

Borrego Water District Board of Directors
Special Meeting
September 15, 2026 @ 9:00 A.M.
806 Palm Canyon Drive
Borrego Springs, CA 92004

The Borrego Water District Board of Directors meeting as scheduled will be conducted in person and in an electronic format. Please note BWD is providing remote attendance options solely as a matter of convenience to the public. BWD will not stop or suspend its in-person public meeting should a technological interruption occur with respect to the GoTo meeting or call-in line listed on the agenda. We encourage members of the public to attend BWD meetings in-person at the address printed above. Anyone who wants to listen to or participate in the meeting remotely is encouraged to observe the GO TO MEETING at:

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I. OPENING PROCEDURES -

- A. Call to Order
- B. Pledge of Allegiance
- C. Directors' Roll Call: President Dice, Vice President Baker, Directors Duncan, Johnson & *Moran
 - 1. *Director Moran Remote Address: 122 Otter Pl, Florence OR 97439**
- D. Approval of Agenda
- E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- F. Comments from Directors
- G. Correspondence Received from the Public - None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -

- A. Consent Calendar
 - 1. Special Board of Directors Ammended Meeting Minutes: March 17, 2026
 - 2. Special Board of Directors Ammended Meeting Minutes: April 7, 2026
 - 3. Special Board of Directors Ammended Meeting Minutes: April 14, 2026
 - 4. Special Board of Directors Ammended Meeting Minutes: April 14, 2026 Town Hall
 - 5. Special Board of Directors Amended Meeting Minutes: May 15, 2026
 - 6. Special Board of Directors Ammeded Meeting Minutes: May 19, 2026
 - 7. Special Board of Directors Meeting Minutes: June 02, 2026
- B. Legislative Advocates Update;
 - 1. Ana Schwab/Michael Brain, BBK-D.C.
 - 2. Syrus Deevers, SDA-Sacramento
- C. Borrego Springs Subbasin Watermaster
 - 1. Update on Board Activities – G Moran/T Baker
 - 2. Update on Technical Advisory Committee Activities – T Driscoll

AGENDA: September 15, 2026: The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole, General Manager – at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility. If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

3. Findings of BWD/T2 Distribution Study Analysis to Determine Unused Capacity @ 1,800 afy from NMA – T Driscoll
4. BWD/UCI GDE Technical Support Next Steps– G Poole/T Huxman

D. Selection of Contractor for Well 5 Repairs – G Poole

E. Water Supply for Development Policy Review/Update: Surplus Water Supply Calculations – J Clabaugh

F. Employee Personnel Policy Updates – J Clabaugh

1. Catastrophic Leave & Minimum Hours to Maintain JPIA Insurance

G. Organizational Assessment: Existing Organizational Structure Evaluation and Recommendations – G Poole

III. BOARD COMMITTEE REPORTS, IF NEEDED

STANDING:

- A. Operations and Infrastructure - Duncan/Baker
- B. Finance, Audit and Budget - Dice/Moran

AD HOC:

- A. T2 Developers Agreement - Baker/Duncan
- B. Organizational Assessment – Duncan/Baker
- C. Proposition 4 Funding – Dice/Johnson
- D. Water Supply for Development – Dice/Baker

IV. STAFF REPORTS

- A. Waste Water: August 2026 Monthly Report – R Martinez
- B. Water: August 2026 Monthly Report – M Marin
- C. Finance: July 2026 Monthly Report – J Clabaugh
- D. Administration – D Del Bono, Verbal
- E. Legal Counsel – S Anderson, Verbal
- F. General Manager – G Poole, Verbal
 1. Borrego Days Update
 2. El Nino Prep: Rams Hill Flood Control Evaluation
 3. Flood Control Responsibility at Club Circle/Borrego Springs Resort
 4. Schedule for Review of Wastewater Operations and Personnel Sections of New Admin Code

V. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577)

B. CONFERENCE WITH GENERAL MANAGER: Government Code Section 54957: Public Employment re: Administrative Assistant position

VI. CLOSING PROCEDURE:

- A. The next Board Meeting is scheduled for 9:00 AM on October 20, 2026, to be available online and in person at 806 Palm Canyon Drive. See Board Agenda at BorregoWD.org for details, Agenda information available at least 24 hours before the meeting.

AGENDA: September 15, 2026: The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole, General Manager – at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility. If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

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BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM II.A

September 10, 2026

TO: Board of Directors
FROM: Geoffrey Poole, General Manager
SUBJECT: Consent Calendar

1. Special Board of Directors Meeting Minutes: March 17, 2026 (ammended)
2. Special Board of Directors Meeting Minutes: April 7, 2026 (ammended)
3. Special Board of Directors Meeting Minutes: April 14, 2026 (ammended)
4. Special Board of Directors Meeting Minutes: April 14, 2026 Town Hall (ammended)
5. Special Board of Directors Meeting Minutes: May 15, 2026 (ammended)
6. Special Board of Directors Meeting Minutes: May 19, 2026 (ammended)
7. Special Board of Directors Meeting Minutes: June 2, 2026

RECOMMENDED ACTION:

Review, amend if needed and approve Minutes.

ITEM EXPLANATION:

Esmeralda is working on the completion of the minutes using the new format agreed upon by the Board with changes suggested at the August meeting. Links to each of the Meeting videos will be added in the near future.

As additional minutes are completed over the weekend, they will be added to the Packet and distributed to all before 9 AM on Monday.

NEXT STEPS

1. Post the minutes

FISCAL IMPACT

1. TBD

ATTACHMENTS

1. Meeting Minutes

Borrego Water District Board of Directors
Special Meeting
March 18, 2026 @ 9:00 A.M.
806 Palm Canyon Drive
Borrego Springs, CA 92004

In the creation of the following minutes, best attempts are made to accurately identify the speaker (when available) and the time of the comment(s) during the meeting. This information cannot be completely relied upon and BWD encourages listening to the complete recording to ensure all comments are heard.

The following individuals were present at the meeting:

Directors	Kathy Dice – President
	Tammy Baker – Vice President
	Diane Johnson - Secretary/Treasurer
	Dave Duncan
	Gina Moran
Borrego Water District Staff Present	Geoff Poole – General Manager
	Jessica Clabaugh
	Manuel Marin
	Diana DelBono
	Esmeralda Lopez-Garcia
Others Present	Steve Adnderson
	Trey Driscoll

I. OPENING PROCEDURES

- A. President Dice called meeting to order at 9:00 am at which time recording began (0:00:00)
- B. President Dice led the participants in the pledge of allegiance (0:00:05)
- C. Directors' Roll Call: General Manager (GM) Geoff Poole called roll and confirmed that a quorum of all member was present (0:00:32)
- D. Approval of Agenda – Board reviewed and approved agenda as presented. (0:01:00)
Motion by Director Duncan with a second by Director Moran
(*motion carried 5-0 unanimously by voice vote*)
- E. Comments from the Public & Requests for Future Agenda Items: None presented (0:01:34)
- F. Comments from Directors – None (0:01:42)
- G. Correspondence Received from the Public – None (0:02:14)

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION (0:02:18)

- A. Consent Calendar, February 17, 2026, Special Meeting Minutes were presented by GM Poole, Motion by Director Diane Johnson, second by Director Moran, (*motion carried 5-0 unanimously by voiced vote*) (0:02:24)

B. A Schwab/M Brain: BBK DC & S Deevers: SDA Sacramento presented a Legislative Update. (0:03:54)

- No public comment was received
- Board discussion ensued with no action taken.
- Diane Johnson asked question in regards to Prop 4 originating from Legislative Analyst Office, in the category called watershed Climate Resilience administered by the Wildlife Conservation Board.

D. AB #1572: Non-Functional Turf Update – GM presented the six customers that would be impacted and the possible financial impact once all six-customer implemented. GM Presented to Board that the district has the option to become the enforcement via the adoption of the ordinance. (00:30:46)

- No Public Comment was received
- Board discussion ensued with no action taken

E. GM Geoff Poole Presented the BWD Town Hall 2026 Agenda. GM Presented the agenda for the upcoming BWD Townhall Agenda and the roll and subjects for presentation for each Director. (00:45:00)

- No Public comment was received
- Board Discussion ensued with no action taken

III. BOARD COMMITTEE REPORTS (00:57:58)

STANDING:

A. Operations and Infrastructure Director Baker advised of a possible meeting coming up.

B. Finance, Audit and Budget Had a meeting to do an overview of the budget.

- Director Baker inquired as to the minutes from the meeting and when they would be available for public view.

AD HOC:

A. T2 Developers Agreement – Nothing to report

B. Organizational Assessment GM Geoff Poole presented a verbal update of a new administrative code that would be sent to Board for review.

C. Proposition 4 Funding – Nothing to report

D. AB #1572 Compliance committee has been dissolved, work was completed and it was decided it was no longer needed.

C. Borrego Springs Subbasin Watermaster

- Director Moran advised that the Watermaster annual report was due to be reviewed, presented verbal timeline for release. (01:07:24)
- T. Driscoll updated on Technical Advisory Committee Activities Watermaster Staff minimum thresholds for some of the agricultural wells in the north management area and how that may impact sustainability in the future. (01:10:45)
- T. Driscoll presented the meeting summary for Groundwater Dependent Ecosystems (GDE) (01:31:03)
- 5 Yr Assessment including Sustainable Management Criteria: Groundwater Elevations (01:33:55)
- No Public comment was received
- Board Discussion ensued with no action taken

IV. STAFF REPORTS (staff presented monthly reports as listed in agenda) (01:43:43)

- A. Waste Water: February 2026 Monthly Report – R Martinez presented a summary of the months activities and updated of the waste water treatment plant. (01:43:43)
- B. Water production: February 2026 Monthly Report – M Marin presented a summary of the month's activities, upcoming projects, and additional updates for the operations team. (01:55:17)
- C. Finance: January 2026 Monthly Report – J Clabaugh presented financials for the month of January and went over presented finances with the board. (02:03:38)
- D. Administration – D Del Bono, presented a summary of activities, updates, and current projects for the Administration Office. (02:10:00)
- E. Legal Counsel – S Anderson, advised he had nothing to report. (02:17:38)
- F. General Manager – G Poole, presented projects and inquires he was working on (02:17:50)
 - Evaluation of existing D Bauer Warehouse for future BWD use deemed not possible.
 - Watermaster Meetings in Borrego Springs @ BWD: 3-17 PM & 3-18 All Day (lunch at BWD)

V. CLOSED SESSION: (02:21:34)

- A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-20200000577)

VI. With nothing to report from closed session meeting was adjourned at 12:26pm

- A. The next Board Meeting was scheduled for 9:00 AM on April 14, 2026.

Borrego Water District, Board of Directors

Special Meeting Minutes: April 7, 2026

Approved: August 18, 2026

In the creation of the following minutes, best attempts are made to accurately identify the speaker (when available) and the time of the comment(s) during the meeting. This information cannot be completely relied upon and BWD encourages listening to the complete recording to ensure all comments are heard.

Directors	Kathy Dice – President
	Tammy Baker – Vice President
	Diane Johnson - Secretary/Treasurer
	Dave Duncan
	Gina Moran (remote)
Borrego Water District Staff Present	Geoff Poole – General Manager
	Jessica Clabaugh
	Manuel Marin
	Esmeralda Lopez-Garcia
Others Present	Steve Adnderson
	Trey Driscoll
	Yara Pasner
	Rebecca Faulk
	David Garmon

I. OPENING PROCEDURES

- A. President Dice called the meeting to order at 2:05 PM at which time the meeting recording was started. (00:00:00)
- B. President Dice led the meeting participants in the Pledge of Allegiance. (00:05:00)
- C. Geoff Poole, General Manager (GM) introduced Legal Counsel Anderson who provided confirmation that the participation of Director Moran from a remote location meets the legal requirements GM Poole performed a roll call and confirmed all Directors were present. (00:07:00)
- D. Approval of Agenda. **Motion:** Motioned by Director Duncan, seconded by Director Moran to approve the Agenda. Motion carried unanimously by roll call vote (5-0-0). (00:09:00)
- E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min): None (00:09:00)
- F. Board of Director Comments. None (00:09:00)
- G. Comments Received from the Public: None. (00:09:00)

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION –

A. Borrego Springs Subbasin Watermaster (00:09:00)

BWD Watermaster Representatives and related Consultants will update the BWD Board on Watermaster activities. Update on Board Activities:

Director Gina Moran updated the board on the upcoming Watermaster activities which included the review of the consultants; Executive Director and Technical Consultant.

- 1. Discuss Agenda Items from Upcoming Meeting – G Moran/T Baker, VERBAL**

- Trey Driscoll from INTERA presented to the Board a summary of upcoming watermaster TAC meetings including: Groundwater Ecosystems, deliberation on Technical Consultants, and the UCI Report findings and recommendation, in addition to a couple of slides he wanted to share with the Board.
- Yara Pasner from INTERA presented to the board a presentation to review the Minimum Thresholds and Pumping transfers set by the watermaster.
- 1. Board discussion ensued and Trey recommended to send letter over with comments and copies of the redlines to which the board agreed.
- Trey Driscoll presented to the board a detailed review of the GDE (Groundwater Dependent Ecosystem) going over: best available science, key technical issues so far, common recommendation from comments received, and implication for the watermaster board.
- Rebecca Falk made a public comment
- David Garnon made a public comment
- Board discussion ensued and no action taken or direction given

B. BWD Draft Administrative Code Review (01:00:00)

- GM Poole presented to the board the three sections that were previously sent to the board for review and clarification.
- No public comments were received
- Board discussion ensued with no action taken or direction given

III. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577)

- President Dice closed the Open Session and called for a Closed Session to begin at 3:52 pm (1:41:00).
- President Dice convened in Open Session at 4:26 pm, declared no reportable actions were taken and adjourned the meeting at 4:26 pm

Borrego Water District, Board of Directors

Special Meeting Minutes: April 14, 2026

Approved: August 18, 2026

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Directors	Kathy Dice – President
	Tammy Baker – Vice President
	Diane Johnson - Secretary/Treasurer
	Dave Duncan
	Gina Moran (remote)
Borrego Water District Staff Present	Geoff Poole – General Manager
	Jessica Clabaugh
	Manuel Marin
	Esmeralda Lopez-Garcia
Others Present	Steve Adnderson
	Trey Driscoll
	Travis Huxman
	Laurel Bringham
	Nikki Fiori

I. OPENING PROCEDURES

- A. President Dice called the meeting to order at 2:05 am at which time the meeting recording was started. (00:00:00)
- B. President Dice led the meeting participants in the Pledge of Allegiance. (00:01:00)
- C. GM Poole performed a roll call and confirmed all Directors were present. (00:01:00)
- D. Approval of Agenda. **Motion:** Motioned by Director Moran, seconded by Director Moran to approve the Agenda. Motion carried unanimously by voice vote (5-0-0). (00:01:00)
- E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min): None (00:01:00)
- F. Board of Director Comments. None (00:02:00)
- G. Comments Received from the Public: None. (00:02:00)

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION –

A. Borrego Springs Subbasin Watermaster (00:02:00)

1. **Update on Board Activities – Director Moran presented a summary of three items that were coming up to the board; transfer policy for water transfers, the watermaster budget for next year, and revising the judgement related to the water.**
2. **Discuss Agenda Items from Upcoming Meeting – Board Discussed the items presented by Director Moran.**
 - BWDs Watermaster (WM) Representatives, Directors Moran and Baker and GM Poole presented this item
 - No public comment was received
 - Board discussion ensued with no action taken or direction given

3. Update on Technical Advisory Committee Activities – T Driscoll, VERBAL (00:19:00)

- Trey Driscoll was not available to present this item, board moved to section four.
- Board discussion ensued and no action taken or direction given

4. BWD Review of UCI GDE Study and WM Process – G Moran/T Baker (00:19:00)

- Director Moran presented to the board a summary of the virtual meeting she attended including the TAC and EWG, and their opinion in agreement that what was presented was best available science.
- Dr Travis Huxman, Laurel Brigam and Nikki Fiore, from UCI made public comments
- Board discussion ensued and no action taken or direction given

5. Impact of Climate Change on Sustainable Yield – D Johnson (01:08:29)

- Director Johnson presented to the Board that the hydrologic model uses only historical data and that the DWR has a resource guide for climate change data and guidance and actual guidance for climate change data used during sustainability plan development.
- Dr Travis Huxman, UCI made public comment
- Board discussion ensued and no action taken or direction given

B. Town Hall 2026 Preparations – G Poole (01:36:00)

- GM Poole presented the upcoming Town Hall meeting slides and reviewed the sections with the board.
- No public comments were received
- Board discussion ensued with recommendation for edits to the presentation.

IV. STAFF REPORTS (02:56:00)

- A. Waste Water: March 2026 Monthly Report: R Martinez was absent with no issues to report.
- B. Water: March 2026 Monthly Report – M Marin presented a summary of activities and upcoming projects from the operations team.
- C. Finance: February 2026 Monthly Report – J Clabaugh presented a summary of the month financial reports and expenses.
 - 1. 2026-27 Budget Update including Cash Flow/Reserves
- D. Administration – D Del Bono presented a summary of projects, trainings, activities, and upcoming projects for the administration staff.
- E. Legal Counsel – S Anderson had nothing to report.
- F. General Manager – G Poole had nothing to report.

V. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577)

- President Dice closed the Open Session and called for a Closed Session to begin at 12:30 pm (3:27:00).
- President Dice convened in Open Session at 1:18 pm, declared no reportable actions were taken and adjourned the meeting at 1:32 pm

Borrego Water District, Board of Directors
Special Meeting Minutes: April 14, 2026 Town Hall

Approved: August 18, 2026

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Directors	Kathy Dice – President
	Tammy Baker – Vice President
	Diane Johnson - Secretary/Treasurer
	Dave Duncan
	Gina Moran
Borrego Water District Staff Present	Geoff Poole – General Manager
	Jessica Clabaugh
	Esmeralda Lopez-Garcia
	Diana Del Bono

I. OPENING PROCEDURES

- A. President Dice called the meeting to order at 5:30 pm at which time the meeting recording was started. (00:00:00)
- B. President Dice led the meeting participants in the Pledge of Allegiance. (00:01:00)
- C. GM Poole performed a roll call and confirmed all Directors were present. (00:01:00)
- D. Approval of Agenda. **Motion:** Motioned by Director Moran, seconded by Director Johnson to approve the Agenda. Motion carried unanimously by voice vote (5-0-0). (00:02:00)
- E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min): None (00:02:00)
- F. Board of Director Comments. None (00:02:00)
- G. Comments Received from the Public: None. (00:02:00)

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION –

A. Welcome/Introductions/BWD History – K Dice (00:03:00)

- President Dice welcomed those in attendance and introduced the board and gave a brief history of the Borrego Water District.
- Public comment/questions were received

B. Basin Hydrology – D Duncan (00:09:00)

- Director Duncan presented the Borrego Springs Watershed Boundaries explaining to those present the Basin, the Borrego Sub-Basin, and the three different management areas, and the GDE's (groundwater dependent ecosystems). Public comment/questions were received

C. SGMA History & Watermaster 2025 Year in Review and Plans for 2026 – G Moran (00:24:00)

- Director Moran presented to those present a summary of SIGMA requirements, the GMP (Groundwater Management Plan), and the Watermaster Board. Their functions, duties, and accomplishments.
- Public comment/questions were received

D. BWD 2025 Year in Review and Plans for 2026 – T Baker (01:08:00)

- Director Baker presented a summary of Water District Staff, major projects, security systems, AB#1572 Non-Functional Turf, and the outsource of statement/billing services.
- Public comment/questions were received

E. BWD Finances – D Johnson (01:25:00)

- Director Johnson presented a summary of the BWD Financials and explained the major expenses, and rate comparison with other districts to those present. Source of income was also presented and those present were explained where funds came from.
- Jessica Clabaugh presented to those present a summary of the Projected Reserves Balance.
- Public comment/questions were received

F. Questions and Answers –Poole/All (01:39:00)

- All speakers participated in this item
- Public comment/questions were received and addressed by Board Member and Jessica Clabaugh.

G. Town Hall Closing Comments – K Dice (01:49:00)

- President Dice adjourned the meeting at 7:19 pm

Borrego Water District, Board of Directors

Special Meeting Minutes: May 15, 2026

Approved August 18, 2026

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Directors	Kathy Dice – President
	Tammy Baker – Vice President
	Diane Johnson - Secretary/Treasurer (Remote)
	Dave Duncan
	Gina Moran (remote)
Borrego Water District Staff Present	Geoff Poole – General Manager
	Jessica Clabaugh
	Manuel Marin
	Esmeralda Lopez-Garcia
Others Present	Steve Adnderson
	Trey Driscoll
	Yara Pasner
	Travis Huxman

I. Opening Procedures

- A. President Dice called the meeting to order at 9:03 AM at which time the meeting recording was started. (00:00:00)
- B. President Dice led the meeting participants in the Pledge of Allegiance. (00:00:20)
- C. Geoff Poole, General Manager (GM) conducted the roll call and confirmed that all Directors were in attendance with Director Johnson participating remotely. (00:01:00)
- D. Approval of Agenda. **Motion:** Motioned by Director Duncan, seconded by Director Moran to approve the Agenda. Motion carried unanimously by roll call vote (5-0-0). (00:05:30)
- E. Board of Director Comments. Director Duncan informed the Board that SDGE has been invited to attend a future meeting to update the Board on the Powerlink Project. (00:06:00)
- F. Comments Received from the Public: GM Poole informed the Board there is no public correspondence (00:07:00)

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION – (07:03:00)

- A. Borrego Springs Subbasin Watermaster – GM Poole explained to the board that there was nothing to present at this meeting and would have a update at the next meeting.

3. Update on Technical Advisory Committee Activities – T Driscoll presented a summary of the TAC Watermaster meeting from May 4, 2026 with two main agenda items to review the Technical scope of work and budget for 2027 and the technical analysis of water right transfers.

i. Borrego Valley Hydrologic Model Budget

ii. County of SD Comments on Transfer Policy – T Driscoll

- Yara Posner from Intera to present a review of the High Level Borrego Valley Hydrologic Model starting with high level takeaways and going through specific technical comments that were written in the comment letter.
- Public comments were made by Travis Huxman, UCI.
- Board discussion ensued to determine action: **Motion:** Motioned by Director Duncan, seconded by Director Moran, the Intera Comment Letter and Presentation was approved to be forwarded to the Technical Advisory Committee (TAC) and Watermaster Board (WMB). Motion carried unanimously by roll call vote (5-0-0). (01:45:00)

2. Groundwater Dependent Ecosystems Update– G Moran/T Baker (01:46:00)

- GM Poole updated the Board that moving this item/discussion to the meeting next Tuesday would be best to have BWD board discussion on this issue No public comments were received on this item.
- No Board action or direction was given.

B. Intera Professional Services Agreement – T Driscoll/G Poole (1:47:00)

- GM Poole introduced Steve Adnderson who presented to Board a request to the Board to consider the proposal and budget submitted by INTERA, and the process of him presenting a new agreement at a future date.
- Trey Driscoll presented the proposal and budget from Intera.
- No public comments were received on this item.
- Board discussion ensued to determine action: **Motion:** Motioned by Director Duncan, seconded by Director Moran, approve the Intera Proposal/Budget and authorize BWD Staff/Legal Counsel to develop the necessary Agreement. Motion carried unanimously by roll call vote (5-0-0). (02:04:00)

C. List of Items for Disposal – E Garcia (2:05:00)

- GM Poole introduced Administrative Assistant Esmeralda Garcia and Operations Manager Manny Marin to present this item to the Board.
- Manuel Marin and Esmeralda Garcia presented pictures and a list of items for scrap/recycling, surplus for sale, and items needed to be added to inventory/assets and a comparison of recyclers and cost for the BWD.
- No public comments were received on this item.
- Board discussion ensued to determine action: **Motion:** Motioned by Director Moran, seconded by Director Duncan, to declare items surplus and the method of disposal and pricing. Motion carried unanimously by roll call vote (5-0-0). (02:32:00)

D. Chlorine Monitoring System at BWD Tanks – G Poole (02:34:00)

- GM Poole and Ops Manager Marin presented this item to the Board. BWD would like to enhance our data acquisition and collection, and that is in the area of chlorine residual monitoring this would be done by adding Chlorine analyzer, proposal was provided to the board in the board package.
- No public comments were received on this item.
- Board discussion ensued to determine action: **Motion:** Motioned by Director Duncan, seconded by Director Johnson, to purchase and install chlorine analyzers at all BWD tanks. Motion carried unanimously by roll call vote (5-0-0). (02:46:00)

III. BOARD COMMITTEE REPORTS, IF NEEDED (02:48:00)

STANDING:

A. Operations and Infrastructure - Duncan/Baker

1. Draft Operations To Do List for 2026-27

- GM Poole presented this informational item to the BWD Board a simple to-do list for the operations team.

B. Finance, Audit and Budget - Dice/Moran

AD HOC: (02:53:00)

A. T2 Developers Agreement - Baker/Duncan

B. Organizational Assessment – Duncan/Baker

1. Review of Administrative Section of Proposed New BWD Admin Code

- GM Poole presented this informational item to the BWD Board

C. Proposition 4 Funding – Dice/Johnson

1. Consideration of Expanding Area of Involvement to other Specific Grant Opportunities

- GM Poole presented this informational item to the BWD Board, Jessica and Geoff were currently looking at a five possible opportunities for grants where BWD projects could fit into.

IV. STAFF REPORTS (02:57:42)

A. General Manager – G Poole, Verbal

1. Town Hall 2026 De Brief – Low attendance but excellent program.

2. SDGE Powerline Project - A representative will be with us at our regular release schedule a meeting

3. ACWA Spring Conference 2026

- GM Poole presented a summary of his attendance to the conference to the BWD Board

V. CLOSED SESSION: President Dice adjourned for closed session at 12:20 (03:06:56)

A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577)

B. Performance Evaluation of General Manager: GM Performance Review – Conference for Public Employee Performance Evaluation - Title: General Manager Employee Performance Review- pursuant to subdivision (d) (4) of Government Code Section (Government Code §54957)

- President Dice convened in Open Session at 1:18 pm, declared no reportable actions were taken and adjourned the meeting at 1:19 pm.

Borrego Water District, Board of Directors

Special Meeting Minutes: May 19, 2026

In the creation of the following minutes, best attempts are made to accurately identify the speaker (when available) and the time of the comment(s) during the meeting. This information cannot be completely relied upon and BWD encourages listening to the complete recording to ensure all comments are heard.

Directors	Kathy Dice – President
	Tammy Baker – Vice President
	Diane Johnson - Secretary/Treasurer (remote)
	Dave Duncan
	Gina Moran
Borrego Water District Staff Present	Geoff Poole – General Manager
	Jessica Clabaugh
	Manuel Marin
	Diana DelBono
	Esmeralda Lopez-Garcia
Others Present	Steve Adnderson
	Laurel Bringham

I. OPENING PROCEDURES

- A. President Dice called the meeting to order at 9:04 AM at which time the meeting recording was started. (00:00:00)
- B. President Dice led the meeting participants in the Pledge of Allegiance. (00:00:20)
- C. Geoff Poole, General Manager (GM) conducted the roll call and confirmed that all Directors were in attendance with Director Johnson participating remotely, as correctly noticed in the Meeting Agenda. (00:01:00)
- D. Approval of Agenda. President Dice suggested moving around a few items on the Agenda to allow for Intera staff to join the meeting around 10 AM, so other items will be heard until Intera is available. **Motion:** Motioned by Director Duncan, seconded by Director Moran to approve the Agenda with a change in the order of individual items. Motion carried unanimously by roll call vote (5-0-0). (00:02:00)
- E. Board of Director Comments. None
- F. Comments Received from the Public: GM Poole informed the Board that Dan Wright has contacted BWD about the availability of potable water supply for his proposed affordable housing project in downtown Borrego Springs. Prior to considering Dans request, he will be invited to a future meeting and provide the Board with an overview of his project. (00:04:00)

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -

A. Consent Calendar

1. Minutes for Special Board Meeting – March 17, 2026
2. Minutes for Special Board Meeting – April 7, 2026
3. Minutes for Special Board Meeting – April 14, 2026
4. Name Transfer on Town Center Sewer Holder EDUs – D Del Bono presented to the board a transfer of EDU's Marlowe Non-Exempt Family Trust and the Marlowe Surviving Spouses Trust.
 - President Dice announced that the March and April minutes will be deferred to a subsequent meeting.
 - Administrative Manager Del Bono presented the Name Transfer item.
 - No public comments were received

- Board discussion ensued to determine action: **Motion:** Motioned by Director Duncan, seconded by Director Moran, the EDU Name Transfer was approved. Motion carried unanimously by roll call vote (5-0-0). (00:06:00)

C. UCI Field Investigations: Fallowing Experiments – L Brigham, UCI (00:07:00)

- GM Poole provided an overview and introduced Laurel Brigham from UCI who presented a summary of the study design and updates primarily looking at vegetation and dust control efficiency data to the Board.
- No public comment was received
- Board discussion ensued with no action taken or direction given (00:48:00)

D. Fallowing Options Update – G Poole/D Bauer (00:48:00)

- GM Poole presented a summary of cost alternatives that he went over with David Bauer, reviewing and taking into consideration the cost of existing standards with the Board.
- No public comment was received
- Board discussion ensued with no action taken or direction given (01:10:00)

B. Borrego Springs Subbasin Watermaster (01:10:00)

1. Update on Board Activities – G Moran informed the board that the June 17th Watermaster meeting had been cancelled, Director Moran also informed the board that meeting dates for the Watermaster Board were June 3rd and June 24.

2. Discuss Agenda Items from Upcoming Meeting – G Moran/T Baker, VERBAL

- BWDs Watermaster (WM) Representatives, Directors Moran and Baker informed the Board of upcoming items on the Watermaster agenda a report from Technical advisor, the budget, and an addendum for water transfers to the Board.
- No public comments was received
- Board discussion ensued with no action taken or direction given (01:17:00)

3. Update on Technical Advisory Committee Activities – T Driscoll, VERBAL

- President Dice then introduced Trey Driscoll who updated the board that the comment letter was given to Watermaster Board Members but was not yet included in the upcoming Watermaster Board Package.
- Yara Posner, Intera who presented on this item (01:19:00)
- No public comment was received
- Board discussion ensued with no action taken or direction given (01:29:00)

4. Groundwater Dependent Ecosystems - G Moran/T Baker,

i. Best Available Science Determination and BWDs Next Steps

- GM Poole presented the UCI Study as Best Available Science Agenda Item (01:29:00)
- No public comment was received
- Board discussion ensued to determine action (01:49:00) **Motion:** Motioned by Director Duncan, seconded by Director Moran, declare the UCI GDE Study as Best Available Science. Motion carried unanimously by roll call vote (5-0-0). (01:49:00)
- GM Poole updated the Board on GDE Next Steps (01:51:00)
- Dr Travis Huxman, UCI made public comment (02:00:00)
- Board discussion ensued with no action taken or direction given (02:07:00)

C. Draft FY 2026-27 BWD Budget – J Clabaugh (02:07:10)

- Finance Officer Clabaugh presented the Draft Fiscal Year 2026-2027 Budget to the Board and reviewed the draft for the board.
- No public comment was received
- Board discussion ensued with no action taken or direction given (02:41:00)

III. BOARD COMMITTEE REPORTS, IF NEEDED

STANDING:

- A. Operations and Infrastructure - Duncan/Baker

B. Finance, Audit and Budget - Dice/Moran

AD HOC:

A. T2 Developers Agreement - Baker/Duncan

B. Organizational Assessment – Duncan/Baker

C. Proposition 4 Funding – Dice/Johnson

IV. STAFF REPORTS (02:43:00)

A. Waste Water: April 2026 Monthly Report – waste water reports were presented for the board to view.

B. Water: April 2026 Monthly Report – M Marin presented to the board a summary of the months activities and projects for the operations team.

C. Finance: March 2026 Monthly Report – J Clabaugh presented and went over with the board the financials for the month.

D. Administration – D Del Bono, presented to the board a summary of activities and upcoming projects for the administrivia staff

E. Legal Counsel – S Anderson, had nothing to report.

F. General Manager – G Poole had nothing to report.

V. CLOSED SESSION: none needed.

A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577)

- President Dice adjourned the Meeting at 12:05 PM

Borrego Water District Board of Directors
Special Meeting
June 2, 2026 @ 9:00 A.M.

In the creation of the following minutes, best attempts are made to accurately identify the speaker (when available) and the time of the comment(s) during the meeting. This information cannot be completely relied upon and BWD encourages listening to the complete recording to ensure all comments are heard.

Directors	Kathy Dice – President
	Tammy Baker – Vice President
	Diane Johnson - Secretary/Treasurer
	Dave Duncan
	Gina Moran
Borrego Water District Staff Present	Geoff Poole – General Manager
	Jessica Clabaugh
	Esmeralda Lopez- Garcia
Others Present	Trey Driscoll
	Miles Krieger
	Travis Huxman

I. OPENING PROCEDURES -

- A. President Dice called the meeting to order at 9:00 AM at which time the meeting recording was started. (00:00:00)
- B. President Dice led the meeting participants in the Pledge of Allegiance. (00:00:02)
- C. Geoff Poole, General Manager (GM) conducted the roll call and confirmed that all Directors were in attendance with Director Johnson participating remotely, as correctly noticed in the Meeting Agenda. (00:00:22)
- D. Approval of Agenda. President Dice presented the agenda with no needed edits or requests for changes. Motion to approve : Motioned by Director Johnson, seconded by Director Duncan to approve the Agenda as presented. Motion carried unanimously by roll call vote (5-0-0). (00:01:00)
- E. Comments or Correspondence Received from the Public: None (00:01:05)
- F. Board of Director Comments: Director Duncan commented the BWD should be prepared for extra members of the public to attend next meeting with SDGE presenting. (00:01:21)

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION – (00:01:49)

- A. Borrego Springs Subbasin Watermaster
1. **Update on Board Activities** Director Moran presented a summary of what she thought were most important for the watermaster meeting including the Technical Consultant report regarding the GDE, the Watermaster Board's request for a legal opinion from Mr. Marksman, and updated meeting dates.
 2. **Discuss Agenda Items from Upcoming Meeting** Director Moran presented to the Board items for the upcoming Watermaster meeting including No Updates to model or model platform, transfer policy, interim framework, Trey will be presenting Interas Model Run and pumping projections.

3. **Update on Technical Advisory Committee Activities** Trey Driscoll from Intera informed the board that there would be a TAC meeting on June 10, where he will be presenting the model following deliberation on water transfers.
 - i. Water Transfer Approach Trey made a presentation to the Board of a thought exercise on the water transfers, providing more information about the current distribution of baseline pumping.
 4. Groundwater Dependent Ecosystems
 - i. UCI Technical Assistance Concepts/Budget/ UC Internal Grant Proposal GM Poole, presented to the Board a possible timeline with the suggested next steps, to ensure BWD is ready when asked to make a decision on Best Available Science.
 - No public comment was received
 - Board discussion ensued with no action taken. (02:06:59)
- B. Review of New Draft BWD Admin Code: Administration and Finance Sections (02:07:14)
GM Poole presented to the Board updates to the changes in the administration code draft.
- No public comment was received
 - Board discussion ensued with additional edit recommendation, no action taken. (03:45:06)

III. BOARD COMMITTEE REPORTS- None

IV. STAFF REPORTS (03:45:54)

- A. General Manager
 1. GM Poole presented to the Board a request from the Borrego Sun to continue to submit articles for their online services,

V. CLOSED SESSION: Not Needed

- A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577)
- B. Performance Evaluation of General Manager: GM Performance Review – Conference for Public Employee Performance Evaluation - Title: General Manager Employee Performance Review- pursuant to subdivision (d) (4) of Government Code Section (Government Code §54957)
 - President Dice Adjourned the meeting at 12:47pm (03:47:26)

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM II.B

September 10, 2026

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Legislative Advocates Update;
1. Ana Schwab/Michael Brain, BBK-D.C.
2. Syrus Deevers, SDA-Sacramento

RECOMMENDED ACTION:

Receive quarterly update from BWD Legislative Advocates in Washington DC and Sacramento on legislative and grant related activities.

ITEM EXPLANATION:

BWD utilizes the services of Legislative Advocates in DC and Sacramento and representatives from both will be in attendance at the Board Meeting to update the Board on legislative and grant related issues, including EPA #2 waiver approval and CA Prop 4 status.

NEXT STEPS

1. TBD

FISCAL IMPACT

1. TBD

ATTACHMENTS

1. None

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM II.C

September 10, 2026

TO: Board of Directors
FROM: Geoffrey Poole, General Manager
SUBJECT: Borrego Springs Subbasin Watermaster

1. Update on Board Activities – G Moran/T Baker
2. Update on Technical Advisory Committee Activities – T Driscoll
3. BWD/UCI GDE Technical Support Next Steps – G Poole

RECOMMENDED ACTION:

BWD WM Representatives and Consultants will provide the BWD Board with an update on any WM Board/TAC/EWG related activities.

In addition, WM Board actions from the August 18th meeting regarding GDE and an overview of potential next steps to provide input to the WM Board on this topic will be reviewed.

ITEM EXPLANATION:

1 & 2: The events of the August 19th WM Board Meeting will be reviewed by BWD WM Representatives/Consultants

3: One of the more significant items from the past WM Meeting pertained to GDE as shown by transcript from the WM Board Meeting including the motion that was approved, as follows:

2:24:01

DIRECTOR SMITH:

So I just think it's important to air on the side of action based upon what we know today and that that there's potential that some component, whether you want to call it a remnant or some section of that entire habitat deal may contain. And therefore we ought to view it as a potential GDE feels like the right determination for this board to make. It may not be exactly what everybody will be able to vote for, but I, I think we can get, it feels like we we can reach a consensus on that because it'll lead to action.

MORAN: Did that sound like it sounded sort of like a motion to me, But I'm not sure.

SMITH: Well, I would, I would swing at it enough to say subject to better refinement by fellow directors that based upon consideration of all the information that's in this very large record before this board that it has evaluated and considered as well as both internal and external commenters on this issue. That this board would determine that.

likely that there is a possible there is some GDE that remains within the Mesquite Bosque area and that we would focus on areas where the groundwater is believed to be the shallowest and deploy work to create a feasibility study to create a physical solution to deliver irrigation water to that area of the Mesquite bias to yield the best benefit for the healthy Mesquite stand. And that we would continue to monitor on using NVNVDI or other tools to us the health of the Mesquite potential Mesquite Bosque area.

And maybe I'll stop there and ask if there are any friendly amendments to that.
So left out modeling and I left out isotope work.

JORGENSEN: I would say that we developed management strategies. Adding water may be one possible part of that, but the UCI study enumerated quite a few ideas about management actions that would benefit Mesquite. I don't think they ever really insinuated that the entire 1800 acres was solid GDE, but as Jim Bennett said, some remnant of the original Mesquite forest is very likely probable, and UC is opinion. It definitely is, but it's ratifying to see our board come around to the terms potential or probable GDE so we can get something done. And as Jim said, we have done a lot to help turn this aquifer around from gross over pumping, moving towards sustainability. And that helps all facets of our ecosystem, including the Mesquite Bosque. But we do need to concentrate on the Mesquite Bosque and come up with a suite of potential management actions to benefit to add on to what Shannon just put forth.

SMITH: So if I, I heard right, Mark, that's I'll consider that a friendly amendment And a third prong that the water master asked the environmental working group on the one hand and separately the technical advisory committee on the other hand, to evaluate other management actions and provide advice and counsel to the board.

2:28:01

2 hours 28 minutes 1 second

Jorgensen: Yes,

SMITH: OK, I'll accept that amendment.
Can I get a second?

BILYK: I can, I can, I can get behind that motion and the, the sentiment and the motivation behind it.
So I'll second that.

Samantha, could you call the roll, please?

Chair Billick, aye.

Vice Chair Bennett, aye.

Director Smith, aye.

Director Moran, aye.

Director Jorgensen, aye.

Motion passed 5-0.

In short, the WM Board is requesting the TAC and EWG consider supplemental irrigation plus other tools and/or management actions that merit future consideration by the WM Board. BWD has contracted with UCI for assistance in dealing with the GDE issue, and the action taken by the WM Board represents what could be the impetus to start that work. Specifically, UCI is available to support BWD in the development of suggested tools and management actions that will be used by BWD reps on the TAC (Trey) and an EWG member (TBD). UCI/BWD Staff are currently working on a Scope of work and Cost to work together on developing the recommendations.

The UCI Scope/Cost could be ready for the Oct 20th BWD Meeting, but there may be a reason to delay until at least the November WM Board meeting in the event the WM Board changes its direction OR WM Staff has more details about what is being asked of the TAC/EWG. BWD Board/Staff and UCI can strategize about what the appropriate timing should be at the meeting.

Related Issue: WM Director Bennett's comments about prioritizing how resources are used thru the lens of "how will the proposed activity/expenditure inform the WM in a way that could lead to a PMA (my words)" should not be

forgotten in my opinion. Director Bennett's example of: there are probably better ways to use WM resources than to spend \$100 k on a monitoring well that will only provide one data point (my words again). BWD staff is working on some language that attempts to put this statement into a structure that could be used to evaluate and prioritize the TAC/EWG options.

BWD Rep on EWG: On the topic of BWD and the EWG, staff would like to hear the Boards opinion on whether we should appoint our own Representative or not. So far, I cant think of a reason why we should not have our own.

The Staff Report above has been reviewed by Dr Huxman and he concurs these are logical next steps and he will be calling in for the meeting.

NEXT STEPS

1. TBD

FISCAL IMPACT

1. TBD

ATTACHMENT

1. None



BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM II.D

September 10, 2026

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Selection of Contractor for Well 5 Repairs – G Poole

RECOMMENDED ACTION:

Receive report from Staff regarding the Well 5 failure and consider the quotations received from Brax and Southwest to complete the repairs. Authorize GM and Legal Counsel to develop the necessary contracts and execute.

ITEM EXPLANATION:

Approximately 10 days ago, well 5-5 failed due to a broken shaft. The apparent cause of the broken shaft is sand entering the well, and the extra force needed for the submerged impeller (fan blade) to pump water and sand becomes too much for the shaft and supporting bushings to handle, so the bushings go first and the shaft soon thereafter. The source of the sand is likely caused by damaged well screens. Video inspections of the well screens are ongoing.

As the investigation continued, it was also determined the well is experiencing biofouling. The microorganisms food is being delivered and there is no reason to go anywhere resulting in continuous growth unless treated. To treat biofouling, chemicals are forced into the water surrounding the well and then extracted out.

Since BWD has our newest well 5-15 almost across the street, this is not an emergency repair, so staff is taking the steps required to comply with our Purchasing Policy and get more than one price. On most well failures in the past BWD has contacted with BRAX using the sole source method of selection. This time Staff has decided to talk to other Contractors and get their recommendations on resolving the issues and obtain a quote. BRAX and Southwest Drilling have committed to submit a quote. Southwest is the Company that drilled both of BWD two newest wells (4-9 & 5-15). The owner Brian Jeffers was on site for our two wells and has more than 30 years of experience. Brian, Hugo and I met and made a site visit. Staff believes he and the Company are well qualified for the job if selected. The quote from BRAX was \$269,061 and Southwest \$235,366, Staff is requesting additional time to review the Swest quote and will report back to the Board with a recommended Contractor at the meeting.

Based on a suggestion from President Dice, the concept of abandoning the well was considered and after asking BWD Operations Staff, Southwest and Intera all 3 believe the well has sufficient expected life to justify the expense by providing valuable redundancy. Well 5-5 was drilled in 2000, and theoretically a well can last up to 40-50 years if maintained properly, which we intend to do. Another 10-15 years is a reasonable conservative estimate for remaining life BWD Ops and Intera will be available at the meeting to provide their perspectives.

NEXT STEPS

1. Confirm repair is appropriate at the meeting and receive recommendation from Staff re: selection of the Contractor.
2. Draft the necessary Contract and Execute

FISCAL IMPACT

1. \$269.061 or less

ATTACHMENTS

1. None

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM II.E

September 10, 2026

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Water Supply for Small Development Policy Update, Surplus Water Supply Calculations – J Clabaugh

RECOMMENDED ACTION:

Review report from CFO Clabaugh regarding the methodology used to calculate BWDs Surplus Water Supply and direct staff regarding the next steps for considering changes, or not.

ITEM EXPLANATION:

BWDs Water Supply for Small Development Program was discussed at the August BWD Board meeting. Legal Counsel shared information pertaining to declarations that are required prior to implementation of any Policy, and the first step is to determine if any BWD water supply can be declared “surplus”. CFO Clabaugh and an AD HOC Board Committee (Dice/Baker) met to review the method of calculating the surplus. The proposed method compares current pumping to BWD allocations (gross surplus) and also includes a factor to cover a theoretical future increases in existing customers consumption that would happen if higher occupancy occurred in the future (net surplus).

After reviewing the attached CFO report, Staff would like to hear the Boards wishes regarding next steps for the existing Program. Options range from: “lets consider making changes to the max amount allowed and/or price and other factors”; to “lets leave everything as-is” and lastly “lets cancel the Program”. Staff recommendation option 1 and would be to continue the process and consider potential changes. Staff would return with a Draft Policy document following the Board discussion and direction.

RAMS HILL BPA: Staff communicated with Rams Hill regarding their interest in offering some of its BPA and the short answer is YES, but the WM policies regarding future transfers must be resolved to ensure a transfer out of the NMA will be allowed.

NEXT STEPS

1. TBD

FISCAL IMPACT

1. TBD

ATTACHMENTS

1. Memo from CFO Clabaugh

BORREGO WATER DISTRICT

POLICY STATEMENT

SUBJECT WATER SUPPLY PUMPING ALLOCATION FOR SMALL DEVELOPMENT POLICY
NO. 2022-09-01
ADOPTED August 24, 2021 (Water Supply Pilot Program Conditions)
REVISED September 27, 2022 September 15, 2026

Subject to the conditions outlined below, BWD intends to permanently adopt the Pilot Program to make BWD water service pumping allocation available to proponents of qualifying Projects, ~~including Small Public Construction, within the BWD service area with an estimated water demand of up to one (1) acre-foot per year or less.;~~

1. Applications for such BWD water service from proponents of eligible Projects will be accepted by BWD from ~~July 26, 2022~~ September 15, 2026 forward, on a first-come, first serve basis with the priority date given by BWD upon submitting an application in person at the BWD office. ~~No more than one application will be accepted for any landowner, Project proponent, Small Public Construction proponent or parcel.~~ Applications and any commitment for pumping allocation water service made available under the Program are not assignable to any other land, parcel, or Project. Applications and any commitment for pumping allocation water service may be assigned to a new owner of a Project for which an application has been submitted or a BWD commitment made only with the advance, express written permission of BWD.
2. For the totality of all Projects, ~~including Small Public Construction,~~ collectively, BWD will make water supply available in a total amount of up to ~~seventy-two~~ fifty-seven and three tenths (57.372) acre feet of Pumping Allocation Water Supply, as measured from the start of the Pilot Water Supply Program forward. Once that total amount is exhausted, no further BWD-owned pumping allocation water supply or water service will be made available under the Program to existing or future applicants, except as may be determined by the BWD Board of Directors.
3. For planning purposes, 1 EDU = .55 af per year of Water Supply required.
4. The Program described herein will terminate ~~on the earlier of: (1) when~~ Will Serve Letters, as described below, being issued by BWD in favor of Projects, ~~including Small Public Construction,~~ in an amount of fifty-seven and three tenths (57.3) acre feet ~~seventy-two (72) acre feet of water service pumping allocation, or (2) June 30, 2025, whichever occurs first.;~~
5. Applicants will be required to submit a BWD Commitment to Secure Water Rights for Small Developments Acknowledgement Form ("Acknowledgement") and New Meter Application ("Application") to BWD substantially in the form of the attached Exhibit B. Applications must be completed in full and be submitted along with all required documentation to BWD at the BWD Office. The application form may be modified by BWD staff, as reasonably determined by the BWD General Manager.
6. The Application review fee will be \$200, non-refundable.
7. The cost to the Applicant of acquiring the BWD water supply pumping allocation made available under this Program (i.e., the "Water Supply Pumping Allocation Charges") will be calculated by multiplying the estimated annual water demand of the Project in acre feet (af), as verified by BWD staff, times \$9,560/af. The Water Supply Pumping Allocation Charge will be subject to change at the discretion of the BWD Board of Directors.
8. Applications will be reviewed by BWD in the order received, provided such applications are complete and the application fee is paid in full.

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9. Incomplete applications will be returned to the applicant. For prioritization purposes, applications will retain their original filing dates, so long as complete applications are resubmitted to BWD within thirty (30) days after BWD's mailing out of incomplete applications back to the Applicant.
10. To qualify for BWD water service, Projects, ~~including Small Public Construction~~, must use native plant materials in landscaped areas, and water efficient appliances/equipment.
11. If sewer service is available to the subject parcel, connection to the BWD sewer system is required.
12. Applicants shall meet all of the following conditions:
 - a. Applicants shall attest on the Acknowledgement form that they have searched for and been unable to locate Baseline Pumping Allocation (BPA) for sale for a reasonable price by any holders of BPA.
 - b. The applicant must provide BWD with evidence of County of San Diego interim and final approval of the Project, including Permit Number, Building Permit and Certificate of Occupancy—whether by written approval or waiver of County requirements by virtue of the Project's type or size—or a pending land use application for the Project, if any. If County of San Diego approval is not required (e.g., for Small Public Construction), the Applicant shall provide evidence to BWD of the status or formal approval by the regulatory agency, if any, required to approve such Project or Small Public Construction. See Procedures for details (Exhibit A).
13. If all of the above requirements and conditions are met after BWD's ministerial review of an application, and BWD ~~water-supply~~pumping allocation and service under this Program is still available at the time BWD's review of an application is complete, BWD will so notify the applicant of all conditions needed to be met to establish water service in a Will Serve Letter. The following additional steps will then occur:
 - a. BWD will produce a "Will Serve" Letter (see Exhibit C) indicating the conditions under which BWD will provide water service to a qualifying Project, which will include a BWD-cost estimate for the Project (~~including Small Public Construction~~) to obtain water-servicepumping allocation.
 - b. If after ~~30-90~~ days, the Applicant does not accept the conditions, the Application will be withdrawn from consideration. Will Serve Letters will be valid for no more than twenty-four (24) months. All Projects must be completed on the ground, a certificate of occupancy or equivalent approval issued for the Project or Small Public Construction, and BWD water-servicepumping allocation commenced within such timeframe. A WSL may be extended, for cause, as determined by BWD. Customers will receive a refund of any charges paid to BWD under this program upon termination of the WSL, provided that BWD construction, design, processing and related fees accrued to date will be non-refundable.
14. Before BWD will commence water service to a Project:
 - a. All applicable BWD fees and charges must be paid, including but not limited to the BWD ~~Water~~ SupplyPumping Allocation Charge, meter/service charge and other costs identified by BWD or set by BWD policy.
 - b. For construction purposes only, water service may be temporarily provided by BWD through a newly installed meter at the qualifying Project site.
 - c. The applicant will provide BWD with a valid Certificate of Occupancy or equivalent approval for the Project ~~or Small Public Construction~~ to establish water service.
 - d. All other BWD policies, standards and requirements must have been satisfied in full.

15. The BWD Board will receive quarterly reports from Staff on the status of the Program. The Board will review, discuss and amend the rates and charges as needed (on an annual basis at a minimum) to ensure future BWD costs are being recovered.

EXHIBIT A
PROCEDURES FOR
NEW WATER SERVICE

STEP ONE – SUBMIT APPLICATION: Property Owner shall complete and submit to BWD for review and comment the New Meter Application and BWD Commitment to Secure Water Rights for Small Developments Acknowledgement Form. In addition, a non-refundable Processing Fee of \$200 is due when completed documents are submitted to BWD. A two to four week turn for review and comment by BWD is projected and the actual length of BWD review is dependent upon the complexity of the proposed Project ~~or~~ Small Public Construction.

STEP TWO – BWD REVIEW OF APPLICATION: BWD will review the Application and respond to Applicant with a Will-Serve Letter specifying the conditions that must be met and all projected costs to receive water service.

STEP THREE – WILL SERVE LETTER EXECUTION & PAYMENT OF FEES: Applicant accepts BWD Will Serve Letter conditions and Property Owner signs and pays all fees including capacity charges, water supply pumping allocation charge, meter and service fee and any other costs identified by BWD following Application review. If after 390 days, the Applicant does not accept Conditions, the Application will be withdrawn from consideration. Executed Will Serve Letters will be valid for 24 months unless extended, for cause, as determined by BWD. Customers will receive refund of any charges paid to BWD under this program upon termination of Will Serve Letter, provided that BWD construction, design, processing and related fees accrued to date will be non-refundable.

STEP FOUR – WATER SERVICE/METER INSTALLATION: At BWD's discretion, a new water service (if needed) and meter will be installed.

STEP FIVE – TEMPORARY WATER SERVICE FOR CONSTRUCTION INITIATED: Applicant shall provide copy of County Building Permit and submit a request for Temporary Water Service and pay fees, if any. BWD will temporarily turn on water meter during construction for up to 12 months total, subject to potential extensions for cause, as determined by BWD. The Property Owner/Applicant shall be billed at the BWD-approved rates for the proposed Project customer class and meter size.

STEP SIX – RESIDENTIAL/COMMERCIAL WATER SERVICE INITIATED: The Property Owner/Applicant completes construction and submits copy of the Occupancy Permit to BWD when issued by County of San Diego. BWD initiates residential/commercial water service and Customer is entered into BWD Billing System with responsibility for payment of monthly base meter fees and volumetric water use.

**BWD Commitment to Secure Water Rights for Small Developments
Acknowledgement Form**

BWD has a limited pool of water rights, known as BPA. BWD has decided to make available a limited amount of its water supply to help a limited number of small developments (aka Projects) within the BWD service area receive BWD water service.

Property Owner: _____ APN: _____

County Permit Application No.: _____

The undersigned acknowledges

	Initial
I have tried to secure BPA for my development and have been unsuccessful	
I have read the Water-Supply Pumping Allocation for Small Development Resolution and associated documents, and I understand BWD will provide water service to serve the proposed Project based upon the estimated quantity of water needed for the Project, as determined by BWD following review of the Application.	
Once an Application is accepted and deemed complete, BWD will provide a Will Serve Letter outlining all water-supply pumping allocation and service-related costs and conditions for the Applicant to receive water service as described in the Water-Supply-Pumping Allocation for Small Development Resolution and associated documents. If conditions are accepted by Property Owner/Applicant and all fees paid, BWD water service commitment will remain valid for up to 24 months.	
The available water-supply pumping allocation / water-service will be allocated on a first come, first served basis to qualifying applicants, with the application date priority given by BWD upon submitting the Application and Acknowledgement forms at the BWD office.	
I understand as a Property Owner I am ultimately responsible for any delinquent payments on future water bills on this account, including those of former tenants. Liens on future sale or annual property tax rolls are methods of collection available to BWD if amounts remain unpaid.	
I understand and acknowledge as Property Owner that BWD's water-supply pumping allocation is the tangible property of BWD, and by making such tangible property available to Property Owner, Property Owner is using, renting, or leasing BWD's tangible property. As such, any fee paid for such water-supply pumping allocation is a fee paid for use of local government property, or rental or lease of local government property, and the amount of such fee reasonably relates to the value of the local government property interest conveyed.	

Signed _____ Date _____

BWD USE ONLY:

BORREGO WATER DISTRICT

POLICY STATEMENT

SUBJECT PUMPING ALLOCATION FOR SMALL DEVELOPMENT POLICY
NO. 2022-09-01
ADOPTED August 24, 2021 (Water Supply Pilot Program Conditions)
REVISED September 27, 2022 September 15, 2026

Subject to the conditions outlined below, BWD intends to permanently adopt the Pilot Program to make BWD pumping allocation available to proponents of qualifying Projects, within the BWD service area:

1. Applications for such BWD water service from proponents of eligible Projects will be accepted by BWD from September 15, 2026 forward, on a first-come, first serve basis with the priority date given by BWD upon submitting an application in person at the BWD office. Applications and any commitment for pumping allocation made available under the Program are not assignable to any other land, parcel, or Project. Applications and any commitment for pumping allocation may be assigned to a new owner of a Project for which an application has been submitted or a BWD commitment made only with the advance, express written permission of BWD.
2. For the totality of all Projects, collectively, BWD will make water supply available in a total amount of up to fifty-seven and three tenths (57.3) acre feet of Pumping Allocation, as measured from the start of this program forward. Once that total amount is exhausted, no further BWD-owned pumping allocation or water service will be made available under the Program to existing or future applicants, except as may be determined by the BWD Board of Directors.
3. For planning purposes, 1 EDU = .55 af per year of Water Supply required.
4. The Program described herein will terminate when Will Serve Letters, as described below, being issued by BWD in favor of Projects, in an amount of fifty-seven and three tenths (57.3) acre feet of pumping allocation.
5. Applicants will be required to submit a BWD Commitment to Secure Water Rights for Small Developments Acknowledgement Form ("Acknowledgement") and New Meter Application ("Application") to BWD substantially in the form of the attached Exhibit B. Applications must be completed in full and be submitted along with all required documentation to BWD at the BWD Office. The application form may be modified by BWD staff, as reasonably determined by the BWD General Manager.
6. The Application review fee will be \$200, non-refundable.
7. The cost to the Applicant of acquiring the BWD pumping allocation made available under this Program (i.e., the "Pumping Allocation Charges") will be calculated by multiplying the estimated annual water demand of the Project in acre feet (af), as verified by BWD staff, times \$9,560/af. The Pumping Allocation Charge will be subject to change at the discretion of the BWD Board of Directors.
8. Applications will be reviewed by BWD in the order received, provided such applications are complete and the application fee is paid in full.
9. Incomplete applications will be returned to the applicant. For prioritization purposes, applications will retain their original filing dates, so long as complete applications are resubmitted to BWD within thirty (30) days after BWD's mailing out of incomplete applications back to the Applicant.

10. To qualify for BWD water service, Projects, must use native plant materials in landscaped areas, and water efficient appliances/equipment.
11. If sewer service is available to the subject parcel, connection to the BWD sewer system is required.
12. Applicants shall meet all of the following conditions:
 - a. Applicants shall attest on the Acknowledgement form that they have searched for and been unable to locate Baseline Pumping Allocation (BPA) for sale for a reasonable price by any holders of BPA.
 - b. The applicant must provide BWD with evidence of County of San Diego interim and final approval of the Project, including Permit Number, Building Permit and Certificate of Occupancy—whether by written approval or waiver of County requirements by virtue of the Project’s type or size—or a pending land use application for the Project, if any. If County of San Diego approval is not required (e.g., for Small Public Construction), the Applicant shall provide evidence to BWD of the status or formal approval by the regulatory agency, if any, required to approve such Project or Small Public Construction. See Procedures for details (Exhibit A).
13. If all of the above requirements and conditions are met after BWD’s ministerial review of an application, and BWD pumping allocation and service under this Program is still available at the time BWD’s review of an application is complete, BWD will so notify the applicant of all conditions needed to be met to establish water service in a Will Serve Letter. The following additional steps will then occur:
 - a. BWD will produce a “Will Serve” Letter (see Exhibit C) indicating the conditions under which BWD will provide water service to a qualifying Project, which will include a BWD-cost estimate for the Project to obtain pumping allocation.
 - b. If after 90 days, the Applicant does not accept the conditions, the Application will be withdrawn from consideration. Will Serve Letters will be valid for no more than twenty-four (24) months. All Projects must be completed on the ground, a certificate of occupancy or equivalent approval issued for the Project or Small Public Construction, and BWD pumping allocation commenced within such timeframe. A WSL may be extended, for cause, as determined by BWD. Customers will receive a refund of any charges paid to BWD under this program upon termination of the WSL, provided that BWD construction, design, processing and related fees accrued to date will be non-refundable.
14. Before BWD will commence water service to a Project:
 - a. All applicable BWD fees and charges must be paid, including but not limited to the BWD Pumping Allocation Charge, meter/service charge and other costs identified by BWD or set by BWD policy.
 - b. For construction purposes only, water service may be temporarily provided by BWD through a newly installed meter at the qualifying Project site.
 - c. The applicant will provide BWD with a valid Certificate of Occupancy or equivalent approval for the Project to establish water service.
 - d. All other BWD policies, standards and requirements must have been satisfied in full.
15. The BWD Board will receive quarterly reports from Staff on the status of the Program. The Board will review, discuss and amend the rates and charges as needed (on an annual basis at a minimum) to ensure future BWD costs are being recovered.

EXHIBIT A

PROCEDURES FOR NEW WATER SERVICE

STEP ONE – SUBMIT APPLICATION: Property Owner shall complete and submit to BWD for review and comment the New Meter Application and BWD Commitment to Secure Water Rights for Small Developments Acknowledgement Form. In addition, a non-refundable Processing Fee of \$200 is due when completed documents are submitted to BWD. A two to four week turn for review and comment by BWD is projected and the actual length of BWD review is dependent upon the complexity of the proposed Project.

STEP TWO – BWD REVIEW OF APPLICATION: BWD will review the Application and respond to Applicant with a Will-Serve Letter specifying the conditions that must be met and all projected costs to receive water service.

STEP THREE – WILL SERVE LETTER EXECUTION & PAYMENT OF FEES: Applicant accepts BWD Will Serve Letter conditions and Property Owner signs and pays all fees including capacity charges, pumping allocation charge, meter and service fee and any other costs identified by BWD following Application review. If after 90 days, the Applicant does not accept Conditions, the Application will be withdrawn from consideration. Executed Will Serve Letters will be valid for 24 months unless extended, for cause, as determined by BWD. Customers will receive refund of any charges paid to BWD under this program upon termination of Will Serve Letter, provided that BWD construction, design, processing and related fees accrued to date will be non-refundable.

STEP FOUR – WATER SERVICE/METER INSTALLATION: At BWD's discretion, a new water service (if needed) and meter will be installed.

STEP FIVE – TEMPORARY WATER SERVICE FOR CONSTRUCTION INITIATED: Applicant shall provide copy of County Building Permit and submit a request for Temporary Water Service and pay fees, if any. BWD will temporarily turn on water meter during construction for up to 12 months total, subject to potential extensions for cause, as determined by BWD. The Property Owner/Applicant shall be billed at the BWD-approved rates for the proposed Project customer class and meter size.

STEP SIX – RESIDENTIAL/COMMERCIAL WATER SERVICE INITIATED: The Property Owner/Applicant completes construction and submits copy of the Occupancy Permit to BWD when issued by County of San Diego. BWD initiates residential/commercial water service and Customer is entered into BWD Billing System with responsibility for payment of monthly base meter fees and volumetric water use.

Exhibit B



WATER AND SEWER SERVICE APPLICATION

PART 1 – GENERAL INFORMATION

APPLICANT CONTACT

NAME			
ADDRESS			PHONE ☐ H ☐ W ☐ C
CITY	STATE	ZIP	PHONE ☐ H ☐ W ☐ C
EMAIL			

OWNER/BILLING CONTACT

☐ same as Applicant

NAME			
ADDRESS			PHONE ☐ H ☐ W ☐ C
CITY	STATE	ZIP	PHONE ☐ H ☐ W ☐ C
EMAIL			

PART 2 - PROPERTY AND CONTRACTOR INFORMATION

PROPERTY INFORMATION

SERVICE ADDRESS		LOT No
CITY	ZIP	TRACT/SUBDIVISION
ASSESSOR'S PARCEL No	BUILDING/GRADING PERMIT No	PERMIT DATE
LOT SQ FT	No OF BLDGS	No OF STORIES
		No OF DWELLING UNITS

SITE CONDITIONS:

- ☐ Private well is planned for the property
☐ Meter locations are paved or will be paved prior to service installation.

PART 3 - METERS TO BE INSTALLED / SERVICE USE

DESCRIPTION OF PROJECT:

MAX GALLONS PER MINUTE:	NUMBER OF METERS REQUESTED:
-------------------------	-----------------------------

SERVICE TYPE: (CHECK ALL THAT APPLY)

- ☐ Single family: _____ Baths
☐ Multi Family: _____ Baths
☐ Pool/Spa: _____ Gallons
☐ Outside Irrigation: _____ gal/yr. Max Flow: _____ (gpm)
☐ Commercial (Specify Type): _____
☐ Other (Specify Type): _____
☐ Temporary Water Service for Construction is Requested.
☐ Meter Upsize or Downsize from _____ to _____
☐ Master Metered
☐ Master Meter BPA Re-calculation:
 _____ additional BPA will be needed.

CONTRACTOR CONTACTS

DOMESTIC PLUMBER / CONTRACTOR NAME		
ADDRESS		OFFICE PHONE
CITY	ZIP	CELL PHONE
FIRESERVICE/PLUMBER/CONTRACTOR/NAME ☐ same as domestic plumber / contractor		
ADDRESS		OFFICE PHONE
CITY	ZIP	CELL PHONE

PART 4 – FIRE PROTECTION BSFPD

The County of San Diego and Borrego Springs Fire Protection District (BSFPD) have determined the following Fire Protection Conditions for the proposed project:

- ☐ Fire Hydrant - Public: _____ GPM Required
☐ Fire Hydrant - Private: _____ GPM Required
☐ Sprinklers - _____ GPM Required

PART 5 - WASTEWATER SERVICE REQUEST

BWD Offers Sewer Services for customers in Town Center, Club Circle, Borrego Springs Resort, and Rams Hill

Please note the undersigned owner is requesting sewer service based on the rules and regulations of the District, and agrees to call for district inspection of the house lateral and tie-in before backfilling 48 hours in advance.

All lateral / road work is to be performed by customer. Please notify the District prior to construction and while trench is open for inspection.

CHECK APPLICABLE BOX BELOW.

- ☐ I am requesting to be a BWD wastewater customer.
☐ Commercial Food Preparation is planned.

Note: All applicants are cautioned of their responsibility to construct their sanitary plumbing system according to the County of San Diego Plumbing Code, and to install a grease trap and/or a P-trap, if necessary, to prevent grease from entering the sewer or allowing sewer gases to be vented on the premises. (Sewer Rules and Regulations, Sect 7.3.2)



Borrego Water District

Will Serve Letter for Water and/or Sewer Service

Applicant: _____ **Address:** _____ **APN** _____

Date: _____

Following review of the Application for Water and/or Sewer Service on the subject property, the findings below have been made and conditions developed for your project ("Project") to receive water and/or sewer service from Borrego Water District ("BWD"). Subject to the conditions described herein, including but not limited to payment of all applicable fees and charges, water and or sewer service (if requested) for the Property is available from BWD as set forth herein.

WATER FINDINGS:

- 1. Annual Water Demands = ____ acre feet per year:** BWD has determined your proposed development is equivalent to the typical dwelling unit in Borrego Springs, which has been calculated at .55 acre feet per year (.55 afy = 162,925 gallons per year).
- 2. Meter Size = ____:** The proposed Development will require at least this sized meter to meet projected potable, irrigation and fire flow demands.
- 3. Need for Backflow Prevention = ____:** BWD must ensure the integrity of its water system by preventing water from flowing backwards from the proposed Development into the BWD system under certain conditions, known as Backflow. State law prescribes if and when Backflow Prevention is required and is the guiding factor in this finding.

WATER COST:

- 1. Water Supply Cost = ____ afy X \$9,560/AF = \$ 5,258:** The availability of water from the Borrego Springs Basin is ruled by a Stipulated Judgment agreed upon by the vast majority of basin pumpers and approved by the Orange County Superior Court in April 2021. The Basin is also critically overdrafted and pumping reductions of approximately 75% from 2020 to on or before 2040 are needed for Basin sustainability. Therefore, water rights must be purchased by BWD to provide the water to serve your development. To accommodate mandated annual pumping reductions, the BWD Board is requiring new connections to purchase 5X the annual water demands as an Overdraft Multiplier which is factored into the cost estimate above.
- 2. Capacity Fees = \$2,530:** Capacity Fees are charged to offset the prior expenses incurred by BWD to construct and maintain the water system before the proposed Development is added to the system. Capacity Fees are also often described as a "Water System Buy-in" or a Connection Fee.
- 3. New Water Service (if needed) = \$5,360 or \$4,000 [depending upon length of lateral]:** Various lots in Borrego Springs were constructed over the years that included a water service from the pipeline in the street to the property line and other were not. For the Proposed Development, a water service was not installed. If applicable, this is the cost to install the service lateral. Size of

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM II.F

September 10, 2026

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Employee Personnel Policy Updates – J Clabaugh

1. Catastrophic Leave & Minimum Hours to Maintain JPIA Insurance

RECOMMENDED ACTION:

Receive report from CFO Clabaugh regarding proposed changes to BWD policies as it pertains to creation of a Catastrophic Leave that will allow BWD employees to transfer vacation time to others in times of need and adjusting the minimum hours needed to maintain JPIA insurance coverage down from 24 to 20 hours minimum to match JPIA requirements.

ITEM EXPLANATION:

Staff is recommending the creation of a Catastrophic Leave Policy that would allow BWD employees to donate vacation time to co workers who are in need. Staff has also determined that its current policies do not match JPIA requirements and are recommending a reduction of minimum hours needed to maintain insurance down from 24 to 20 hrs/week. A memo from Jessica is attached on this topic

NEXT STEPS

1. Amend Policies if approved

FISCAL IMPACT

1. None expected

ATTACHMENTS

1. Memo with Proposed Policy and JPIA compliant language

BORREGO WATER DISTRICT (BWD)

PERSONNEL POLICY #302: HEALTH INSURANCE

Effective: ~~January 1, 2015~~ September 15, 2026
page 1 of 1

Supersedes: January 1, ~~2009~~ 2015

BWD employees are covered by health insurance through Association of California Water Agencies (ACWA), which specializes in providing health services to the California water agencies.

Eligibility

Eligible employees are those who:

1. Have successfully completed 6 months trial service period
2. Are regularly scheduled to work at least ~~26~~ 20 hours per week
3. Are currently on "company-paid" status

No medical examination is required, regardless of age, if application is made within 30 days of eligibility.

Any premiums that must be paid by the employee will be deducted from his/her payroll earnings. An authorization for this deduction will be provided by HR.

Coverage

Coverage provided for employees and eligible dependents includes Medical/RX through Anthem Blue Cross of California, Dental with Delta Dental and Vision through Vision Services Plan (VSP).

Eligible full-time employees may enroll in a single, a single plus one dependent or a family contract.

BWD pays the full cost of a single contract and a portion of a single plus one dependent or a family contract of Medical coverage, and pays 100% of Dental and Vision. Employees are responsible for paying the difference through payroll deduction.

Information, enrollment forms and a booklet containing the details of the plan and eligibility requirements may be obtained from Human Resources.

Refer to the actual plan document and summary plan description if you have specific questions regarding this benefit plan. In the event of a conflict between the benefit descriptions in this Personnel Policy Manual and the terms of the plan as stated in the plan documents, the plan documents control.

Terminated Employees

Employees whose employment is terminated will continue to have coverage through the end of the month in which they are terminated. They will have the option of extending their insurance coverage for themselves and their dependents through COBRA in accordance with the terms of the policy and/or applicable state and federal law. For more information contact Human Resources.

BORREGO WATER DISTRICT (BWD)

PERSONNEL POLICY #302: HEALTH INSURANCE

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1 of 1

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Employees whose employment is terminated will continue to have coverage through the end of the month in which they are terminated. They will have the option of extending their insurance coverage for themselves and their dependents through COBRA in accordance with the terms of the policy and/or applicable state and federal law. For more information contact Human Resources.

PERSONNEL POLICY #325: Catastrophic Leave Donation Policy

Effective: September 15, 2026

Page 1 of 3

PURPOSE

Employees of the Borrego Water District (“the District”) have historically joined together to help their fellow employees in times of crisis. Medical emergencies can create a serious financial hardship for employees and their families when the employee has exhausted all accumulated leave time on the books, but remains off work due to a medical emergency. Thus, the purpose for creating a leave donation program is to provide an opportunity for employees to donate leave time to assist co-workers who are on approved leave and are facing leave-without-pay status in the event of a medical emergency, and to provide an opportunity for eligible employees to receive the donated leave when facing a medical emergency. Donated paid leave is a source of potential wage replacement only, and is separate and apart from whether the employee in question is eligible for any approved leave. Availability of donated paid leave does not guarantee approved leave; an employee’s eligibility for approved leave is a separate issue subject to applicable law and District policy.

The District shall establish a Leave Donation Bank to which eligible employees may donate earned and unused vacation leave. Donations made to the Leave Donation Bank shall be confidential, strictly voluntary, and are **irrevocable**. A donation to the Leave Donation Bank shall be a general donation and shall not be donated to a specific employee for his or her exclusive use. Donation guidelines, recipient qualifications, and procedures for requesting leave are provided in this Policy.

DEFINITIONS

MEDICAL EMERGENCY: “Medical Emergency” is defined as a medical condition of an employee that will require the prolonged absence of the employee from the employee’s position and will result in a substantial loss of income to the employee because the employee will have exhausted all paid leave apart from leave available from the Leave Donation Bank.

LEAVE: “Leave” that may be donated to the Leave Donation Bank includes accrued vacation. Sick leave is not eligible for donation.

REGULAR EMPLOYEE: For purposes of this policy, a “Regular Employee” is defined as a full-time or part-time employee with the District. Temporary employees and independent contractors are not eligible for leave under this policy.

DONOR QUALIFICATIONS

An employee must meet all of the following qualifications in order to make an irrevocable donation to the Leave Donation Bank (via a Leave Donation Form):

- Regular Employee must be in an employment position with the District. Both full and part-time employees may donate.

PERSONNEL POLICY #325: Leave Donation Policy

Effective: September 15, 2026

Page 2 of 3

- Regular Employees must have a minimum of at least 40 hours of vacation after donating leave time.

MINIMUM / MAXIMUM DONATION

For an employee who chooses to donate, the minimum amount of Leave that may be donated is one hour (vacation leave only).

An employee must have a minimum balance of at least 40 hours of vacation remaining after the donation.

CONVERSION OF LEAVE

Leave donations will be converted to banked hours based on the donor's rate of pay at the time of donation, and the Leave Donation Bank will be maintained based on the monetary value of hours donated. For example, if an employee who makes \$100/hour donates one hour of leave, an employee who makes \$20 can receive 5 hours of Leave from the value of the donation.

All donations to the Leave Donation Bank shall remain confidential, are strictly voluntary, and are **irrevocable**.

RECIPIENT QUALIFICATIONS

Any Regular Employee who has been employed by the District for a minimum of one (1) year and who is suffering from a Medical Emergency is eligible to apply for leave from the Leave Donation Bank to provide a source of wage replacement during an approved leave of absence. Eligibility to receive leave hours from the Leave Donation Bank for wage replacement, however, does not guarantee or entitle any employee to an approved or job-protected leave of absence.

The employee must have exhausted all of his or her accrued leave time, in order to be eligible to receive donated Leave.

The employee must use all paid time off (including vacation and sick leave) that he or she continues to accrue on a monthly basis before receiving Leave hours that have been donated to the Leave Donation Bank. Donated Leave hours are paid at the recipient employee's regular rate of pay.

Any employee requesting Catastrophic Leave must provide the District with written verification of the Medical Emergency from a health care provider that includes the following: (1) verification of the Medical Emergency of the employee; and (2) the anticipated length of the Medical Emergency. A certification form is provided with the Request for Catastrophic Leave Donation.

PERSONNEL POLICY #325: Leave Donation Policy

Effective: September 15, 2026

Page 3 of 3

PROCEDURE FOR APPROVAL OF LEAVE DONATION

All requests for donated Leave shall be presented in writing (via a Leave Donation Request Form) to the General Manager or designee. All requests shall remain confidential. The District shall provide all eligible employees with a copy of this Policy and a Leave Donation Bank Request Form.

An employee's request for donated Leave benefits shall be reviewed and approved or disapproved by the General Manager or designee within seven business days of receipt. Decisions will be made using all relevant facts. The employee will be notified in writing of the determination.

The General Manager or designee's decision to deny an employee's request for Leave benefits is final and not subject to any grievance procedure.

The criteria used for making the decision will be based on the definitions in this policy. For example, open heart surgery, cancer, massive injuries requiring a long recuperation, or an injury or illness that prevents the employee from performing his or her usual and customary job duties for an extended period of time as a direct result of the injury or illness would be considered a Medical Emergency.

Employees donating, requesting, or receiving Leave benefits under this policy shall hold the District harmless from any and all claims, attorney's fees, judgments, costs, or settlements arising from the administration of this section.

RETURNING EXCESS LEAVE/EXTENSION OF ABSENCE

If an employee does not use the entire amount of donated Leave for a Medical Emergency prior to returning to work, the remaining donated Leave will be returned to the Leave Donation Bank (and will remain there for future use by an eligible employee) and not retained by the employee.

An employee should notify the District as soon as possible if he or she feels they will not be able to return as scheduled from leave. Additional leave options will be explored with the employee.



BORREGO WATER DISTRICT

REQUEST FOR CATASTROPHIC LEAVE DONATION

Employee Name (Please print): _____

Employee Title: _____

Date of Hire: _____

Period of time for which Leave Donation Time is being requested:

_____ to _____
Day/Month/Year Day/Month/Year

I am hereby applying for a grant of accrued donated leave from the District's Leave Donation Bank.

Reason for the Request (describe the conditions surrounding the request). *If additional space is needed, please use the reverse side of this form.* Please attach Medical Provider's Certification, which indicates the existence of a serious health condition and the anticipated duration of said condition. **You are not required to provide any medical diagnosis.**

By signing below, I understand, agree and consent that documents and information related to my leave history will be reviewed by the General Manager or designee in conjunction with this request for a grant of leave donation. I understand that I may not inquire as to who has, and who has not, contributed, nor may I solicit or encourage anyone to donate. I also understand that any contribution is and shall remain anonymous and confidential.

Employee Signature

Date

Please return this completed form and the required Medical Provider's Certification to the General Manager or designee

District Management Section

Has the employee exhausted sick leave?	Yes	No	(Balance)
Has the employee exhausted vacation?	Yes	No	(Balance)
Has the employee exhausted all other paid leave?	Yes	No	(Balance)

MEDICAL PROVIDER'S CERTIFICATION

Medical Provider,

I am requesting a donation of paid leave time from my employer, the Borrego Water District. In order to be eligible, certification from my medical care provider is required to document the duration of the medical leave and the seriousness and debilitating nature of the illness.

Providing the District with the information requested in this certification will enable the District to determine my eligibility for donated leave under the District's program. The information may be provided by completing this form, or by providing the information requested in another format. Provide the completed documentation to me and I will submit it with my request. **Please do not reveal a medical diagnosis on this form.**

Employee Name: _____

Employee Signature: _____ Date: _____

1. This leave is a result of a medical condition or injury to the:

Employee _____

2. The anticipated duration of the medical condition or injury:

From _____ To _____

3. I would describe this medical condition or injury as serious and debilitating:

Yes _____ No _____

Name of Medical Provider: _____

Specialty of Medical Provider: _____

Signature: _____ Date: _____



BORREGO WATER DISTRICT

LEAVE DONATION FORM

The Leave Donation Program (Program) made available to Borrego Water District employees was created to provide an opportunity for employees who wish, without solicitation, to anonymously assist co-workers and their families in time of great need by donating vacation leave hours. This form memorializes an employee's formal, irrevocable request to provide a donation of vacation hours.

VACATION LEAVE DONATION

I would like to donate Vacation Leave: _____ hours (Min. 1 hour)
|

My Post-Donation Leave Balance Will Be _____ hours (Min. 40 hours)

Employees who wish to donate vacation must donate a minimum of 1 hour. At the time of donating, Employees must retain a minimum vacation leave balance of at least 40 hours after deducting the donated hours.

By your use of this form, you affirm you have read, understand, and agree to the terms of the Program.

- I am eligible to donate vacation leave hours pursuant to the terms of the Program.
- I understand that my donation is unsolicited, confidential, strictly voluntary, and irrevocable.
- I understand that I am making a general donation and cannot earmark for a specific person, but that such funds shall be provided only to qualifying eligible recipients who are experiencing a qualifying event.
- I have carefully considered my personal situation and family needs before donating my leave time.

Employee's Signature

Date

General Manager or Designee

Date

Your contribution is and shall remain anonymous and confidential. You may not inquire as to who has, and who has not, contributed, nor may you verbally solicit or encourage others to donate.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM II.G

September 10, 2026

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Organizational Assessment: Existing Organizational Structure Evaluation and Recommendations – G Poole

RECOMMENDED ACTION:

The ongoing overall BWD Organization Assessment consists of 3 steps;

Revising our Administrative Code (underway),
Evaluating of our Organizational Structure (who reports to whom) and our individual job descriptions
Employee Compensation/Salary Survey,

This agenda item focuses on the Organizational Structure and Job Descriptions and evaluates the efficiency of the current Organizational Structure (OS) and determine if any change are warranted including specific duties in existing job descriptions. After looking at each position and evaluating options, a list of findings and conclusions follow, by Department:

ITEM EXPLANATION:

ADMINISTRATION/FINANCE DEPARTMENT

Finding: Every other water Agency has billing/administration/finance/Board related functions and an organizational structure set up to manage/administer. BWD is no different, and due to our small size, frequency of the required activities and versatility of Employees, each Employee is involved in most/all of 4 sub functions every month. The primary focus for the Admin and Billing employees remains on Customer Service and on a minute by minute basis most days, all on site Admin employees are monitoring the phones and front desk as needed during the day. At all levels, staff balance the need for excellent customer service with completion of their assigned duties.

In the area of Finance, BWD is also fortunate to have a CFO who can perform all of the required tasks during the year (accounting, investing, auditing, insurance, etc...) with little assistance/support.

The arrival of AMI has created impacts for all Admin/Finance staff

Conclusion: BWDs current structure of serves us well and no major structural changes are necessary. The versatility of the staff reduces the number of employees needed. Recommended changes include:

1. Adding AMI to all job descriptions: The involvement of Administration in AMI includes handling meter install request, AMI meter start up, add meter to WaterScope (WS), monitor WS, evaluate data to investigate/identify water usage, assist Customers in identifying water use, WS customer sign up/training, etc.. These duties should be added to all Admin job descriptions.
2. Creation of a new job description/salary range for an Executive Assistant to replace the Administrative Assistant position: At BWD, the Administrative Assistant position has duties and responsibilities that are typically performed at a higher level in other Agencies. Therefore, the creation of a Executive Assistant position is recommended and a new job description/duties/salary range developed.
3. Duties for Finance Officer: The Finance Officer duties should be expanded to include management of BWDs CYBER SECURITY function.

WATER OPERATIONS DEPARTMENT

Finding: BWD Operations utilizes a rotating ON CALL format where one Employee is assigned to system operations during and after business hours each week and the others are assigned to maintenance and other operational activities, as needed. The rotating nature of the system ensures all employees are fully cross trained and available to complete any assigned task that arises. Since late 2025, due to a retirement, the crew has been operating at a level that is one less Employee than before and the Lead Person position unfilled.

Conclusion: The simple structure of BWD Operations provides the ultimate flexibility and the rotation of Employees into different System Operations and Construction/Maint roles ensure all are well cross trained. Going into this Assessment a focus was placed on the possibility of creating a Maintenance division, but it was determined that due to the small size, breaking up the crew into different divisions would limit flexibility in scheduling and not improve efficiency/productivity. Therefore, no change to the Operations Organizational Structure is recommended.

Add AMI to All Job Descriptions: The addition of AMI also impacts the duties and responsibilities of everyone in the Operations Department, which should include AMI meter install/start up, Signal/battery Checks, assist Customers in identifying water use, etc..

New Entry Level Employee: With the retirement of the former Ops Manager and the internal promotion of Manny to the position, the crew has been running at a level that is one less than in the past. Manny and the crew have been doing an admirable job with less and could theoretically function without a new person but there is a downside:

*Workload - The Operations TO DO list is extensive and more can get done by filling the spot and there is always more work that can be done. The new requirements re: hydrant testing and BWD commitment to valve turning/repair makes the old BWD Ops Maintenance list quite a bit longer than was required and/or completed before.

*+1 Crew Size Benefits: Excluding MM, there are 4 in the crew with one on call each week and this person is busy operating the system, customer contacts, etc, leaving 3 remaining. To have one more would allow for 2 two-person crews for increased productivity and Ee safety. Various tasks require more than one person for safety reasons, so there are limitations on what can be done at current levels .

*Cover in Ee absences: An extra body will also help when sick leave or vacation occurs, and if for any reason multiple employees are gone at once, some basic coverage issues could be created if an emergency event were to occur.

* Incremental Cost: Out of our \$4,000,000 + budget, for an additional \$90 k per year (2.5% ish), we get an extra body here every day. The expenditure is already in the budget and when combined with MM salary increase, the new total is still less than we were spending before the MM promotion.

*Outside/Community Benefit: Beyond the BWD needs outlined above, there is community benefit from adding full time, year round employment BS. Jobs like these are not easy to find and good for the Community.

Re fill the Lead Person Position: It is common practice to have a Lead or Foreman in Ops and Construction at many agencies. BWD size limits the number of positions that are needed and its staffs opinion that the Operation Manager needs one person who he can rely upon to help strategize, schedule work and act as the Manager in his absence. Manny has relies upon Hugo to help with daily scheduling/organizing/supervising of the Crew year round. In addition, there is a benefit to BWD to have at least one potential internal candidate to succeed the existing Operations Manager in the event he left the organization. The incremental cost to retain the position (\$5.00/hr more than an) is worth the expense to receive the benefits

WASTEWATER DEPARTMENT

Finding: BWD has our own UNICORN with Roy. There is no other agency we could find that is a “one man shop” to operate/maintain the collection system/lift stations AND run the Treatment Plant. No changes are recommended to the Organizational Structure at this time.

Conclusion: At various time over the years, there has been discussion about providing Roy with more help as well as encouraging a BWD employee to complete the courses needed to obtain State certification so we can have qualified back up at the Plant, as well as a potential replacement for Roy when he decides to retire someday in the distant future. Our existing BWD employee Alex has begun to take the wastewater courses and is the likely candidate to help Roy. In addition to completing course work, 2,000 hours of on site work is needed and passing Certification exams. Grades 1 thru 5 exist in Wastewater Treatment and at least a G3 is needed to work alone at a Plant like ours (conventional). If reclaimed water were to be added a Grade 4 and full time on site lab is needed.

In addition, Roy, Greg our WW Engineer and I have also been discussing various maintenance programs that could be implemented to reduce odors in the collection system. The exact frequency and workload has yet to be finalized so it's a bit premature to know exactly how much time should be dedicated to waste water until we have a better idea of what is needed. In the next month or two, staff anticipates presenting the maintenance items to the Board for consideration and at that time we will have a better idea of the workload impacts.

Staff is recommending an increased portion of labor hours be dedicated to waste water and the exact amount will be calculated, reviewed by the Board and included in the 2027-28 budget process that will start before we know it. In the meantime, any hours spent working in the WW Department will be charged accordingly in our accounting records, which is our normal procedure

NEXT STEPS

1. Add AMI to all job descriptions
2. Advertise for Entry Level Position, Interview and Fill
3. Promote Hugo to Lead Person Position
4. Create Executive Assistant Job Description/Salary
5. Continue to evaluate waste water maintenance activities and determine amount of labor needed to assist Roy in 27-28 budget.
6. Return in October with Salary Survey information including #4 above

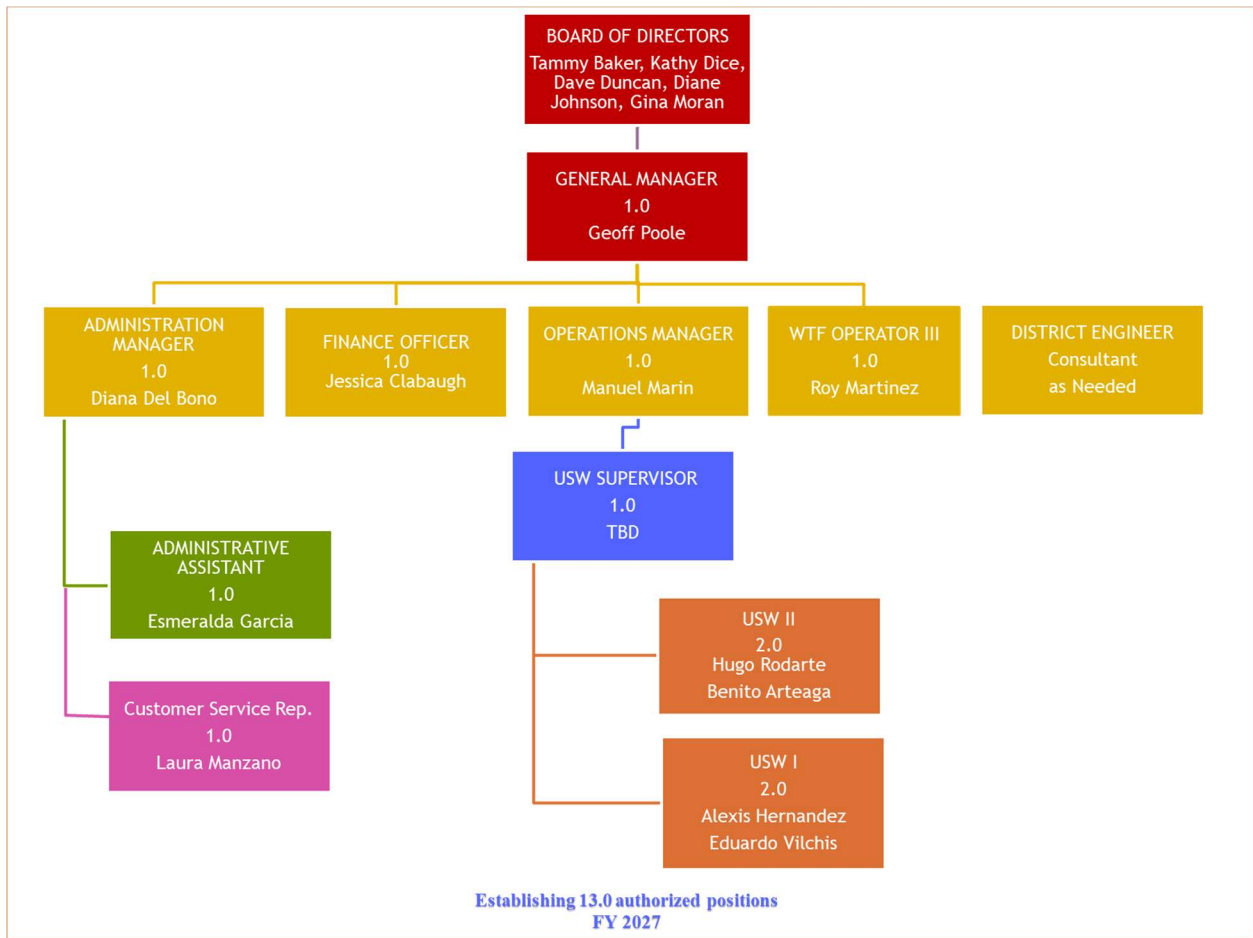
FISCAL IMPACT

Add AMI to all Job Descriptions =\$0
Creating Executive Assistant Position = TBD
Revise Duties of Finance Officer - \$0
Hiring Entry Level Employee = \$90,000 salary and benefits
Retain/Refill Lead Person Position = \$5.00/hr higher than Operator 3 salary
Allocate more labor to wastewater =TBD

ATTACHMENTS

1. BWD Organizational Chart

BORREGO WATER DISTRICT ORGANIZATIONAL CHART JULY 01, 2026



BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
SEPTEMBER 15, 2026
AGENDA ITEM IV.F

September 10, 2026

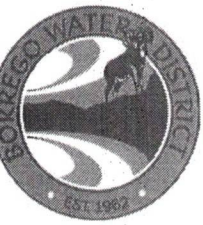
TO: Board of Directors
FROM: Geoffrey Poole, General Manager
SUBJECT: GM Staff Report

1. Borrego Days Update. Plans are continuing for BWD to hold an Open House on Friday before the big weekend as well as participate in Borrego Days event with our traditional Booth and info/handouts.
2. El Nino Prep: Rams Hill Flood Control Evaluation. BWD Staff has received a constant flow of emails from various agencies about El Nino impacts. Since the potential liabilities are high and there is no insurance, avoiding any flood related event is critical. Staff has contacted Dudek Engineering to see if they can provide a quick turn around to have a structural engineer inspect the RH Flood Control. The goal is to inspect and identify any necessary maintenance activities, especially those of immediate concern and get them corrected by our crews quickly before any big storm hits. Tax revenue from RH property owners would be used for the Study. **A similar study was performed in 2019 and is attached.**
3. Flood Control Responsibility at Club Circle/Borrego Springs Resort residential area. A customer came into the office to show us photos of a flood control channel next to their house they believe was not safe with the pending EL NINO. Upon investigation by Diana the flood control in BSR residential area looks like it was an asset and responsibility of the local Community Facilities District that was consolidated with BWD. Staff and Legal Counsel are in the process now of reviewing the documents and BWD Board action to confirm its BWD responsibility to maintain.
4. Schedule for Review of Admin Code Wastewater Operations and Personnel Sections. Staff would like to discuss options for review of these sections, including the concept of a Special Meeting between now and Oct 20.

IV.A

Waste Water Reports





BORREGO WATER DISTRICT

August 2026

WASTEWATER OPERATIONS REPORT

There's no know problems with wastewater system at the moment:

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 67000 (gallons per day)

Peak flow: 90000 gpd Sunday, August 30- 2026



BORREGO WATER DISTRICT

RAMS HILL WASTEWATER TREATMENT FACILITY

4861 Borrego Springs Rd, BORREGO SPRINGS, CA 92004
(760) 767-5806 FAX (760) 767-5994

09/02/2026

CALIFORNIA REGIONAL WATER QUALITY
CONTROL BOARD – REGION 7
73-720 FRED WARING DR. SUITE 100
PALM DESERT, CA. 92260

Attn: Andrea Varela/WRCE

RE: August 2026 Borrego Springs WWTP

Dear Andrea,

Please find attached the August 2026 monthly monitoring reports and Lab results for Borrego springs district WWTP.

We are pleased to inform you that there's no known violations for this month.

If you have any questions please contact ROGELIO MARTINEZ/WT-III. (760)419-2764.

Respectfully,

Rogelio Martinez/ water plant operator III

CC: Geoff Poole/GM

MONTHLY REPORT: R.H.W.T.F

MONTH: AUGUST

YEAR: 2026

BORREGO WATER DISTRICT,
RAMS HILL WASTEWATER TREATMENT FACILITY,
4861 BORREGO SPRINGS ROAD,
BORREGO SPRINGS, CA 92004
760-767-5806; phone
760-767-5994; fax

COMMENTS: THERE ARE NO SPILLS TO REPORT FOR August 2026; THE FLOW REPORT IS ATTACHED.

Submitted by: ROGELIO MARTINEZ/BWD TO: GEOFF POOLE/BWD;

09/02/2026

P.H. / D.O. LOG ; R.H.W.T.F., BORREGO WATER DISTRICT

Year,2026

August

<u>DATE</u>	<u>LOCATION</u>	<u>P.H.</u>	<u>D.O</u>	<u>Alkalinity</u>	<u>Freeboard</u>
8/4/2026	EFFLUENT	7.59	5.38mg/l	160ppm	
8/4/2026	POND	7.63	6.43mg/l	160ppm	3.5ft
8/18/2026	EFFLUENT	7.84	5.52mg/l	160ppm	
8/18/2026	POND	7.87	6.42mg/l	160ppm	3.5ft

Berm Condition: Good and no Odors around the pond

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

WDID NO.: 7A 37 0125 001
ORDER NO.: R7-2007-0053

**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**

Month August
YEAR 2026

REPORTING FREQUENCY: **Monthly (October-March)**

TYPE OF SAMPLE:	INFLUENT			PONDS		
CONSTITUENTS:	Flow	BOD	TSS	DO	pH	Freeboard
FREQUENCY:	Daily	2/month	2/month	2/month	2/month	Monthly
DESCRIPTION:	Measurement	Grab	Grab	Grab	Grab	Measurement
UNITS:	gpd	mg/L	mg/L	mg/L	s.u.	ft
REQUIREMENTS						
30-DAY MEAN:	250,000					
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE	August					
1	59000					
2	59000					
3	59000					
4	58000	42	51	6.43	7.63	3.5
5	65000					
6	70000					
7	64000					
8	73000					
9	73000					
10	74000					
11	57000					
12	63000					
13	77000					
14	66000					
15	64000					
16	61000					
17	59000					
18	57000			6.42	7.87	3.5
19	59000					
20	67000					
21	62000					
22	62000					
23	65000					
24	71000					
25	79000					
26	72000					
27	80000					
28	76000					
29	88000					
30	90000					
31	69000					
30-DAY MEAN	67677	42	51	6.43	7.75	3.50
MAXIMUM	90000	42	51	6.43	7.87	3.50
MINIMUM	57000	42	51	6.42	7.63	3.50

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____
Date: _____

[Handwritten Signature]
9-2-2026

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

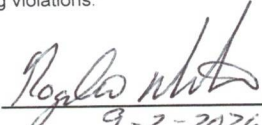
WDID NO.: 7A 37 0125 001
ORDER NO.: R7-2007-0053

**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**
Month August
YEAR 2026

REPORTING FREQUENCY: **Monthly (October-March)**

TYPE OF SAMPLE:	EFFLUENT					
CONSTITUENTS:	BOD	TSS	SS	T. Nitrogen	TDS	pH
FREQUENCY:	2/month	2/month	2/month	2/month	2/month	Monthly
DESCRIPTION:	Grab	Grab	Grab	Grab	Grab	Grab
UNITS:	mg/L	mg/L	ml/L	mg/L	ml/L	mg/L
REQUIREMENTS						
30-DAY MEAN:	30	30	0.3			9.0
MAXIMUM:						6.0
MINIMUM:						
DATE OF SAMPLE						
1						
2						
3						
4	5.7	7.0	0.0	6.5	480	7.74
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18	7.4	5.0	0.0	4.4	480	7.84
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
30-DAY MEAN	6.6	6.0	0.0	5.5	480	7.79
MAXIMUM	7.4	7.0	0.0	6.5	480	7.84
MINIMUM	5.7	5.0	0.0	4.4	480	7.74

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 9-2-2026

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

WDID NO.: 7A 37 0125 001
ORDEF NO.: R 7-2019-0015

**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**

Month August
YEAR 2026

REPORTING FREQUENCY: Monthly

TYPE OF SAMPLE:	Domestic Water Supply Well #11			Domestic Water Supply Well #12		
CONSTITUENTS:	TDS	PH		TDS	pH	
FREQUENCY:	Monthly	Monthly		Monthly	Monthly	
DESCRIPTION:	Grab	Grab		Grab	Grab	
UNITS:	mg/l	mg/L				
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18	380	7.8		300	8.2	
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
30-DAY MEAN	380	7.8		300	8.2	
MAXIMUM	380	7.8		300	8.2	
MINIMUM	380	7.8		300	8.2	

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:
Date: 9-02-2026

IV.B

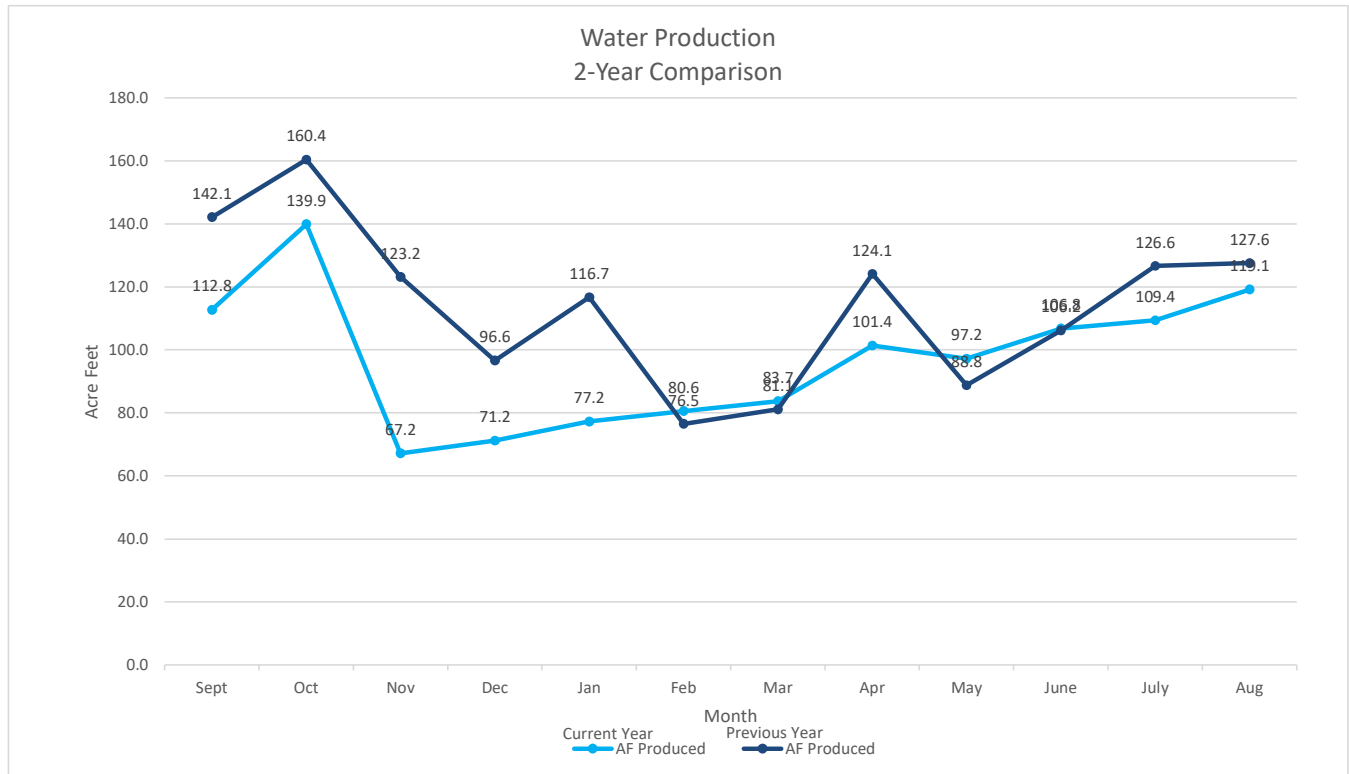
WATER PRODUCTION/ OPERATIONS
REPORT





BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY August 2026



Past 12 months Production vs. Sales

	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Past 12 Mo. TOT
AF Used	106.0	96.4	93.4	68.5	64.0	73.4	78.3	95.9	91.4	100.1	103.7	113.4	1084.5
AF Produced	112.8	139.9	67.2	71.2	77.2	80.6	83.7	101.4	97.2	106.8	109.4	119.1	1166.4
% Non Rev.	6.0%	31.1%	-39.1%	3.8%	17.2%	8.9%	6.4%	5.4%	6.0%	6.3%	5.2%	4.8%	7.0%

Previous 12 Months Production vs. Sales

	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Prior 12 Mo. TOT
AF Used	121.6	133.3	108.0	83.6	100.2	81.6	75.1	93.5	100.6	109.2	117.4	117.7	1241.8
AF Produced	142.1	160.4	123.2	96.6	116.7	76.5	81.1	124.1	88.8	106.2	126.6	127.6	1369.9
% Non Rev.	14.4%	16.9%	12.3%	13.5%	14.2%	-6.6%	7.4%	24.7%	-13.3%	-2.8%	7.3%	7.7%	9.4%

Non Revenue Water Summary

Aug-26	4.8%
Avg. Past 12 Mos.	5.2%
Avg. Past 24 Mos.	6.6%

IV.C
FINANCIALS
REPORT





TREASURER'S REPORT JULY 26

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
Cash and Cash Equivalents:							
Demand Accounts at CVB/LAIF							
General Account/Petty Cash	\$ 2,123,269	\$ 2,071,583	\$ 2,071,583	33.65%	0.60%	N/A	CVB/WF
Payroll Account	\$ 35,199	\$ 19,842	\$ 19,842	0.32%	0.60%	N/A	WF
Grant Fund Account	\$ 121,453	\$ 121,453	\$ 121,453	1.97%	0.00%	N/A	WF
LAIF	\$ 3,942,560	\$ 3,942,560	\$ 3,942,560	64.05%	3.98%	N/A	LAIF
Total Cash and Cash Equivalents	<u>\$ 6,222,481</u>	<u>\$ 6,155,438</u>	<u>\$ 6,155,438</u>	<u>100.00%</u>			

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 2024

Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.

Sources of valuations are CVB Bank, LAIF and Wells Fargo.

Jessica Clabaugh, Finance Officer



Borrego Water District
Water Enterprise Operating Budget Analysis
07/01/2026 to 07/30/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>% of Months Budget</i>	<i>Year to Date FY2027</i>
INCOME					
RATE REVENUE					
Water Rates Revenues					
Commodity Rates					
Residential T1 & T2 Reven	1,116,000	95,932	89,204	108%	95,932
Residential T3 Revenues	604,800	69,314	59,403	117%	69,314
Commercial	744,900	59,440	56,501	105%	59,440
Irrigation	388,850	33,933	37,153	91%	33,933
Total Commodity	2,854,550	258,619	242,262	107%	258,619
Non-Commodity Charges					-
Base Meter Charges	1,847,020	149,442	140,798	106%	149,442
Meter Install/Repair	22,380	450	3,063	15%	450
New Water Supply Conne	14,340	-	2,177	0%	-
Backflow Testing/Install	11,400	-	950	0%	-
Bulk Water Sales	6,825	951	569	167%	951
Total Non-Commodity	1,901,965	150,843	147,557	102%	150,843
-					-
Total Water Rate Revenues	4,756,515	409,462	389,819	105%	409,462
Availability Charges Collected thru Tax Roll					
ID1 - Water	34,965	-	-	#DIV/0!	-
ID3/ID4 - Water Standby	117,000	-	-	#DIV/0!	-
Total Availability (Tax Roll)	151,965	-	-	#DIV/0!	-
TOTAL WATER REVENUE	4,908,480	409,462	389,819	105.04%	409,462

Borrego Water District
Water Enterprise Operating Budget Analysis
07/01/2026 to 07/30/2026



EXPENSES

OPERATING EXPENSES

Operations & Maintenance Expense

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>% of Months Budget</i>	<i>Year to Date FY2027</i>
R&M Water	294,100	1,125	24,508	4.59%	1,125
Telemetry	15,375	-	1,281	0.00%	-
Trash Removal	7,688	437	641	68.15%	437
Vehicle Expense	30,750	4,651	6,150	75.63%	4,651
Fuel & Oil	46,132	2,408	3,844	62.64%	2,408
Lab/Testing	46,125	864	2,819	30.65%	864
Permit Fees	30,279	4,149	4,200	98.78%	4,149
Pumping Electricity	617,515	38,361	51,460	74.55%	38,361
Total Operations & Maintenance Expense	1,087,963	51,994	90,757	57.29%	51,994

Professional Services

Accounting (Lockbox/Debt Filir	9,922	1,368	1,625	84.21%	1,368
Payroll Services	4,510	395	400	98.67%	395
Audit Fees	28,735	-	-	#DIV/0!	-
IT & Cyber Security	44,744	4,903	7,403	66.23%	4,903
Financial Consulting	3,000	317	317		317
Engineering Consultant	40,000	-	3,333	0.00%	-
Legal Services - General	70,392	5,166	5,866	88.06%	5,166
Legal Services - Reimbursil	-				
Federal & State Legislative Adv	66,568	5,280	5,547	95.18%	5,280
Total Professional Services	267,871	17,429	27,546	63.27%	17,429

Insurance Expense

ACWA/JPIA Program Insurance	135,664	1,739	1,800	96.61%	1,739
ACWA/JPIA Workers Comp	17,494	-	-	#DIV/0!	-
Total Insurance Expense	153,158	1,739	1,800	96.61%	1,739

Personnel Expense

Board Meeting Expense	20,000	832	1,667	49.90%	832
Salaries & Wages	1,319,744	96,750	109,979	87.97%	96,750
Contra Account - Salaries &	(66,993)	-	(5,583)	0.00%	-
Contract Labor/Consulting	10,429	352	869	40.50%	352
Payroll Taxes	27,091	1,432	2,258	63.44%	1,432
Benefits - Medical	210,403	19,291	19,291	100.00%	19,291
Benefits - CalPERS	260,067	127,795	131,887	96.90%	127,795
Trainings & Conferences	18,772	2,475	2,500	99.01%	2,475
Uniforms	7,301	610	608	100.25%	610
Safety Compliance & Emergen	5,214	121	435	27.79%	121
Total Personnel Expense	1,812,027	249,658	263,910	94.60%	249,658

UAL



Borrego Water District
Water Enterprise Operating Budget Analysis
07/01/2026 to 07/30/2026

	Budgeted FY2027	Actual July FY2027	Projected July FY2027	% of Months Budget	Year to Date FY2027
OPERATING EXPENSES (Con't)					
Office Expense					
Office Supplies	23,225	2,495	2,500	99.78%	2,495
Office Equipment	55,282	2,122	2,500	84.87%	2,122
Postage & Freight	4,510	33	376	8.89%	33
Property Tax	3,128	-	-		-
Telephone Expense	38,239	2,777	5,827	47.65%	2,777
Dues & Subscriptions (ACWA/)	17,836	648	650	99.70%	648
Statement Printing & Mailing	25,714	1,219	2,143	56.90%	1,219
Office/Shop utilities	20,597	-	1,716	0.00%	-
Total Office Expense	188,532	9,294	12,322	75.42%	9,294
TOTAL OPERATING EXPENSES	3,509,551	330,113	396,336	83.29%	330,113
Debt Expense					
BBVA Bank Note 2018A/B - Pri	230,000	-	-		-
BBVA Bank Note 2018A/B - Int	19,547	-	-		-
2021 Bond Cap One - Principal	431,883	-	-		-
2021 Bond Cap One - Interest	115,764	-	-		-
Total Debt Expense	797,194	-	-		-
GROUNDWATER MANAGEMENT EXPENSES					
Pumping Fees	106,090	-	-		-
GWM Expense	50,000	-	4,167	0.00%	-
Legal Expense	150,000	1,120	12,500	8.96%	1,120
Engineering/TAC Expense (Inte	170,000	3,018	14,167	21.30%	3,018
TOTAL GROUNDWATER MGMT EXPENSE:	476,090	4,137	30,095	13.75%	4,137
TOTAL EXPENSES	4,782,835	334,250	426,430		334,250
<u>NET INCOME</u>	125,644	75,212	(36,612)		75,212



Borrego Water District
Sewer Enterprise Operating Budget Analysis
07/01/2026 TO 07/31/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>% of Months Budget</i>	<i>Year to Date FY2027</i>
<u>INCOME</u>					
RATE REVENUE					
Sewer Rates					
TCS Holder Fees (SA2)	210,790	17,668	17,566	101%	17,668
TCS User Fees (SA2)	170,230	14,309	14,186	101%	14,309
RH Sewer User Fees (ID1)	200,497	17,434	16,708	104%	17,434
Sewer Standby/Capacity Fees	-	-	-		-
Sewer User Fees (ID5)	230,719	19,296	19,227	100%	19,296
Total Sewer Rates	812,236	68,707	67,686	102%	68,707
 Availability Charges Collected thru Tax Roll					
ID1 - Sewer Standby	34,965	-	137	0%	-
Total Availability (Tax Roll)	34,965	-	137	0%	-
 TOTAL SEWER REVENUE	 847,201	 68,707	 67,823	 101%	 68,707



**Borrego Water District
Sewer Enterprise Operating Budget Analysis
07/01/2026 TO 07/31/2026**

	Budgeted FY2027	Actual July FY2027	Projected July FY2027	% of Months Budget	Year to Date FY2027
<u>EXPENSES</u>					
OPERATING EXPENSES					
Operations & Maintenance Expense					
R&M WWTF	142,212	2,519	10,000	25%	2,519
Telemetry	1,025	-	85	0%	-
Trash Removal	2,460	104	205	51%	104
Vehicle Expense	3,163	225	264	85%	225
Fuel & Oil	8,746	433	729	59%	433
Lab/Testing	20,948	1,116	1,746	64%	1,116
Electricity	6,238	429	520	82%	429
Permit Fees	15,375	566	575	0%	566
Total Operations & Maintenance Expense	200,167	5,392	14,123	38%	5,392
Professional Services					
Accounting (Lockbox/Debt Filings)	1,353	187	190	98%	187
Payroll Services	615	54	51	105%	54
Audit Fees	3,918	-	-	-	-
IT & Cyber Security	6,101	669	508	132%	669
Financial Consulting	1,000	43	83	52%	43
Engineering (Dudek)	50,000	-	-	0%	-
Legal Services - General	9,599	326	800	41%	326
Advocacy	8,533	720	711	101%	720
Total Professional Services	81,120	1,999	2,344	85%	1,999
Insurance Expense					
ACWA/JPIA Program Insurance	18,499	237	-	-	237
ACWA/JPIA Workers Comp	4,050	-	-	-	-
Total Insurance Expense	22,550	237	-		237
Personnel Expense					
Board Meeting Expense	2,730	113	228	50%	113
Salaries & Wages	305,085	22,522	25,424	89%	22,522
<i>Contra Account - Salaries & Wages</i>	<i>(8,670)</i>	<i>-</i>	<i>(723)</i>	0%	-
Contract Labor/Consulting	10,250	48	854	6%	48
Payroll Taxes	6,263	334	600	56%	334
Benefits - Medical	51,458	2,630	2,700	97%	2,630
Benefits - CalPERS	55,605	18,391	18,500	99%	18,391
Trainings & Conferences	2,560	96	213	45%	96
Uniforms	996	83	83	100%	83
Safety Compliance & Emergency Prep	711	-	59	0%	-
Total Personnel Expense	426,986	44,216	47,938	92%	44,216



Borrego Water District
Sewer Enterprise Operating Budget Analysis
07/01/2026 TO 07/31/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>% of Months Budget</i>	<i>Year to Date FY2027</i>
OPERATING EXPENSES (Con't)					
Office Expense					
Office Supplies	3,178	299	265	113%	299
Office Equipment	7,538	424	400	106%	424
Postage & Freight	615	5	51	9%	5
Property Tax	427	-	-		-
Telephone Expense	3,918	379	300	126%	379
Dues & Subscriptions (ACWA/AWWA)	3,271	88			88
Printing & Publication	3,506	166	292	57%	166
Office/Shop utilities	2,320	-	193	0%	-
Total Office Expense	<u>24,773</u>	<u>1,361</u>	<u>1,502</u>	91%	<u>1,361</u>
 TOTAL OPERATING EXPENSES	 35,018	 53,205	 65,907	 81%	 53,205
Debt Expense					
2021 Bond Cap One - Principal	9,044	-			-
2021 Bond Cap One - Interest	44,062	-			-
Total Debt Expense	<u>799,657</u>	<u>-</u>	<u>-</u>		<u>-</u>
 TOTAL EXPENSES	 <u>47,545</u>	 <u>53,205</u>	 <u>65,907</u>	 81%	 <u>53,205</u>
 <u>NET INCOME</u>	 <u>63,564</u>	 <u>15,502</u>	 <u>1,916</u>	 809%	 <u>15,502</u>



Borrego Water District
Pest Control Operating Budget Analysis
07/01/2026 to 07/31/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>Year to Date FY2027</i>
<u>INCOME</u>				
Charges Collected thru Tax Roll				
Pest Control Standby	<u>17,150</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>TOTAL PEST CONTROL FUND REVENUE</u>	<u>17,150</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>EXPENSES</u>				
Pest Control Plan Consultant	31,120			
R&M Pest Control		-	121	-
ACWA/JPIA Program Insurance	605	-	205	-
Salaries & Wages	1,025	-	-	-
Benefits - Medical		-	-	-
Benefits - CalPERS		-	-	-
ACWA/JPIA Workers Comp		-	-	-
Payroll Taxes		-	15	-
<u>TOTAL PEST CONTROL FUND REVENUE</u>	<u>32,750</u>	<u>-</u>	<u>341</u>	<u>-</u>
<u>Net Income Pest Control Enterprise Fund</u>	<u>(15,600)</u>	<u>-</u>	<u>(341)</u>	<u>-</u>



Borrego Water District
Flood Enterprise Operating Budget Analysis
07/01/2026 to 07/31/2026

	<i>Budgeted FY2026</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>Year to Date FY2026</i>
<u>INCOME</u>				
ID1 - Flood Standby	34,965	-	-	-
<u>TOTAL FLOOD CONTROL FUND REVENUE</u>	34,965	-	-	-
<u>EXPENSES</u>				
ACWA/JPIA Program Insurance	605	-	-	-
Legal Services - General	5,125	-	-	-
Salaries & Wages	9,109	-	-	-
Benefits - Medical	1,494	-	-	-
Benefits - CalPERS	1,661	-	-	-
ACWA/JPIA Workers Comp	127	-	-	-
Payroll Taxes	187	-	-	-
<u>TOTAL FLOOD CONTROL FUND EXPENSES</u>	18,308	-	-	-
<u>Net Income Flood Enterprise Fund</u>	16,657	-	-	-



Borrego Water District
Non-Rate Revenue Budget Analysis
07/01/2026 to 07/31/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>Year to Date FY2027</i>
<u>INCOME</u>				
OTHER INCOME				
Penalties & Fees	50,000	4,342	5,000	4,342
BSUSD Well Agreement	35,000	-	-	-
1% Property Assessments	70,000	-	-	-
Interest Income	60,000	-	-	-
Sale of Parcels	-	-	-	-
WM Meter Reading Income	6,500	-	-	-
TOTAL OTHER INCOME	<u>221,500</u>	<u>4,342</u>	<u>5,000</u>	<u>4,342</u>
<u>EXPENSES</u>				
Air Quality Study	36,341	-	-	-
TOTAL NON-RATE REVENUE EXPENSES	<u>36,341</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Net Income Non-Rate Revenue</u>	<u>185,159</u>	4,342	5,000	4,342



Borrego Water District
Consolidated Enterprise Budget Analysis
07/01/2026 to 07/31/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Projected July FY2027</i>	<i>YTD FY2027</i>
<u>INCOME</u>				
TOTAL WATER RATE REVENUE	4,908,480	409,462	389,819	409,462
TOTAL WASTEWATER RATE REVENUE	847,201	68,707	67,823	68,707
TOTAL PEST CONTROL FUND REVENUE	17,150	-	-	-
TOTAL FLOOD CONTROL FUND REVENUE	34,965	-	-	-
TOTAL OTHER INCOME	248,250	4,342	5,000	4,342
<u>GROSS INCOME</u>	<u>6,056,046</u>	<u>482,511</u>	<u>462,642</u>	<u>482,511</u>
<u>EXPENSES</u>				
TOTAL WATER ENTERPRISE EXPENSES	4,782,835	334,250	426,430	334,250
TOTAL WASTEWATER ENTERPRISE EXPENSES	799,657	53,205	65,907	53,205
TOTAL PEST CONTROL ENTERPRISE EXPENSES	32,750	-	341	-
TOTAL FLOOD CONTROL ENTERPRISE EXPENSES	19,603	-	-	-
TOTAL NON-RATE REVENUE EXPENSES	55,149	4,342	5,000	4,342
<u>TOTAL EXPENSES</u>	<u>5,689,994</u>	<u>391,798</u>	<u>497,679</u>	<u>391,798</u>
<u>CONSOLIDATED NET INCOME</u>	<u>366,052</u>	<u>90,714</u>	<u>(35,037)</u>	<u>90,714</u>



Borrego Water District
BPA Purchase & Capital Improvements Budget
07/01/2026 to 07/31/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Year to Date FY2027</i>
<u>BPA Purchase Expense</u>			
Land - Installment Agreement Payment	361,956	385	385
Following Expense	80,713	-	-
<u>BPA Purchase Expense</u>	<u>442,669</u>	<u>385</u>	<u>385</u>
<u>CAPITAL IMPROVEMENT PROJECTS (CIP)</u>			
Water Enterprise CIP			
Water Projects			
Lugo Building Upgrades	100,000	-	-
Roof Replacement - RH Booster	10,000	-	-
AMI For Production Wells	20,000	-	-
Reservoir Inspection/Cleaning (RH1, 900)	42,550	-	-
SCADA Virtualization	17,500	-	-
Chlorinator ID4-12	25,000	-	-
Chlorine Analyzers at Tanks	60,000	72,866	72,866
Emergency System Repairs	72,930	-	-
Total Water Projects	347,980	72,866	72,866
Sewer Projects			
FY27 Gravity Main Manhole Repairs	50,000	-	-
Pickup Truck	70,000	-	-
Total Sewer Projects	120,000	-	-
CASH FUNDED BPA PURCHASE & CIP TOTAL	910,649	73,251	73,251



Borrego Water District
Grant Funded CIP Budget Analysis
07/01/2026 to 07/31/2026

	<i>Budgeted FY2027</i>	<i>Actual July FY2027</i>	<i>Year to Date FY2027</i>
GRANT FUNDED CIP			
2023 Appropriations Bill			
BSR Pipeline	928,000	-	-
BSR Pipeline ALT/Country Club Connections		-	-
Sungold Pipeline	2,464,000	-	-
2023 Appropriations Bill Total	3,392,000	-	-
2024 Appropriations Bill			
Pipeline Replacement: West & East Star	450,000	-	-
Pipeline Replacement: Club Circle	2,286,000	-	-
Pipeline Replacement: Palm Canyon/Ocotillo Circle/La	872,800	-	-
2024 Appropriations Bill Total	3,608,800	-	-
TOTAL GRANT FUNDED CIP	7,000,800	-	-



**Borrego Water District
Cash Flow Analysis
07/01/2026 to 07/31/2026**

	<u>Actual June FY27</u>	
Cash and Reserves at Beginning of Period		6,148,284
Cash Flows from Operating Activities		
<i>Income Provided by Operating Activities</i>	90,714	
<i>Increase in Accounts Receivable</i>	(62,642)	
<i>Increase in Accounts Payable</i>	45,579	
<i>Decrease in Inventory</i>	4,353	
<i>Customer Deposits Received</i>	2,400	
Net Cash Provided by Operating Activities	\$	80,405
Cash Flows from Non-Operating Activities		
Other Income Received	-	
Debt Service Disbursement	-	
Net Cash Provided by Other Income	\$	-
Cash Flows from Capital Improvement Activities		
<i>All CIP/BPA Purchase Activities (Cash + Grant)</i>	(73,251)	
<i>Grant Monies Received</i>	-	
Net Cash Paid for Capital Improvements	\$	(73,251)
Net Change in Cash	\$	7,154
Cash and Reserves at End of Period		\$ 6,155,438
Restricted Reserves at End of Period	\$ 1,306,291	
Unrestricted Reserves at End of Period	\$ 4,849,147	
Water Reserves Portion	\$5,385,803	
Sewer Reserves Portion	\$769,621	
Non-218 Reserves Portion	\$880,105	
Fiscal Year Reserves Target	\$	6,853,714
Fiscal Year Reserves Surplus/Shortfall to Date	\$	(698,276)



JULY 2026

42634	1109	ABILITY ANSWERING/PAGING SER	07/22/2026	259.50
42650	3035	ACWA / JPIA Finance Dept.	07/24/2026	1,976.01
42635	1266	AFLAC	07/22/2026	1,351.74
42638	11068	ALEXIS HERNANDEZ	07/22/2026	206.00
42636	9338	AMERICAN BACKFLOW SPECIALTIES	07/22/2026	206.03
42656	9338	AMERICAN BACKFLOW SPECIALTIES	08/06/2026	426.81
42657	1001	AMERICAN LINEN INC.	08/06/2026	693.09
42618	2	AUDITOR/CONTROLLER/SAN DIEGO	07/08/2026	4,714.46
42681	9255	BABCOCK LABORATORIES	08/20/2026	1,940.00
42658	11195	BANK UP CORPORATION	08/06/2026	750.00
42682	10884	BEST BEST & KRIEGER ATTORNEYS AT LAW	08/20/2026	17,637.80
42659	10900	BORREGO AUTO PARTS & SUPPLY CO	08/06/2026	1,637.98
42660	11205	BORREGO NEWS	08/06/2026	95.00
42661	11140	BORREGO SPRINGS HARDWARE	08/06/2026	309.86
42662	11099	CONTROL SYSTEMS ENGINEERING INC	08/06/2026	71,997.78
42663	11215	COUNTY OF SAN DIEGO	08/06/2026	181.00
42651	10856	DAVID DALE, PE	07/24/2026	180.00
42683	39	DAVID TAUSSIG & ASSOCIATES, INC	08/20/2026	805.00
42642	1222	DEBBIE MORETTI	07/22/2026	140.00
42637	1455	DIANA DEL BONO	07/22/2026	1,200.00
42653	11153	EDDIE LOPEZ	07/24/2026	960.00
42666	11153	EDDIE LOPEZ	08/06/2026	1,200.00
42640	11071	ESMERALDA LOPEZ-GARCIA	07/22/2026	600.00
42664	3024	FED EX	08/06/2026	37.98
42684	11177	GOLD COAST ENVIRONMENTAL, INC.	08/20/2026	1,266.88
42665	1136	HOME DEPOT CREDIT SERVICES	08/06/2026	37.89
42700	11137	INTERA INCORPORATED	08/27/2026	3,017.50
42652	11021	J & T Tire and Auto	07/24/2026	157.18
42639	9385	JOHNSON CONTROLS SECURITY SOLUTIONS	07/22/2026	455.82
42641	11156	LAURA MANZANO	07/22/2026	600.00
42646	10910	LORETO MOLINA TITO'S AUTO CARE	07/22/2026	520.13
42667	11090	LUPE'S GARDENING MAINTENANCE INC.	08/06/2026	585.00
42680	11213	MARTHA GARCIA	08/10/2026	400.00
42593	1000	MEDICAL ACWA-JPIA	06/25/2026	23,313.60
42654	11181	METRON FARNIER, LLC	07/24/2026	1,456.89
42643	11175	NEW YORK LIFE INSURANCE COMPANY	07/22/2026	211.22
42668	11114	OCEANUS BOTTLED WATER, INC	08/06/2026	58.00
42644	1208	PACIFIC PIPELINE SUPPLY INC	07/22/2026	2,047.82
42685	9546	RAFTELIS FINANCIAL CONSULTANTS, INC.	08/20/2026	360.00
42669	9633	RAMONA DISPOSAL SERVICE	08/06/2026	5,557.49
42670	1065	SAN DIEGO GAS & ELECTRIC	08/06/2026	41,552.72
42645	11067	SC FUELS	07/22/2026	1,853.32
42671	11067	SC FUELS	08/06/2026	1,755.29
42686	11086	SPRINGBROOK HOLDING COMPANY LLC	08/20/2026	878.00
42672	11193	THE DATA CENTER LLC	08/06/2026	1,290.60
42619	9581	TRAVIS PARKER	07/08/2026	150.00
42647	9581	TRAVIS PARKER	07/22/2026	171.79
42655	9581	TRAVIS PARKER	07/24/2026	545.43
42673	9581	TRAVIS PARKER	08/06/2026	5,250.00
42674	3000	U.S.BANK CORPORATE PAYMENT SYS	08/06/2026	4,636.90
42675	1023	UNDERGROUND SERVICE ALERT	08/06/2026	117.25
42676	1100	VERIZON WIRELESS	08/06/2026	495.77
42648	11168	WESTFLEX, INC.	07/22/2026	467.69
42677	92	XEROX FINANCIAL SERVICES	08/06/2026	365.28
42678	11050	ZITO MEDIA	08/06/2026	279.50
Report Total (55 checks):				209,361.00

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of the Disbursements and Claims Paid
 Month Ending July, 2026



Total disbursements paid during this period:	\$ 455,960.55
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Significant items:

ACWA-JPIA	Workers' Comp 2026 Q2	\$	5,057.23
ACWA-JPIA	Cyber Liability	\$	1,976.01
Auditor/Controller	LAFCO Renewal	\$	4,714.46
Babcock	Lab Services	\$	5,892.00
CalPERS	Employee Retirement Benefits	\$	146,185.87
Employee Health Benefits	Medical JPIA & AFLAC	\$	21,830.60
SC Fuels	Fuel For District Vehicles	\$	4,036.00
SDGE	Payment on June Use	\$	37,670.19

Capital Projects/Fixed Asset Outlays:

Metron Farnier, LLC	Parts for Inventory	\$	1,456.89
Pacific Pipeline Supply, Inc.	Inventory & WWTP Parts	\$	3,666.46
Ramona Disposal	Garbage Collection	\$	5,557.49

Total Professional Services for this Period:

BBK	General July	\$	4,491.20
BBK	Water Right Acquisition	\$	927.50
BBK	Watermaster June	\$	9,881.10
BBK	Advocacy	\$	6,000.00
Control Systems Engineering	SCADA Repairs	\$	38,545.00
The Data Center	Statement Printing & Mailing June	\$	1,302.91
David Taussig & Associates	Tax Levy Administration	\$	1,849.86
Davis Farr, LP	Fees for FY26 Audit	\$	5,000.00
Interra Inc.	GWM Technical Support June	\$	12,892.50
Interra Inc.	GWM Technical Support May	\$	11,090.00
Raftelis	Financial Consuting - Capacity Fee Study	\$	1,557.50
Travis Parker	IT Support June	\$	2,335.52

Payroll for this Period:

Gross Payroll	\$ 119,271.53
Employer Payroll Taxes and ADP Fee	\$ 2,215.10
Total	\$ 121,486.63