT**

<b>ITEM</b>	<b>OBSERVATION</b>
Well Inspection	
Well Conversion	
Well Abandonment	
Remove Infrastructure	
Tree/Plant Disposal	
Weed Control	
Surface Hydrology	
Other	
Final Inspection	

Inspected by: \_\_\_\_\_

Date: \_\_\_\_\_

3. RECOMMENDED ACTION

ITEM	RECOMMENDATION	ACTION
Well Inspection		
Well Conversion		
Well Abandonment		
Remove Infrastructure		
Tree/Plant Disposal		
Weed Control		
Surface Hydrology		
ESA Phase I /II GWater/Soil Sampling		
Final Inspection		

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Inspected by: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 26, 2019  
Item II.A.4

TO: Board of Directors

FROM: Geoff Poole, General Manager

SUBJECT: Credit Card Processing Proposal – E Garcia

**RECOMMENDED ACTION**

Receive staff report and authorize credit card processing with Payment Services Network

**ITEM EXPLANATION**

From time to time a customer requests the ability to pay their water bill by Credit Card. Staff has received quotations for these services from 3<sup>rd</sup> party providers. BWD will not retain any individual Credit Card information.

It may seem that PSN is a little more expensive per transaction but please review and keep in mind that there is no monthly service charge that needs to be “spread out” to customers that do not wish or need to use this service, in addition PSN also allows customer to pay with their checking or savings account if they wish to do so, we do buy the terminal but again there is no monthly service charge that will be needed to add to the budget for this service.

We would like to use PSN for many reasons but one of the main is that PSN not only will provide a link for the Borrego Water District Website but can integrate the payment webpage from them to look like it is directly from our website this provides additional “visual” comfort security for our customers, the custom webpage is with a onetime \$50.00 charge, the other service that PSN provides is their e-bill system, this does have a monthly service charge of \$49.95, in summary what this does is it enrolls those customers that want to receive their bill via email can once their account is set up to pay through their system (like when you make a retail credit card payment on line or Amazon) how this works is BWD will email their billing and PSN system will sort/filter and email to those that have signed up for e-bill and hold amounts on file for others that may just want to “pay one time” or those that will register but opt out of the e-bill feature but pay every month through PSN and although this does add on a monthly service charge I feel that the service will pay for itself. The rates from three providers which are outlined below:

**National Bankcard:**

**TERMINAL PROCESSING FEES**

Per Transaction	
Debit Card Rate	0.25%
Credit Card Rate	1.55%
Credit Card Rate (AMMEX)	1.95%
Transaction fee	\$0.19
Set Up Fee	\$0.00
Monthly Service Fee	\$5.00
Total Equipment Cost	\$0.00

**ONLINE PROCESSING FEES**

Per Transaction	
Debit Card Rate	0.85%
Credit Card Rate	1.95%
Credit Card Rate (AMMEX)	1.95%
Transaction Fee	\$0.19
Set Up Fee	\$0.00
Monthly Service Fee	\$5.00
Monthly Gateway Fee	\$5.00
Equipment Cost	\$0.00



Monthly Service Fee	\$5.00
Monthly Gateway Fee	\$5.00
Equipment Cost	\$0.00

**Umpqua Bank**

Processing Fees	
Per Transaction	
Debit Card Rate	0.85%
Credit Card Rate (all)	0.50%
Monthly Omni Assure Fee	\$19.95
Monthly Service Fee	\$8.95
Annual Service Fee	\$99.00
Equipment Cost	\$0.00

**PSN Payment Systems Network**

Processing Fees	
Per Transactions	2.75% (+0.50 if under \$100.00)
Checking/Savings	1.00
Set Up Fee	0.00
Equipment Cost	\$250.00
Monthly Service Fee	0.00
Annual PCI Security	
Compliance fee	\$89.00

**FISCAL IMPACT**

Currently it costs BWD \$0.565 to print and mail out a bill. BWD pays \$0.065 per color print, however, once the customers begin to enroll (which I foresee about 40% doing so this year, about 840 customers) because of the convenience for those that travel aka snowbirds and the working force whom during season have no time to stop by and drop off payments, the district would be saving \$54.60 a month from our Xerox machine costs and \$420.00 a month in postage.

2100 customers 40% enroll = 840 customers enrolled in 2019  
 840 x .065 = \$54.60 month in color prints  
 840 x .50 = \$420.00 in postage  
*Savings per month \$424.65*

I understand that one of the concerns from the Board is where this data will be stored, PSN stores it on their servers, and the District would hold 0 liability.

We can begin printing a memo on our bills once PSN is approved and add the information to our website for promotion and a start date for this feature.

**ATTACHMENT**

1. None

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 26, 2019  
Item II.A.5

TO: Board of Directors

FROM: Geoff Poole, General Manager

SUBJECT: LAFCO Board Election – H Ehrlich

**RECOMMENDED ACTION**

Consider nominees for each position and direct President to sign ballot with Nomination Committee selected candidates – Sprague and Lump

**ITEM EXPLANATION**

The Local Agency Formation Commission has one opening on the Board for a Regular Special District Member and one as a Special District Alternate. Attached is the related information and Staff is recommending following the Nominating Committee Recommendations of Ed Sprague and Erin Lump.

**FISCAL IMPACT**

N/A

**ATTACHMENT**

1. LAFCO Ballot



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**BALLOT FORM**

February 25, 2019

**TO:** Independent Special Districts of San Diego County

**FROM:** Keene Simonds, Executive Officer  
 Tamaron Luckett, Executive Assistant

**SUBJECT: Special District Ballot Form | San Diego Local Agency Formation Commission Regular and Alternate Member – Certified Mail**

On November 28, 2018, the San Diego Local Agency Formation Commission solicited nominations pursuant to Government Code Section 56332(1) for two special districts members – (a) one regular and (b) one alternate – to serve on the San Diego Local Agency Formation Commission (LAFCO). A total of eight nominations were received – five for the regular member and three for the alternate member – with terms both expiring May 2023.

As required by the Selection Committee Rules, all eligible nominations were forwarded to a Nominating Committee. The Nominating Committee comprise Gary Arant (Valley Center Municipal Water District), Tom Kennedy (Rainbow Municipal Water District), and Mark Robak (Otay Water District). After the candidate’s forum held on February 20, 2019 in conjunction with the San Diego Chapter of the California Special District Association’s Quarterly Dinner Meeting, the Nominating Committee met to discuss a recommended slate of nominees for the open positions.

Attached are the following election materials:

- Nominating Committee’s Report and Recommendations. (Attachment A)
- Special District Election Ballot and Vote Certification Forms for Regular and Alternate Member. (Attachment B)

<b>Administration</b> Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org	<b>Jim Desmond</b> County of San Diego	<b>Catherine Blakespear</b> City of Encinitas	<b>Mark Kersey</b> City of San Diego	<b>Chair Jo MacKenzie</b> Visita Irrigation	<b>Andy Vanderlaan</b> General Public
	<b>Dianne Jacob</b> County of San Diego	<b>Bill Wells</b> City of El Cajon	<b>Chris Cate, Alternate</b> City of San Diego	<b>Vice Chair Ed Sprague</b> Olivenhain Municipal Water	<b>Harry Mathis, Alternate</b> General Public
	<b>Greg Cox, Alternate</b> County of San Diego	<b>Serge Dedina, Alternate</b> City of Imperial Beach		<b>Judy Hanson, Alternate</b> Leucadia Wastewater	

- Special District Summary of Nominations and Nomination Forms<sup>1</sup>. (Attachment C)

There is a separate special district election ballot and vote certification form to cast your vote for each position: (a) Regular Member and (b) Alternate Member. All nominees are listed on the ballot and vote certification form. An asterisk identifies the Nominating Committee recommendations, and incumbents have been italicized. Write-in candidates are permitted, and spaces have been provided for that purpose. **Only one cast vote is eligible for each category on the ballot and vote certification form; a ballot that is cast for more than indicated number of positions the vote will be disregarded.**

State Law and the Selection Committee Rules require a district's vote to be cast by its presiding officer, or an alternate member of the legislative body appointed by the other members. Therefore, the certification form has been incorporated with the ballot forms to be signed by the person who cast your district's votes. **A ballot received without a signed certification form will be voided.**

The Selection Committee Rules stipulate that most of the districts shall constitute a quorum for the conduct of committee business. There are 59 independent special districts in the county; therefore, a minimum of 30 ballots must be received to certify that a legal election was conducted. A candidate for a LAFCO member must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office and will be made available upon request.

The deadline for receipts of the ballots by LAFCO is **Friday, April 12, 2019**. The Selection Committee Rules require that marked ballots be returned by certified mail – return receipt requested. Ballots and certification forms will be accepted by email to [tamaron.luckett@sdcounty.ca.gov](mailto:tamaron.luckett@sdcounty.ca.gov) or Facsimile (FAX), if necessary, to meet the ballot deadline, but the originals must be submitted as soon as possible thereafter.

Should you have any questions, please contact me at (858) 614-7755.

Keene Simonds  
Executive Officer

Attachments

- a) Nominating Committee Report and Recommendations
- b) Special District Election Vote Certification Form and Ballots
- c) Special District Summary of Nominations and Nomination Forms

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<sup>1</sup> LAFCO staff does not include any of the candidates' promotional materials with the election materials.



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**Attachment A**

February 25, 2019

**TO:** Independent Special Districts in San Diego County  
**FROM:** Special Districts Election Nominating Committee  
**SUBJECT:** **Nominating Committee Report and Recommendations**

The Nominating Committee was appointed to review the nominations submitted, and to prepare a list of recommended candidates. According to the Selection Committee Rules, the nominating committee is appointed by the Chairperson or Vice Chair of the Special Districts Advisory Committee.

The Nominating Committee members Gary Arant (Valley Center Municipal Water District), Tom Kennedy (Rainbow Municipal Water District), and Mark Robak (Otay Water District) met on February 22, 2019. In evaluating the nominations, the Committee considered special district experience, interest, and knowledge of LAFCO issues. The Committee further considered attendance records and meeting participation. The Committee also wanted to ensure representation from those types of districts that most often are involved in making recommendations to LAFCO. A summary of the nominations has been attached. (Attachment C)

The nominating committee’s recommendation for each category follows:

**Nominating Committee | Recommendations**

**LAFCO Regular Special District Member**

- Edmund K. Sprague (Olivenhain Municipal Water District)

**LAFCO Alternate Special District Member**

- Erin Lump (Rincon del Diablo Municipal Water District)
- Steve Castaneda (South Bay Irrigation District)

<b>Administration</b> Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org	<b>Jim Desmond</b> County of San Diego	<b>Catherine Blakespear</b> City of Encinitas	<b>Mark Kersey</b> City of San Diego	<b>Chair Jo MacKenzie</b> Visita Irrigation	<b>Andy Vanderlaan</b> General Public
	<b>Dianne Jacob</b> County of San Diego	<b>Bill Wells</b> City of El Cajon	<b>Chris Cate, Alternate</b> City of San Diego	<b>Vice Chair Ed Sprague</b> Olivenhain Municipal Water	<b>Harry Mathis, Alternate</b> General Public
	<b>Greg Cox, Alternate</b> County of San Diego	<b>Serge Dedina, Alternate</b> City of Imperial Beach		<b>Judy Hanson, Alternate</b> Leucadia Wastewater	

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2018 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER

**VOTE FOR ONLY ONE**

**William Haynor** [ ]  
(Whispering Palms Community Services District)

**William Leach** [ ]  
(Fallbrook Regional Health District)

**Hector Martinez** [ ]  
(South Bay Irrigation District)

\* **Edmund K. Sprague<sup>1</sup>** [X]  
(Olivenhain Municipal Water District)

**Barry Willis** [ ]  
(Alpine Fire Protection District)

**Write-Ins**

\_\_\_\_\_ [ ]  
\_\_\_\_\_ [ ]

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the Borrego Water District  
(Name of Independent Special District)  
at the 2018 Special Districts Selection Committee Election.

Kathy Dice \_\_\_\_\_ (Signature) \_\_\_\_\_ 03/27/2019 \_\_\_\_\_  
(Print Name) (Date)  
Board President  
(Print Title)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

\* Nominating Committee's Recommendation

\_\_\_\_\_  
1 Incumbent member



2018 SPECIAL DISTRICTS ELECTION  
BALLOT and VOTE CERTIFICATION  
FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER

VOTE FOR ONLY ONE

- \* **Steve Castaneda** [ ]  
(South Bay Irrigation District)
- Judy Hanson<sup>2</sup>** [ ]  
(Leucadia Wastewater District)
- \* **Erin Lump** [X]  
(Rincon del Diablo Municipal Water District)

Write-Ins

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the Borrego Water District  
(Name of Independent Special District)  
at the 2018 Special Districts Selection Committee Election.

\_\_\_\_\_ (Signature) \_\_\_\_\_ 03/27/19 \_\_\_\_\_  
 Kathy Dice (Print Name) (Date)  
 \_\_\_\_\_  
 Board President (Print Title)

Please note: The order in which the candidates' names are listed was determined by random selection.

\* Nominating Committee's Recommendation

\_\_\_\_\_   
2 Incumbent member

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Whispering Palms CSD is pleased to nominate William Haynor as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.  
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
- Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

William Haynor  
(Signature)

William Haynor  
(Print Name)

1/9/2018  
(Date)

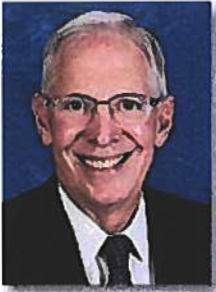
President  
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED  
JAN 22 2019  
SAN DIEGO LAFCO

**LAFCO Special District Regular Member Candidate**  
**William W. Haynor**  
**Resume**



**Business Background**

William W. Haynor has more than 30 years of banking and finance experience, with senior positions at Bank of America, Imperial Corporation of America, Great American Bank, and as Executive Vice President and Chief Administrative Officer of Bank of San Francisco. Mr. Haynor was a Founding Director of Selectquote Insurance Services, Inc. and is currently Founder, Chairman and CEO of Seniorquote Insurance Services Inc., a direct response distributor of senior life and health insurance. Mr. Haynor was also a Founding Director of the Star System and past Vice Chairman of the Board.

**CSD Background**

1. Past Board Chairman of the Marin Municipal Water District.
2. Past Board Chairman of The Strawberry Recreation District
3. Current Board Chairman of the Whispering Palms Community Services District

**Appointment Background**

1. Past Chairman of the Richardson Bay Development Committee Joint Powers with Marin County and Cities of Sausalito, Mill Valley, Tiburon, and Belvedere
2. Current SDCERS (San Diego City Pension Board) Board Member and Past Investment Committee Chairman

**Personal Highlights**

**Education:** Denison University B.S. Biology – USC, MBA Finance, USC, MS Aerospace Systems Management

**Military:** USAF, Strategic Air Command, Avionics/Intelligence – Captain – Viet Nam  
Combat Service Ribbon

**Family:** Married with three children and four grandchildren

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The FALLBROOK REGIONAL HEALTH DISTRICT is pleased to nominate William Leech as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.  
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
- Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Howard Salmon  
(Signature)

Howard Salmon  
(Print Name)

1/9/2019  
(Date)

Board President  
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED  
JAN 30 2019  
SAN DIEGO LAFCO

# Bill Leach

Special District and Government Experience

## EXPERIENCE

### **Fallbrook Regional Healthcare District, Fallbrook CA — Governing Board Member**

December 2016 - PRESENT

### **Fallbrook Community Planning Group, Fallbrook CA— Governing Board Member**

December 2016 - January 2019

### **Association of California Healthcare Districts, Sacramento CA- Advocacy Committee Member**

September 2017- January 2019

### **Association of California Healthcare Districts, Sacramento CA- Education Committee Member**

September 2017- January 2019

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The SOUTH BAY IRRIGATION DISTRICT is pleased to nominate HECTOR MARTINEZ as a  
(Name of Independent Special District) (Name of Candidate)

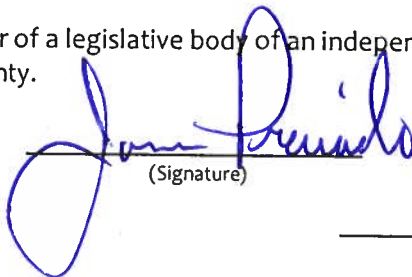
Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.  
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)
- Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

  
(Signature)

JOSE PRECIADO  
(Print Name)

1-9-19  
(Date)

BOARD PRESIDENT  
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED  
JAN 22 2019  
SAN DIEGO LAFCO

# Hector M. Martinez, P.E.

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**Experience** - While at Sweetwater Authority, in the engineering department, I had the opportunity to prepare and process several annexations and detachments for the district. As a developer, I have considered on several occasions annexing land for development.

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March 2014 to present      Green Housing Development      Chula Vista, CA

Dec 1988 to March 2014      Sweetwater Authority (26 years)      Chula Vista, CA

Engineering Manager, 2004-2014  
Deputy Chief Engineer, 2001-04  
Principal Engineer, 1997-2001  
Senior Engineer, 1994-97  
Associate Engineer, 1993-94  
Assistant Engineer, 1988-93

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Prior to Dec1988      Various

Junior Civil Engineer, City of San Diego  
Water Treatment Specialist - 77W, US Army, Fort Lee VA  
Structures Teacher, New School of Architecture, Carlsbad and San Diego  
Math Teacher, New School of Architecture, Chula Vista, Carlsbad and San Diego  
Laborer, Welsh Construction, Chula Vista  
Building Maintenance, New School of Architecture, Chula Vista

## Education

---

2011      Masters in Public Administration, National University

1996      Masters in Management, National University

1987      BS in Civil Engineering, San Diego State University

1985      Associate Degree in Engineering, Southwestern College

## Licenses Obtained

Department of Health Services Grade D4 Water Distribution System Operator, #4512

Licensed Registered Civil Engineer, C52560

Licensed building Contractor

AWWA Grade 3, 04512

## Appointments

Water Agency Design Standards Committee Chair person, SEMS Committee, 2002 SWA Security Task Force, Sweetwater Authority Recreation Association Committee member, United Way Annual Contribution Campaign, Safety Committee member, SDG&E Major Customer Advisory Panel Member

## Extra Curricular Activities (Past and Present)

South Bay Irrigation District Board Member

Child Development Associates Board Member

Chula Vista Rangers Soccer Club Board Member – Youth Sports Council Member

Chula Vista Growth Task Force Member

Eastlake Community Church Volunteer and MTB Club Leader

AWWA Water for People Committee Member and Treasurer

South Bay YMCA Management Board Member

Eastlake III Home Owners Association Board Member

Chula Vista Democratic Club Treasurer and President

Border Angels Board Member

South Bay Forum Member

San Diego Immigration Rights Consortium

Border Patrol Citizens Academy Graduate

## Hobbies

Mountain and Road biking, jogging, general physical exercise and travel.

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ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Olivenhain Municipal Water District is pleased to nominate Edmund K. Sprague as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.  
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)  
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Kimberly A. Thorner  
(Print Name)

Kimberly A. Thorner  
(Signature)

1/16/19  
(Date)

General Manager  
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED

JAN 29 2019

SAN DIEGO LAFCO



**2019 LOCAL AGENCY FORMATION COMMISSION  
INDEPENDENT SPECIAL DISTRICT MEMBER  
NOMINATION / RESUME**

<b>NOMINATED BY:</b>	
District Name:	Olivenhain Municipal Water District
District Phone:	760-753-6466
<b>NAME OF NOMINEE:</b>	
Name:	Edmund K. Sprague
Address:	1966 Olivenhain Road Encinitas, CA 92024
Phone:	760-753-6466
<b>NOMINATED FOR:</b>	
<i>Please check <u>one</u> box</i>	<input checked="" type="checkbox"/> <b>Regular Special District Member</b> <input type="checkbox"/> <b>Alternate Special District Member</b>
<b>DISTRICT EXPERIENCE:</b>	<p>Being appointed to OMWD Board in 2008 to represent Division 5 has provided him a great deal of experience governing water, wastewater, recycled water, hydroelectricity and parks and recreation services to over 86,000 customers.</p> <p>Served as President of the Board from 2009 to 2012, 2015-2016 and currently serves as President of the OMWD Board of Directors.</p> <p>Currently serves on OMWD's Finance, Personnel, and Public Policy and Public Outreach Committees.</p> <p>Served on the Board of Directors of the Special District Risk Management Authority in 2011.</p> <p>Earned the Recognition in Special District Governance certification from the Special District Leadership Foundation in 2010.</p> <p>Served on the California Special District Association's Education Committee.</p>
<b>LAFCO EXPERIENCE:</b>	Currently serves as the incumbent Regular Special District Member on LAFCO since 2015.
<b>ADDITIONAL INFORMATION:</b>	<p>As a lifetime resident of northern San Diego County, Mr. Sprague has dedicated his entire career to championing the needs of the public as well as serving his local community. Mr. Sprague has over 30 years of public service starting as a cadet firefighter for the City of Escondido in 1986. He ascended through the fire service ranks all the way up to Fire Battalion Chief for the Carlsbad Fire Department. He then transitioned into the role of Deputy Fire Chief for the North County Fire Protection District where he retired in 2015.</p> <p>After his successful firefighter career, Mr. Sprague has been able to dedicate considerably more time to his passion of teaching and leading others as a Fire Technology Assistant Professor at Palomar College.</p> <p>Worked with the City of Carlsbad as a Firefighter, Fire Engineer, Fire Captain, Battalion Chief – Training Officer, and Shift Battalion Chief. During this 26 year period, was a Public Education Officer, and was a Liaison Officer with North County Dispatch JPA.</p> <p>Holds bachelors and master's degrees in public administration from San Diego State University and an associate's degree in fire science from Palomar College.</p>

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Alpine Fire Protection District is pleased to nominate Barry Willis as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.  
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)  
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

  
\_\_\_\_\_  
(Signature)

Alicea Caccavo  
\_\_\_\_\_  
(Print Name)

1/16/2019  
\_\_\_\_\_  
(Date)

Clerk of the Board  
\_\_\_\_\_  
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED

JAN 16 2019

SAN DIEGO LAFCO

## Baron T. Willis

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### **EDUCATION**

U.C. Berkeley/ University of California, San Diego  
**Major: Pre-Law Program/Bachelor of Arts in Political Science**  
**Minor: Psychology**

College for Financial Planning  
**Chartered Retirement Planning Counselor Designation**

Kaplan Financial Education  
**Series 7 Stock Broker License**

Chelsea Financial Services Broker Training Programs  
**Life Insurance and Financial Planning, (Multi-State)**

### **Relevant Skills and Strengths:**

- Owner/Operator of successful insurance company
- Office Administrator of success Counseling Business in East County
- Over 25 years in Senior Management position
- Excellent Mediation and Negotiation Skills
- Active in Alpine and surrounding communities helping seniors, homeless and special needs groups
- Strong supporter of our military, public safety and homeless populations
- Advocate for disenfranchised persons
- Excellent Customer Service Skills
- Committed to the safety and future of our community and surrounding communities
- Actively involved in community organizations
- Working knowledge of vocational rehabilitation and clinical procedures in counseling office that specializes in Worker's Compensation and Expert Testimony.
- HIPAA trained and compliant; ensuring confidentiality of sensitive medical, mental health and personal information; reviewed confidential and sensitive med/legal files.
- Experience with Workers Compensation and assisting injured workers with re-employment/return to work benefits; identifying suitable employment opportunities after reviewing physical disabilities and permanent restrictions. Assisted government employees in return-to-work with suitable and gainful employment.
- Heavy interaction with injured workers, physicians, attorneys, insurance carriers and claims adjusters, psychologists, government entities, schools and employers.
- Performed client intake
- Conducted Labor Market research, and Labor Market reports
- Reviewed and analyzed Sub Rosa tapes
- Excellent Microsoft Office, PC and Mac experience; managed electronic client data files
- Exceptional interpersonal and organizational skills, reliable and personable

## **PROFESSIONAL EXPERIENCE**

### **Hartley Cylke Pacific Insurance Agency, San Diego, CA**

**Insurance Broker - 2003 - Present - (FT)**

Responsible for Group Medical, Life and Health Insurance and various Fix Annuities, Retirement Planning and assisting clients with their insurance needs.

### **Barry Willis Insurance & Financial Services Agency, San Diego, CA**

**Insurance Broker - 1997 - Present - (PT)**

Owner/Operator of a successful insurance company that specializes in Retirement Planning, Series 7 Stock Broker license. Life Insurance and Financial Planning with clients.

### **Jeannette S. Clark & Associates Inc.**

**Office Administrator 10/1/2009 - Present - (PT), El Cajon, CA**

Office Administrator and Logistics Manager for Certified Department of Labor Counseling/Vocational Rehabilitation and Personal Counseling Office: Responsible for Drafting and editing legal documents and correspondence, assisted Worker's Compensation clientele (injured Department of Labor, veterans and other government workers) with re-employment/ return to work benefits. Working knowledge of clinical procedures in vocational rehabilitation in a Counseling office. Heavy interaction with physicians, attorneys, psychologists, government entities, insurance carriers and claims adjusters, schools and employers. Performed client intake. Review confidential and sensitive medical files and brief attorneys; conduct labor market research surveys; reviewed, analyzed Sub Rosa tapes; generate legal and general correspondence including drafting expert witness statements; cash handling experience. Troubleshooting of PC/Mac and software. Electronic data management and filing. Excellent client relations. Greet clients, provide assistance in person and via phone. Answer telephones, respond to e-mails, schedule client appointments, and coordinate travel arrangements.

### **Denny's Restaurants**

**Restaurant Manager - 1981 - 1983, Pacific Beach, CA**

Responsible for managing, marketing, scheduling, interviewing, hiring and termination of employees, teaching employees how to maintain a safe work place, food orders, front and back staff, cost of sales, budgets, cash handling, working with vendors and customer service.

## **COMMUNITY INVOLVEMENT:**

### **Alpine Fire Protection District Board**

**Board Member - 2018**

### **Alpine Kiwanis**

**Member - 2018**

### **Santee Chamber of Commerce**

**Executive Board Member - 1996-1998**

**Elected to handle budgetary and Administrative issues at the local Santee Chamber**

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The SOUTH BAY IRRIGATION DISTRICT is pleased to nominate STEVE CASTANEDA as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.  
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)  
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

Jose Preciado  
(Signature)

JOSE PRECIADO  
(Print Name)

1-9-19  
(Date)

BOARD PRESIDENT  
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED  
JAN 25 2019  
SAN DIEGO LAFCO

**Steve Castaneda**

**[Steve@PRMConsult.com](mailto:Steve@PRMConsult.com)**

**POSITION**

**Current Private Position:** President, PRM Consulting, Inc. ([www.prmconsult.com](http://www.prmconsult.com))  
Marketing & Research firm specializing in providing services to government and non-Government clients.

**Past and Present Public Sector Positions:** Chair, Sweetwater Authority Board of Directors (2014-present);  
Councilman, Chula Vista City Council (2004-2012); Member, Metropolitan Transit System (2010-2012);  
Chair, San Diego County Law Enforcement Review Board (1996-2004)

**STATEMENT OF QUALIFICATIONS**

**General Qualifications:** Experienced in market level research with an emphasis on transportation, land use and government programs. Abilities include: program management, survey development and execution, conducting focus groups, public/government relations, media, and special event organization. Additional experience in community relations involving business and civic groups, as well as organizing and gathering community support for specific projects.

**Pertinent Experience:**

Marketing, Research, Outreach & Government Relations (1996-current)

Recent Clients:

Southern California Gas Company, Aviation Systems Associates, Imperial County Transportation Commission, California Department of Public Health, Southern California Association of Governments, Land Developers and Associates Corporation.

Contract Outreach Administrator (1995)

Golden Turner, Convention Center Builders

Served as program administrator to assist small, local businesses obtain necessary qualifications. Duties included direct company contact, garnering public support, media production and distribution. Organized construction management courses and worked with various business organizations.

Legislative Specialist (1992-1995)

Department of Intergovernmental Relations

City of San Diego

Served as consultant on the City Council's Committee on Transportation and Land Use. Duties included developing and preparing committee agendas, coordinating staff reports, providing independent analysis and maintaining media relations on behalf of the committee. Other responsibilities include analyzing state and federal legislation and coordinating city's legislative program and oversight of all transportation issues including transit service on behalf of the City Council. In addition, responsible for overseeing San Diego's multi-million dollar Capital Improvements Program and revising City's contract qualification process.

City Council Representative (1987-1992)

Office of San Diego Councilmember Ron Roberts

Duties included representing Councilmember in a variety of situations and issues. Responsible for analyzing issues making recommendations, in addition to working with community and business organizations and press media.

Particular emphasis on equal opportunity policies, housing, transportation, land use and redevelopment.

**Education**

National University, San Diego California  
Business Administration

ATTACHMENT A

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION

The Leucadia Wastewater District is pleased to nominate Judy Hanson as a  
(Name of Independent Special District) (Name of Candidate)

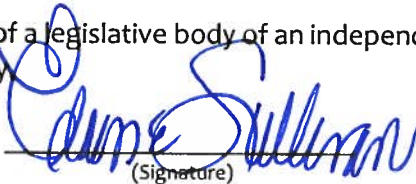
Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

Please check one box.  
Refer to the List of Incumbents.

- Regular Special District Member (Term expires 2023)  
 Alternate Special District Member (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County

  
(Signature)

ELAINE SULLIVAN  
(Print Name)

12/12/2018  
(Date)

PRESIDENT  
(Print Title)

PLEASE ATTACH RESUME FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED  
JAN 07 2019  
SAN DIEGO LAFCO



## Judy Hanson

### LAFCO SPECIAL DISTRICT BOARD ALTERNATE

#### Experience Summary

My name is Judy Hanson and I have been actively involved with San Diego Local Agency Formation Commission (LAFCO) for the past 23 years. I have also been actively involved with special districts in a variety of ways for well over 50 years now. I am very interested in continuing my service as a San Diego LAFCO Special District Board Alternate and I believe my background and experience make me well suited for this position. I would appreciate your support by nominating me. A brief background of my experience is as follows:

#### LAFCO Experience

- Special District Board Alternate – 2016 – Present
- Special District Advisory Committee – 1996 – 2016

#### Special District Experience

##### *Leucadia Wastewater District:*

- Board of Directors 1983 – Present (most recently re-elected in 2016)
  - Investment & Finance Committee
  - Human Resources Committee
  - Employee Recognition Committee
- Board President – 2003, 2007, 2012, 2017

##### *San Dieguito Water District:*

- 33 Year Employee (Retired in 2010)
  - Served in a variety of positions in area of finance

##### *California Special District Association – San Diego Chapter:*

- Board of Directors - 2000 – 2004
- Chapter President – 2004
- Scholarship Committee Member

Based on these experiences, I believe I have a unique perspective of the challenges and opportunities facing Special Districts, which will allow me to continue to make valuable contributions to LAFCO. If you will provide me the privilege of serving as the Board Alternate, I promise that I will continue to be a tireless advocate for Special Districts from a platform of local control and fiscal conservatism.

Again, I am very interested in continuing my service to LAFCO and I would really appreciate your support – Thank you.



**ATTACHMENT A**

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
LAFCO REGULAR AND ALTERNATE  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION**

The Rincon del Diablo Municipal Water District is pleased to nominate Erin R. Lump as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a regular or alternate special district member.

**Please check one box.  
Refer to the List of Incumbents.**

- Regular Special District Member** (Term expires 2023)  
 **Alternate Special District Member** (Term expires 2023)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district whom resides in San Diego County.

  
(Signature)

James Murtland  
(Print Name)

January 16, 2019  
(Date)

Board President  
(Print Title)

**PLEASE ATTACH RESUME FOR NOMINEE**

- Limit two pages
- Must be submitted with Nomination Form

**RECEIVED**  
**JAN 17 2019**  
**SAN DIEGO LAFCO**

# ERIN R. LUMP

Director, Rincon del Diablo Municipal Water District

(760) 215-0601  
erin@erinlump.com

## EDUCATION

Bachelor of Arts, Political Science, CSUSM, 2011  
- Research, Critical Analysis, Social Behavioral Science Courses  
Current California Real Estate License  
- Real Estate Principals, Finance, Appraisal

## OBJECTIVE

To Represent  
Special Districts as the  
Alternate Seat on the  
LAFCO Commission

## RELEVANT EXPERIENCE

**Vice President of the Board of Directors**  
Rincon del Diablo Municipal Water District | November 2014 - Present  
- Chair of the Emergency Preparedness & Fire Services committee  
- Served on the Finance, Insurance & Personnel & Public Information & Intergovernmental Relations Committees  
- LAFCO Special District Advisory Committee since 2016

**Realtor**  
Real Estate Professionals Group | March 2016 - Present  
- Residential Real Estate  
- Property Management

**Vice President**  
Pacific Political, Inc. | April 2011 - March 2016  
- Staff Management  
- Website Design; Dreamweaver and Wordpress  
- Graphic Design Services; Print and Web  
- Social Media Marketing  
- Volunteer & Employee Management  
- Contribution & Database Administration  
- Campaign Treasury Services  
- Client Assistance  
- Event Planning

**Events Manager**  
Congressman Darrell Issa | February 2011 - March 2016  
- Coordinator of High Dollar Fundraising Events  
- Donor Lead Generation  
- Email Marketing

**Event Planner & Educational Instructor**  
Escondido Children's Museum - January 2007 - July 2010  
- Guest Services & Database Management  
- California Curriculum Standards Lesson Planning  
- Marketing and Promoting the Museum  
- Social Media & Website Maintenance

## QUALITIES

Organized  
Self-Motivated  
Welcoming  
Innovative  
Problem Solver  
Critical Thinker  
Friendly  
Happy  
Professional  
Creative  
Well Spoken  
Team Player  
Trustworthy

## TECHNOLOGY

MS Office (Word, Excel, PowerPoint, Publisher), Wordpress, Adobe CS  
(Dream Weaver, Photoshop, InDesign, Illustrator)

## INTERESTS

Politics, Graphic Design, Technology, Reading, Community Volunteer

[www.erinlump.com](http://www.erinlump.com)

connect with me on 

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
March 26, 2019  
Item II.A.6

TO: Board of Directors  
FROM: Geoff Poole, General Manager  
SUBJECT: Borrego Valley Endowment Fund Proposal – L Brecht

**RECOMMENDED ACTION**

Receive report and direct staff as deemed appropriate

**ITEM EXPLANATION**

Director Brecht requested this item be placed on the Agenda and wants to discuss transitioning the work originally planned to be performed by the Local Government Commission to the BVEF on the issues of master planning for the community and review of the GSP.

**FISCAL IMPACT**

N/A

**ATTACHMENT**

1. None

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING

March 26, 2019

Item II.B.1

TO: Board of Directors  
FROM: Geoff Poole, General Manager  
SUBJECT: BWD GSP Public Meeting Schedule

**RECOMMENDED ACTION**

Review Meeting Schedule

**ITEM EXPLANATION**

Now that the GSP has been released, specific dates can be set for the series of BWD and Community Sponsor Group meetings. The proposed dates are shown below:

1. April 2, 2019: GSP Release Event: 5:30 to 6:30 BS Library Community Room
  - Chapter Content Overview, How to Submit Comments, Next Steps, Q and A (English/Spanish)
2. April 4, 2019: BS Community Sponsor Group: BS Library 4:30
3. April 18, 2019: BWD/Le Sar GSP Outreach: TBD
4. April 25, 2019: BWD Sponsored Q and A: TBD
5. May 2, 2019: BWD Sponsored Q and A: TBD

If Board members desire to attend, Staff will notice the events as Special Board Meetings. We can discuss planned attendees for the 4-2 event at the meeting on Tuesday.

Staff is intending to hold a detailed Board discussion on the GSP at the April 9<sup>th</sup> meeting.

**FISCAL IMPACT**

N/A

**ATTACHMENT**

1. None

# IVA FINANACIALS REPORT



	C	AG	AH	AI	AJ	AK	AL
1	<b>BWD</b>	6/19/2018					
2	<b>BUDGET CASH FLOW</b>	<b>ADOPTED</b>	<b>Actual</b>	<b>Projected</b>		<b>Actual</b>	<b>Actual YTD</b>
3	<b>2018-2019</b>	<b>BUDGET</b>	<b>February</b>	<b>February</b>	<b>Difference</b>	<b>YTD</b>	<b>and Projected</b>
4		<b>2018-2019</b>	<b>2019</b>	<b>2019</b>	<b>Explanations</b>	<b>2018-2019</b>	<b>2018-2019</b>
5							
6	<b>REVENUE</b>						
7	<b>WATER REVENUE</b>						
8	Residential Water Sales	950,994	44,979	66,152		596,432	881,286
9	Commercial Water Sales	417,885	29,840	30,234		317,640	436,031
10	Irrigation Water Sales	237,061	8,377	15,000		138,613	201,498
11	GWM Surcharge	181,749	9,276	12,068		117,009	173,997
12	Water Sales Power Portion	514,708	25,409	33,310		307,788	476,783
13	<b>TOTAL WATER COMMODITY REVENUE:</b>	<b>2,302,395</b>	<b>117,880</b>	<b>156,763</b>		<b>1,477,483</b>	<b>2,169,595</b>
14							
15	Readiness Water Charge	1,154,978	96,077	96,248		769,478	1,153,786
18	Meter Install/Reconnect Fees	20,680	0	10,000		690	1,030
19	Backflow Testing/installation	5,100	0	-		300	5,400
20	Bulk Water Sales	1,200	240	100		9,009	9,409
21	Penalty & Interest Water Collection	40,000	229	4,000		17,314	33,314
22	<b>TOTAL WATER REVENUE:</b>	<b>3,524,351</b>	<b>214,426</b>	<b>267,111</b>		<b>2,274,275</b>	<b>3,372,535</b>
23							
24	<b>PROPERTY ASSESSMENTS/AVAILABILITY CHARGES</b>						
25	641500 1% Property Assessments	62,300	1,581	1,581		37,074	58,200
26	641502 Property Assess wtr/swr/ld	106,212	516	516		57,650	105,961
28	641501 Water avail Standby	82,376	2,487	2,487		60,007	82,498
30	641504 ID 3 Water Standby (La Casa)	33,647	939	939		19,858	34,160
31	641503 Pest standby	17,870	355	355		10,685	18,210
32	<b>TOTAL PROPERTY ASSES/AVAIL CHARGES:</b>	<b>362,404</b>	<b>5,879</b>	<b>5,879</b>		<b>185,274</b>	<b>299,028</b>
33							
34	<b>SEWER SERVICE CHARGES</b>						
35	Town Center Sewer Holder fees	234,593	19,665	19,549		154,867	233,527
36	Town Center Sewer User Fees	88,695	7,656	7,391		59,425	90,049
37	Sewer user Fees	278,304	23,098	23,192		186,409	278,409
39	Penalty Interest-Sewer	1,248	1,574	104		6,782	7,198
40	Sewer Capacity Fees	0	0	-		14,460	14,460
41	<b>TOTAL SEWER SERVICE CHARGES:</b>	<b>602,840</b>	<b>51,993</b>	<b>50,236</b>		<b>421,942</b>	<b>623,642</b>
42							
43	<b>OTHER INCOME</b>						
47	Water Credits Income	22,000	0	11,000		-	-
48	WTF Solar Rebate	50,000	43,785	17,878		43,785	43,785
49	R/H Surplus Water Revenue	200,000	0	-		-	200,000
50	Interest Income	8,000	8,530	8,000		50,166	82,166
51	<b>TOTAL OTHER INCOME:</b>	<b>278,000</b>	<b>52,315</b>	<b>36,878</b>		<b>93,951</b>	<b>325,951</b>
52							
53	<b>TOTAL INCOME:</b>	<b>4,707,595</b>	<b>324,612</b>	<b>360,104</b>		<b>2,975,442</b>	<b>4,621,156</b>
54							
55	<b>CASH BASIS ADJUSTMENTS</b>						
56	Decrease (Increase) in Accounts Receivable		(7,529)			19,470	19,470
57	Deposits-refund					(30)	(30)
58	Other Cash Basis Adjustments		0			35,441	35,441
59	<b>TOTAL CASH BASIS ADJUSTMENTS:</b>		<b>(7,529)</b>			<b>54,881</b>	<b>54,881</b>
60							
61	<b>TOTAL OPERATING INCOME RECEIVED:</b>	<b>4,707,595</b>	<b>317,083</b>	<b>360,104</b>		<b>3,030,323</b>	<b>4,676,037</b>
62							

	C	AM	AN	AO	AP	AQ
1	<b>BWD</b>					
2	<b>BUDGET CASH FLOW</b>					
3	<b>2018-2019</b>					
4		Projected	Projected	Projected	Projected	Projected
5		2018-2019	March	April	May	June
6			2019	2019	2019	2019
7	<b>REVENUE</b>					
8	<b>WATER REVENUE</b>					
8	Residential Water Sales	284,853	57,509	70,304	75,920	81,120
9	Commercial Water Sales	118,391	31,031	26,000	30,160	31,200
10	Irrigation Water Sales	62,886	12,450	13,520	16,640	20,276
11	GWM Surcharge	56,988	11,075	15,293	15,310	15,310
12	Water Sales Power Portion	168,994	30,560	47,230	44,632	46,572
13	<b>TOTAL WATER COMMODITY REVENUE:</b>	<b>692,112</b>	<b>142,625</b>	<b>172,347</b>	<b>182,662</b>	<b>194,477</b>
14						
15	Readiness Water Charge	384,308	96,077	96,077	96,077	96,077
18	Meter Instal/Reconnect Fees	340		340		
19	Backflow Testing/installation	5,100	0	0	0	5,100
20	Bulk Water Sales	400	100	100	100	100
21	Penalty & Interest Water Collection	16,000	4,000	4,000	4,000	4,000
22	<b>TOTAL WATER REVENUE:</b>	<b>1,098,260</b>	<b>242,802</b>	<b>272,864</b>	<b>282,839</b>	<b>299,754</b>
23						
24	<b>PROPERTY ASSESSMENTS/AVAILABILITY CHARGES</b>					
25	641500 1% Property Assessments	21,126	2,102	12,153	6,671	200
26	641502 Property Assess wtr/swr/lld	48,311	693	1,056	46,262	300
28	641501 Water avail Standby	22,491	3,015	3,732	13,745	2,000
30	641504 ID 3 Water Standby (La Casa)	14,302	889	396	12,527	490
31	641503 Pest standby	7,525	416	651	5,936	523
32	<b>TOTAL PROPERTY ASSES/AVAIL CHARGES:</b>	<b>113,754</b>	<b>7,114</b>	<b>17,987</b>	<b>85,140</b>	<b>3,513</b>
33						
34	<b>SEWER SERVICE CHARGES</b>					
35	Town Center Sewer Holder fees	78,660	19,665	19,665	19,665	19,665
36	Town Center Sewer User Fees	30,624	7,656	7,656	7,656	7,656
37	Sewer user Fees	92,000	23,000	23,000	23,000	23,000
39	Penalty Interest-Sewer	416	104	104	104	104
40	Sewer Capacity Fees	0	0	0	0	0
41	<b>TOTAL SEWER SERVICE CHARGES:</b>	<b>201,700</b>	<b>50,425</b>	<b>50,425</b>	<b>50,425</b>	<b>50,425</b>
42						
43	<b>OTHER INCOME</b>					
47	Water Credits Income	0	0	0	0	0
48	WTF Solar Rebate	0				
49	R/H Surplus Water Revenue	200,000		200,000		
50	Interest Income	32,000	8,000	8,000	8,000	8,000
51	<b>TOTAL OTHER INCOME:</b>	<b>232,000</b>	<b>8,000</b>	<b>208,000</b>	<b>8,000</b>	<b>8,000</b>
52						
53	<b>TOTAL INCOME:</b>	<b>1,645,714</b>	<b>308,342</b>	<b>549,276</b>	<b>426,404</b>	<b>361,692</b>
54						
55	<b>CASH BASIS ADJUSTMENTS</b>					
56	Decrease (Increase) in Accounts Receivable					
57	Deposits-refund					
58	Other Cash Basis Adjustments					
59	<b>TOTAL CASH BASIS ADJUSTMENTS:</b>					
60						
61	<b>TOTAL OPERATING INCOME RECEIVED:</b>	<b>1,645,714</b>	<b>308,342</b>	<b>549,276</b>	<b>426,404</b>	<b>361,692</b>
62						



	C	AG	AH	AI	AJ	AK	AL
1	<b>BWD</b>	6/19/2018					
2	<b>BUDGET CASH FLOW</b>	<b>ADOPTED</b>	<b>Actual</b>	<b>Projected</b>		<b>Actual</b>	<b>Actual YTD</b>
3	<b>2018-2019</b>	<b>BUDGET</b>	<b>February</b>	<b>February</b>	<b>Difference</b>	<b>YTD</b>	<b>and Projected</b>
4		<b>2018-2019</b>	<b>2019</b>	<b>2019</b>	<b>Explanations</b>	<b>2018-2019</b>	<b>2018-2019</b>
63	<b>EXPENSES</b>						
64							
65	<b>MAINTENANCE EXPENSE</b>						
66	R & M Buildings & Equipment	180,000	21,018	12,421	\$7,000 meters	137,270	180,000
67	R & M - WTF	180,000	10,039	6,000	\$7,200 repair pumps at WTF	74,899	185,527
68	Telemetry	10,000	0	-		4,558	10,000
69	Trash Removal	4,200	418	420		3,781	5,461
70	Vehicle Expense	18,000	249	1,500		11,771	18,249
71	Fuel & Oil	30,000	2,348	3,000		15,832	26,477
72	<b>TOTAL MAINTENANCE EXPENSE:</b>	<b>422,200</b>	<b>34,072</b>	<b>23,341</b>		<b>248,111</b>	<b>425,714</b>
73							
74	<b>PROFESSIONAL SERVICES EXPENSE</b>						
75	Tax Accounting (Taussig)	3,000	0	662		2,251	3,000
76	Administrative Services (ADP)	3,000	232	240		1,945	2,905
77	Audit Fees (Squarmliner)	16,995	0	-		16,994	16,994
78	Computer billing (Accela/Parker)	25,000	0	10,000	Move projection to April	8,580	25,000
79	Financial/Technical Consulting (Rattelis)	80,000	0	500		78,527	80,527
80	Engineering (Dynamic/Dudek)	60,000	0	6,000	Out of Bond funds	1,483	25,483
81	District Legal Services (Downey Brand/BBK)	100,000	2,744	10,000		19,069	59,069
82	Testing/lab work (Babcock Lab)	12,000	6,497	800		14,340	17,804
83	Regulatory Permit Fees (SWRB/DEH/Dig alerts/APCD)	25,000	10	233		31,931	35,511
84	Management Consulting (CIP)	50,000	0	6,250	out of Bond funds	-	25,000
85	<b>TOTAL PROFESSIONAL SERVICES EXPENSE:</b>	<b>374,994</b>	<b>9,483</b>	<b>34,685</b>		<b>175,119</b>	<b>291,292</b>
86							
87	<b>INSURANCE EXPENSE</b>						
88	ACWA/JPIA Program Insurance	57,000	0	-		23,857	56,857
89	ACWA/JPIA Workers Comp	17,600	0	-		8,476	17,276
90	<b>TOTAL INSURANCE EXPENSE:</b>	<b>74,600</b>	<b>0</b>	<b>-</b>		<b>32,333</b>	<b>74,133</b>
91							
92	<b>DEBT EXPENSE</b>						
93	Compass Bank Note 2018A	254,500	0	-		215,291	250,399
94	Compass Bank Note 2018B	143,000	0	0		125,076	140,755
95	Pacific Western Bank 2018 IPA	500,000	0	0		400,268	500,387
96	<b>TOTAL DEBT EXPENSE:</b>	<b>897,500</b>	<b>0</b>	<b>-</b>		<b>740,635</b>	<b>891,541</b>
97							
98	<b>PERSONNEL EXPENSE</b>						
99	Board Meeting Expense (board stipend/board secretary)	25,000	1,850	1,970		9,757	20,967
100	Salaries & Wages (gross)	890,000	69,481	70,297		590,365	886,469
101	Salaries & Wages offset account (board stipends/staff project salaries)	-80,000	(8,686)	(10,000)		(46,822)	(66,822)
102	Consulting services/Contract Labor	15,000	11,138	1,250	Dolly Mack	15,393	20,393
103	Taxes on Payroll	22,300	2,496	2,676		15,750	22,300
104	Medical Insurance Benefits	229,000	17,239	19,500		168,097	215,579
105	Calpers Retirement Benefits	170,170	6,791	7,100	DICKINSON CHRISTIANITY- Benito/Manual	146,455	173,655
106	Conference/Conventions/Training/Seminars	17,000	3,751	34		9,585	15,000
107	<b>TOTAL PERSONNEL EXPENSE:</b>	<b>1,308,470</b>	<b>104,060</b>	<b>92,827</b>		<b>900,579</b>	<b>1,287,540</b>
108							
109	<b>OFFICE EXPENSE</b>						
110	Office Supplies	20,000	1,891	952		20,349	23,052
111	Office Equipment/ Rental/Maintenance Agreements	35,000	728	2,000		28,178	33,728
112	Postage & Freight	15,000	2,000	1,312		8,507	15,000
113	Taxes on Property	2,334	0	-		2,383	2,383
114	Telephone/Answering Service/Cell	24,000	1,528	1,800		12,478	18,878
115	Dues & Subscriptions (ACWA/CSDA)	21,000	376	124		21,541	22,772
116	Printing, Publications & Notices	2,500	350	400		651	2,500
117	Uniforms	6,500	482	570		4,150	6,500
118	OSHA Requirements/Emergency preparedness	4,000	236	436		1,968	3,712
119	<b>TOTAL OFFICE EXPENSE:</b>	<b>130,334</b>	<b>7,592</b>	<b>7,594</b>		<b>100,204</b>	<b>128,522</b>
120							
121	<b>UTILITIES EXPENSE</b>						
122	Pumping-Electricity	308,000	20,695	20,518		213,801	306,010
123	Office/Shop Utilities	1,200	122	100		3,143	3,543
125	<b>TOTAL UTILITIES EXPENSE:</b>	<b>309,200</b>	<b>20,816</b>	<b>20,618</b>		<b>216,944</b>	<b>311,745</b>
126							
127	<b>GROUNDWATER MANAGEMENT EXPENSE</b>						
128	SGMA GSP Costs	308,000	21,343	25,500		188,422	292,422
129	Prop 1 Grant Expense/Prop 86	60,000	3,230	5,000		320,423	340,423
131	<b>TOTAL GWM EXPENSE:</b>	<b>368,000</b>	<b>24,573</b>	<b>30,500</b>		<b>508,845</b>	<b>625,489</b>
132							
133	<b>TOTAL EXPENSES:</b>	<b>3,885,297</b>	<b>200,597</b>	<b>209,565</b>		<b>2,922,770</b>	<b>4,035,979</b>
134	<b>CASH BASIS ADJUSTMENTS</b>						
135	Decrease (Increase) in Accounts Payable		2,520			152,043	152,043
136	Increase (Decrease) in Inventory		(4,684)			5,880	5,880
137	Other Cash Basis Adjustments-CSD refunds		14,276			92,766	92,766
138	<b>TOTAL CASH BASIS ADJUSTMENTS:</b>		<b>12,112</b>			<b>242,467.22</b>	<b>242,467</b>
139							
140	<b>TOTAL OPERATING EXPENSES PAID:</b>	<b>3,885,299</b>	<b>212,708</b>	<b>209,565</b>		<b>3,165,237</b>	<b>4,278,446</b>
141							
142	<b>NET OPERATING INCOME:</b>	<b>822,298</b>	<b>104,375</b>	<b>150,539</b>		<b>(134,914)</b>	<b>56</b> <b>397,590</b>



	C	AM	AN	AO	AP	AQ
1	<b>BWD</b>					
2	<b>BUDGET CASH FLOW</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
3	<b>2018-2019</b>		<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
4		<b>2018-2019</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>
63	<b>EXPENSES</b>					
64						
65	<b>MAINTENANCE EXPENSE</b>					
66	R & M Buildings & Equipment	42,730	8,000	12,000	10,696	12,034
67	R & M - WTF	110,628	90,000	7,000	7,000	6,628
68	Telemetry	5,442	2,000	700	2,000	742
69	Trash Removal	1,680	420	420	420	420
70	Vehicle Expense	6,478	3,500	1,048	1,000	930
71	Fuel & Oil	10,645	2,500	2,645	2,500	3,000
72	<b>TOTAL MAINTENANCE EXPENSE:</b>	<b>177,603</b>	<b>106,420</b>	<b>23,813</b>	<b>23,616</b>	<b>23,754</b>
73						
74	<b>PROFESSIONAL SERVICES EXPENSE</b>					
75	Tax Accounting (Tausig)	749	0	662	0	87
76	Administrative Services (ADP)	960	240	240	240	240
77	Audit Fees (Squarmlner)	0	0	0	0	0
78	Computer billing (Accela/Parker)	16,420	4,000	10,000	2,052	368
79	Financial/Technical Consulting (Raftelis)	2,000	500	500	500	500
80	Engineering (Dynamic/Dudek)	24,000	6,000	6,000	6,000	6,000
81	District Legal Services (Downey Brand/BBK)	40,000	10,000	10,000	10,000	10,000
82	Testing/lab work (Babcock Lab)	3,464	864	800	1,000	800
83	Regulatory Permit Fees (SWRB/DEH/D/g alerts/APCD)	3,580	2,380	500	200	500
84	Management Consulting (CIP)	25,000	6,250	6,250	6,250	6,250
85	<b>TOTAL PROFESSIONAL SERVICES EXPENSE:</b>	<b>116,173</b>	<b>30,234</b>	<b>34,952</b>	<b>26,242</b>	<b>24,745</b>
86						
87	<b>INSURANCE EXPENSE</b>					
88	ACWA/JPIA Program Insurance	33,000	33,000	0	0	0
89	ACWA/JPIA Workers Comp	8,800	4,400	0	0	4,400
90	<b>TOTAL INSURANCE EXPENSE:</b>	<b>41,800</b>	<b>37,400</b>	<b>-</b>	<b>-</b>	<b>4,400</b>
91						
92	<b>DEBT EXPENSE</b>					
93	Compass Bank Note 2018A	35,108	35,108	0	0	0
94	Compass Bank Note 2018B	15,679	15,679			
95	Pacific Western Bank 2018 IPA	100,119	100,119			
96	<b>TOTAL DEBT EXPENSE:</b>	<b>150,906</b>	<b>150,906</b>	<b>-</b>	<b>-</b>	<b>-</b>
97						
98	<b>PERSONNEL EXPENSE</b>					
99	Board Meeting Expense (board stipend/board secretary)	11,210	1,970	1,970	5,045	2,225
100	Salaries & Wages (gross)	296,104	75,890	74,026	75,890	70,297
101	Salaries & Wages offset account (board stipends/staff project salaries)	(20,000)	(5,000)	(5,000)	(5,000)	(5,000)
102	Consulting services/Contract Labor	5,000	1,250	1,250	1,250	1,250
103	Taxes on Payroll	6,550	1,750	1,650	1,600	1,550
104	Medical Insurance Benefits	55,482	18,494	18,494	18,494	
105	Calpers Retirement Benefits	27,200	6,800	6,800	6,800	6,800
106	Conference/Conventions/Training/Seminars	5,415	1,715	1,200	1,200	1,300
107	<b>TOTAL PERSONNEL EXPENSE:</b>	<b>386,961</b>	<b>102,869</b>	<b>100,390</b>	<b>105,279</b>	<b>78,422</b>
108						
109	<b>OFFICE EXPENSE</b>					
110	Office Supplies	2,703	500	500	750	953
111	Office Equipment/ Rental/Maintenance Agreements	5,550	1,595	1,837	1,118	1,000
112	Postage & Freight	6,493	493	2,000	2,000	2,000
113	Taxes on Property	0	0	0	0	0
114	Telephone/Answering Service/Cell	6,400	1,600	1,600	1,600	1,600
115	Dues & Subscriptions (ACWA/CSDA)	1,231	239	500	347	145
116	Printing, Publications & Notices	1,849	449	400	500	500
117	Uniforms	2,350	625	570	570	585
118	OSHA Requirements/Emergency preparedness	1,744	436	436	436	436
119	<b>TOTAL OFFICE EXPENSE:</b>	<b>28,318</b>	<b>5,937</b>	<b>7,843</b>	<b>7,321</b>	<b>7,219</b>
120						
121	<b>UTILITIES EXPENSE</b>					
122	Pumping-Electricity	92,209	21,488	23,000	23,721	24,000
123	Office/Shop Utilities	400	100	100	100	100
125	<b>TOTAL UTILITIES EXPENSE:</b>	<b>94,801</b>	<b>23,780</b>	<b>23,100</b>	<b>23,821</b>	<b>24,100</b>
126						
127	<b>GROUNDWATER MANAGEMENT EXPENSE</b>					
128	SGMA GSP Costs	104,000	26,000	26,000	26,000	26,000
129	Prop 1 Grant Expense/Prop 86	20,000	5,000	5,000	5,000	5,000
131	<b>TOTAL GWM EXPENSE:</b>	<b>116,645</b>	<b>23,645</b>	<b>31,000</b>	<b>31,000</b>	<b>31,000</b>
132						
133	<b>TOTAL EXPENSES:</b>	<b>1,113,209</b>	<b>481,192</b>	<b>221,098</b>	<b>217,279</b>	<b>193,640</b>
134	<b>CASH BASIS ADJUSTMENTS</b>					
135	Decrease (Increase) in Accounts Payable					
136	Increase (Decrease) in Inventory					
137	Other Cash Basis Adjustments-CSD refunds					
138	<b>TOTAL CASH BASIS ADJUSTMENTS:</b>					
139						
140	<b>TOTAL OPERATING EXPENSES PAID:</b>	<b>1,113,209</b>	<b>481,192</b>	<b>221,098</b>	<b>217,279</b>	<b>193,640</b>
141						
142	<b>NET OPERATING INCOME:</b>	<b>532,504</b>	<b>(172,850)</b>	<b>328,178</b>	<b>209,125</b>	<b>168,052</b>

	C	AG	AH	AI	AJ	AK	AL
1	<b>BWD</b>	<b>6/19/2018</b>					
2	<b>BUDGET CASH FLOW</b>	<b>ADOPTED</b>	<b>Actual</b>	<b>Projected</b>		<b>Actual</b>	<b>Actual YTD</b>
3	<b>2018-2019</b>	<b>BUDGET</b>	<b>February</b>	<b>February</b>	<b>Difference</b>	<b>YTD</b>	<b>and Projected</b>
4		<b>2018-2019</b>	<b>2019</b>	<b>2019</b>	<b>Explanations</b>	<b>2018-2019</b>	<b>2018-2019</b>
143							
144							
145	<b>CIP PROJECTS</b>						
146							
147	<b>WATER-Operating Cash Funded</b>						
149							
150	Well Rehab	170,000	0			82,641	82,641
151	Emergency Generator Mobile trailer	12,000	0			-	-
153	Backhoe	125,000	0	-		105,807	105,807
154	Crew Truck	35,000	0	-		32,729	32,729
155							
156	<b>TOTAL WATER CASH CIP EXPENSES:</b>	<b>342,000</b>	<b>0</b>	<b>-</b>		<b>221,176</b>	<b>221,176</b>
157							
158	<b>SEWER-Operating Cash Funded</b>						
159							
160	TSC La Casa Bypass	150,000	0			-	-
161							
162	<b>TOTAL SEWER CASH FUNDED CIP:</b>	<b>150,000</b>	<b>0</b>				
163							
164	<b>TOTAL CASH CIP EXPENSES:</b>	<b>492,000</b>	<b>0</b>	<b>0</b>		<b>221,176</b>	<b>371,176</b>
165							
166	<b>CASH RECAP</b>						
167	Cash beginning of period	4,570,637	4,329,317	4,379,151		4,789,783	4,433,693
168	Operating Income	822,296	104,375	150,539		(134,914)	397,590
169	Total Non O&M Cash Funded Expenses	-342,000	0	0		(221,176)	(221,176)
170	<b>CASH RESERVES AT END OF PERIOD</b>	<b>5,050,933</b>	<b>4,433,692</b>	<b>4,529,689</b>		<b>4,433,693</b>	<b>4,610,108</b>
171	<b>FY Reserves Target</b>	<b>5,380,000</b>	<b>5,380,000</b>	<b>5,380,000</b>		<b>5,380,000</b>	<b>5,380,000</b>
172	<b>Reserves Surplus/(Shortfall)</b>	<b>-329,067</b>	<b>(946,308)</b>	<b>(850,311)</b>		<b>(946,308)</b>	<b>(769,892)</b>
173							

	C	AM	AN	AO	AP	AQ
1	<b>BWD</b>					
2	<b>BUDGET CASH FLOW</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
3	<b>2018-2019</b>		<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
4		<b>2018-2019</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>
143						
144						
145	<b>CIP PROJECTS</b>					
146						
147	<b>WATER-Operating Cash Funded</b>					
149						
150	Well Rehab	0	0	0	0	0
151	Emergency Generator Mobile trailer	0	0	0	0	0
153	Backhoe	0	0	0	0	0
154	Crew Truck	0	0	0	0	0
155						
156	<b>TOTAL WATER CASH CIP EXPENSES:</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
157						
158	<b>SEWER-Operating Cash Funded</b>					
159						
160	TSC La Casa Bypass	150,000				150,000
161						
162	<b>TOTAL SEWER CASH FUNDED CIP:</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
163						
164	<b>TOTAL CASH CIP EXPENSES:</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
165						
166	<b>CASH RECAP</b>					
167	Cash beginning of period	4,433,693	4,433,692	4,260,842	4,589,020	4,798,145
168	Operating Income	532,504	(172,050)	328,178	209,125	168,052
169	Total Non O&M Cash Funded Expenses	0	0	0	0	0
170	<b>CASH RESERVES AT END OF PERIOD</b>	<b>4,966,197</b>	<b>4,260,842</b>	<b>4,589,020</b>	<b>4,798,145</b>	<b>4,966,197</b>
171	<b>FY Reserves Target</b>	<b>5,380,000</b>	<b>5,380,000</b>	<b>5,380,000</b>	<b>5,380,000</b>	<b>5,380,000</b>
172	<b>Reserves Surplus/(Shortfall)</b>	<b>(413,803)</b>	<b>(1,119,158)</b>	<b>(790,980)</b>	<b>(581,855)</b>	<b>(413,803)</b>
173						

	C	AL	AM	AN	AO	AP	AQ
1	<b>BWD</b>						
2	<b>BUDGET CASH FLOW</b>	<b>Actual YTD</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>	<b>Projected</b>
3	<b>2018-2019</b>	<b>and Projected</b>		<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>
4		<b>2018-2019</b>	<b>2018-2019</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>	<b>2019</b>
178	<b>DEBT &amp; GRANT ACCOUNTING</b>						
179							
180	<b>GRANT &amp; DEBT PROCEEDS</b>						
181	Prop 1 GSP Grant						
182	Pacific Western Bank 2018 IPA						
183	<b>TOTAL GRANT &amp; DEBT PROCEEDS:</b>						
184							
185	<b>WATER-Bond Funded CIP</b>						
186							
187	Phase 1 Pipeline Project - 17120	165,000	157,431		78,716	78,716	
188	Pipeline for Santiago & ID5	-	0	0	0	0	0
189	Transmission Line to convey well 16 water to ID 1 900 Tank	-	0	0	0	0	0
190	Production Well #1 ID4-4-17110	107,500	76,751		38,376	38,376	
191	Production Well #2-17130	107,500	88,586	0	0	0	88,586
192							
193	<b>TOTAL WATER BOND FUNDED CIP:</b>	<b>379,999</b>	<b>322,768</b>	<b>0</b>	<b>117,091</b>	<b>117,091</b>	<b>88,586</b>
194							
195	<b>SEWER-Bond Funded CIP</b>						
196							
197	Sewer Forcemain Replacement	150,000	150,000	0	150,000	0	0
198	Construction Management	-	0	0	0	0	0
199							
200	<b>TOTAL SEWER BOND FUNDED CIP:</b>	<b>150,000</b>	<b>150,000</b>	<b>0</b>	<b>150,000</b>	<b>0</b>	<b>0</b>
201							
202	<b>COST OF BOND ISSUANCE</b>	<b>147,234</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
203							
204	<b>TOTAL DEBT FUNDED CIP EXPENSES:</b>	<b>677,233</b>	<b>472,768</b>	<b>-</b>	<b>267,091</b>	<b>117,091</b>	<b>88,586</b>
205							
206	<b>UNEXPENDED DEBT PROCEEDS:</b>	<b>5,046,517</b>	<b>795,536</b>	<b>5,519,285</b>	<b>5,252,194</b>	<b>5,135,103</b>	<b>5,046,517</b>
207	<b>TOTAL EXPENSES AND UNEXPENDED DEBT PROCEEDS</b>						
208							
209							
210	<b>WATER-Grant Funded CIP</b>		265,000	0	0	0	265,000
211		265,000	265,000	0	0	0	265,000
212							
213	<b>TOTAL INCOME, GRANT &amp; DEBT PROCEEDS</b>						



## TREASURER'S REPORT February, 2019

% of Portfolio

Bank Balance	Carrying Value	Fair Value	Current Actual	Rate of Interest	Maturity	Valuation Source
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### Cash and Cash Equivalents:

Demand Accounts at CVB/LAIF

General Account/Petty Cash	\$ 4,238,088	\$ 4,207,907	\$ 4,207,907	42.16%	0.00%	N/A	CVB
Payroll Account	\$ 233,871	\$ 232,020	\$ 232,020	2.32%	0.00%	N/A	CVB
MMA (Bond Funds)	\$ 5,058,632	\$ 5,058,632	\$ 5,058,632	50.68%	2.22%	N/A	CVB
CIP Bond Funds Checking	\$ 460,564	\$ 460,654	\$ 460,654	4.62%	0.00%	N/A	CVB
LAIF	\$ 21,779	\$ 21,779	\$ 21,779	0.22%	2.16%	N/A	LAIF

<b>Total Cash and Cash Equivalents</b>	<b>\$ 10,012,934</b>	<b>\$ 9,980,991</b>	<b>\$ 9,980,991</b>	<b>100.00%</b>			
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### Facilities District No. 2017-1A-B

Special Tax Bond- Rams Hill -US BANK	\$ 72,429	\$ 72,429	\$ 72,429				
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<b>Total Cash, Cash Equivalents &amp; Investments</b>	<b>\$ 10,085,362</b>	<b>\$ 10,053,420</b>	<b>\$10,053,420</b>				
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Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on July 19, 2018

Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.

Sources of valuations are Umpqua Bank, LAIF and US Trust Bank.

  
 \_\_\_\_\_  
 Kim Pitman, Administration Manager



To: BWD Board of Directors  
 From: Kim Pitman  
 Subject: Consideration of the Disbursements and Claims Paid  
 Month Ending February, 2019

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**Vendor disbursements paid during this period:** **\$ 152,450.44**

Significant items:

San Diego Gas & Electric	\$	20,816.35
Medical Health Benefits	\$	18,378.42
CalPERS	\$	5,378.84
Babcock	\$	6,082.00

**Capital Projects/Fixed Asset Outlays:**

Hidden Valley Pump-Repair Equalization basin pumps clogged at WTF	\$	7,204.40
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**Total Professional Services for this Period:**

Best Best & Krieger	Legal-general	\$	1,918.00
	GWM	\$	11,336.00
	Bond	\$	2,486.50
Brian Brady	GWM	\$	1,812.50
	General	\$	2,687.50
Dolly Mack-Board/Staff Strategic vision workshop	Consulting	\$	6,645.86
Dudek	Bond	\$	12,700.00

**Payroll for this Period:**

Gross Payroll	\$	69,481.04
Employer Payroll Taxes and ADP Fee	\$	2,700.00
<b>Total</b>	<b>\$</b>	<b>72,181.04</b>



Board Report  
February 2019



33024	1032	A-1 IRRIGATION, INC.	02/15/2019	72.83
33025	1109	ABILITY ANSWERING/PAGING SER	02/15/2019	252.61
33034	1266	AFLAC	02/25/2019	1,768.90
33026	10892	ALAN ASCHE	02/15/2019	306.17
33044	1001	AMERICAN LINEN INC.	03/08/2019	481.62
33045	9222	ASBURY ENVIRONMENTAL SERVICES	03/08/2019	165.94
33046	61	AT&T MOBILITY	03/08/2019	719.28
33035	9529	AT&T-CALNET 3	02/25/2019	396.84
33051	9450	AWWA CALIF-NEVADA SECTION	03/08/2019	180.00
33036	9255	BABCOCK LABORATORIES	02/25/2019	6,082.00
33047	9255	BABCOCK LABORATORIES	03/08/2019	505.00
33073	10884	BEST BEST & KRIEGER ATTORNEYS AT LAW	03/12/2019	12,428.00
1006	10884	BEST BEST & KRIEGER ATTORNEYS AT LAW	03/13/2019	2,486.50
33083	10884	BEST BEST & KRIEGER ATTORNEYS AT LAW	03/13/2019	826.00
33048	10900	BORREGO AUTO PARTS & SUPPLY CO	03/08/2019	249.05
33049	1003	BORREGO SPRINGS BOTTLED WATER	03/08/2019	57.59
33037	1037	BORREGO SUN	02/25/2019	350.00
33050	10903	BRIAN J. BRADY & ASSOCIATES	03/08/2019	4,500.00
33052	56	CMS BUSINESS FORMS, INC.	03/08/2019	1,118.14
33053	9039	COUNTY OF SAN DIEGO REGISTRAR OF VOTERS	03/08/2019	402.76
33031	1222	DEBBIE MORETTI	02/15/2019	122.00
33041	11043	Dennis Russell	02/25/2019	233.11
33082	96	DISH	03/13/2019	80.73
33084	11048	DOLORES MACK	03/18/2019	6,645.86
1005	9640	DUDEK	03/08/2019	12,700.00
33055	9638	FRANCHISE TAX BOARD	03/08/2019	10.00
33056	10896	GOLDEN RULE BINDERY	03/08/2019	295.50
33057	9579	GREEN DESERT LANDSCAPE	03/08/2019	4,770.00
33058	1012	HIDDEN VALLEY PUMP SYSTEMS INC	03/08/2019	7,204.40
33074	1136	HOME DEPOT CREDIT SERVICES	03/12/2019	491.78
33063	10863	HUGO RODARTE	03/08/2019	150.15
33054	1022	JAMES HORMUTH DE ANZA TRUE VALUE	03/08/2019	93.19
33059	65	JC LABS & MONITORING SERVICE	03/08/2019	1,500.00
33064	10852	JEROME C. ROLWING	03/08/2019	1,805.00
33029	1556	KARE LOCKSMITHING	02/15/2019	37.74
33030	10873	KESSLINGS KITCHEN	02/15/2019	399.11
33038	10873	KESSLINGS KITCHEN	02/25/2019	185.60
33077	10899	LOUIS ALEXANDER THE RICK ALEXANDER COMPANY	03/12/2019	3,230.00
33039	1216	McCALLS METERS, INC	02/25/2019	7,289.29
33023	1000	MEDICAL ACWA-JPIA	02/15/2019	18,378.42
33067	11045	Mike Strandberg	03/08/2019	355.42
33060	10891	NEOFUNDS	03/08/2019	2,000.00
33028	11042	Norm Gallagher	02/15/2019	355.42
33061	1208	PACIFIC PIPELINE SUPPLY INC	03/08/2019	6,684.74
33062	9633	RAMONA DISPOSAL SERVICE	03/08/2019	3,604.51
33066	11044	Rosalva Siercks	03/08/2019	266.56
33042	1065	SAN DIEGO GAS & ELECTRIC	02/25/2019	20,816.35
33065	11046	Santiago Communities	03/08/2019	8,295.15
33076	1059	STAPLES CREDIT PLAN	03/12/2019	398.88
33068	1233	SUNSET ELECTRIC POWER	03/08/2019	1,275.00
33069	9106	T.S. INDUSTRIAL SUPPLY	03/08/2019	527.53
33032	10885	THE SOCO GROUP, INC.	02/15/2019	984.89
33070	10885	THE SOCO GROUP, INC.	03/08/2019	1,363.03
33078	3000	U.S.BANK CORPORATE PAYMENT SYS	03/12/2019	4,640.54
33071	10847	USA COMMUNICATIONS	03/08/2019	240.94
33033	9439	USABLUEBOOK	02/15/2019	106.11
33043	9439	USABLUEBOOK	02/25/2019	477.82
33079	1100	VERIZON WIRELESS	03/12/2019	159.44
33040	1623	WENDY QUINN	02/25/2019	550.00
33072	92	XEROX FINANCIAL SERVICES	03/08/2019	377.00
Report Total (60 checks):				152,450.44



<b>ASSETS</b>	<b>BALANCE SHEET February 28, 2019 (unaudited)</b>	<b>BALANCE SHEET January 31, 2019 (unaudited)</b>	<b>MONTHLY CHANGE (unaudited)</b>
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	\$ 4,461,705.37	\$ 4,329,316.97	\$ 132,388.40
Accounts receivable from water sales and sewer charges	\$ 428,688.37	\$ 436,216.78	\$ (7,528.41)
Inventory	\$ 120,563.73	\$ 125,247.58	\$ (4,683.85)
Prepaid expenses	\$ 31,826.98	\$ 31,826.98	\$ -
<b>TOTAL CURRENT ASSETS</b>	<b>\$ 5,042,784.45</b>	<b>\$ 4,922,608.31</b>	<b>\$ 120,176.14</b>
<b>RESTRICTED ASSETS</b>			
<b>Debt Service:</b>			
Deferred amount of COP Refunding	\$ 92,538.01	\$ 92,538.01	\$ -
Deferred Outflow of Resources-CalPERS	\$ 356,748.00	\$ 356,748.00	\$ -
<b>Total Debt service</b>	<b>\$ 449,286.01</b>	<b>\$ 449,286.01</b>	<b>\$ -</b>
<b>Trust/Bond funds:</b>			
Investments with fiscal agent -CFD 2017-1	\$ 72,428.73	\$ 297,264.74	\$ (224,836.01)
2018 Certificates of Participation to fund CIP Projects	\$ 5,519,285.18	\$ 5,537,105.83	\$ (17,820.65)
<b>Total Trust/Bond funds</b>	<b>\$ 5,591,713.91</b>	<b>\$ 5,834,370.57</b>	<b>\$ (242,656.66)</b>
<b>TOTAL RESTRICTED ASSETS</b>	<b>\$ 6,040,999.92</b>	<b>\$ 6,283,656.58</b>	
<b>UTILITY PLANT IN SERVICE</b>			
Land	\$ 2,251,663.65	\$ 2,251,663.65	\$ -
Flood Control Facilities	\$ 4,287,340.00	\$ 4,287,340.00	\$ -
Capital Improvement Projects	\$ 403,063.31	\$ 399,833.31	\$ 3,230.00
Bond funded CIP Expenses	\$ 57,231.42	\$ 39,169.38	\$ 18,062.04
Sewer Facilities	\$ 6,175,596.99	\$ 6,175,596.99	\$ -
Water facilities	\$ 11,621,513.88	\$ 11,621,513.88	\$ -
General facilities	\$ 974,152.43	\$ 974,152.43	\$ -
Equipment and furniture	\$ 585,522.57	\$ 585,522.57	\$ -
Vehicles	\$ 748,049.87	\$ 748,049.87	\$ -
Accumulated depreciation	\$ (13,250,787.98)	\$ (13,250,787.98)	\$ -
<b>NET UTILITY PLANT IN SERVICE</b>	<b>\$ 13,853,346.14</b>	<b>\$ 13,832,054.10</b>	<b>\$ 21,292.04</b>
<b>OTHER ASSETS</b>			
Water rights -ID4	\$ 185,000.00	\$ 185,000.00	\$ -
<b>TOTAL OTHER ASSETS</b>	<b>\$ 185,000.00</b>	<b>\$ 185,000.00</b>	
<b>TOTAL ASSETS</b>	<b>\$ 25,122,130.51</b>	<b>\$ 25,223,318.99</b>	<b>\$ (101,188.48)</b>





Balance sheet continued


	<b>BALANCE SHEET</b> February 28, 2019 (unaudited)	<b>BALANCE SHEET</b> January 31, 2019 (unaudited)	<b>MONTHLY</b> <b>CHANGE</b> (unaudited)
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS</b>			
Accounts Payable	\$ 96,597.73	\$ 85,765.96	\$ 10,831.77
Accrued expenses	\$ 147,386.12	\$ 147,386.12	\$ -
CSD Refund Payable	\$ 22,693.53	\$ 36,969.19	\$ (14,275.66)
Deposits	\$ 17,225.00	\$ 17,225.00	\$ -
<b>TOTAL CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS</b>	<b>\$ 283,902.38</b>	<b>\$ 287,346.27</b>	<b>\$ (3,443.89)</b>
<b>CURRENT LIABILITIES PAYABLE FOM RESTRICTED ASSETS</b>			
Debt Service:			
Accounts Payable to CFD 2017-1	\$ 72,428.73	\$ 297,264.74	\$ (224,836.01)
<b>TOTAL CURRENT LIABILITIES PAYABLE FROM RESTRICTED ASSETS</b>	<b>\$ 72,428.73</b>	<b>\$ 297,264.74</b>	<b>\$ (224,836.01)</b>
<b>LONG TERM LIABILITIES</b>			
2008 Certificates of Participation-ID 4 infrastructure	\$ 1,982,000.00	\$ 1,982,000.00	\$ -
2018 Certificates of Participation to fund CIP Projects	\$ 5,235,000.00	\$ 5,235,000.00	\$ -
BBVA Compass Bank Loan	\$ 727,590.17	\$ 727,590.17	\$ -
Net Pension Liability-CalPERS	\$ 819,059.00	\$ 819,059.00	\$ -
Deferred Inflow of Resources-CalPERS	\$ 163,076.00	\$ 163,076.00	\$ -
<b>TOTAL LONG TERM LIABILITIES</b>	<b>\$ 8,926,725.17</b>	<b>\$ 8,926,725.17</b>	<b>\$ -</b>
<b>TOTAL LIABILITIES</b>	<b>\$ 9,283,056.28</b>	<b>\$ 9,511,336.18</b>	<b>\$ (228,279.90)</b>
<b>FUND EQUITY</b>			
Contributed equity	\$ 9,611,814.35	\$ 9,611,814.35	\$ -
Retained Earnings:			
Unrestricted Reserves/Retained Earnings	\$ 6,227,259.88	\$ 6,100,168.46	\$ 127,091.42
<b>Total retained earnings</b>	<b>\$ 6,227,259.88</b>	<b>\$ 6,100,168.46</b>	<b>\$ 127,091.42</b>
<b>TOTAL FUND EQUITY</b>	<b>\$ 15,839,074.23</b>	<b>\$ 15,711,982.81</b>	<b>\$ 127,091.42</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 25,122,130.51</b>	<b>\$ 25,223,318.99</b>	<b>\$ (101,188.48)</b>

A	C	D	E	F	G	I	J	L	M	N	O	P	
1													
2													
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11													
12													
13													
14													
15													
16	Month	BBK	DUDEK	Wendy Quinn Minutes	Town Hall/ Advertising/Postage	One Eleven Water Services	Staff Allocation	Conf/Classes Misc.	Water Advisory Committee-Lunches	Brian Brady	Babcock	Monthly Total	FYE 2019 Total
17													
18	Jul-18			250.00			5,000.00		798.36			6,048.36	6,048.36
19	Aug-18	8,862.29	15,079.83	112.50			7,417.44	632.49	175.00		720.00	32,999.55	39,047.91
20	Sep-18	19,643.70		112.50	1,741.35		7,343.32		385.57			29,226.44	68,274.35
21	Oct-18	8,088.20		200.00	140.00	462.00	7,876.27		352.23	5,187.50		22,306.20	90,590.55
22	Nov-18		8,622.78		210.00		7,613.04		339.31			16,785.13	107,365.68
23	Dec-18	23,690.43		425.00	140.00	2,995.00	6,562.80		720.61		1,523.00	36,056.84	143,422.52
30	Jan-19	14,666.30			15.50		6,103.32		58.13	2,812.50		23,655.75	167,078.27
31	Feb-19	11,336.00		275.00			7,306.72	412.75	50.43	1,812.50	150.00	21,343.40	188,421.67
32	Total	60,284.62	23,702.61	1,100.00	2,231.35	3,457.00	47,916.19	632.49	2,829.21	8,000.00	2,243.00	188,421.67	



**GROUNDWATER MANAGEMENT  
ACCOUNTING**

**FY 2019**  
Acct #10154800



**IVB**  
**WATER & WASTE**  
**WATER**  
**OPERATIONS**  
**REPORT**



# **BORREGO WATER DISTRICT**

**January 2019**

## **WATER OPERATIONS REPORT**

<b>WELL</b>	<b>TYPE</b>	<b>FLOW RATE</b>	<b>STATUS</b>	<b>COMMENT</b>
ID1-8	Production	350	In Use	
ID1-10	Production	300	In Use	
ID1-12	Production	900	In Use	
ID1-16	Production	750	In Use	
Wilcox	Production	80	In Use	Diesel backup well for ID-4
ID4-4	Production	400	In Use	
ID4-11	Production	900	In Use	Diesel engine drive exercised monthly
ID4-18	Production	150	In Use	
ID5-5	Production	850	In Use	

**System Problems:** All production wells are in service. All reservoirs are in operating condition.

## **WASTEWATER OPERATIONS REPORT**

**Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):**

**Average flow:** 81,410 (gallons per day)

**Peak flow:** 108,500 gpd Monday, January 28, 2019



# **BORREGO WATER DISTRICT**

**February 2019**

## **WATER OPERATIONS REPORT**

<b>WELL</b>	<b>TYPE</b>	<b>FLOW RATE</b>	<b>STATUS</b>	<b>COMMENT</b>
ID1-8	Production	350	In Use	
ID1-10	Production	300	In Use	
ID1-12	Production	900	In Use	
ID1-16	Production	750	In Use	
Wilcox	Production	80	In Use	Diesel backup well for ID-4
ID4-4	Production	400	In Use	
ID4-11	Production	900	In Use	Diesel engine drive exercised monthly
ID4-18	Production	150	In Use	
ID5-5	Production	850	In Use	


**System Problems:** All production wells are in service. All reservoirs are in operating condition.

## **WASTEWATER OPERATIONS REPORT**

**Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):**

**Average flow:** 89,450 (gallons per day)

**Peak flow:** 130,500 gpd Thursday, February 14, 2019

The logo for the Oregon Water Resources Institute is a circular seal. It features a central figure of a Native American man in traditional dress, holding a bow and arrow. The text "OREGON WATER RESOURCES INSTITUTE" is written around the perimeter of the seal, and "EST. 1962" is at the bottom. The seal is light blue and yellow.

**IVC  
WATER  
PRODUCTION/  
USE RECORDS**



# BORREGO WATER DISTRICT

## WATER PRODUCTION SUMMARY

### JANUARY 2019

DATE	WATER USE	WATER PROD	WATER %NRW	ID4 USE	ID4 PROD	ID4 %NRW	TOTAL USE	TOTAL PROD
Jan-17	17.49	16.18	-8.10	51.59	59.32	13.02	69.08	75.50
Feb-17	11.72	14.64	19.93	63.23	73.40	13.85	74.95	88.04
Mar-17	17.15	18.48	7.17	63.65	68.34	6.86	80.81	86.82
Apr-17	25.02	26.02	3.83	90.17	99.02	8.94	115.18	125.03
May-17	28.18	29.45	4.30	98.06	113.48	13.58	126.25	142.93
Jun-17	29.25	33.42	12.48	96.28	106.02	9.19	125.52	139.44
Jul-17	32.84	34.17	3.90	107.37	122.38	12.26	140.21	156.55
Aug-17	35.64	40.65	12.32	127.56	141.43	9.81	163.19	182.07
Sep-17	40.98	43.11	4.93	102.46	114.72	10.69	143.44	157.83
Oct-17	29.35	31.05	5.48	108.42	119.22	9.06	137.77	150.28
Nov-17	26.03	27.67	5.92	107.09	120.15	10.87	133.12	147.82
Dec-17	23.23	26.28	11.60	80.91	89.46	9.55	104.14	115.73
Jan-18	19.40	19.95	2.74	86.60	95.01	8.85	106.01	114.96
Feb-18	19.77	21.14	6.49	78.55	87.58	10.31	98.32	108.72
Mar-18	19.90	20.26	1.77	73.56	80.32	8.42	93.46	100.58
Apr-18	22.01	22.72	3.11	88.49	99.08	10.69	110.50	121.80
May-18	25.10	25.46	1.40	98.95	108.29	8.62	124.05	133.75
Jun-18	29.06	29.87	2.72	100.42	108.40	7.36	129.48	138.28
Jul-18	30.87	31.47	1.89	96.80	111.42	13.12	127.67	142.89
Aug-18	36.34	38.25	4.99	124.77	142.84	12.65	161.11	181.09
Sep-18	34.31	37.40	8.26	105.93	117.15	9.58	140.24	154.55
Oct-18	29.96	30.42	1.49	118.14	129.33	8.65	148.10	159.74
Nov-18	24.75	25.62	3.41	100.65	109.27	7.89	125.39	134.89
Dec-18	16.14	22.36	27.80	71.19	80.13	11.16	87.33	102.49
Jan-19	14.85	16.84	11.84	58.48	64.29	9.04	73.33	81.13
<b>12 Mo. TOTAL</b>	<b>303.08</b>	<b>321.82</b>	<b>6.26</b>	<b>1115.91</b>	<b>1238.10</b>	<b>9.79</b>	<b>1418.99</b>	<b>1559.91</b>

Totals reflect Water (ID1 & ID3) and ID4 (ID4 & ID5) . Interties to SA3 are no longer needed to be separated. ID4 and SA5 are combined because all water production is pumped from ID4.

All figures are in Acre Feet of water pumped.

NOTE: ID1 Fire flow line break at La Casa not metered.

### NON-REVENUE WATER SUMMARY (%)

DATE	WATER	ID-4	ID-5	DISTRICT-WIDE AVERAGE
Jan-19	11.84	9.04	N/A	10.44
12 Mo. Average	6.26	9.79	N/A	8.03



# BORREGO WATER DISTRICT

## WATER PRODUCTION SUMMARY

### FEBRUARY 2019

DATE	WATER USE	WATER PROD	WATER %NRW	ID4 USE	ID4 PROD	ID4 %NRW	TOTAL USE	TOTAL PROD
Feb-17	11.72	14.64	19.93	63.23	73.40	13.85	74.95	88.04
Mar-17	17.15	18.48	7.17	63.65	68.34	6.86	80.81	86.82
Apr-17	25.02	26.02	3.83	90.17	99.02	8.94	115.18	125.03
May-17	28.18	29.45	4.30	98.06	113.48	13.58	126.25	142.93
Jun-17	29.25	33.42	12.48	96.28	106.02	9.19	125.52	139.44
Jul-17	32.84	34.17	3.90	107.37	122.38	12.26	140.21	156.55
Aug-17	35.64	40.65	12.32	127.56	141.43	9.81	163.19	182.07
Sep-17	40.98	43.11	4.93	102.46	114.72	10.69	143.44	157.83
Oct-17	29.35	31.05	5.48	108.42	119.22	9.06	137.77	150.28
Nov-17	26.03	27.67	5.92	107.09	120.15	10.87	133.12	147.82
Dec-17	23.23	26.28	11.60	80.91	89.46	9.55	104.14	115.73
Jan-18	19.40	19.95	2.74	86.60	95.01	8.85	106.01	114.96
Feb-18	19.77	21.14	6.49	78.55	87.58	10.31	98.32	108.72
Mar-18	19.90	20.26	1.77	73.56	80.32	8.42	93.46	100.58
Apr-18	22.01	22.72	3.11	88.49	99.08	10.69	110.50	121.80
May-18	25.10	25.46	1.40	98.95	108.29	8.62	124.05	133.75
Jun-18	29.06	29.87	2.72	100.42	108.40	7.36	129.48	138.28
Jul-18	30.87	31.47	1.89	96.80	111.42	13.12	127.67	142.89
Aug-18	36.34	38.25	4.99	124.77	142.84	12.65	161.11	181.09
Sep-18	34.31	37.40	8.26	105.93	117.15	9.58	140.24	154.55
Oct-18	29.96	30.42	1.49	118.14	129.33	8.65	148.10	159.74
Nov-18	24.75	25.62	3.41	100.65	109.27	7.89	125.39	134.89
Dec-18	16.14	22.36	27.80	71.19	80.13	11.16	87.33	102.49
Jan-19	14.91	16.84	11.47	58.48	64.29	9.04	73.39	81.13
Feb-19	14.99	16.06	6.70	58.89	66.49	11.42	73.88	82.55
<b>12 Mo. TOTAL</b>	<b>298.36</b>	<b>316.74</b>	<b>6.25</b>	<b>1096.25</b>	<b>1217.00</b>	<b>9.88</b>	<b>1394.61</b>	<b>1533.74</b>

Totals reflect Water (ID1 & ID3) and ID4 (ID4 & ID5). Interties to SA3 are no longer needed to be separated. ID4 and SA5 are combined because all water production is pumped from ID4.

All figures are in Acre Feet of water pumped.

**NOTE: ID1 Fire flow line break at La Casa not metered.**

### NON-REVENUE WATER SUMMARY (%)

DATE	WATER	ID-4	ID-5	DISTRICT-WIDE AVERAGE
Feb-19	6.70	11.42	N/A	9.06
12 Mo. Average	6.25	9.88	N/A	8.07





**IVD  
GENERAL  
MANAGER  
REPORT**

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING

March 26, 2019

Item IV.D

TO: Board of Directors

FROM: Geoff Poole, General Manager

SUBJECT: GM Report

1. SDAC Grant Reimbursement: The County and BWD staff are working on the first submittal to the State for reimbursement of BWD expenses incurred for the various projects funded by the \$500,000 SDAC Grant, specifically: Outreach and Community Survey by Lesar, BWD Well Modeling and Socioeconomic Impact Analysis by Dr Jay Jones, Dudek for well siting and drilling costs for Replacement Well No. 2.

Le Sar - Budget: \$125,000

Cost to Date: \$88,300

Jones – Budget: \$135,000

Cost to Date: \$122,722.50

Dudek + Driller – Budget: \$265,000

Cost to Date: \$15,635

County staff is requesting submittal of the invoices by March 29<sup>th</sup> and BWD staff will submit all invoices by then. The estimated date of receiving payment is not known at this time.

2. Sunset Road Sewerline Extension: Legal Counsel has completed the necessary documents and Staff and Bill Wright are scheduling a meeting to review. This item is expected to be brought back to the BWD Board on April 9<sup>th</sup>
3. Water Quality Sampling Results: Staff will be presenting the most recent Water Quality results to the Board on April 9<sup>th</sup>.
4. Viking Ranch Spraying: Staff was contacted by Joe Woods and a request was made to apply weed killer to dispose of Voltuuaria on the Parcel. President Dice, Gina Moran from State Parks and The County were all consulted (Dice spoke to Mr Woods) all feel this is an appropriate response, so staff signed the necessary right of entry letters.
5. Viking Ranch Letter of Intent: Staff and Legal Counsel drafted the LOI
6. CIP Update: Staff submitted the revised project list to Pacific West Bank and is awaiting their approval. Once the projects are approved, specific project description sheets will be made. An updated GANTT chart is attached.
7. Mesquite Trails has requested a 60-day extension on its outstanding uncollected sewer fees.
8. Portable Air Quality Monitor: The equipment is scheduled to be received at our supplier on Monday the 25<sup>th</sup> and delivered to UCI later next week. A budget to operate the equipment and provide the necessary research is under development.
9. DWR Monitoring Wells: DWR has informed BWD that opportunities exist for installation of two groundwater quality monitoring wells. Staff intends to submit the initial application with assistance from Jay Jones. Staff intends to revise the Jones Proposal to focus more on this opportunity. The revised Scope of Work will be presented to the Board in April.
10. Cyber Security: Staff our Consultant and 4 possible vendors have responded to questions and proposals are expected from all 4 by April 1<sup>st</sup>
11. Lane Sharman has withdrawn his request for now for BWD to participate in his proposal. The opportunity still exists in the future if BWD desires to participate. Lane has agreed to keep staff in the loop as the idea advances.

Borrego Water District Capital Improvements Project (CIP) Projected Schedule

Legend

Design Phase	
Bid Advertising and Contracts	
Permitting	
Construction Phase	

\* OPTIONAL SUMMER MONTH CONSTRUCTION

Phase	Pipeline No	Previous Pipeline No	Project Name	Yr 2018				Yr 2019				Yr 2020				Yr 2021				Yr 2022																																								
				September				October				November				December				January				February				March				April				May				June				July				August				September								
				7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	6	13	20		
1	1	1 & 27-2	Weather Vane	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
1	2	2 & 27-2	T Anchor Dr	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X				
1	3	3 & 28	Double O Rd	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X				
1	4	4 & 27-1	Frying Pan	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X				
2A	5	N/A	T Anchor East Connection																										X	X	X																													
2A	6	N/A	Weather Vane East Connection																										X	X	X																													
2A	7	7 & 31	1600 Block of De Anza Rd																						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X				
2A	8	N/A	Catarina Drive: Fairway Lane to De Anza CC																										X	X	X																													
2A	9	N/A	Yaqui Road: Montezuma Rd to De Anza																										X	X	X																													
2A	10	10 & 23	Borrego Springs Road: Weather Vane to Barrell Drive																										X	X	X																													
2B	11	N/A	Fire Hydrant Replacement																						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2B	12	N/A	3 - Well Discharge Manifold and Electrical Panel Repairs/Replace																						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
2B	12	12	Club Circle Sewerline Clean/Inspect																						X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X				

