

**Borrego Water District Board of Directors**  
**Special Meeting**  
**December 17, 2024 @ 9:00 A.M.**  
**806 Palm Canyon Drive**  
**Borrego Springs, CA 92004**

The Borrego Water District Board of Directors meeting as scheduled will be conducted in person and in an electronic format please note BWD is providing remote attendance options solely as a matter of convenience to the public. BWD will not stop or suspend its in-person public meeting should a technological interruption occur with respect to the GoTo meeting or call-in line listed on the agenda. We encourage members of the public to attend BWD meetings in-person at the address printed on page 1 of this agenda. Anyone who wants to listen to or participate in the meeting remotely is encouraged to observe the GO TO MEETING at:

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/209426029>

**You can also dial in using your phone.**

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Access Code: 209-426-029

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>

**I. OPENING PROCEDURES -**

- A. Call to Order
- B. Pledge of Allegiance
- C. Directors' Roll Call: President Dice, Vice President Baker, Directors Duncan & Moran.
  - 1. Swear in Tammy Baker for 4 year term
- D. Approval of Agenda
- E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- F. Comments from Directors
- G. Correspondence Received from the Public - None

**II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -**

- A. Consent Calendar
  - 1. May 7, 2024 BWD Board of Director Minutes
  - 2. May 28, 2024 BWD Board of Director Minutes
  - 3. June 11, 2024 BWD Board of Director Minutes
  - 4. June 25, 2024 BWD Board of Director Minutes (to be distributed on or before 12-16)
  - 5. July 9, 2024 BWD Board of Director Minutes(to be distributed on or before 12-16)
- B. Acceptance of Resignation Letter from Martha Deichler – S Anderson
- C. Process to Fill Vacated Board of Directors Seat – S Anderson VERBAL
- D. Technical Evaluation of DB 20 Well: Draft Proposal– T Driscoll
- E. Borrego Springs Subbasin Watermaster Board – VERBAL D Duncan/K Dice/T Driscoll
  - 1. Update on Board Activities
  - 2. Update on Technical Advisory Committee Activities

AGENDA: December 17, 2024: The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole, General Manager at - (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility. If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

### III. BOARD COMMITTEE REPORTS, IF NEEDED

#### STANDING:

- A. Operations and Infrastructure: Duncan/Baker
- B. Budget and Audit: Dice/Moran
- C. ACWA/JPIA Insurance: Dice/Johnson

#### AD HOC:

- A. Prop 68 Implementation: Baker/Johnson
- B. Public Outreach: Dice/Johnson:
- C. Grants: Dice/Johnson
- D. Cyber Security/Risk Management: Baker
- E. T2 Developers Agreement: Baker/Duncan
- F. Finance/**Prop 218: Baker/Moran**
  - 1. **Reserve Fund Minimum Levels – G Poole/T Baker/G Moran**
  - 2. **Release of Initial Water and Sewer Rate Model**
  - 3. **Employee Compensation Priorities**
- G. Borrego Springs Basin Water Quality: Moran/Johnson
- H. Automated Metering Implementation: Baker/Moran

### IV. STAFF REPORTS

- A. Waste Water: November 2024 Monthly Report – R Martinez
- B. Water: November 2024 Monthly Report – A Asche
- C. Finance: November 2024 Monthly Report – J Clabaugh
  - 1. Fiscal Year 2023-24 DRAFT Audited Financials Release Update
- D. Administration – D Del Bono
- E. Legal Counsel – S Anderson
- F. General Manager – G Poole
  - 1. Technical Evaluation of DB 20 Well: Draft Proposal– T Driscoll

### V. CLOSED SESSION:

- A. Conference with Legal Counsel - Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Two (2) potential cases)
- B. Conference with Legal Counsel – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577
- C. Conference with Legal Counsel – Existing Litigation (John Thomas Doljanin v. Reuben Ellis, et al., S.D. Cal. Case No. 24 CV1689 BEN SBC).

### VI. CLOSING PROCEDURE:

- A. The next Board Meeting is scheduled for 9:00 AM on January 14, 2025, to be available online and in person at 806 Palm Canyon Drive. See Board Agenda at [BorregoWD.org](http://BorregoWD.org) for details, Agenda information available at least 72 hours before the meeting.

AGENDA: December 17, 2024: The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole, General Manager at - (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility. If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 17, 2024  
AGENDA ITEM II.A

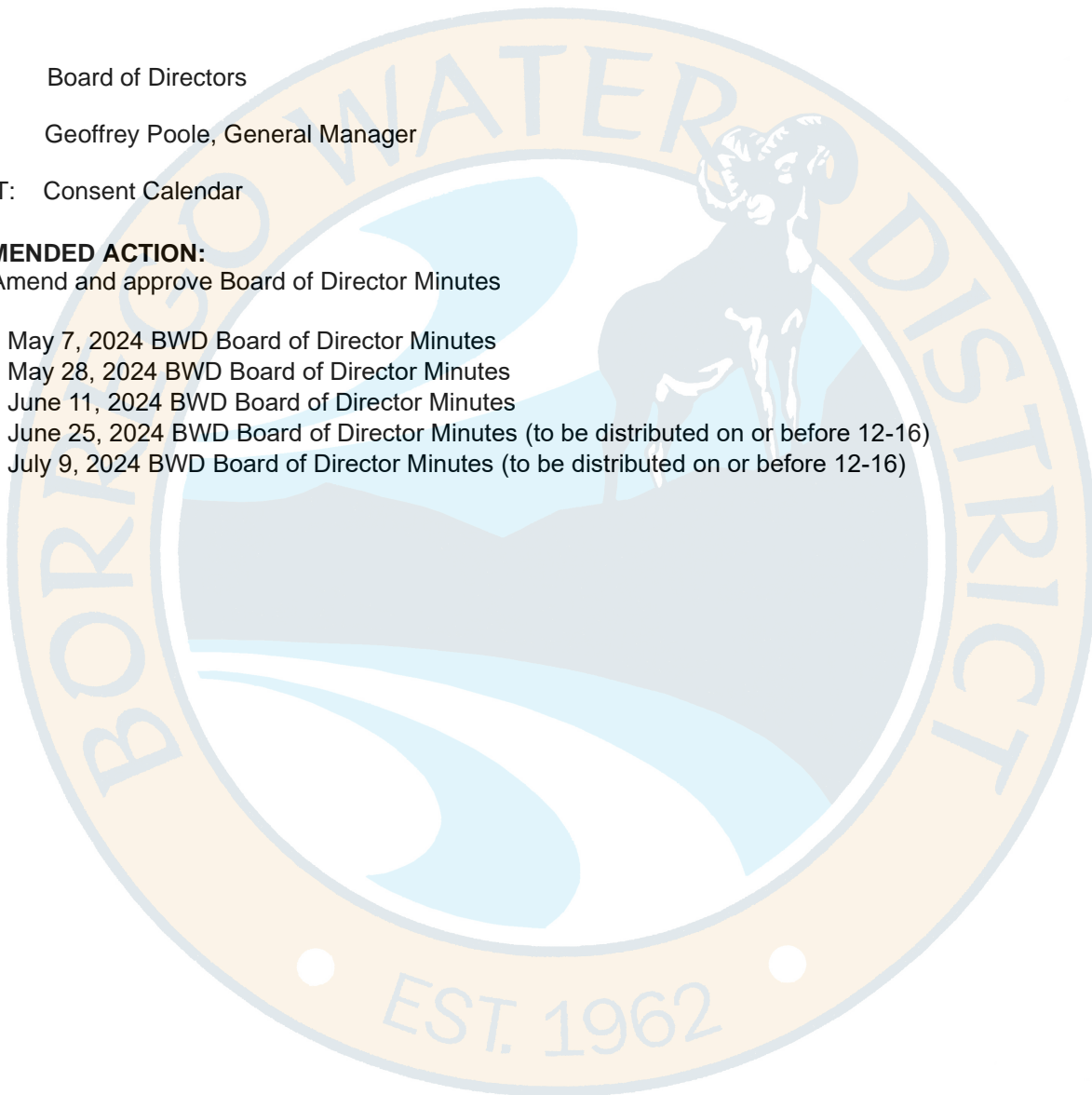
December 12, 2024

TO: Board of Directors  
FROM: Geoffrey Poole, General Manager  
SUBJECT: Consent Calendar

**RECOMMENDED ACTION:**

Discuss/Amend and approve Board of Director Minutes

1. May 7, 2024 BWD Board of Director Minutes
2. May 28, 2024 BWD Board of Director Minutes
3. June 11, 2024 BWD Board of Director Minutes
4. June 25, 2024 BWD Board of Director Minutes (to be distributed on or before 12-16)
5. July 9, 2024 BWD Board of Director Minutes (to be distributed on or before 12-16)



**Borrego Water District Board of Directors**  
**Special Meeting Minutes**  
**May 7, 2024 @ 9:00 A.M.**

**I. OPENING PROCEDURES -**

A. Call to Order

B. Pledge of Allegiance

C. Roll Call:                      Directors:                      Present:                      President Dice, \*Vice President Baker,  
Sec/Treas Johnson and Directors Duncan & Moran.

*\*1. Director Baker Address: 220 E Main St.  
Purcellville, VA 20132*

Staff:                                      Geoff Poole, General Manager  
Diana Del Bono, Administration Manager  
Jessica Clabaugh, Finance Officer  
Esmeralda Garcia, Administrative Assistant

Public:                                      Steve Anderson, BBK Attorney  
Trey Driscoll, Intera

D. Approval of Agenda:                      MSC: Moran/Duncan, Agenda approved unanimously.

E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min): None

F. Comments from Directors: Director Duncan presented the question as to the meeting date, being that the meeting was held the first Tuesday of the month versus the second Tuesday, President Dice and General Manager Poole, explained the meeting had been moved to be the Tuesday before the Watermaster Board.

G. Correspondence Received from the Public - None

**II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -**

A. Borrego Springs Subbasin Watermaster Board

GM Poole announced the Watermaster board will be holding another open house on May 9<sup>th</sup> from 1:30 – 4:00 with the Board meeting starting at 4:30 pm. The Watermaster Board Package had been sent out the Monday night.

Update on Board Activities Including 5-9-24 Watermaster Agenda Items – GM Poole reviewed the Watermaster Board Package with the BWD Board, including carry over policy, and the use of Best Available Science in future WM planning efforts.

In review of the Watermaster budget, Director Johnson did ask Trey from Intera for his comments regarding rates, Trey commented that the work is sole sources and that there is no one else competing for this work and is any of that taken into account for the contracts. Trey recommended to ask the question to provide hourly rate by staff time. Trey did advised that old rates were typically provided on previous invoices for comparison.

B. Update on Technical Advisory Committee Activities – There was a TAC meeting on May 1<sup>st</sup>, there was a general consensus of agreement on the pathway to use the available OpenET software to help validate some of the historical water use in the Basin.

**III. BOARD COMMITTEE REPORTS**

**STANDING:**

B. Budget and Audit: Dice/Moran – Work has been started on next year's budget with changes to make it much more understandable and transparent.

**AD HOC:** - Nothing to report

**C. STAFF REPORTS – VERBAL**

a. **Administrative Manager** – D Del Bono

i. Office Interior Upgrades – Two Painters located in Carlsbad was selected to paint office interior at a cost of \$12,950.00, start date has not yet been set, office prep will be done by staff. Still looking for company to replace the carpet.

ii. Automated Metering Infrastructure Implementation – Letter went out to 100 customers selected to be a part of the pilot program. Letters advises customers when installation will occur, and the process of install.

iii. Customer Notification: CA Water Boards Violation – District received a violation for submitting samples one day early, we were required State Water Resource control Board to notify our customers which was done in the last billing period.



- b. **Finance Officer** – J Clabaugh
  - i. Audit Status Report and Schedule – Audit report is now being written, it should be finished this week. The committee did approve a RFP for a new Auditing Firm.
  - ii. Budget Status Report and Schedule – Jessica presented an overview of the budget issues and reviewed each expense account to ensure all is properly allocated.
  - iii. BWD Board of Director Meeting Minute Status - Jessica and Esmeralda will be working together to get minutes caught up.
- c. **General Manager** – G Poole
  - i. The Mall Fire Hydrant Abandonment – Fire Marshals have advised that there is no problem abandoning the fire hydrant. BWD can now operate under the premise that BWD does not have to maintain the fire hydrant.
  - ii. EPA 20% Funding Match Waiver Request – We are hoping to receive answers as early as the end of this week.

Board convened into closed session at 11:01 am.

**D. CLOSED SESSION:**

- a. Conference with Legal Counsel - Potential Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Two (2) potential cases)
- b. Conference with Legal Counsel – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-00005776

**E. CLOSING PROCEDURE: President Dice reconvened the meeting, stated there was nothing to report from closed session and adjourned the meeting at 12:00 pm**

- a. The next Board Meeting is scheduled for 9:00 AM on May 28, 2024, to be available online and in person at 806 Palm Canyon Drive. See Board Agenda at [BorregoWD.org](http://BorregoWD.org) for details, Agenda information available at least 72 hours before the meeting.



The Board and Legal recommended edits, motion was presented to accept the presented policy with the couple of word and grammatical changes that were discussed and if it needs to be amended at some point with a fee for the deferral. Vote was unanimous and motion passed

**F. Borrego Springs Subbasin Watermaster Board**

1. Update on Board Activities - Mr. Duncan explained that he had no update to present
2. Update on Technical Advisory Committee Activities - None

**III. BOARD COMMITTEE REPORTS, IF NEEDED**

**STANDING:**

Budget and Audit: one more budget meeting was planned, before presented the final draft.

**AD HOC:** none

**IV. STAFF REPORTS –**

- A. Monthly Water Production and Operations Report:** Mr. Asche presented the board with an operations report including Operation team will be blue tagging homes when AML installations start, completion for Well 15, and the purchase of a Telescopic Forklift.
- B. Monthly Wastewater Production Report:** Mr. Poole presented updated for Roy, Downstream had completed the camera work.
- C. Monthly Financial Report:** Ms. Clabaugh presented her financial reports for March and April. Ms. Clabaugh did report that she had received RFP's for next audit round that would be reviewed with Audit and Budget committee. Prop 68 reimbursements were due, concerns were presented for Subgrantee Civic Well, had not been able to communicate with Civicwell team members that were left. Mr. Poole let the board know Civicwell project would be on the next BWD agenda to take discuss taking over project.
- D. Administration:** D Del Bono – Ms. Del Bono presented the board with updates from Office staff.
- E. Legal Counsel:** S Anderson – Nothing to report.
- F. General Manager:** G Poole – Mr. Poole updated the board with grant amounts for each of the Federal Appropriation grants at \$3.3 million dollars each. Both have been approved and we have been added to the list for EPA number 3.
1. EPA #1 Grant 20% Fund Match Waiver Request has been approved, BWD will not have to match the 20%.
  2. EPA #3 Grant Request Status – Borrego Water District has been added to short list and EPA list is proceeding. Mr. Poole advised the board that he would be presenting a recommendation to take over the Civicwell project.

Board convened to closed session at 12:20pm

**V. CLOSED SESSION:**

- A.** Conference with Legal Counsel - Potential Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Two (2) potential case)
- B.** Conference with Legal Counsel – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-00005776

**VI. CLOSING PROCEDURE:** With nothing to report from closed session meeting was adjourned at 12:55 pm The next Board Meeting is scheduled for 9:00 AM June 11, 2024.

**Borrego Water District Board of Directors Special  
Meeting Minutes  
June 11, 2024 @ 9:00 A.M.**

**I. OPENING PROCEDURES -**

A. Call to Order: Meeting was called to order at 9am.

B. Pledge of Allegiance: Those present stood for the pledge of allegiance.

C. Roll Call:	Directors:	Present:	President, Kathy Dice Vice President, Tammy Baker Sec/Treas, Diane Johnson Director, Gina Moran.
	Staff:		General Manager, Geoff Poole Finance Officer, Jessica Clabaugh Admin. Manager, Diana Del Bono Admin Assistant, Esmeralda Garcia BBK Attorney, Steve Anderson Intera, Trey Driscoll
	Public:		

D. **Approval of Agenda:** MSC: Johnson/Baker Motioned to Approved agenda, approval was unanimous agenda was approved as presented.

E. **Comments from the Public & Requests for Future Agenda Items:** None

F. **Comments from Directors:** Director Johnson informed board she had attended the SIGMA conference.

G. Correspondence Received from the Public - None

**II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -**

A. Cash Flow Analysis and FY 24-25 Finance Committee Budget Recommendations – Mr. Poole presented a follow-up from the last meeting presenting the updated cashflow chart, after discussion Mr. Poole advised the board the final budget would be brought for presentation at the next meeting.

B. BWD Assuming Responsibility for former CIVICWELL Proposition 68 Grant Project  
Mr. Poole confirmed to the board that Civicwell has ceased operations, they are the subgrantee that signed the agreement for the Prop 68, grant. Civicwell is currently reviewing any missed invoices to submit. Mr. Poole explained to the board that BWD needs to ensure that the work for this project needs to be completed to avoid potential problems with the state. Staff proposes BWD continue with the project as the Project Manager/Grantee, Bri from ABF who was running the project is still fully engaged and has committed to continue with the work with consultants needed to finish. Mr. Poole informed the board that if the board agrees, he and Jessica have a call with the DWR Grant Manager to go over what BWD needs to do to assume ownership of the project. Attorney Anderson informed the Board that the agreement was between three parties; BWD, Civicwell, and the Borrego Valley Stewardship Council. Mr. Anderson presented various options to clean up the sub-grant agreement after BWD speaks to the assigned DWR Grant representative. After discussion the board requested more information, Mr. Poole will have more information for the board after phone call with DWR Representative.

C. FY24 Budget Adjustment - Early purchase of fleet vehicle  
Ms.Clabaugh explained to the board BWD's Short Lived Asset Replacement Program recommends replacement of a water fleet vehicle every other year out of cash reserves. The next replacement is scheduled for FY24/25. Manuel Marin found a very good deal on a purchase and is requesting approval for the early purchase. First motion to approve by Director Duran, second by Director

Baker, all in favor and motion for authorization to purchase was passed.

D. Borrego Springs Subbasin Watermaster Board

T Driscoll presented the updates for the watermaster board.

1. Update on Board Activities Including 6-13-24 Agenda Items – Mr.Driscoll advised the board that there was going to be a board meeting on Thursday the 13<sup>th</sup>.
2. Update on Technical Advisory Committee Activities – TAC meeting will be on July 1<sup>st</sup>, to go over the model recalibration prior to the TAC meeting West Yost will be releasing a technical memo on the update and he will be sending it along once he receives it. Mr. Driscoll is anticipating there may be some update on the redetermination on the sustainable yield, with rough numbers on where the model recalibration landed.

E. Resolution No. 2024-06-01 Resolution Of The Board Of Directors Of Borrego Water

District Authorizing The Collection Of The ID#5 Water Sewer Availability Stand By Fees By The County Tax Collector.

Esmeralda explained to board that these stand-by fees were billed manually, resolution allowed these stand-by fees to be added to county tax roll. Motion by director Johnson and Second by director Baker, all in favor and motion passed to approve resolution 2024-06-01.

### III. BOARD COMMITTEE REPORTS, IF NEEDED

STANDING: None

AD HOC: None

H. Automated Metering Implementation:

Director Baker asked if there were any updates on how people were liking the new meters. Diana Del Bono updated that there have been no comments from those that have Metron Meters and access to Waterscope.

### IV. STAFF REPORTS – VERBAL

A. Finance Officer

Mr. Poole explained that Jessica's first item, reserve fund policy was discussed earlier in the meeting.

1. Reserve Fund Policy Discussion with Finance Committee
2. May Water Production Report - Ms.Clabaugh presented the water production reports for the board.

B. General Manager

Mr.Poole requested Roy present his updates to completed maintenance to the plant.

Mr. Poole informed the board that the BWD made the list for all three people the district needed to be on and he would be looking for EPA number 3.

Board convened to closed session at 10:45am.

### V. CLOSED SESSION:

A. Conference with Legal Counsel - Potential Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Two (2) potential cases)

B. Conference with Legal Counsel – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-00005776

### VI. CLOSING PROCEDURE:

With nothing to report from closed session the Board adjourned the meeting at 11:12 am.

The next Board Meeting is scheduled for 9:00 AM on June 25, 2024, to be available online and in person at 806 Palm Canyon Drive. See Board Agenda at BorregoWD.org for details, Agenda information available at least 72 hours before the meeting.

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 17, 2024  
AGENDA ITEM II.B

December 12, 2024

TO: Board of Directors  
FROM: Geoffrey Poole, General Manager  
SUBJECT: Acceptance of Resignation Letter from Martha Deichler – S Anderson

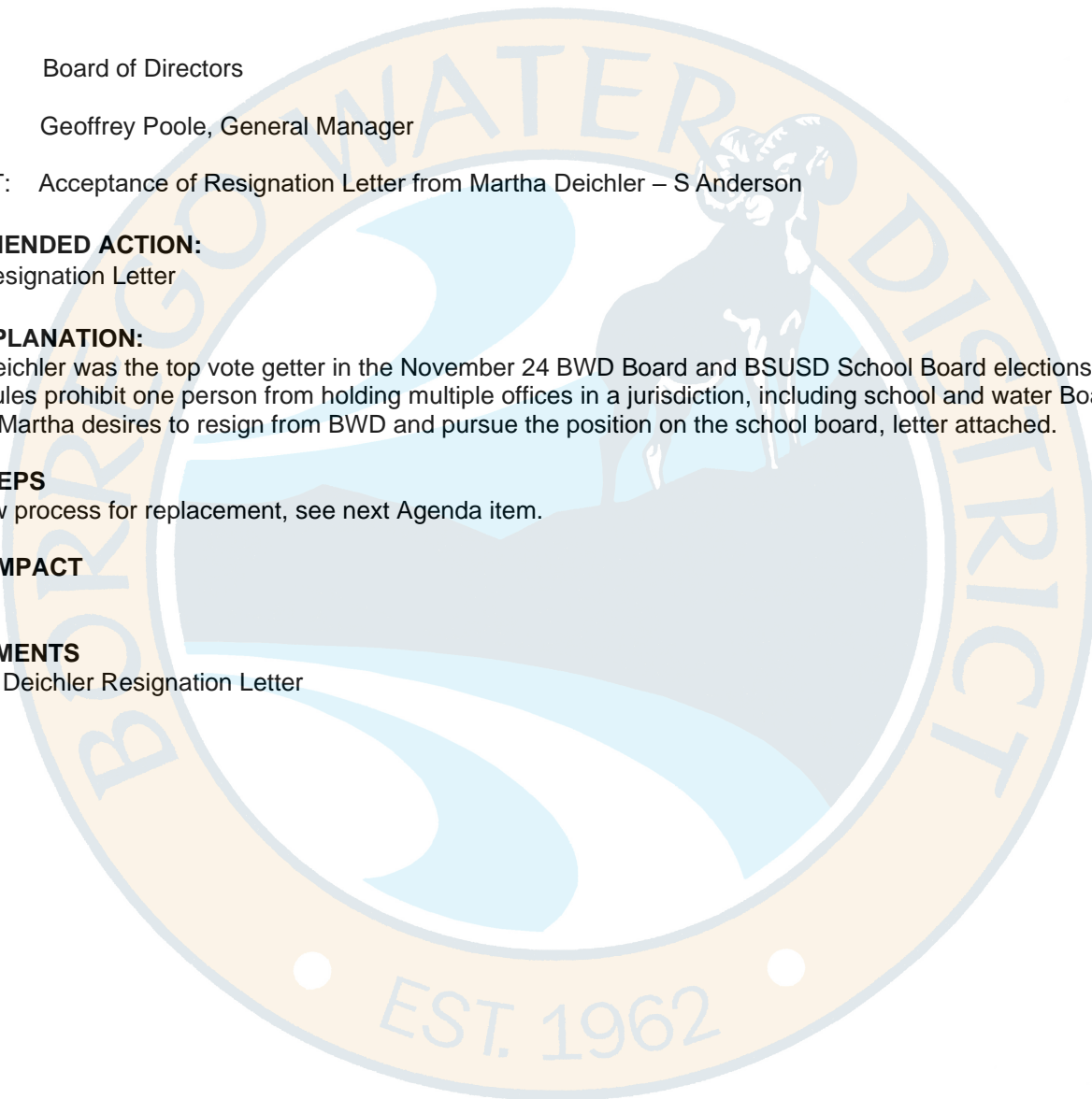
**RECOMMENDED ACTION:**  
Accept Resignation Letter

**ITEM EXPLANATION:**  
Martha Deichler was the top vote getter in the November 24 BWD Board and BSUSD School Board elections. County election rules prohibit one person from holding multiple offices in a jurisdiction, including school and water Boards, therefore Martha desires to resign from BWD and pursue the position on the school board, letter attached.

**NEXT STEPS**  
1. Follow process for replacement, see next Agenda item.

**FISCAL IMPACT**  
1. N/A

**ATTACHMENTS**  
1. Martha Deichler Resignation Letter







**BORREGO SPRINGS COMMUNITY RESOURCE CENTER**

*"Addressing the needs in our Rural Community"*

December 11, 2024

Dear Borrego Springs Water District Board of Directors,

Due to conflict of interest laws that prohibit holding multiple public offices in the same jurisdiction, I must resign from the Borrego Water District Board. I will then assume my position on the Borrego Springs Unified School District Board.

I apologize for any inconvenience this has caused.

Sincerely,

A handwritten signature in cursive script that reads "Martha Deichler".

Martha Deichler  
Borrego Springs Community Resource Center  
Executive Director

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 17, 2024  
AGENDA ITEM II.C

December 12, 2024

TO: Board of Directors  
FROM: Geoffrey Poole, General Manager  
SUBJECT: Process to Fill Vacated Board of Directors Seat – S Anderson

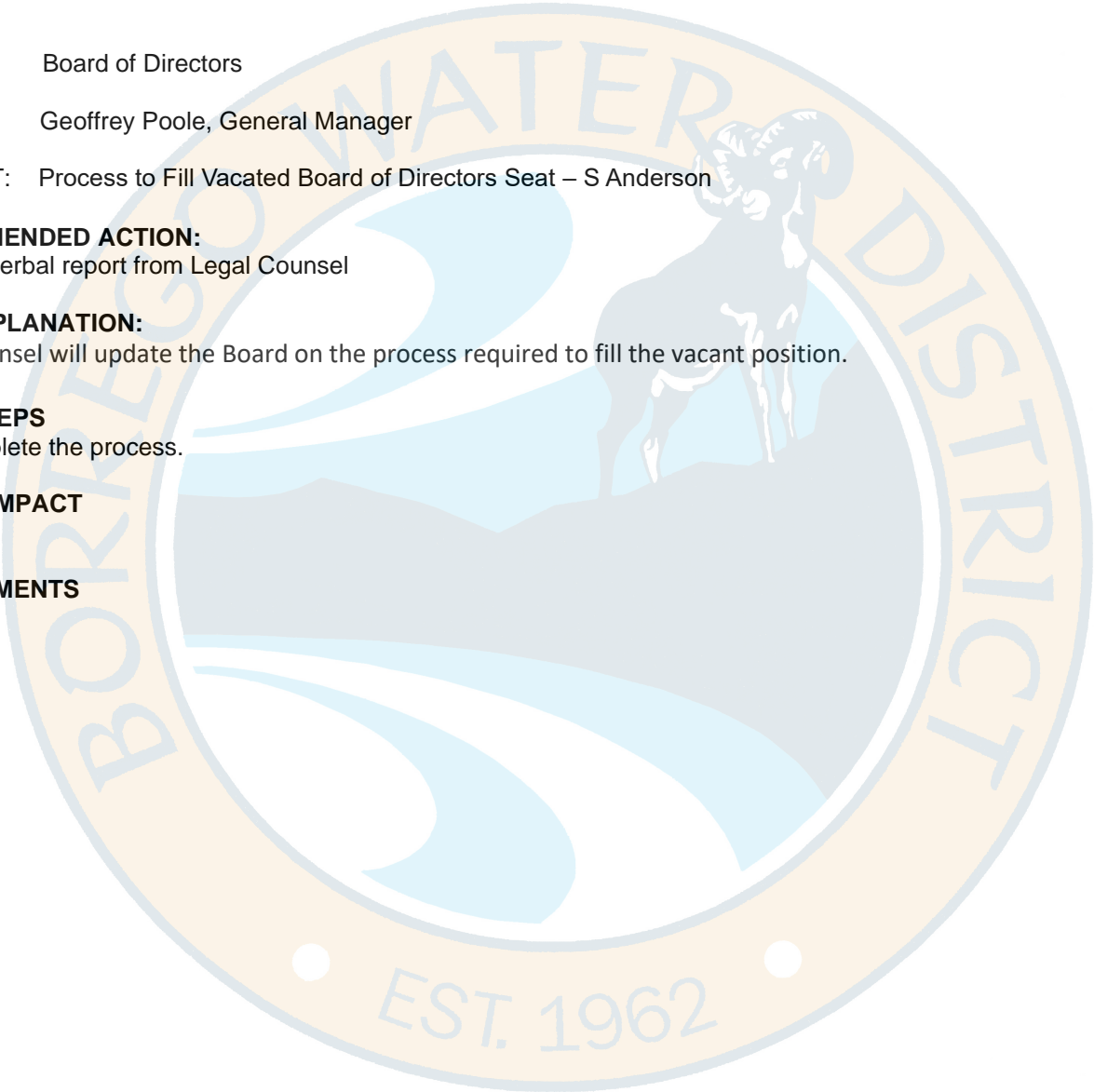
**RECOMMENDED ACTION:**  
Receive verbal report from Legal Counsel

**ITEM EXPLANATION:**  
Legal Counsel will update the Board on the process required to fill the vacant position.

**NEXT STEPS**  
1. Complete the process.

**FISCAL IMPACT**  
1. N/A

**ATTACHMENTS**  
1. None



BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 17, 2024  
AGENDA ITEM II.D

December 12, 2024

TO: Board of Directors  
FROM: Geoffrey Poole, General Manager  
SUBJECT: Technical Evaluation of DB 20 Well: Draft Proposal– T Driscoll

**RECOMMENDED ACTION:**

Review proposal and conditionally approve pending water quality results

**ITEM EXPLANATION:**

2-3 months ago, BWD staff initiated efforts to evaluate the potential conversion of a recently acquired Bauer well that has historically been used for Agricultural pumping, DB20. During this period Intera has confirmed the well was constructed to potable standards. BWD staff has also determined the well is currently in use which will facilitate easy/representative water quality sampling. Lastly, the well location is relatively close (approx. 4,000 ft) to the Indian Head development and existing BWD infrastructure. A full Title 22 water sample array is being coordinated by Alan to determine water quality and if all is good, BWD staff and Intera will develop a Proposal to continue the evaluation.

**NEXT STEPS**

1. Sample water in DB 20
2. Provide results to Intera
3. If adequate, continue with well evaluation following attached Proposal.

**FISCAL IMPACT**

1. 17,000

**ATTACHMENTS**

1. Intera Proposal



INTERA Incorporated  
3838 W. Carson Street, #380  
Torrance, CA 90503  
+1 (424) 275 4055  
INTERA.com



December 13, 2024

Geoff Poole, General Manger  
Borrego Water District  
806 Palm Canyon Drive  
Borrego Springs, CA 92004

**RE: Proposal for Well Evaluation and Point of Connection Evaluation – Bauer Well, Borrego Springs, California**

Dear Mr. Geoff Poole:

This scope and fee to complete a well evaluation and point of connection evaluation has been prepared for Borrego Water District (BWD), which is interested in comparing the cost of connecting the existing Bauer well versus potentially drilling a new well closer to the existing distribution system.

## 1 Project Understanding

The David Bauer well (DB-20) is located on Assessor's Parcel Number 140-070-2700 in Borrego Springs, California, approximately one mile north and half a mile west of the intersection of Henderson Canyon Avenue and Di Giorgio Road. DB-20, completed in 2008, has a borehole depth of 707 feet below ground surface (bgs) and is screened from 465 to 705 feet bgs. It is an 18.5-inch diameter well with a 27-inch conductor casing extending from 0 to 50 feet bgs. A four-hour pumping test yielded a flow rate of 1,000 gallons per minute (gpm) with 36 feet of drawdown. The static water level was recorded at 325 feet bgs as of January 28, 2009.

Based on the most current maps available, INTERA's understanding is that the closest water pipeline is approximately 3,800 feet west of DB-20 (**Figure 1**).

This evaluation will determine if DB-20 was constructed in accordance with the California Water Well Standards (DWR Bulletins 74-81 and 74-90) and with American Water Works Association (AWWA) Standard A100-06 (Water Wells), and any applicable local ordinances. The evaluation will also determine if DB-20 can be connected to the distribution system. Ultimately, this will inform BWD if the cost of using DB-20 and connecting it to the distribution system will be more cost-effective than drilling a new well closer to the existing distribution system.



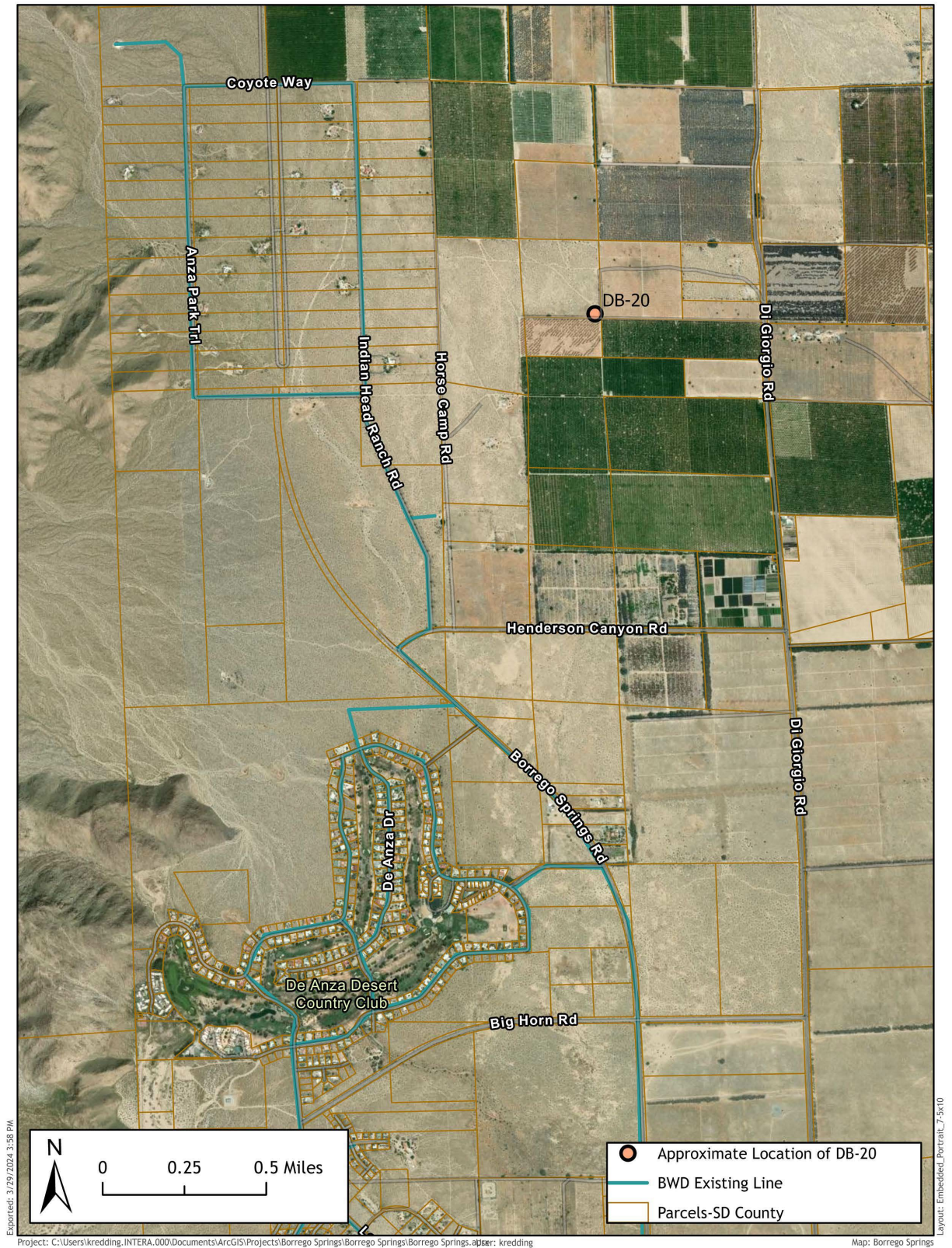


Figure 1. David Bauer Well

## 2 Scope of Work

This proposal outlines a plan to:

1. Evaluate DB-20 to determine whether it was constructed to potable well standards and complies with setback requirements for the State Water Resources Control Board Division of Drinking Water (DDW) application.
2. Evaluate the cost and feasibility of connecting DB-20 to the distribution system.

### Task 1 Site Visit and Documentation

The initial task involves a site visit and inspection. Personnel from INTERA will visit the site to observe the well's condition and document existing condition. During this visit, evidence will be documented to demonstrate that a well site control zone with a 50-foot radius can be established to protect the source from vandalism, tampering, or other threats. The control zone may be established through water system ownership, easement, zoning, lease, or an alternative approach approved by the DDW. Additionally, documentation will be collected to confirm that the well was constructed in accordance with the California Water Well Standards (DWR Bulletins 74-81 and 74-90) and the American Water Works Association (AWWA) Standard A100-06, along with any applicable local ordinances. INTERA will also document existing equipment installed in the well and make a recommendation as to the potential suitability to use the pump and motor.

#### **Assumptions:**

- Assume Neil Seitz or Karina Redding from INTERA based out of San Diego will conduct the inspection. Inspection and travel time will comprise an 8-hour day.
- Title 22 water quality sample will be collected by BWD staff. Laboratory analysis is not included in this proposal. If BWD would like INTERA to collect the sample, additional fee will be required.
- BWD will provide all available historical data pertaining to DB-20.

### Task 2 Preliminary Site Source Assessment

INTERA will analyze the Title 22 water quality sample results and compare them against Maximum Contaminant Levels (MCLs) and Secondary Maximum Contaminant Levels (SMCLs). A preliminary site plan will be developed to meet the requirements for source site plans for water system permits, as outlined by the Drinking Water Field Operations Branch San Diego District 14 Office and DDW Policy Document 97. A preliminary source water assessment will be prepared to identifying potential contaminating activities (PCAs) within the protection zones of the proposed well and ranking potential threats to groundwater quality. A source site figure will be prepared that depicts the existing well location, required control zone, and distances from all pertinent PCAs, including documentation from the water system ownership demonstrating the establishment of a well site control zone. Applicable mitigation measures will also be identified, if required.

**Assumptions:** BWD is responsible for payment, collection, and analysis of Title 22 water quality sample.



### Task 3 Pipeline Investigation

INTERA will conduct a high-level analysis to evaluate the pipeline location, length, and cost to connect DB-20 to the existing BWD potable distribution system. The nearest point of connection will be evaluated, and a cost estimate to install approximately 3,800 linear feet of pipeline will be developed.

**Assumptions:**

- BWD will provide an updated system distribution map, existing pipe sizing and recent local pipeline installation costs.

### Task 4 Division of Drinking Water Consultation

INTERA will perform outreach to DDW in coordination with BWD to document specific steps necessary to apply and permit DB-20 as a potable well.

**Assumptions:**

- Up to two meetings with DDW staff

### Task 5 Technical Memorandum

INTERA will prepare a Technical Memorandum (TM) documenting the findings of above Tasks 1-3. This task will also include preparation of a Board presentation consisting of approximately 10 slides in PowerPoint which can be presented at a Board meeting.

**Assumptions:** A draft TM and board presentation slide deck will be provided to BWD. INTERA will prepare a final TM and board presentation based on one round of BWD comments.

**Deliverables:** Draft and final TM and board presentation.

### Task 6 Project Management

INTERA will assume that up to two one-hour virtual meetings will be held with BWD.

## 3 Fee

INTERA will perform the scope of work detailed here in on a time and materials basis up to a cost not to exceed of \$17,371 (Table 1).

## 4 Schedule

INTERA anticipates it will take 4 weeks to complete Tasks 1-5 above from the date of notice to proceed. It is anticipated that it will take approximately two weeks to respond to BWD comments.

INTERA appreciates this opportunity to assist you regarding this matter. Please contact me at 760.415.1425 if you have any questions or require further discussion.

Sincerely,

INTERA Incorporated



Trey Driscoll, PG No. 8511, CHG NO. 936  
Principal Hydrogeologist

Kipp Vilker, PE No. 90011  
Senior Water Resources Engineer

Enclosure: Table 1. Fee Estimate

**Table 1. Fee Estimate**

Task	Total Hours	Total Labor	Expenses	Total
<b>Task 1 Site Visit and Documentation</b>				
Site Visit	8	\$ 1,712	\$ 118	\$ 1,830
<b>Sub-total Task 1</b>	<b>8</b>	<b>\$ 1,712</b>	<b>\$ 118</b>	<b>\$ 1,830</b>
<b>Task 2 Preliminary Site Source Assessment</b>				
Title 22 water quality sample results	2	\$ 401	\$ -	\$ 401
Preliminary site plan	10	\$ 1,934	\$ -	\$ 1,934
Preliminary source water assessment	11	\$ 2,164	\$ -	\$ 2,164
<b>Sub-total Task 2</b>	<b>23</b>	<b>\$ 4,499</b>	<b>\$ -</b>	<b>\$ 4,499</b>
<b>Task 3 Pipeline Investigation</b>				
Pipeline Investigation	7	\$ 1,480	\$ -	\$ 1,480
<b>Sub-total Task 3</b>	<b>7</b>	<b>\$ 1,480</b>	<b>\$ -</b>	<b>\$ 1,480</b>
<b>Task 4 Division of Drinking Water Coordination</b>				
Meetings with DDW (up to 2)	4	\$ 1,132	\$ -	\$ 1,132
Document Application and Permit Steps	3	\$ 796	\$ -	\$ 796
<b>Sub-total Task 4</b>	<b>7</b>	<b>\$ 1,928</b>	<b>\$ -</b>	<b>\$ 1,928</b>
<b>Task 5 Technical Memorandum</b>				
Technical Memorandum	28	\$ 5,364	\$ -	\$ 5,364
Board Meeting Presentation	4	\$ 1,014	\$ -	\$ 1,014
<b>Sub-total Task 4</b>	<b>32</b>	<b>\$ 6,378</b>	<b>\$ -</b>	<b>\$ 6,378</b>
<b>Task 6 Project Management</b>				
Project Management and Meetings with BWD	5	\$ 1,256	\$ -	\$ 1,256
<b>Sub-total Task 5</b>	<b>5</b>	<b>\$ 1,256</b>	<b>\$ -</b>	<b>\$ 1,256</b>
<b>TOTAL ALL TASKS</b>	<b>82</b>	<b>\$ 17,253</b>	<b>\$ 118</b>	<b>\$ 17,371</b>

BORREGO WATER DISTRICT  
BOARD OF DIRECTORS MEETING  
DECEMBER 17, 2024  
AGENDA ITEM II.E

December 12, 2024

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Borrego Springs Subbasin Watermaster Board – VERBAL D Duncan/K Dice/T Driscoll

1. Update on Board Activities
2. Update on Technical Advisory Committee Activities

**RECOMMENDED ACTION:**

Discuss upcoming Watermaster related activities

**ITEM EXPLANATION:**

BWD Representatives from the Watermaster and TAC will provide a review of recent events.

**NEXT STEPS**

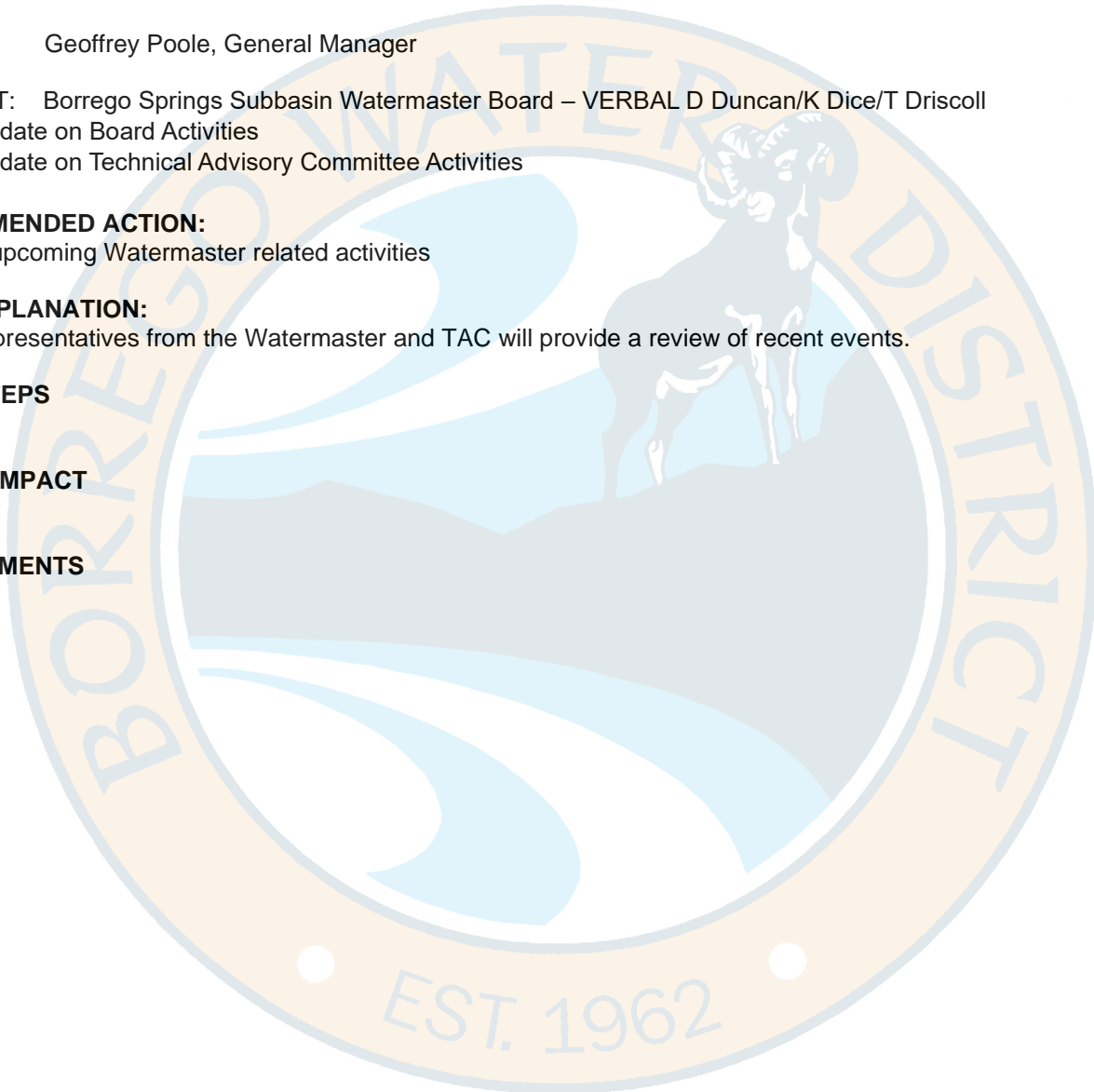
1. TBD

**FISCAL IMPACT**

1. TBD

**ATTACHMENTS**

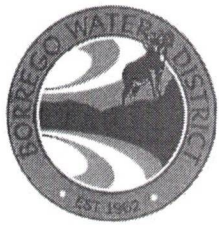
1. None



# IV.A

## Waste Water Reports





# **BORREGO WATER DISTRICT**

**November 2024**

## **WASTEWATER OPERATIONS REPORT**

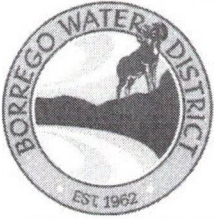
There's no know problems with wastewater system at the moment:

**Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):**

**Average flow:** 91000 (gallons per day)

**Peak flow:** 151000 gpd Saturday, November 30- 2024





## BORREGO WATER DISTRICT

RAMS HILL WASTEWATER TREATMENT FACILITY

4861 Borrego Springs Rd, BORREGO SPRINGS, CA 92004  
(760) 767-5806 FAX (760) 767-5994

12/09/2024

CALIFORNIA REGIONAL WATER QUALITY  
CONTROL BOARD – REGION 7  
73-720 FRED WARING DR. SUITE 100  
PALM DESERT, CA. 92260

Attn: Adriana Godinez/WRCE

RE: November 2024 Borrego Springs WWTP

Dear Adriana,

Please find attached the November 2024 monthly monitoring reports and Lab results for Borrego springs district WWTP.

We are pleased to inform you that there's no known violations for this month.

If you have any questions please contact ROGELIO MARTINEZ/WT-III. (760)419-2764.

Respectfully,

Rogelio Martinez/ water plant operator III

CC: Geoff Poole/GM

# MONTHLY REPORT: R.H.W.T.F

MONTH: November

YEAR: 2024

BORREGO WATER DISTRICT,  
RAMS HILL WASTEWATER TREATMENT FACILITY,  
4861 BORREGO SPRINGS ROAD,  
BORREGO SPRINGS, CA 92004  
760-767-5806; phone  
760-767-5994; fax

COMMENTS: THERE ARE NO SPILLS TO REPORT FOR November 2024; THE FLOW REPORT IS ATTACHED.

Submitted by: ROGELIO MARTINEZ/BWD TO: GEOFF POOLE/BWD;

12/09/2024

NOV 2024	INFLUENT DAILY FLOW GAL.	TOTAL FLOW GAL.
1	92000 GAL	4182000 GAL
2	112000 GAL	4294000 GAL
3	113000 GAL	4407000 GAL
4	96000 GAL	4503000 GAL
5	91000 GAL	4594000 GAL
6	101000 GAL	4695000 GAL
7	105000 GAL	4800000 GAL
8	114000 GAL	4914000 GAL
9	124000 GAL	5038000 GAL
10	134000 GAL	5172000 GAL
11	119000 GAL	5291000 GAL
12	102000 GAL	5393000 GAL
13	102000 GAL	5496000 GAL
14	102000 GAL	5598000 GAL
15	109000 GAL	5708000 GAL
16	115000 GAL	5824000 GAL
17	118000 GAL	5942000 GAL
18	111000 GAL	6053000 GAL
19	104000 GAL	6158000 GAL
20	105000 GAL	6263000 GAL
21	99000 GAL	6363000 GAL
22	97000 GAL	6460000 GAL
23	104000 GAL	6564000 GAL
24	110000 GAL	6675000 GAL
25	108000 GAL	6783000 GAL
26	118000 GAL	6901000 GAL
27	131000 GAL	7032000 GAL
28	129000 GAL	7161000 GAL
29	140000 GAL	7302000 GAL
30	151000 GAL	7453000 GAL

**P.H. / D.O. LOG ; R.H.W.T.F., BORREGO WATER DISTRICT**

**YEAR,2024**

November

<b><u>DATE</u></b>	<b><u>LOCATION</u></b>	<b><u>P.H.</u></b>	<b><u>D.O</u></b>	<b><u>Alkalinity</u></b>	<b><u>Freeboard</u></b>
11/5/2024	EFFLUENT	7.33	4.92mg/l	180ppm	
11/5/2024	POND	7.28	5.38mg/l	180ppm	3.5ft
11/19/2024	EFFLUENT	7.42	6.12mg/l	180ppm	
11/19/2024	POND	7.34	6.23mg/l	180ppm	3.5ft

Berm Condition: Good and no Odors around the pond



**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
COLORADO RIVER BAIS REGION**

WDID NO.: 7A 37 0125 001  
ORDER NO.: R7-2007-0053

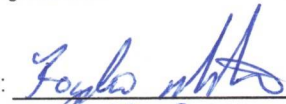
**MONITORING AND REPORTING  
BORREGO WATER DISTRICT - RAMS HILL WWTF**  
MONTH: November  
YEAR: 2024

REPORTING FREQUENCIES: **MONTHLY (Oct-March)**

November

TYPE OF SAMPLE:	INFLUENT			PONDS		
	Flow	BOD	TSS	PH	DO	Freeboard
CONSTITUENTS:	Flow	BOD	TSS	PH	DO	Freeboard
FREQUENCY:	Daily	Monthly	Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Measurement	Grab	Grab	Grab	Grab	Measurement
UNITS:	gpd	mg/L	mg/L	s.u	mg/l	ft
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE	November					
1	92000					
2	112000					
3	113000					
4	96000					
5	91000	83	85	7.28	5.38	3.5
6	101000					
7	105000					
8	114000					
9	124000					
10	134000					
11	119000					
12	102000					
13	102000					
14	102000					
15	109000					
16	115000					
17	118000					
18	111000					
19	104000			7.34	6.23	3.5
20	105000					
21	99000					
22	97000					
23	104000					
24	110000					
25	108000					
26	118000					
27	131000					
28	129000					
29	140000					
30	151000					
31						
<b>30-DAY MEAN</b>	<b>111867</b>	<b>83</b>	<b>85</b>	<b>7.31</b>	<b>5.81</b>	<b>3.5</b>
<b>MAXIMUM</b>	<b>151000</b>	<b>83</b>	<b>85</b>	<b>7.34</b>	<b>6.23</b>	<b>3.5</b>
<b>MINIMUM</b>	<b>91000</b>	<b>83</b>	<b>85</b>	<b>7.28</b>	<b>5.38</b>	<b>3.5</b>

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:   
Date: 12-9-2024

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD  
COLORADO RIVER BAIS REGION**

WDID NO.: 7A 37 0125 001  
ORDER NO.: R7-2007-0053

**MONITORING AND REPORTING  
BORREGO WATER DISTRICT - RAMS HILL WWTF**

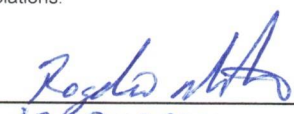
MONTH: November  
YEAR: 2024

REPORTING FREQUENCY: **MONTHLY (Oct - March)**

November

TYPE OF SAMPLE:	EFFLUENT					
CONSTITUENTS:	BOD	TSS	SS	T. Nitrogen	TDS	pH
FREQUENCY:	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Grab	Grab	Grab	Grab	Grab	Grab
UNITS:	mg/L	mg/L	ml/L		ml/L	
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:	30mg/l	30mg/l	0.3ml/l		700mg/l	9.0
MINIMUM:						
DATE OF SAMPLE						
1						
2						
3						
4						
5	4.7	4.0	0.0	8.7	470	7.33
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19	0.0	4.0	0.0	6.0	490	7.42
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
<b>30-DAY MEAN</b>	<b>2.4</b>	<b>4.0</b>	<b>0.0</b>	<b>7.4</b>	<b>480</b>	<b>7.38</b>
<b>MAXIMUM</b>	<b>2.4</b>	<b>4.0</b>	<b>0.0</b>	<b>8.7</b>	<b>490</b>	<b>7.42</b>
<b>MINIMUM</b>	<b>2.4</b>	<b>4.0</b>	<b>0.0</b>	<b>6.0</b>	<b>470</b>	<b>7.33</b>

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

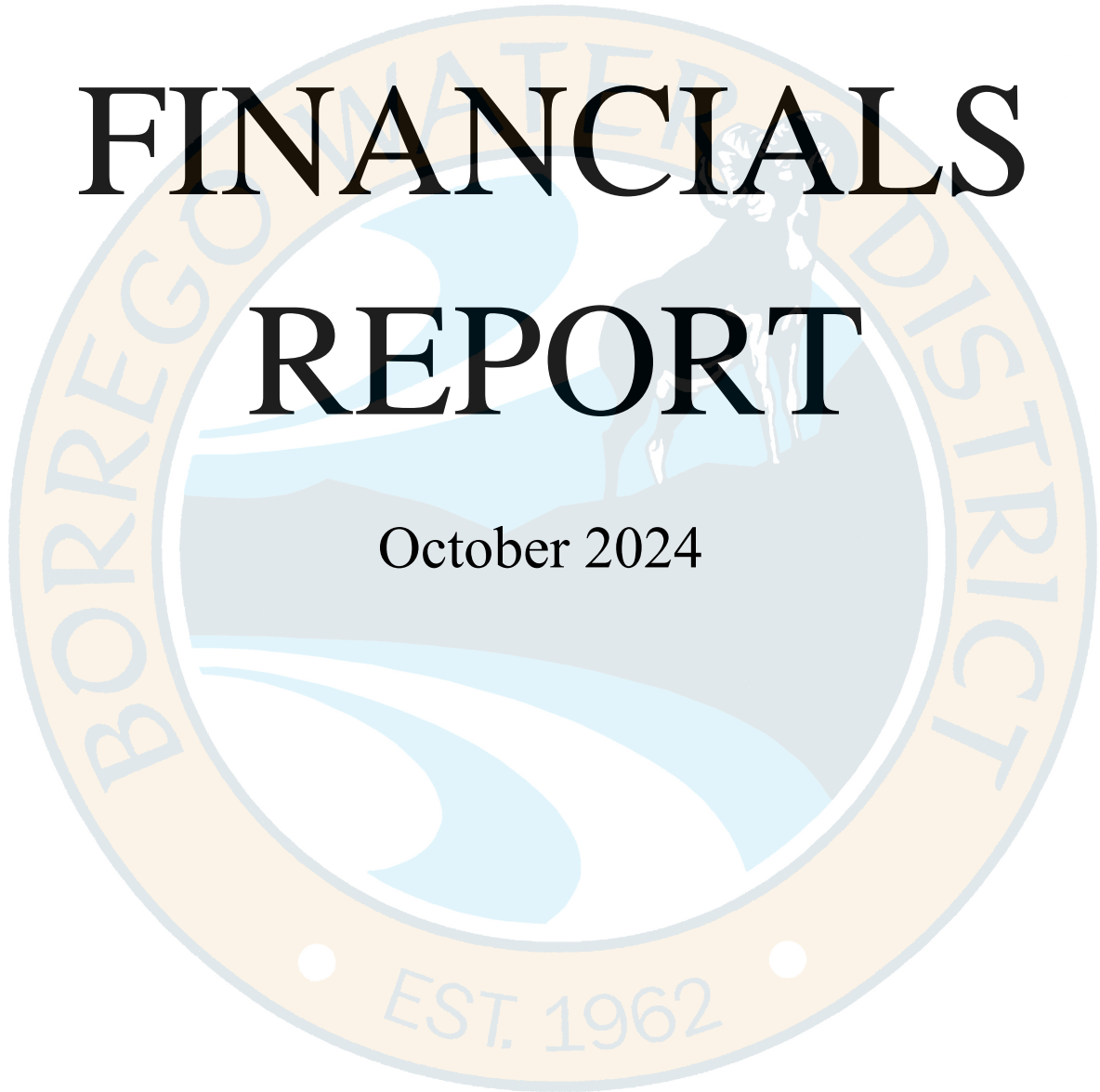
Signature:   
Date: 12-9-2024



# IV.C

# FINANCIALS REPORT

October 2024





## TREASURER'S REPORT OCTOBER 2024

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
<b>Cash and Cash Equivalents:</b>							
<b>Demand Accounts at CVB/LAIF</b>							
General Account/Petty Cash	\$ 2,124,822	\$ 2,105,267	\$ 2,105,267	61.87%	0.88%	N/A	CVB/WF
Payroll Account	\$ 28,784	\$ 12,283	\$ 12,283	0.36%	0.88%	N/A	WF
Grant Fund Account	\$ 99,867	\$ 99,867	\$ 99,867	2.93%	0.00%	N/A	WF
LAIF	\$ 1,185,524	\$ 1,185,524	\$ 1,185,524	34.84%	4.52%	N/A	LAIF
<b>Total Cash and Cash Equivalents</b>	<b><u>\$ 3,438,997</u></b>	<b><u>\$ 3,402,940</u></b>	<b><u>\$ 3,402,940</u></b>	<b><u>100.00%</u></b>			

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 09, 2020  
 Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.  
 Sources of valuations are CVB Bank, LAIF and US Trust Bank.

Jessica Clabaugh, Finance Officer



**Borrego Water District**  
**Water Enterprise Operating Budget Analysis**  
**10/01/2024 to 10/31/2024**

	<i>Budgeted FY2025</i>	<i>Actual Oct FY2025</i>	<i>Projected Oct FY2025</i>	<i>Year to Date FY2025</i>	<i>% of Annual Budget TD</i>
<b><u>INCOME</u></b>					
<b>RATE REVENUE</b>					
<b>Water Rates Revenues</b>					
Commodity Rates					
Residential T1 & T2 Revenues	1,154,187	97,029	88,047	375,672	51%
Residential T3 Revenues	267,750	82,480	75,003	345,135	
Commercial	645,750	61,300	74,046	239,109	37%
Irrigation	363,825	42,979	41,719	159,753	44%
Total Commodity	<u>2,431,512</u>	<u>283,787</u>	<u>278,819</u>	<u>1,119,668</u>	46%
Non-Commodity Charges					
Base Meter Charges	1,518,300	111,377	126,525	497,084	33%
Meter Install/Repair	36,750	-	3,063	8,895	24%
New Water Supply Connection Fee	26,124	-	2,177	5,258	20%
Backflow Testing/Install	5,985	-	499	6,618	111%
Bulk Water Sales	6,825	20,247	569	27,471	403%
Total Non-Commodity	<u>1,593,984</u>	<u>131,624</u>	<u>132,832</u>	<u>545,326</u>	34%
				-	
<b>Total Water Rate Revenues</b>	<b>4,025,496</b>	<b>415,411</b>	<b>411,651</b>	<b>1,664,994</b>	<b>41%</b>
<b>Availability Charges Collected thru Tax Roll</b>					
ID1 - Water	34,965	98	850	98	0%
ID3/ID4 - Water Standby	117,000	941	2,846	1,856	2%
<b>Total Availability (Tax Roll)</b>	<u>151,965</u>	<u>1,040</u>	<u>3,696</u>	<u>1,954</u>	<u>1%</u>
<b>Other Income</b>					
			0		
Sale of Viking Ranch Property	225,000			247,089	110%
Sale of Retired Fleet Truck				8,000	
<b>Total Other Income</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>255,089</u>	
<b>TOTAL WATER REVENUE</b>	<b>4,177,461</b>	<b>416,451</b>	<b>415,347</b>	<b>1,922,038</b>	<b>46%</b>



**Borrego Water District**  
**Water Enterprise Operating Budget Analysis**  
**10/01/2024 to 10/31/2024**

	<i>Budgeted FY2025</i>	<i>Actual Oct FY2025</i>	<i>Projected Oct FY2025</i>	<i>Year to Date FY2025</i>	<i>% of Annual Budget TD</i>
<b>EXPENSES</b>					
<b>OPERATING EXPENSES</b>					
<b>Operations &amp; Maintenance Expense</b>					
R&M Water	279,928	5,882	23,327	53,081	19%
Telemetry	4,963	-	414	1,221	25%
Trash Removal	5,956	617	496	1,959	33%
Vehicle Expense	22,080	1,236	1,840	5,943	27%
Fuel & Oil	42,445	3,392	3,537	11,102	26%
Lab/Testing	34,338	9,819	2,862	14,734	43%
Permit Fees	28,820	-	2,402	4,218	15%
Pumping Electricity	525,000	45,363	43,750	181,956	35%
<b>Total Operations &amp; Maintenance Expense</b>	<b>943,530</b>	<b>66,309</b>	<b>78,628</b>	<b>274,213</b>	<b>29%</b>
<b>Professional Services</b>					
Accounting (Tax & Debt Filings)	4,268	-	-	-	0%
Payroll Services	3,077	282	256	1,270	41%
Audit Fees	27,350	10,560	2,279	10,560	39%
IT & Cyber Security	38,400	692	3,200	6,850	18%
Financial Consulting	79,411	14,665	6,618	20,189	25%
Engineering (Dudek)	45,584	-	3,799	3,704	8%
Legal Services - General	67,000	2,776	5,583	14,508	22%
Advocacy	59,558	5,280	4,963	25,520	43%
<b>Total Professional Services</b>	<b>324,648</b>	<b>34,254</b>	<b>26,698</b>	<b>82,602</b>	<b>25%</b>
<b>Insurance Expense</b>					
ACWA/JPIA Program Insurance	120,322	32,956	-	98,890	82%
ACWA/JPIA Workers Comp	15,803	-	-	-	0%
<b>Total Insurance Expense</b>	<b>136,125</b>	<b>32,956</b>	<b>-</b>	<b>98,890</b>	<b>73%</b>
<b>Personnel Expense</b>					
Board Meeting Expense	22,830	1,452	1,903	3,630	16%
Salaries & Wages	1,131,468	98,166	94,289	368,078	33%
<i>Contra Account - Salaries &amp; Wages</i>	<i>(57,436)</i>	<i>(15,441)</i>	<i>(4,786)</i>	<i>(21,544)</i>	<i>38%</i>
Contract Labor/Consulting	9,926	-	827	-	0%
Payroll Taxes	23,226	1,508	1,936	7,254	31%
Benefits - Medical	190,841	19,968	15,903	73,951	39%
Benefits - CalPERS	188,140	18,599	15,678	61,542	33%
Trainings & Conferences	17,867	2,242	1,489	7,707	43%
Uniforms	6,949	714	579	2,139	31%
Safety Compliance & Emergency Prep	4,963	330	414	530	11%
<b>Total Personnel Expense</b>	<b>1,538,774</b>	<b>127,539</b>	<b>128,231</b>	<b>503,286</b>	<b>33%</b>



**Borrego Water District**  
**Water Enterprise Operating Budget Analysis**  
**10/01/2024 to 10/31/2024**

	<i>Budgeted FY2025</i>	<i>Actual Oct FY2025</i>	<i>Projected Oct FY2025</i>	<i>Year to Date FY2025</i>	<i>% of Annual Budget TD</i>
<b>OPERATING EXPENSES (Con't)</b>					
<b>Office Expense</b>					
Office Supplies	23,823	4,914	1,985	7,294	31%
Office Equipment	49,632	2,243	4,136	17,755	36%
Postage & Freight	14,890	36	1,241	3,997	27%
Property Tax	2,978	51		1,399	47%
Telephone Expense	27,350	801	2,006	9,678	35%
Dues & Subscriptions (ACWA/AWWA)	22,830	254	1,903	14,903	65%
Printing & Publication	4,963	1,000	414	1,321	27%
Office/Shop utilities	9,117	1,905	760	8,783	96%
<b>Total Office Expense</b>	<u>155,583</u>	<u>11,203</u>	<u>12,444</u>	<u>65,130</u>	42%
<b>TOTAL OPERATING EXPENSES</b>	<b>3,098,660</b>	<b>272,262</b>	<b>246,001</b>	<b>1,024,121</b>	33%
<b>Debt Expense</b>					
BBVA Bank Note 2018A/B - Principal	337,138	-		349,860	104%
BBVA Bank Note 2018A/B - Interest	49,821	-		20,248	41%
2021 Bond Cap One - Principal	376,605	-		382,555	102%
2021 Bond Cap One - Interest	140,571	-		66,772	48%
<b>Total Debt Expense</b>	<u>904,135</u>	<u>-</u>	<u>-</u>	<u>853,569</u>	94%
<b>GROUNDWATER MANAGEMENT EXPENSES (see GWM Detail )</b>					
Pumping Fees	100,000	-		-	0%
GWM Expense	79,158	-	6,597	1,861	2%
Legal Expense	100,000	15,880	8,333	19,260	19%
Engineering/TAC Expense (Intera)	135,000	7,114	11,250	25,221	19%
<b>TOTAL GROUNDWATER MGMT EXPENSES</b>	<u>414,158</u>	<u>22,994</u>	<u>26,180</u>	<u>46,343</u>	11%
<b>TOTAL EXPENSES</b>	<u><b>4,416,953</b></u>	<u><b>295,256</b></u>	<u><b>272,181</b></u>	<u><b>1,924,033</b></u>	44%
<b>NET INCOME</b>	<u><b>(239,492)</b></u>	<u><b>121,195</b></u>	<u><b>143,165</b></u>	<u><b>(1,995)</b></u>	



**Borrego Water District  
Sewer Enterprise Operating Budget Analysis  
10/01/2024 to 10/31/2024**

	<i><b>Budgeted FY2025</b></i>	<i><b>Actual Oct FY2025</b></i>	<i><b>Projected Oct FY2025</b></i>	<i><b>Year to Date FY2025</b></i>
<b><u>INCOME</u></b>				
<b>RATE REVENUE</b>				
<b>Sewer Rates</b>				
TCS Holder Fees (SA2)	170,532	14,508	14,211	58,033
TCS User Fees (SA2)	135,653	12,117	11,304	48,469
RH Sewer User Fees (ID1)	171,377	14,344	14,281	61,398
Sewer Standby/Capacity Fees	-	-		-
Sewer User Fees (ID5)	193,989	16,113	16,166	64,453
<b>Total Sewer Rates</b>	<u>671,551</u>	<u>57,082</u>	<u>55,963</u>	<u>232,353</u>
<b>Availability Charges Collected thru Tax Roll</b>				
ID1 - Sewer Standby	34,965	197	394	197
<b>Total Availability (Tax Roll)</b>	<u>34,965</u>	<u>197</u>	<u>394</u>	<u>197</u>
<b>TOTAL SEWER REVENUE</b>	<b>706,516</b>	<b>57,279</b>	<b>56,356</b>	<b>232,550</b>



**Borrego Water District**  
**Sewer Enterprise Operating Budget Analysis**  
**10/01/2024 to 10/31/2024**

	<i><b>Budgeted FY2025</b></i>	<i><b>Actual Oct FY2025</b></i>	<i><b>Projected Oct FY2025</b></i>	<i><b>Year to Date FY2025</b></i>
<b><u>EXPENSES</u></b>				
<b>OPERATING EXPENSES</b>				
<b>Operations &amp; Maintenance Expense</b>				
R&M WWTF	135,360	6,660	11,280	14,850
Telemetry	677	620	100	5,898
Trash Removal	812	193	150	751
Vehicle Expense	3,011	48	251	318
Fuel & Oil	6,676	3,481	556	5,242
Lab/Testing	11,650	1,225	1,059	5,055
Permit Fees	12,352	-	1,029	459
<b>Total Operations &amp; Maintenance Expense</b>	<u>170,538</u>	<u>12,226</u>	<u>14,426</u>	<u>32,573</u>
<b>Professional Services</b>				
Accounting (Tax & Debt Filings)	582	-	-	-
Payroll Services	420	38	52.50	137
Audit Fees	3,730	1,440	310.83	1,440
IT & Cyber Security	5,236	94	436.33	929
Financial Consulting	10,829	2,000	902.42	2,753
Engineering (Dudek)	6,216	-	518.00	-
Legal Services - General	9,136	304	761.33	4,019
Advocacy	8,122	720	676.83	3,480
<b>Total Professional Services</b>	<u>44,271</u>	<u>4,597</u>	<u>3,658</u>	<u>12,758</u>
<b>Insurance Expense</b>				
ACWA/JPIA Program Insurance	16,408	4,881	-	13,744
ACWA/JPIA Workers Comp	3,659	-	915	-
<b>Total Insurance Expense</b>	<u>20,067</u>	<u>4,881</u>	<u>915</u>	<u>13,744</u>
<b>Personnel Expense</b>				
Board Meeting Expense	3,113	198	259	495
Salaries & Wages	261,561	20,555	21,797	88,186
<i>Contra Account - Salaries &amp; Wages</i>	<i>(7,832)</i>	-	<i>(653)</i>	<i>(819)</i>
Contract Labor/Consulting	1,354	-	113	7,931
Payroll Taxes	5,369	316	447	1,767
Benefits - Medical	44,117	2,723	3,676	16,109
Benefits - CalPERS	43,492	3,259	3,624	13,503
Trainings & Conferences	2,436	224	203	629
Uniforms	948	97	79	293
Safety Compliance & Emergency Prep	677	-	56	-
<b>Total Personnel Expense</b>	<u>355,235</u>	<u>27,372</u>	<u>29,603</u>	<u>128,093</u>



**Borrego Water District**  
**Sewer Enterprise Operating Budget Analysis**  
**10/01/2024 to 10/31/2024**

	<i><b>Budgeted</b></i> <i><b>FY2025</b></i>	<i><b>Actual</b></i> <i><b>Oct</b></i> <i><b>FY2025</b></i>	<i><b>Projected</b></i> <i><b>Oct</b></i> <i><b>FY2025</b></i>	<i><b>Year to</b></i> <i><b>Date</b></i> <i><b>FY2025</b></i>
<b>OPERATING EXPENSES (Con't)</b>				
<b>Office Expense</b>				
Office Supplies	3,249	599	271	2,032
Office Equipment	6,768	439	564	1,590
Postage & Freight	2,030	-	169	533
Property Tax	406	-	-	-
Telephone Expense	3,730	109	311	1,320
Dues & Subscriptions (ACWA/AWWA)	3,113	35	259	2,024
Printing & Publication	677	136	56	180
Office/Shop utilities	1,243	565	104	2,694
<b>Total Office Expense</b>	<b>21,216</b>	<b>1,883</b>	<b>1,734</b>	<b>10,371</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>611,327</b>	<b>50,958</b>	<b>50,336</b>	<b>197,539</b>
<b>Debt Expense</b>				
2021 Bond Cap One - Principal	64,545	-	-	64,545
2021 Bond Cap One - Interest	5,979	-	-	5,979
<b>Total Debt Expense</b>	<b>70,524</b>	<b>-</b>	<b>-</b>	<b>36,390</b>
<b>TOTAL EXPENSES</b>	<b>681,851</b>	<b>50,958</b>	<b>50,336</b>	<b>233,929</b>
<b><u>NET INCOME</u></b>	<b>24,665</b>	<b>6,321</b>	<b>6,021</b>	<b>(1,379)</b>





**Borrego Water District  
Pest Control Operating Budget Analysis  
10/01/2024 to 10/31/2024**

	<i><b>Budgeted FY2025</b></i>	<i><b>Actual Oct FY2025</b></i>	<i><b>Projected Oct FY2025</b></i>	<i><b>Year to Date FY2025</b></i>
<b><u>INCOME</u></b>				
<b>Charges Collected thru Tax Roll</b>				
Pest Control Standby	17,150	109	193	205
<b><u>TOTAL PEST CONTROL FUND REVENUE</u></b>	<b><u>17,150</u></b>	<b><u>109</u></b>	<b><u>193</u></b>	<b><u>205</u></b>
<b><u>EXPENSES</u></b>				
R&M Pest Control	1,500	-	300	-
ACWA/JPIA Program Insurance	500	-	100	128
Salaries & Wages	4,193	-	839	3,508
Benefits - Medical	711	-	142	702
Benefits - CalPERS	701	-	140	537
ACWA/JPIA Workers Comp	59	-	12	-
Payroll Taxes	87	-	17	75
<b><u>TOTAL PEST CONTROL FUND REVENUE</u></b>	<b><u>7,751</u></b>	<b><u>-</u></b>	<b><u>1,550</u></b>	<b><u>4,747</u></b>
<b><u>Net Income Pest Control Enterprise Fund</u></b>	<b><u>9,399</u></b>	<b>109</b>	<b>(1,357)</b>	



**Borrego Water District**  
**Flood Enterprise Operating Budget Analysis**  
**10/01/2024 to 10/31/2024**

	<i>Budgeted FY2025</i>	<i>Actual Oct FY2025</i>	<i>Projected Oct FY2025</i>	<i>Year to Date FY2025</i>	<i>% of Annual Budget TD</i>
<b><u>INCOME</u></b>					
ID1 - Flood Standby	34,965	98	1,182	98	0%
<b><u>TOTAL FLOOD CONTROL FUND REVENUE</u></b>	<u>34,965</u>	<u>98</u>	<u>1,182</u>	<u>98</u>	<u>0%</u>
<b><u>EXPENSES</u></b>					
ACWA/JPIA Program Insurance	550	-		255	46%
Legal Services - General	5,000	-	625	255	5%
Salaries & Wages	8,434	-	1,054	-	0%
Benefits - Medical	1,423	-	178	-	0%
Benefits - CalPERS	1,402	-	175	-	0%
ACWA/JPIA Workers Comp	118	-	15	-	0%
Payroll Taxes	173	-	22	-	0%
<b><u>TOTAL FLOOD CONTROL FUND EXPENSES</u></b>	<u>17,100</u>	<u>-</u>	<u>2,047</u>	<u>510</u>	<u>3%</u>
<b><u>Net Income Flood Enterprise Fund</u></b>	<u><u>17,865</u></u>	<u><u>98</u></u>	<u><u>(865)</u></u>		



Borrego Water District  
Non-Rate Revenue Budget Analysis  
10/01/2024 to 10/31/2024

	<i>Budgeted FY2025</i>	<i>Actual Oct FY2025</i>	<i>Projected Oct FY2025</i>	<i>Year to Date FY2025</i>
<b><u>INCOME</u></b>				
<b>OTHER INCOME</b>				
Penalties & Fees	50,000	14,090	5,000	48,610
BSUSD Well Agreement	35,000	-		-
1% Property Assessments	70,000	1,474	279	3,560
Interest Income	35,000	992	2,917	6,817
Other Income		-		-
WM Meter Reading Income	3,333		550	
<b>TOTAL OTHER INCOME</b>	<u>193,333</u>	<u>16,556</u>	<u>8,745</u>	<u>58,987</u>
<b><u>EXPENSES</u></b>				
Air Quality Study	36,341	24	3,028	24
<b>TOTAL NON-RATE REVENUE EXPENSES</b>	<u>36,341</u>	<u>24</u>	<u>3,028</u>	
<b><u>Net Income Non-Rate Revenue</u></b>	<u>156,992</u>	16,532	5,717	



# OCTOBER 2024

41504	1109	ABILITY ANSWERING/PAGING SER	11/07/2024	250.00
41505	3035	ACWA / JPIA Finance Dept.	11/07/2024	50,449.52
41476	1266	AFLAC	10/18/2024	1,548.76
41493	9338	AMERICAN BACKFLOW SPECIALTIES	11/01/2024	79.04
41506	1001	AMERICAN LINEN INC.	11/07/2024	811.90
41532	1123	AMERIGAS PROPANE LP	11/20/2024	1,608.42
41507	9529	AT&T-CALNET 3	11/07/2024	659.78
41508	9255	BABCOCK LABORATORIES	11/07/2024	10,943.97
41509	10884	BEST BEST & KRIEGER ATTORNEYS AT	11/07/2024	29,948.57
41510	10900	BORREGO AUTO PARTS & SUPPLY CO	11/07/2024	883.61
41555	1201	BORREGO LANDFILL	12/04/2024	122.99
41511	11140	BORREGO SPRINGS HARDWARE	11/07/2024	142.11
41477	1037	BORREGO SUN	10/18/2024	80.00
41533	1037	BORREGO SUN	11/20/2024	80.00
41494	1196	CASH	11/01/2024	400.00
41556	11099	CONTROL SYSTEMS ENGINEERING INC	12/04/2024	619.05
41534	11190	DAVIS FARR LLP	11/20/2024	12,000.00
41480	1222	DEBBIE MORETTI	10/18/2024	140.00
41495	11065	DIAMOND MMP, INC	11/01/2024	975.91
41535	96	DISH	11/20/2024	88.80
41496	3024	FED EX	11/01/2024	35.76
41478	UB*00065	GEO PACIFIC SERVICES	10/18/2024	1,200.00
41512	11177	GOLD COAST ENVIRONMENTAL, INC.	11/07/2024	907.75
41557	11177	GOLD COAST ENVIRONMENTAL, INC.	12/04/2024	1,141.94
41514	1136	HOME DEPOT CREDIT SERVICES	11/07/2024	665.21
41536	11137	INTERA INCORPORATED	11/20/2024	5,734.53
41515	9385	JOHNSON CONTROLS SECURITY SOLL	11/07/2024	394.43
41466	UB*00091	KRISTI SISSON	10/09/2024	40.22
41516	11090	LUPE'S GARDENING MAINTENANCE INC	11/07/2024	585.00
41441	1000	MEDICAL ACWA-JPIA	09/23/2024	24,291.74
41479	11181	METRON FARNIER, LLC	10/18/2024	126,314.07
41497	11175	NEW YORK LIFE INSURANCE COMPAN'	11/01/2024	277.82
41517	11073	NYHART	11/07/2024	1,800.00
41518	11114	OCEANUS BOTTLED WATER, INC	11/07/2024	69.50
41498	1208	PACIFIC PIPELINE SUPPLY INC	11/01/2024	1,127.39
41519	1208	PACIFIC PIPELINE SUPPLY INC	11/07/2024	7,503.24
41481	11028	POOL & ELECTRICAL PRODUCTS	10/18/2024	305.59
41538	9546	RAFTELIS FINANCIAL CONSULTANTS, I	11/20/2024	16,665.00
41537	11164	RAMIRO LOPEZ	11/20/2024	663.00
41520	9633	RAMONA DISPOSAL SERVICE	11/07/2024	5,218.30
41521	11189	RELIANT WATER TECHNOLOGIES	11/07/2024	277.98
41513	11087	REX HARVEY	11/07/2024	350.00
41470	UB*00090	SAM WEBB	10/09/2024	31.86
41499	3007	SAN DIEGO COUNTY TREASURER	11/01/2024	50.84
41500	1065	SAN DIEGO GAS & ELECTRIC	11/01/2024	40,499.82
41522	1065	SAN DIEGO GAS & ELECTRIC	11/07/2024	7,333.45
41482	11067	SC FUELS	10/18/2024	1,036.51
41501	11067	SC FUELS	11/01/2024	3,111.65
41523	11067	SC FUELS	11/07/2024	1,115.66
41483	11129	SOCAL JCB	10/18/2024	126.52
41558	11086	SPRINGBROOK HOLDING COMPANY LL	12/04/2024	1,481.00
41502	9666	THE REGENTS, UCI IRVINE	11/01/2024	24.00
41524	9581	TRAVIS PARKER	11/07/2024	786.02
41525	3000	U.S.BANK CORPORATE PAYMENT SYS	11/07/2024	8,108.95
41526	1023	UNDERGROUND SERVICE ALERT	11/07/2024	52.55
41559	9439	USABLUBOOK	12/04/2024	2,891.31
41484	11168	WESTFLEX, INC.	10/18/2024	231.66
41503	11168	WESTFLEX, INC.	11/01/2024	500.38
41527	11168	WESTFLEX, INC.	11/07/2024	490.53
41485	92	XEROX FINANCIAL SERVICES	10/18/2024	399.18
41528	11050	ZITO MEDIA	11/07/2024	287.50
Report Total (61 checks):				375,960.29