

**Borrego Water District Board of Directors
Regular Meeting
February 28, 2023 @ 9:00 a.m.
806 Palm Canyon Drive
Borrego Springs, CA 92004**

COVID-19 UPDATE: The Borrego Water District Board of Directors meeting as scheduled in an electronic format. BWD will be providing public access to the Meeting thru electronic means only to minimize the spread of the COVID-19 virus, based upon direction from the California Department of Public Health, the California Governor's Office and the County Public Health Office. Anyone who wants to listen to or participate in the meeting is encouraged to observe the GO TO MEETING at:

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I. OPENING PROCEDURES -

- A. Call to Order
- B. Pledge of Allegiance
- C. Directors' Roll Call: President Dice, Vice President Baker, Directors Duncan, Johnson and Moran
- D. Approval of Agenda
- E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- F. Comments from Directors
- G. Correspondence Received from the Public- None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -

- A. CONSENT CALENDAR
 - 1. Special Meeting Minutes: January 10, 2023
 - 2. Regular Meeting Minutes: Pushed out to March Meeting
- B. Resolution No 2023-02-01 In Recognition of the Contribution of Wendy Quinn – Kathy Dice
- C. Borrego Springs Subbasin Watermaster Board – VERBAL D Duncan/K Dice/T Driscoll
 - 1. Update on Board Activities
 - 2. Update on Technical Advisory Committee Activities

III. BOARD COMMITTEE REPORTS, IF NEEDED

STANDING:

- A. Operations and Infrastructure: Duncan/Baker
- B. Budget and Audit: Dice/Moran
- C. ACWA/JPIA Insurance: Dice/Johnson

AD HOC:

- A. Prop 68 Implementation: Baker/Johnson
- B. Public Outreach: Dice/Johnson
- C. Grants: Dice/Johnson

AGENDA: February 28, 2023

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole – Board Secretary at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility.

If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

- D. Cyber Security/Risk Management: Baker/Baker
- E. Developer's Policy: Baker/Duncan
- F. Finance: Baker/Moran
- G. Waste Water Treatment Plant: Baker/Dice
- H. Borrego Springs Basin Water Quality: Moran/Johnson

IV. MONTHLY FINANCIAL & OPERATIONS REPORTS

- A. Financial Reports: January 2023
- B. Water and Wastewater Operations Report: January 2023
 - i. Wastewater Staff Report – Roy Martinez
- C. Water Production/Use Records: January 2023
 - i. Verbal Report - Alan Asche

V. STAFF REPORTS - VERBAL

- A. Administration – Diana Del Bono
 - i. In Person BWD Board Meeting on March 14, 2023 – Meeting Room Layout
- B. Finance – Jessica Clabaugh
- C. Engineering - David Dale
- D. General Manager – Geoff Poole

VI. CLOSED SESSION:

- A. Conference with Legal Counsel - Potential Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Three (3) potential case)
- B. Conference with Legal Counsel – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-00005776)
- C. Conference with Real Property Negotiators (Gov. Code §Section 54956.8) Property Easement APN: 140-303-0900 & 140-303-1100 Agency Negotiator: Geoff Poole, BWD General Manager Negotiating Parties: BWD and US Gypsum Corp as potential buyer Price and Terms of Payment
- D. Conference with Real Property Negotiators (Gov. Code §Section 54956.8) Property APNs: 140-070-17, 140-070-18, 140-070-24, 140-070-27, 140-110-14, and 140-010-11 Agency Negotiator: Geoff Poole, BWD General Manager Negotiating Parties: BWD and David Bauer as potential seller regarding Price and Terms of Payment
- E. Conference with Real Property Negotiators (Gov. Code §Section 54956.8) Property APN: 140-010-08 Agency Negotiator: Geoff Poole, BWD General Manager Negotiating Parties: BWD and William Bauer as potential seller regarding Price and Terms of Payment

VII. CLOSING PROCEDURE: The next Board Meeting is scheduled for 9:00 AM March 14, 2022, to be available online and in person at 806 Palm Canyon Drive. See Board Agenda at BorregoWD.org for details, Agenda information available at least 72 hours before the meeting.

AGENDA: February 28, 2023

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BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
FEBRUARY 28, 2023
AGENDA ITEM II.A

February 21, 2023

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Consent Calendar

RECOMMENDED ACTION:

Review, change if needed and approve

ITEM EXPLANATION:

January 10, 2023 BWD Board Meeting Minutes are attached

NEXT STEPS

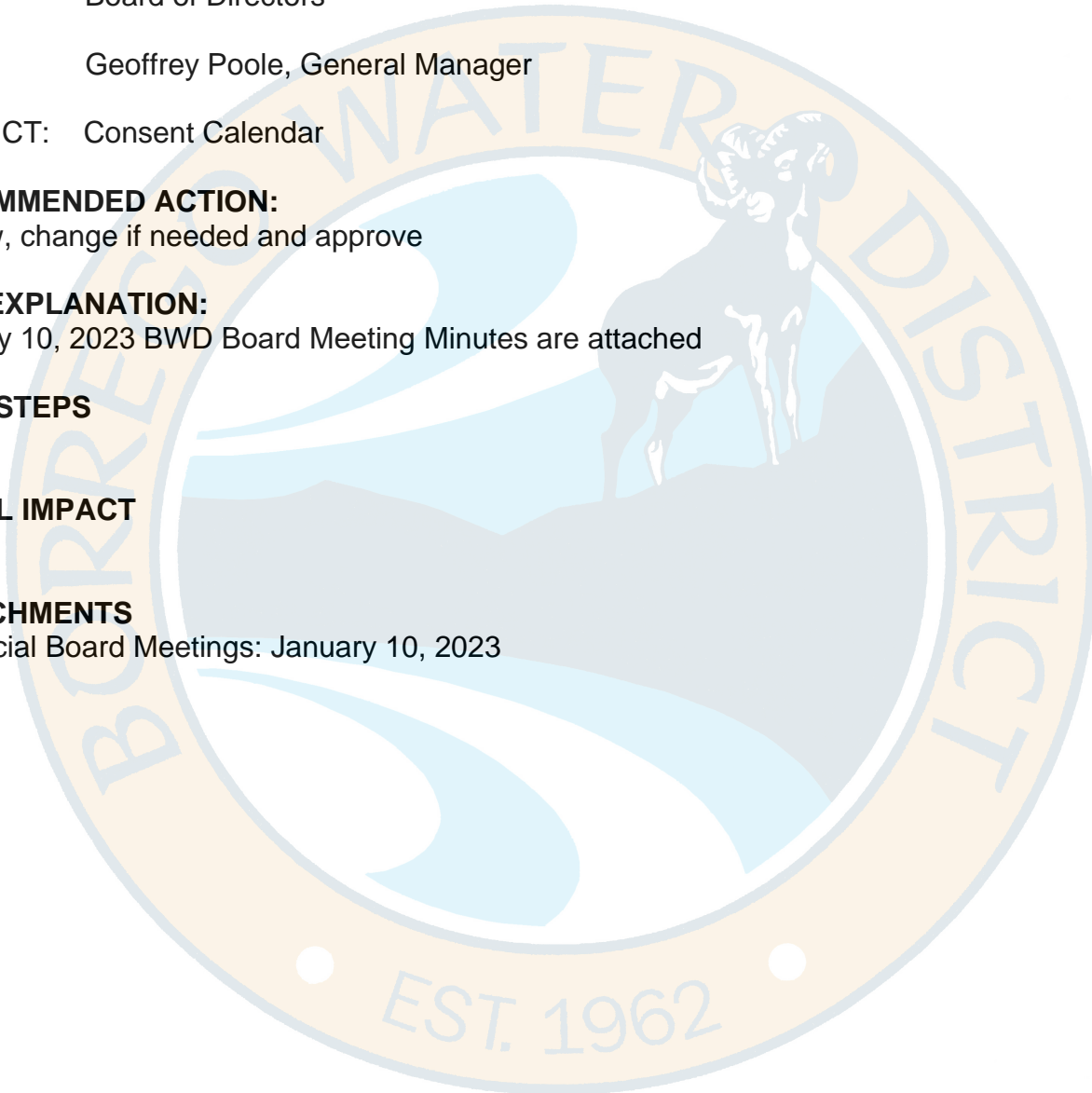
TBD

FISCAL IMPACT

TBD

ATTACHMENTS

1. Special Board Meetings: January 10, 2023



Borrego Water District Board of Directors

MINUTES

Special Meeting

January 10, 2023 @ 9:00 a.m.

806 Palm Canyon Drive

Borrego Springs, CA 92004

I. OPENING PROCEDURES

A. Call to Order: President Dice called the meeting to order at 9:00 a.m.

B. Pledge of Allegiance: Those present stood for the Pledge of Allegiance.

**C. Roll Call: Directors: Present: President Dice, Vice-President
Baker, Secretary/Treasurer Duncan,
Johnson**

Staff: Geoff Poole, General Manager
Jessica Clabaugh, Finance Officer
Steve Anderson, Best Best & Krieger
Diana Del Bono, Administration Manager
David Dale, District Engineer
Roy Martinez, WTP Operator III
Esmeralda Garcia, Administrative Assistant
Wendy Quinn, Recording Secretary

Public: John Peterson Trey Driscoll, Intera
Gina Moran Bernard Campbell
Jay Mao

D. Approval of Agenda: *MSC: Duncan/Johnson approving the Agenda as written.*

The roll call vote was unanimous.

E. Comments from the Public and Requests for Future Agenda Items: None

F. Comments from Directors: Director Duncan thanked the candidates for Director for their interest.

G. Correspondence Received from the Public: None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

A. Interviews and Possible Selection for Filling Vacant Board of Directors Opening: Bernard Campbell explained that he had a background in marketing, urban planning and public policy. As for BWD's marketing challenges, he pointed out that the District does not want people to buy more water. He saw their challenges as in business, not marketing. The District needs to cut water use by nearly 70 percent over a long term. Mr. Campbell was primarily in the automotive business, where he was involved in acquisitions and sales. He has skills in making decisions and achieving goals. He has owned a home in Borrego Springs for five years and moved here a year ago. Mr. Campbell dealt with employee conflicts by being direct, respectful and calm. He does some traveling, which he discussed with Geoff Poole, and was pleased that the Board offered options to attend meetings virtually on occasion. He did not have a problem with the financial disclosures required of Board members.

Jay Mao would like to make Borrego Springs a better place to work. He has a background in finance. He felt BWD needs to achieve a balance between effective operations and meeting the needs of the customers. Also water use needs to be reduced. The WM assists in balancing the needs of the customers. Mr. Mao has been involved with the schools through his children. His negotiating style has been developed through study, and he has been involved in long-term power purchase agreements. He is able to model different scenarios, is analytical, can offer diverse views and opinions, and speaks Spanish. Mr. Mao spends ten months of the year in Borrego and would be available for meetings. He has no problem with the financial disclosure

requirements. As far as conflicts, he has had some issues with auditors but deals with them professionally and listens to explanations. As a manager, there are sometimes conflicts with subordinates. His management experience includes making reports, asking questions, making assumptions, looking at risk management and performing audits. He has also dealt with operations and information technology.

Gina Moran is a native Californian, born in San Diego. She previously worked for the State Parks and sat on the Advisory Committee which developed the GSP. She is a collaborative, common sense person. Ms. Moran dealt with the sometimes slow-moving bureaucracy at the State Park by persistence, keeping in touch and maintaining good relationships. Sometimes one has to adjust expectations, deal with State headquarters and seek help from other organizations, such as ABF or State elected officials. Ms. Moran managed the San Diego Parks District, including budget, staff and infrastructure. She also worked at Caltrans, where she handled environmental approvals and managed a staff of over 300. The work involved community meetings. At the State Park she worked with nonprofits and volunteer groups.

Ms. Moran understood the BWD Board to be a self-governing body with a lot of responsibility, providing water and sewage treatment to the community. It manages grants, sets rates and figures out how to pay for everything including infrastructure and the sustainability plan. There are State, federal and County regulations to follow. When conflict arises, Ms. Moran tries to achieve mutual goal setting. She recently negotiated an agreement with a community college on behalf of the State Park where the mutual goal setting worked well. Parties need to see the other's point of view and compromise. Ms. Moran saw the WMB's responsibility as implementing the stipulated judgment. She noted that she had worked with CEQA throughout her career. Caltrans projects were subject to CEQA as well as the National Environmental Policy Act (NEPA). She also filed CEQA documents on behalf of the State Park. She was familiar with the Endangered Species Act and the Clean Water Act and had worked with the Regional Water Quality Control Board. In the community, she is a member of Soroptimists and the American Legion Auxiliary. She has no problem attending BWD meetings.

John Peterson expressed his interest in saving the Borrego Valley groundwater basin. He had worked on it since 1981, and likes being a member of a winning team. He thought the BWD management was doing a ground job, which wasn't always the case. Although Mr. Peterson is a hydrologist, he would have no problem working with other consultants. He could provide questions that need to be answered. He explained that he had experience in engineering with the County, and had a staff of 24. He was involved with CEQA as the CEQA regulatory manager, and managed all CEQA reviews for private projects throughout the County. Mr. Peterson had worked with the BWD Board for 40 years and noted that BWD is the service provider for domestic water in the community as well as running the wastewater treatment plant. The District is responsible for meeting all water quality requirements and playing a vital role in the infrastructure system of Borrego Springs.

When conflicts arise, parties can agree to disagree. They need to work jointly and talk things out. Treat people as you would like to be treated. Mr. Peterson understood that the WMB is an arm of the Court, which has given it the right to manage the basin and bring it into sustainability. They use the TAC and Environmental Working Group to gather information. He saw the CIP as one of the biggest challenges for BWD in the next couple of years. It is also important to maintain a good relationship with the customers, given the need to increase rates. He pointed to BWD's need to protect its interests when working with the WMB and the TAC. There are water quality issues in the north end of the valley.

In the community, Mr. Peterson is active in ABF and the Sponsor Group. He resigned from the County in 2003 after 22 years, because he was working three jobs, 60 hours a week and was denied a promotion. His only home is in Borrego Springs, and he would have no problem attending BWD meetings.

The Board discussed the candidates. President Dice suggested looking for gaps in the Board that could be filled, and seeking a “people person” who could learn as necessary. Mr. Anderson pointed out that some of his clients form a citizens’ advisory committee composed of the unsuccessful candidates. ***Director Duncan nominated Ms. Moran, noting that she had a unique skill set that fit the District’s needs perfectly. Director Johnson seconded the nomination.*** President Dice suggested putting the possible citizens’ advisory committee on the next Agenda. Discussion followed. ***The roll call vote for Gina Moran was unanimous.*** Mr. Poole will work with President Dice to communicate with the candidates, and Ms. Moran will be sworn in at the next meeting.

B. Leak Adjustment Policy Revisions: Diana Del Bono noted that the policy for bill adjustments after system leaks had last been revised in November 2020. She recommended the current adjustment to clarify the types of adjustments available to BWD customers. Eligible leaks were listed, and availability continues to be every five years. ***MSC: Duncan/Baker approving the leak adjustment policy revisions as proposed.***

C. Borrego Springs Subbasin Watermaster Board:

1. Update on Board Activities. Director Duncan reported that 98 percent of the pumpers are now metered. The next WMB meeting will be Thursday at 4:30 p.m. They will discuss concerns raised by AAWARE regarding a possible conflict of interest between the UCI project and the WM project funded by Prop 68, due to the fact that President Dice’s husband works for UCI. Director Duncan pointed out that Mr. Dice manages a physical facility that houses researchers, but he doesn’t participate in the research. Director Johnson brought up the fact that there was disagreement among the WMB members as to how much should be spent on updating the hydrologic model.

2. Update on Technical Advisory Committee Activities. Director Duncan reported that the role of the TAC was on the next WMB Agenda. There had been some concerns, particularly about the de minimis well. BWD had written the WM about it. There was some discussion about Andy Malone’s role as technical advisor, not an actual TAC member.

III. BOARD COMMITTEE REPORTS, IF NEEDED

President Dice volunteered to serve on the Wastewater Treatment Plant Committee. Members are also needed for Finance, Cyber Security, Operations and Infrastructure, and Budget and Audit. She will ask Ms. Moran if she has preferences, and asked other Directors to think about their choices and if they want to change committees. The matter will be included on the next Agenda.

AD HOC:

A. Prop 68 Implementation: Director Baker reported that Mr. Anderson, Jessica Clabaugh and Meagan Wylie had been updating the sub-grantee agreements and they have been distributed to the sub-grantees. All sub-grantees met and reviewed the agreements. They discussed CEQA requirements. Director Baker recommended putting this on the next BWD Agenda, because the Board has to approve the sub-grantees’ CEQA documents. A list of questions for DWR arising from the sub-grantee agreement has been compiled. Mr. Poole will be meeting with DWR and the sub-grantees on January 27.

G. WWTP: Director Baker reported that the easements had been signed and the documents had been distributed. The project is complete.

IV. STAFF REPORTS

A. Administrative Manager:

1. The Springs RV Park Expansion Completion. Ms. Del Bono reported that the Springs had purchased sewer EDUs from the District for expansion of the RV park. Mr. Poole added that they would be transferring BPAs to BWD.

Ms. Del Bono reported that there would be CPR and first aid training tomorrow at the BWD office, administered by the fire department. There will be a barbecue for staff at lunchtime Thursday in the shop area.

B. Legal Counsel:

1. Public Meeting Rule Changes for Feb 2023. Mr. Anderson announced that the end of the Covid emergency has been scheduled for February 28. That means no more virtual meetings for the Board members. Staff and the public may still attend virtually. A Board member may attend remotely twice a year, but the address where they are located must be posted in the Agenda and on their door, and the location must be open to the public. There are two exceptions: A “just cause exception” and a personal emergency. Just causes include providing care for a child or other relative, contagious illness, physical or mental disability, or travel on District business. They can only be used twice a year. Emergencies include physical or family medical emergency. The Board must vote on it, and it cannot extend more than three months or 20 percent of the regular Board meetings. In response to Director Baker’s inquiry, Mr. Anderson explained that seats in the Board room could be spaced more widely apart, but if there is insufficient seating for those wanting to attend, the option to attend remotely must be available and there must be audio and visual. President Dice asked whether the audio and visual requirement would apply to Board members participating remotely under the old Brown Act requirements, and Mr. Anderson agreed to check.

C. General Manager:

1. Congressional Direct Appropriation – Padilla/Issa. Mr. Poole announced that BWD’s Congressional Direct Appropriation from Senator Padilla and Congressman Issa had been approved.

Wendy Quinn will be leaving the District in a couple of months.

V. CLOSED SESSION:

A. Conference with Legal Counsel - Potential Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Three (3) potential cases):

B. Conference with Legal Counsel – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-00005776:

C. Conference with Real Property Negotiators (Gov. Code §Section 54956.8) Property Easement APN: 140-303-0900 & 140-303-1100 Agency Negotiator: Geoff Poole, BWD General Manager Negotiating Parties: BWD and US Gypsum Corp as potential buyer Price and Terms of Payment:

The Board adjourned to closed session at 12:50 p.m., and thereafter, the open session reconvened. There was no reportable action.

VI. CLOSING PROCEDURE

: The next Board Meeting is scheduled for January 24th, 2023, at 9:00 a.m., to be available online. See Board Agenda at BorregoWD.org for details, Agenda information available at least 72 hours before the meeting. There being no further business, the meeting was adjourned.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
FEBRUARY 28, 2023
AGENDA ITEM II.B

February 21, 2023

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Resolution No. 2023-02-01 In Recognition of Contribution of Wendy Quinn

RECOMMENDED ACTION:

Approve Resolution

ITEM EXPLANATION:

Following over 16 years of service to BWD, Wendy Quinn is retiring as our Recording Secretary and she will be missed. Attached is a Resolution to recognize her contribution.

NEXT STEPS

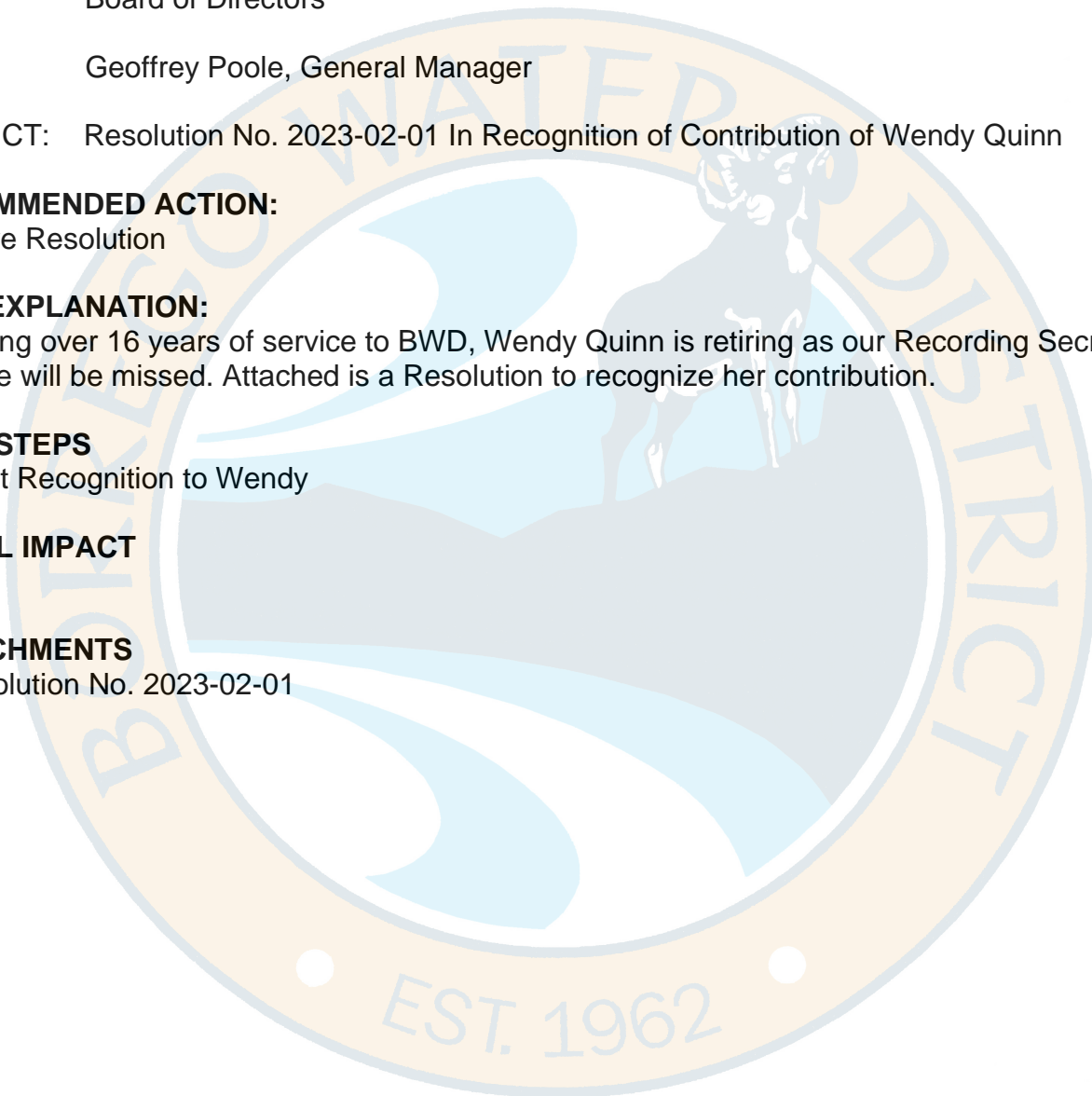
Present Recognition to Wendy

FISCAL IMPACT

N/A

ATTACHMENTS

1. Resolution No. 2023-02-01



RESOLUTION NO. 2023-02-01
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BORREGO WATER DISTRICT THANK WENDY QUINN FOR HER DEDICATION AND
CONTRIBUTION TO THE COMMUNITY.

WHEREAS: Accurately describing the actions of the Borrego Water District (BWD) Board is essential to maintaining its permanent public records into perpetuity, and

WHEREAS: Wendy Quinn has been performing this function for BWD for over 16 years with amazing accuracy and left her mark.

NOW THEREFORE, the BWD Board of Directors want to sincerely thank Wendy for her dedication and contribution to the Community.

ADOPTED, SIGNED AND APPROVED this 28th day of February 2023.

Kathy Dice
President Of The Board of Directors Of Borrego Water District

ATTEST:

Dave Duncan
Secretary of the Board Of Directors Of Borrego Water District

PASSED AND ADOPTED by said Board on this 28th day of February 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
)
COUNTY OF SAN DIEGO)

I, Dave Duncan, Secretary of the Board of Directors of the Borrego Water District , do hereby Certify that the foregoing is a true and correct copy of a resolution passed and adopted by the Board of Directors of the Borrego Water District at a meeting of said Board held on the 28th day of February 2023.

Dave Duncan
Secretary Of The Board Of Directors
Of The Borrego Water District

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
FEBRUARY 28, 2023
AGENDA ITEM II. C

February 21, 2023

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Borrego Springs Subbasin Watermaster Board – VERBAL D Duncan/K Dice/T Driscoll
i. Update on Board Activities
ii. Update on Technical Advisory Committee Activities

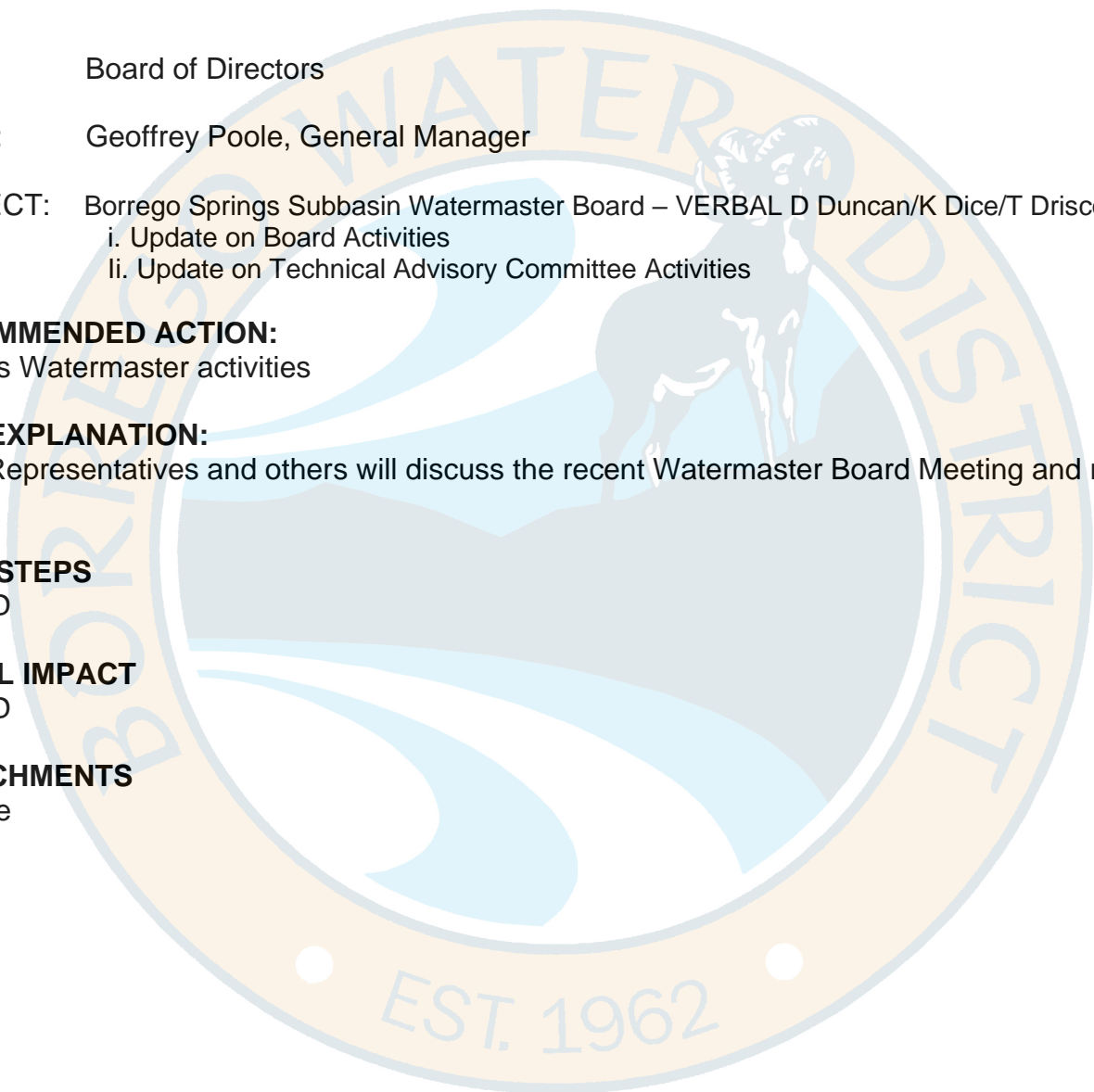
RECOMMENDED ACTION:
Discuss Watermaster activities

ITEM EXPLANATION:
BWD Representatives and others will discuss the recent Watermaster Board Meeting and related issues.

NEXT STEPS
1. TBD

FISCAL IMPACT
1. TBD

ATTACHMENTS
1. None



V.A

FINANCIALS

January 2023





TREASURER'S REPORT Jan 23

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
Cash and Cash Equivalents:							
Demand Accounts at CVB/LAIF							
General Account/Petty Cash	\$ 4,927,363	\$ 4,924,282	\$ 4,924,282	58.54%	0.49%	N/A	CVB/WF
Payroll Account	\$ 28,514	\$ 28,514	\$ 28,514	0.34%	0.00%	N/A	WF
2021 Bond Funds	\$ 1,367,743	\$ 1,367,743	\$ 1,367,743	16.26%	0.00%	N/A	WF
LAIF	\$ 2,090,846	\$ 2,090,846	\$ 2,090,846	24.86%	0.22%	N/A	LAIF
Total Cash and Cash Equivalents	\$ 8,414,466	\$ 8,411,385	\$ 8,411,385	100.00%			

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 09, 2020
 Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.
 Sources of valuations are CVB Bank, LAIF and US Trust Bank.

Jessica Clabaugh, Finance Officer



Borrego Water District
Operating Budget Analysis
01/01/2023 to 01/31/2023

	Budgeted FY2023	Actual Jan FY2023	Projected Jan FY2023	Year to Date FY2023
<u>INCOME</u>				
RATE REVENUE				
Water Rates Revenues				
Commodity Rates				
Residential	1,516,320	79,388	85,772	898,262
Commercial	740,154	44,429	41,868	386,411
Irrigation	338,140	17,883	19,127	217,501
Total Commodity	<u>2,594,614</u>	<u>141,700</u>	<u>146,774</u>	<u>1,502,174</u>
Non-Commodity Charges				
Base Meter Charges	1,398,665	114,595	111,005	802,615
Meter Install/Repair	35,000	50	400	125
New Water Supply Connection Fee	24,880	9,088	-	84,791
Backflow Testing/Install	5,700	-	-	100
Bulk Water Sales	82,500	3,101	220	30,373
Total Non-Commodity	<u>1,546,745</u>	<u>126,834</u>	<u>111,625</u>	<u>938,618</u>
Total Water Rate Revenues	4,141,359	268,534	258,399	2,440,792
Sewer Rates				
TCS Holder Fees (SA2)	157,666	13,384	12,633	92,450
TCS User Fees (SA2)	125,419	11,056	10,050	75,742
RH Sewer User Fees (ID1)	158,448	13,158	12,696	92,210
Sewer Standby/Capacity Fees	-	-	-	-
Sewer User Fees (ID5)	179,354	14,895	14,371	104,158
Total Sewer Rates	<u>620,887</u>	<u>52,494</u>	<u>49,750</u>	<u>399,260</u>
Availability Charges Collected thru Tax Roll				
ID1 - Water/Sewer/Flood Standby	105,000	44,868	1,946	55,027
ID3/ID4 - Water Standby	117,000	21,625	2,518	76,026
Pest Control Standby	16,000	4,537	320	12,121
Total Availability (Tax Roll)	<u>238,000</u>	<u>71,030</u>	<u>4,784</u>	<u>143,174</u>
TOTAL RATE REVENUE	5,000,246	392,058	312,933	2,983,226
OTHER INCOME				
Penalties & Fees	40,000	7,204	1,250	18,965
BSUSD Well Agreement	35,000	-	-	-
1% Property Assessments	70,000	11,171	1,442	43,061
Interest Income	5,000	13,196	1,250	20,356
Other (Gain on Asset Sold/JPIA Rebate)	-	-	-	-
WM Meter Reading Income	3,500	-	326	2,785
TOTAL OTHER INCOME	<u>153,500</u>	<u>31,572</u>	<u>4,269</u>	<u>85,168</u>
<u>GROSS INCOME</u>	<u>5,153,746</u>	<u>423,630</u>	<u>317,202</u>	<u>3,068,394</u>



**Borrego Water District
Operating Budget Analysis
01/01/2023 to 01/31/2023**

	Budgeted FY2023	Actual Jan FY2023	Projected Jan FY2023	Year to Date FY2023
<u>EXPENSES</u>				
OPERATING EXPENSES				
Operations & Maintenance Expense				
R&M Water	258,500	16,819	20,833	118,091
R&M WWTF	124,080	1,320	10,000	49,137
Telemetry	5,170	1,670	417	1,670
Trash Removal	6,204	532	500	3,657
Vehicle Expense	23,000	1,261	1,500	14,028
Fuel & Oil	51,000	2,960	2,917	30,123
Lab/Testing	31,020	1,869	2,500	30,783
Permit Fees	37,741	548	3,042	32,183
Pumping Electricity	440,000	37,527	19,303	277,322
Total Operations & Maintenance Expense	976,715	64,507	61,011	556,994
Professional Services				
Accounting (Tax & Debt Filings)	4,446	-	3,346	2,185
Air Quality Study	21,077	-	-	7,228
Payroll Services	3,205	-	250	2,296
Audit Fees	20,163	5,900	-	21,075
IT & Cyber Security	40,000	6,954	2,900	35,528
Financial Consulting	82,720	2,016	6,666	2,016
Engineering (Dudek)	23,265	1,920	1,875	10,360
Legal Services - General	74,540	6,792	5,000	60,860
Advocacy	62,040	5,000	5,000	35,000
Total Professional Services	331,456	28,581	25,037	176,547
Insurance Expense				
ACWA/JPIA Program Insurance	75,900	-	-	85,636
ACWA/JPIA Workers Comp	20,700	4,725	5,175	9,440
Total Insurance Expense	96,600	4,725	5,175	95,075
Personnel Expense				
Board Meeting Expense	23,782	1,583	1,920	12,485
Salaries & Wages	1,212,281	102,381	87,500	725,294
<i>Contra Account - Salaries & Wages</i>	<i>(60,000)</i>	<i>(14,786)</i>	<i>(4,878)</i>	<i>(65,161)</i>
Contract Labor/Consulting	10,340	-	833	-
Payroll Taxes	32,328	5,724	2,333	20,218
Benefits - Medical	263,670	20,765	21,250	153,232
Benefits - CalPERS	242,456	9,443	12,273	146,406
Trainings & Conferences	18,612	540	1,500	8,545
Uniforms	7,238	470	583	3,585
Safety Compliance & Emergency Prep	5,170	775	417	3,080
Total Personnel Expense	1,755,877	126,896	123,731	1,007,686



**Borrego Water District
Operating Budget Analysis
01/01/2023 to 01/31/2023**

	<i>Budgeted FY2023</i>	<i>Actual Jan FY2023</i>	<i>Projected Jan FY2023</i>	<i>Year to Date FY2023</i>
OPERATING EXPENSES (Con't)				
Office Expense				
Office Supplies	24,816	1,729	2,000	15,535
Office Equipment	51,700	1,359	4,167	18,491
Postage & Freight	15,510	344	1,250	9,101
Property Tax	3,102	-		87
Telephone Expense	23,000	1,940	1,667	17,735
Dues & Subscriptions (ACWA/AWWA)	23,782	2,321	1,917	18,676
Printing & Publication	5,170	140	417	1,251
Office/Shop utilities	7,500	448	542	6,871
Total Office Expense	154,580	8,282	11,958	87,747
TOTAL OPERATING EXPENSES	3,315,228	232,990	221,738	2,790,977
Debt Expense				
BBVA Bank Note 2018A/B - Principal	305,000	-		322,751
BBVA Bank Note 2018A/B - Interest	85,000	-		33,994
2021 Bond Cap One - Principal	427,960	-		427,960
2021 Bond Cap One - Interest	159,759	-		82,223
Total Debt Expense	977,719	-	-	866,928
GROUNDWATER MANAGEMENT EXPENSES (see GWM Detail)				
Pumping Fees	100,000	-		26,461
GWM Expense	72,561	-	4,500	-
Legal Expense	150,000	3,878	20,000	27,298
Engineering/TAC Expense	50,000	6,538	2,000	72,511
TOTAL GROUNDWATER MGMT EXPENSES	372,561	10,416	26,500	126,270
TOTAL EXPENSES	4,665,508	243,407	248,238	2,917,247
NET INCOME	488,238	180,223	68,964	151,147



**Borrego Water District
Cash CIP Budget Analysis
01/01/2023 to 01/31/2023**

	Budgeted FY2023	Actual Jan FY2023	Year to Date FY2023
<u>CAPITAL IMPROVEMENT PROJECTS (CIP)</u>			
CASH FUNDED CIP			
Water Projects			
BVR Pipeline - <i>To be reimbursed from SDGE</i>	-	-	184,724
<i>Contra - Reimbursement from SDGE</i>		-	-
ID4-9 Motor Rebuild & Shaft Repair		-	106,823
Office Improvements	50,000	-	-
Emergency System Repairs/Booster #3	60,000	-	21,837
Total Water Projects	<u>110,000</u>	<u>-</u>	<u>291,547</u>
Sewer Projects			
Manhole Refurbishments	47,408	-	13,894
LCDZ Gravity Main - Electric Line Repair		-	10,660
Oxygen Injection System	-	-	3,567
Total Sewer Projects	<u>47,408</u>	<u>-</u>	<u>28,121</u>
Short Lived Asset Replacements			
Paddock Well	7,779	-	10,211
Backup Diesel Generator	15,000	-	-
Pickup Truck	60,000	(850)	64,006
Total Short Lived Assets	<u>82,779</u>	<u>(850)</u>	<u>74,217</u>
CASH FUNDED CIP TOTAL	240,187	(850)	388,277
2021 Bond Funded CIP			
Bond Funded Water Projects			
ID5-15 Well Completion	300,000	-	217,638
ID4-10 Inspection/Repairs	225,621	-	-
Pipeline Replacements	615,500	-	-
BOND FUNDED CIP TOTAL	<u>1,141,121</u>	<u>-</u>	<u>217,638</u>

fee refund



Borrego Water District
Grant/Bond Funded CIP Budget Analysis
01/01/2023 to 01/31/2023

	<i>Budgeted FY2023</i>	<i>Actual Jan FY2023</i>	<i>Year to Date FY2023</i>
GRANT FUNDED CIP			
Water Projects- DWR Grant Net \$2,048362			
Twin Tanks	891,165	3,744	73,924
Wilcox Diesel Motor	83,333	971	9,579
Indian Head Reservoir Replacement	474,000	652	44,814
Rams Hill Tank #2	474,000	10,342	71,905
Total Water Projects - Water Reservoirs Grant	<u>1,922,498</u>	<u>15,709</u>	<u>200,222</u>
Sewer Projects - DWR Grant - \$788,912			
WWTP Upgrade/Rehabilitation	288,912	-	220,438
Total Sewer Grant Projects	<u>288,912</u>	<u>-</u>	<u>220,438</u>
Prop 68 Grant			
AMI	455,000	1,523	9,115
WWTP Monitoring Wells	141,000	3,212	44,294
Admin/Acquisiton Costs	75,000	3,890	17,735
Total Prop 68 Grant Projects	<u>671,000</u>	<u>8,625</u>	<u>71,143</u>
TOTAL GRANT FUNDED CIP	2,882,410	24,334	420,659



Borrego Water District
Cash Flow Analysis
01/01/2023 to 01/31/2023

	<u>Actual Jan FY2023</u>	
Cash and Reserves at Beginning of Period		\$ 6,757,849
Cash Flows from Operating Activities		
<i>Income Provided by Operating Activities</i>	159,068	
<i>Decrease in Accounts Receivable</i>	36,922	
<i>Increase in Accounts Payable</i>	81,073	
<i>Decrease in Inventory</i>	490	
Net Cash Provided by Operating Activities	\$ 277,553	
Cash Flows from Groundwater Management Activities		
Net Cash Paid for Groundwater Management Activities	\$ (10,416)	
Cash Flows from Non-Operating Activities		
Other Income Received	31,572	
Debt Service Disbursement	-	
Net Cash Provided by Other Income	\$ 31,572	
Cash Flows from Capital Improvement Activities		
<i>All CIP Activities (Cash + Grant)</i>	(23,484)	
Net Cash Paid for Capital Improvements	\$ (23,484)	
Net Change in Cash	\$ 275,224	
Cash and Reserves at End of Period		\$ 7,033,073
Restricted Reserves at End of Period	\$ 977,718	
Unrestricted Reserves at End of Period	\$ 6,055,355	
Water Reserves Portion	\$4,538,666	
Sewer Reserves Portion	\$668,468	
Non-218 Reserves Portion	\$498,221	
Fiscal Year Reserves Target		\$ 7,078,411
Fiscal Year Reserves Surplus/Shortfall to Date		\$ (45,338)
2021 Bond Funds Balance at Beginning of Period		\$ 1,367,743
Net Change in Bond Funds		
2021 Bond Funds Balance at End of Period		\$ 1,367,743



ASSETS

	BALANCE SHEET January 31, 2023 <small>(unaudited)</small>	BALANCE SHEET December 31, 2022 <small>(unaudited)</small>	MONTHLY CHANGE <small>(unaudited)</small>
CURRENT ASSETS			
Cash and cash equivalents	\$ 9,120,845.74	\$ 8,835,052.93	\$ 285,792.81
Accounts receivable from water sales and sewer charges	\$ 450,836.86	\$ 505,588.05	\$ (54,751.19)
Inventory	\$ 183,362.22	\$ 183,852.97	\$ (490.75)
TOTAL CURRENT ASSETS	\$ 9,938,407.04	\$ 9,708,346.92	\$ 230,060.12
RESTRICTED ASSETS			
Debt Service:			
Unamortized bond issue costs	\$ 125,185.22	\$ 125,185.22	\$ -
Viking Ranch Refinance issue costs	\$ (59,801.23)	\$ (59,801.23)	\$ -
Deferred Outflow of Resources-CalPERS	\$ 256,166.00	\$ 256,166.00	\$ -
Total Debt service	\$ 321,549.99	\$ 321,549.99	\$ -
Trust/Bond funds:			
Investments with fiscal agent -CFD 2017-1	\$ 678,425.53	\$ 678,425.53	\$ -
Total Trust/Bond funds	\$ 678,425.53	\$ 678,425.53	\$ -
TOTAL RESTRICTED ASSETS	\$ 999,975.52	\$ 999,975.52	
UTILITY PLANT IN SERVICE			
Land	\$ 2,316,233.53	\$ 2,316,233.53	\$ -
Flood Control Facilities	\$ 4,287,340.00	\$ 4,287,340.00	\$ -
Capital Improvement Projects	\$ 2,965,718.17	\$ 2,935,208.30	\$ 30,509.87
Bond funded CIP Expenses	\$ 1,651,386.27	\$ 1,651,322.81	\$ 63.46
Sewer Facilities	\$ 6,226,548.11	\$ 6,226,548.11	\$ -
Water facilities	\$ 16,682,234.22	\$ 16,682,234.22	\$ -
General facilities	\$ 1,006,881.07	\$ 1,006,881.07	\$ -
Equipment and furniture	\$ 828,304.97	\$ 828,304.97	\$ -
Vehicles	\$ 687,296.74	\$ 687,296.74	\$ -
Accumulated depreciation	\$ (14,800,565.70)	\$ (14,800,565.70)	\$ -
NET UTILITY PLANT IN SERVICE	\$ 21,851,377.38	\$ 21,820,804.05	\$ 30,573.33
OTHER ASSETS			
Water rights -ID4	\$ 185,000.00	\$ 185,000.00	\$ -
TOTAL OTHER ASSETS	\$ 185,000.00	\$ 185,000.00	
TOTAL ASSETS	\$ 32,974,759.94	\$ 32,714,126.49	\$ 260,633.45



	BALANCE SHEET January 31, 2023 (unaudited)	BALANCE SHEET December 31, 2022 (unaudited)	MONTHLY CHANGE (unaudited)
LIABILITIES			
CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS			
Accounts Payable	\$ 134,972.94	\$ 34,829.48	\$ 100,143.46
Accrued expenses	\$ 245,346.72	\$ 245,346.72	\$ -
Deposits	\$ 293,246.81	\$ 293,246.81	\$ -
TOTAL CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS	\$ 673,566.47	\$ 573,423.01	\$ 100,143.46
CURRENT LIABILITIES PAYABLE FOM RESTRICTED ASSETS			
Debt Service:			
Accounts Payable to CFD 2017-1	\$ 678,425.53	\$ 678,425.53	\$ -
TOTAL CURRENT LIABILITIES PAYABLE FROM RESTRICTED ASSETS	\$ 678,425.53	\$ 678,425.53	\$ -
LONG TERM LIABILITIES			
2018A & 2018B Refinance ID4/Viking Ranch	\$ 1,606,049.03	\$ 1,606,049.03	\$ -
2021 Installment Purchase Agreement	\$ 7,080,970.00	\$ 7,080,970.00	\$ -
Net Pension Liability-CalPERS	\$ 935,284.00	\$ 935,284.00	\$ -
Deferred Inflow of Resources-CalPERS	\$ 18,973.00	\$ 18,973.00	\$ -
TOTAL LONG TERM LIABILITIES	\$ 9,641,276.03	\$ 9,641,276.03	\$ -
TOTAL LIABILITIES	\$ 10,993,268.03	\$ 10,893,124.57	\$ 100,143.46
FUND EQUITY			
Contributed equity	\$ 9,611,814.35	\$ 9,611,814.35	\$ -
Retained Earnings:	\$ 12,369,677.56	\$ 12,209,187.57	\$ 160,489.99
TOTAL FUND EQUITY	\$ 21,981,491.91	\$ 21,821,001.92	\$ 160,489.99
TOTAL LIABILITIES AND FUND EQUITY	\$ 32,974,759.94	\$ 32,714,126.49	\$ 260,633.45

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of the Disbursements and Claims Paid
 Month Ending January 31, 2023



Vendor disbursements paid during this period:		\$ 205,180.34
Significant items:		
Babcock	Lab Services	\$ 2,588.66
CalPERS	Employee Retirement Benefits	\$ 9,443.33
Employee Health Benefits	Medical JPIA & AFLAC	\$ 20,765.29
SC Fuels	Fuel For District Vehicles	\$ 1,622.21
UB Refunds	Hogan - Cancelation of new meter request	\$ 11,934.80
Capital Projects/Fixed Asset Outlays:		
Labor Compliance Consultants	Superior Tank - Certify Contractor Payroll	\$ 1,600.00
USA Bluebook	Valve Exercise Tool	\$ 3,670.51
Total Professional Services for this Period:		
BBK	General - Jan Invoices	\$ 3,733.50
BBK	Watermaster	\$ 618.80
BBK	Advocacy	\$ 5,000.00
BBK	Monitoring Wells	\$ 1,941.10
BBK	Prop 68 Grant	\$ 608.50
BBK	TSS Grant	\$ 32.90
Dudek	WWTP Waste Discharge Requirements	\$ 1,920.00
Interra Inc.	GWM Technical Support Jan	\$ 3,047.50
Leaf & Cole, LP	Audit Progress Billing	\$ 7,550.00
Travis Parker	IT Support	\$ 5,911.68
Payroll for this Period:		
Gross Payroll		\$ 102,381.00
Employer Payroll Taxes and ADP Fee		\$ 6,320.70
Total		\$ 108,701.70

Accounts Payable

Checks by Date - Summary by Check Date

User: iessica
 Printed: 2/23/2023 12:47 PM

40273	1109	ABILITY ANSWERING/PAGING SER	12/20/2022	249.00
40274	1000	MEDICAL ACWA-JPIA	12/20/2022	23,256.55
40275	11116	E & M. Inc.	12/20/2022	1,670.00
Total for 12/20/2022:				25,175.55
40310	UB*00070	DOROTHY HOGAN	01/05/2023	11,822.50
40311	1445	SAN DIEGO CO VECTOR CONTROL	01/05/2023	262.61
40312	9046	STATE WATER RESOURCE CONTROL I	01/05/2023	95.00
Total for 1/5/2023:				12,180.11
40331	9450	AWWA CALIF-NEVADA SECTION	01/17/2023	120.00
40332	11142	BORREGAN LOCKSMITH	01/17/2023	125.00
40333	1037	BORREGO SUN	01/17/2023	70.00
40334	1196	CASH	01/17/2023	400.00
40335	9627	LAIDLAW PLUMBING	01/17/2023	991.06
40336	11067	SC FUELS	01/17/2023	1,622.21
40337	9046	STATE WATER RESOURCE CONTROL I	01/17/2023	85.00
40338	9581	TRAVIS PARKER	01/17/2023	5,911.68
40339	9439	USABLUEBOOK	01/17/2023	3,670.51
Total for 1/17/2023:				12,995.46
40345	11143	URSULA BATES	01/23/2023	637.40
40346	9054	COUNTY OF SAN DIEGO DEPT ENVIRO	01/23/2023	548.00
40347	1094	EMPIRE SOUTHWEST, LLC	01/23/2023	413.95
40348	1048	GRAINGER	01/23/2023	65.11
40349	9385	JOHNSON CONTROLS SECURITY SOLL	01/23/2023	341.32
40350	1222	DEBBIE MORETTI	01/23/2023	140.00
Total for 1/23/2023:				2,145.78
40353	3035	ACWA / JPIA Finance Dept.	02/08/2023	4,725.11
40354	1266	AFLAC	02/08/2023	1,370.32
40355	9524	AIR POLLUTION CONTROL DISTRICT. S	02/08/2023	564.00
40356	1001	AMERICAN LINEN INC.	02/08/2023	470.28
40357	61	AT&T MOBILITY	02/08/2023	827.99
40358	9529	AT&T-CALNET 3	02/08/2023	587.98
40359	10884	BEST BEST & KRIEGER ATTORNEYS A	02/08/2023	22,429.74
40360	10900	BORREGO AUTO PARTS & SUPPLY CO	02/08/2023	370.34
40361	11140	BORREGO SPRINGS HARDWARE	02/08/2023	182.65
40362	1037	BORREGO SUN	02/08/2023	70.00
40363	1447	DYNAMIC CONSULTING ENGINEERS	02/08/2023	2,150.00
40364	1094	EMPIRE SOUTHWEST, LLC	02/08/2023	158.48
40365	11088	FIELDMAN, ROLAPP & ASSOCIATES, IN	02/08/2023	2,015.50
40366	1136	HOME DEPOT CREDIT SERVICES	02/08/2023	1,180.81
40367	9385	JOHNSON CONTROLS SECURITY SOLL	02/08/2023	265.44
40368	11121	LABOR COMPLIANCE CONSULTANTS C	02/08/2023	1,600.00
40369	9378	LANDMARK CONSULTANTS, INC.	02/08/2023	3,186.00
40370	11061	MARINE INDUSTRIAL TANK, INC.	02/08/2023	4,750.00
40371	11114	OCEANUS BOTTLED WATER, INC	02/08/2023	21.85
40372	1208	PACIFIC PIPELINE SUPPLY INC	02/08/2023	1,863.44
40373	11083	QUADIENT FINANCE USA, INC.	02/08/2023	343.97
40374	1623	WENDY QUINN	02/08/2023	262.50
40375	9633	RAMONA DISPOSAL SERVICE	02/08/2023	5,375.62
40376	1065	SAN DIEGO GAS & ELECTRIC	02/08/2023	37,963.75
40377	11067	SC FUELS	02/08/2023	1,337.72
40378	9666	THE REGENTS, UCI IRVINE	02/08/2023	5,561.95
40379	9581	TRAVIS PARKER	02/08/2023	1,546.37
40380	3000	U.S.BANK CORPORATE PAYMENT SYS	02/08/2023	3,830.67
40381	1023	UNDERGROUND SERVICE ALERT	02/08/2023	52.00
40382	9439	USABLUEBOOK	02/08/2023	444.76
40383	11050	ZITO MEDIA	02/08/2023	276.77
Total for 2/8/2023:				105,786.01
40384	9255	BABCOCK LABORATORIES	02/14/2023	1,869.45
40385	11090	LUPE'S GARDENING MAINTENANCE IN	02/14/2023	585.00
40386	1065	SAN DIEGO GAS & ELECTRIC	02/14/2023	11.45
40387	1059	STAPLES CREDIT PLAN	02/14/2023	668.09
40388	1100	VERIZON WIRELESS	02/14/2023	275.29
40389	92	XEROX FINANCIAL SERVICES	02/14/2023	365.28
Total for 2/14/2023:				3,774.56
40399	1135	CENTER MARKET	02/16/2023	74.01
40400	96	DISH	02/16/2023	76.79
40401	11063	LEAF & COLE LLP	02/16/2023	5,900.00
Total for 2/16/2023:				6,050.80
Report Total (61 checks):				168,108.27

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of Watermaster related Income and Expenses for FY23
 Month Ending January 31, 2023



Net Expenses during this Period \$ 8,734.14

Date	Name	Description	Income	Expense	Year To Date
7/31/2022	BBK	Stipulation/Groundwater Rights		\$ 4,892.90	\$ (4,892.90)
7/31/2022	BBK	Watermaster Activities		\$ 4,584.90	\$ (9,477.80)
7/31/2022	BWD	Record Staff Time		\$ 761.16	\$ (10,238.96)
7/31/2022	Borrego Springs Watermaster	July Meter Reading Services	\$ 1,242.58		\$ (8,996.38)
8/31/2022	BBK	Stipulation/Groundwater Rights		\$ 3,647.44	\$ (12,643.82)
8/31/2022	BWD	Record Staff Time		\$ 287.76	\$ (12,931.58)
8/31/2022	Intera	Tsk 1. WM Meetings June to Aug		\$ 2,120.00	\$ (15,051.58)
8/31/2022	Intera	Tsk 2. TAC/EWG/SG Meetings June to Aug		\$ 4,095.00	\$ (19,146.58)
8/31/2022	Intera	Tsk 4. Sustainable Yield Review		\$ 2,385.00	\$ (21,531.58)
8/31/2022	Intera	Tsk 5. Expanded Monitoring Plan Review		\$ 1,325.00	\$ (22,856.58)
8/31/2022	Intera	Tsk 10. TSS Grant		\$ 2,782.50	\$ (25,639.08)
8/31/2022	Intera	Tsk 11. Additional Technical Support		\$ 3,110.00	\$ (28,749.08)
9/30/2022	Borrego Springs Watermaster	Sept Meter Reading Services	\$ 1,542.85		\$ (27,206.23)
9/30/2022	BBK	Stipulation/Groundwater Rights		\$ 2,141.40	\$ (29,347.63)
9/30/2022	Intera	Tsk 1. WM Meetings Sept		\$ 1,192.50	\$ (30,540.13)
9/30/2022	Intera	Tsk 4. Sustainable Yield Review		\$ 5,167.50	\$ (35,707.63)
9/30/2022	Intera	Tsk 11. Additional Technical Support		\$ 2,120.00	\$ (37,827.63)
9/30/2022	BWD	Record Staff Time		\$ 431.64	\$ (38,259.27)
10/31/2022	BBK	Stipulation/Groundwater Rights		\$ 3,926.00	\$ (42,185.27)
10/31/2022	Intera	Tsk 1. WM Meetings Oct		\$ 662.50	\$ (42,847.77)
10/31/2022	Intera	Tsk 5. Expanded Monitoring Plan Review		\$ 1,722.50	\$ (44,570.27)
10/31/2022	Intera	Tsk 10. TSS Grant		\$ 662.50	\$ (45,232.77)
10/31/2022	Intera	Tsk 11. Additional Technical Support		\$ 6,872.50	\$ (52,105.27)
11/30/2022	BWD	Record Staff Time		\$ 575.52	\$ (52,680.79)
11/30/2022	BBK	Stipulation/Groundwater Rights		\$ 3,608.40	\$ (56,289.19)
11/30/2022	Intera	Tsk 1. WM Meetings Nov		\$ 1,722.50	\$ (58,011.69)
11/30/2022	Intera	Tsk 2. TAC/EWG/SG Meetings Nov		\$ 1,405.00	\$ (59,416.69)
11/30/2022	Intera	Tsk 4. Sustainable Yield Review		\$ 397.50	\$ (59,814.19)
11/30/2022	Intera	Tsk 5. Expanded Monitoring Plan Review		\$ 5,697.50	\$ (65,511.69)
11/30/2022	Intera	Tsk 10. TSS Grant		\$ 3,470.00	\$ (68,981.69)
11/30/2022	Intera	Tsk 11. Additional Technical Support		\$ 1,890.00	\$ (70,871.69)
11/30/2022	Intera	Tsk 11.2 Additional TSS Grant		\$ 11,630.00	\$ (82,501.69)
12/31/2022	BBK	Stipulation/Groundwater Rights		\$ 618.80	\$ (83,120.49)
12/31/2022	Intera	Tsk 4. Sustainable Yield Review		\$ 2,120.00	\$ (85,240.49)
12/31/2022	Intera	Tsk 10. TSS Grant		\$ 927.50	\$ (86,167.99)
1/31/2022	BWD	Nov & Jan Meter Reading Services	\$ 1,682.08		\$ (84,485.91)
1/31/2022	BWD	Record Staff Time		\$ 575.52	\$ (85,061.43)
1/31/2022	BBK	Stipulation/Groundwater Rights		\$ 3,878.20	\$ (88,939.63)
1/31/2022	Intera	Tsk 1. WM Meetings Nov		\$ 1,192.50	\$ (90,132.13)
1/31/2022	Intera	Tsk 2. TAC/EWG/SG Meetings Nov		\$ 662.50	\$ (90,794.63)
1/31/2022	Intera	Tsk 3. Annual Report Technical Review		\$ 662.50	\$ (91,457.13)
1/31/2022	Intera	Tsk 4. Sustainable Yield Review		\$ 1,722.50	\$ (93,179.63)
1/31/2022	Intera	Tsk 10. TSS Grant		\$ 1,192.50	\$ (94,372.13)
1/31/2022	Intera	Tsk 11. Additional Technical Support		\$ 530.00	\$ (94,902.13)

V.B

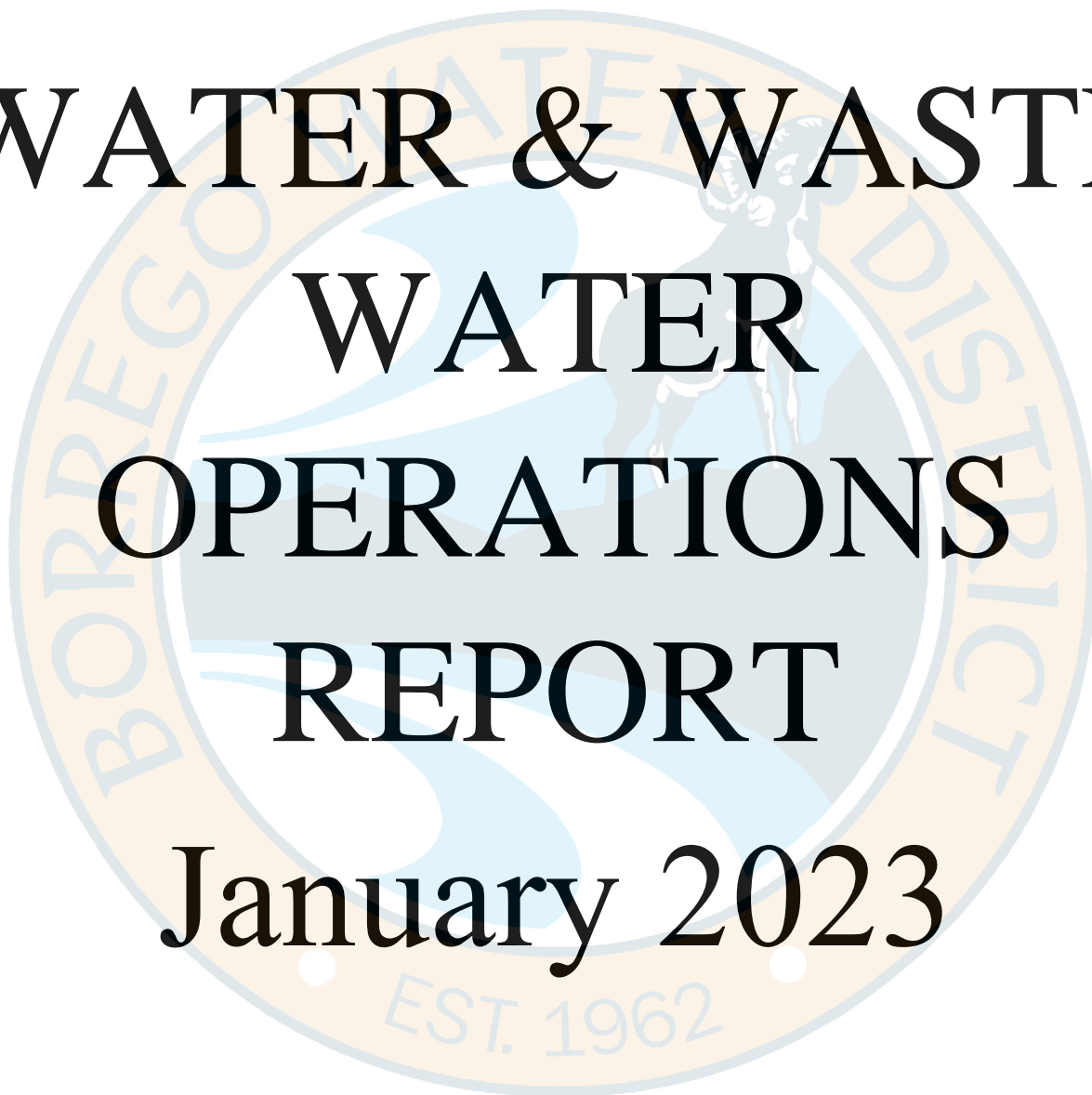
WATER & WASTE

WATER

OPERATIONS

REPORT

January 2023





BORREGO WATER DISTRICT

JANUARY 2023

WASTEWATER OPERATIONS REPORT

There's no know problems with wastewater system at the moment:

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 79161 (gallons per day)

Peak flow: 116000 gpd Monday, January 09- 2023



BORREGO WATER DISTRICT

RAMS HILL WASTEWATER TREATMENT FACILITY

4861 Borrego Springs Rd, BORREGO SPRINGS, CA 92004
(760) 767-5806 FAX (760) 767-5994

02/06/2023

CALIFORNIA REGIONAL WATER QUALITY
CONTROL BOARD – REGION 7
73-720 FRED WARING DR. SUITE 100
PALM DESERT, CA. 92260

Attn: Adriana Godinez/WRCE

RE: JANUARY 2023 Borrego Springs WWTP

Dear Adriana,

Please find attached the JANUARY 2023 monthly monitoring reports and Lab results for Borrego springs district WWTP.

We are pleased to inform you that there's no known violations for this month.

If you have any questions please contact ROGELIO MARTINEZ/WT-III. (760)419-2764.

Respectfully,

Rogelio Martinez/ water plant operator III

CC: Geoff Poole/GM

MONTHLY REPORT: R.H.W.T.F

MONTH: JANUARY

YEAR: 2023

BORREGO WATER DISTRICT,
RAMS HILL WASTEWATER TREATMENT FACILITY,
4861 BORREGO SPRINGS ROAD,
BORREGO SPRINGS, CA 92004
760-767-5806; phone
760-767-5994; fax

COMMENTS: THERE ARE NO SPILLS TO REPORT FOR JANUARY 2023; THE FLOW REPORT IS ATTACHED.

Submitted by: ROGELIO MARTINEZ/BWD TO: GEOFF POOLE/BWD;

02/06/2023

JAN 2023	INFLUENT DAILY FLOW GAL.	TOTAL FLOW GAL.
1	110000 GAL	88876000 GAL
2	93000 GAL	88969000 GAL
3	85000 GAL	89054000 GAL
4	68000 GAL	89122000 GAL
5	74000 GAL	89196000 GAL
6	69000 GAL	89265000 GAL
7	81000 GAL	89346000 GAL
8	91000 GAL	89437000 GAL
9	116000 GAL	89553000 GAL
10	79000 GAL	89632000 GAL
11	78000 GAL	89710000 GAL
12	57000 GAL	89757000 GAL
13	75000 GAL	89832000 GAL
14	85000 GAL	89917000 GAL
15	107000 GAL	90025000 GAL
16	99000 GAL	90124000 GAL
17	81000 GAL	90205000 GAL
18	61000 GAL	90266000 GAL
19	69000 GAL	90335000 GAL
20	65000 GAL	90400000 GAL
21	68000 GAL	90468000 GAL
22	76000 GAL	90544000 GAL
23	67000 GAL	90611000 GAL
24	77000 GAL	90688000 GAL
25	75000 GAL	90763000 GAL
26	74000 GAL	90837000 GAL
27	70000 GAL	90907000 GAL
28	63000 GAL	90970000 GAL
29	84000 GAL	91054000 GAL
30	88000 GAL	91142000 GAL
31	69000 GAL	91211000 GAL

P.H. / D.O. LOG ; R.H.W.T.F., BORREGO WATER DISTRICT

YEAR,2023

JANUARY

<u>DATE</u>	<u>LOCATION</u>	<u>P.H.</u>	<u>D.O.</u>	<u>FREE/BRD</u>
1/3/2023	EFFLUENT	8.13	5.93	
1/3/2023	POND	7.86	9.29	3.5ft
1/17/2023	EFFLUENT	8.00	6.46	
1/17/2023	POND	8.08	8.56	3.5ft

Berm Condition: Good and no Odors around the pond

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

WDID NO.: 7A 37 0125 001
ORDEF NO.: R7-2019-0015

**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**


MONTH: January
YEAR: 2023

REPORTING FREQUENCIES: MONTHLY

January

TYPE OF SAMPLE:	INFLUENT			PONDS		
	Flow	BOD	TSS	DO	pH	Freeboard
CONSTITUENTS:	Flow	BOD	TSS	DO	pH	Freeboard
FREQUENCY:	Daily	Monthly	Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Measurement	Grab	Grab	Grab	Grab	Measurement
UNITS:	gpd	mg/L	mg/L	mg/L	s.u.	ft
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE	January					
1	110000					
2	93000					
3	85000	160	170	9.29	7.86	3.5
4	68000					
5	74000					
6	69000					
7	81000					
8	91000					
9	116000					
10	79000					
11	78000					
12	57000					
13	75000					
14	85000					
15	107000					
16	99000					
17	81000			8.56	8.08	3.5
18	61000					
19	69000					
20	65000					
21	68000					
22	76000					
23	67000					
24	77000					
25	75000					
26	74000					
27	70000					
28	63000					
29	84000					
30	88000					
31	69000					
30-DAY MEAN	79161	160	170	8.93	7.97	3.5
MAXIMUM	116000	160	170	9.29	8.08	3.5
MINIMUM	57000	160	170	8.56	7.86	3.5

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 02-06-2023

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

WDID NO.: **7A 37 0125 001**
ORDER NO.: **R7- 2019-0015**

**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**


MONTH: January
YEAR: 2023

REPORTING FREQUENCY **MONTHLY**

January

TYPE OF SAMPLE:	EFFLUENT					
CONSTITUENTS:	BOD	TSS	SS	T. Nitrogen	TDS	pH
FREQUENCY:	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Grab	Grab	Grab	Grab	Grab	Grab
UNITS:	mg/L	mg/L	ml/L	mg/L	ml/L	mg/L
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE						
1						
2						
3	16	5	0.0	15	490	8.13
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17	14.0	5	0.0	6.5	460	8.0
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
30-DAY MEAN	15.0	5.0	0.0	10.8	475	8.07
MAXIMUM	16.0	5.0	0.0	15.0	490	8.13
MINIMUM	14.0	5.0	0.0	6.5	460	8.00

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 02/06/2023

V.C

WATER
PRODUCTION/
USE RECORDS

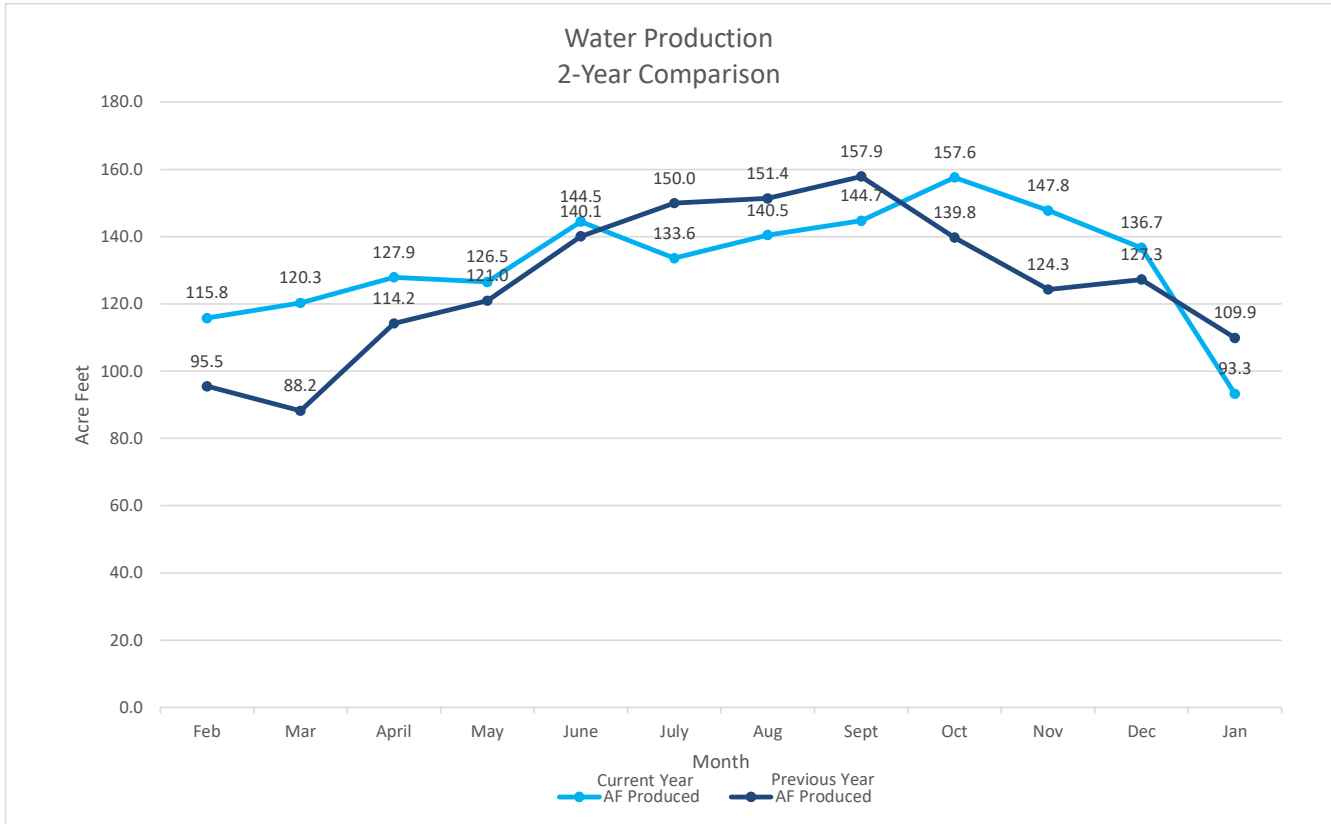
January 2023





BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY JAN 2023



Past 12 months Production vs. Sales

	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23
AF Used	136.1	125.3	123.8	108.8	124.8	116.5	126.5	132.1	147.6	139.3	117.9	101.1
AF Produced	115.8	120.3	127.9	126.5	144.5	133.6	140.5	144.7	157.6	147.8	136.7	93.3
% Non Rev.	-17.5%	-4.2%	3.2%	14.0%	13.6%	12.8%	10.0%	8.7%	6.3%	5.7%	13.8%	-8.4%

Previous 12 Months Production vs. Sales

	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22
AF Used	83.3	78.1	99.9	111.4	127.4	126.4	133.8	138.0	139.0	110.1	132.8	117.8
AF Produced	95.5	88.2	114.2	121.0	140.1	150.0	151.4	157.9	139.8	124.3	127.3	109.9
% Non Rev.	12.8%	11.5%	12.5%	8.0%	9.1%	15.7%	11.6%	12.6%	0.6%	11.4%	-4.3%	-7.2%

Non Revenue Water Summary

Jan-23	-8.4%
Avg. Past 12 Mos.	4.8%
Avg. Past 24 Mos.	6.3%