

Borrego Water District Board of Directors
Special Meeting
November 18, 2025 @ 9:00 A.M.
806 Palm Canyon Drive
Borrego Springs, CA 92004

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I. OPENING PROCEDURES -

- A. Call to Order
- B. Pledge of Allegiance
- C. Directors' Roll Call: *President Dice, Vice President Baker, Directors Duncan, Johnson & Moran

*** Teleconference available at: 2022 Quintain Dr., Borrego Springs Ca 92004**

- D. Approval of Agenda
- E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- F. Comments from Directors
- G. Correspondence Received from the Public - None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -

- A. Consent Calendar
 - 1. October 14, 2025, Special Meeting Minutes – G Poole
- B. Proposal for BWD Waterline Hydraulic Analysis to Accommodate NMA Pumping – Intera
 - 1. NMA Pumping Model Run 1 C: Initial Findings – T Driscoll
- C. Policy/Procedure Review, Organizational Assessment/Salary Survey & NEW AD HOC COMM REQUEST – G Poole
- D. Borrego Springs Subbasin Watermaster
 - 1. Consideration of New BWD Alternate WM Board Representative: T Baker – K Dice
 - 2. Update on Board Activities – G Moran/K Dice
 - 3. Discuss Agenda Items from Upcoming Meeting – G Moran/K Dice
 - 4. Update on Technical Advisory Committee Activities – T Driscoll
 - i. Clarification of Previous Past Statement on BAS in UC GDE Study - T Driscoll

AGENDA: November 18, 2025: The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole, General Manager – at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility. If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

III. BOARD COMMITTEE REPORTS, IF NEEDED

STANDING:

- A. Operations and Infrastructure: Duncan/Baker
- B. Audit and Budget: Dice/Moran
- C. ACWA/JPIA Insurance: Dice/Johnson

AD HOC:

- A. Prop 68 Implementation: Baker/Johnson
- B. Public Outreach: Dice/Johnson:
- C. Grants: Dice/Johnson
- D. Cyber Security/Risk Management: Baker
- E. T2 Developers Agreement: Baker/Duncan
- F. Finance/Prop 218: Baker/Moran
- G. Borrego Springs Basin Water Quality: Moran/Johnson
- H. Automated Metering Implementation: Baker/Moran

IV. STAFF REPORTS

- A. Waste Water October Report – R Martinez
- B. Water Production October 2025 Report – M Marin, Interim Operations Manager
- C. Finance: September 2025 Monthly Report – J Clabaugh
- D. Administration – D Del Bono, Verbal
- E. Legal Counsel – S Anderson, Verbal
- F. General Manager – G Poole, Verbal
 - 1. Borrego Days De Brief/Review

V. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL - Paragraph (1) of Government Code, section 54956.9 – Existing Litigation (Borrego Water District v. All Persons (Groundwater), Orange County Superior Court Case No. 37-2020-0000577)
- B. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation (John Thomas Doljanin v. State of California, et al., S.D. Cal. Case No. CA 25cv0469JLSDDL.)
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Initiation of Litigation Gov't Code, section 54956.9(d)(4) (1 case)

VI. CLOSING PROCEDURE:

- A. The next Board Meeting is scheduled for 9:00 AM on December 16, 2025, to be available online and in person at 806 Palm Canyon Drive. See Board Agenda at BorregoWD.org for details, Agenda information available at least 72 hours before the meeting.

AGENDA: November 18, 2025: The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole, General Manager – at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility. If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
NOVEMBER 18, 2025
AGENDA ITEM II.A

November 12, 2025

TO: Board of Directors
FROM: Geoffrey Poole, General Manager
SUBJECT: Consent Calendar
1. October 14, 2025 Special Meeting Minutes

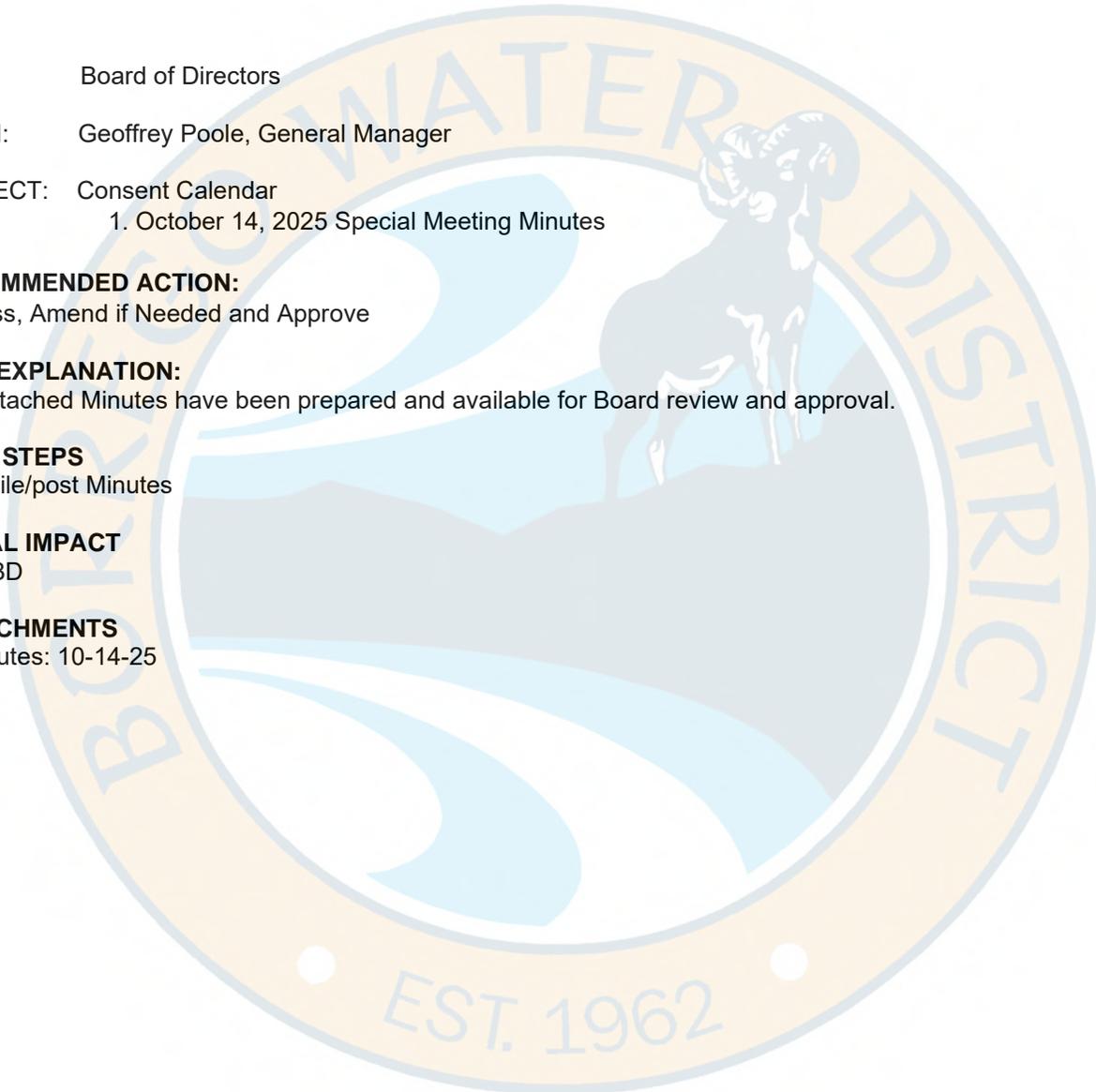
RECOMMENDED ACTION:
Discuss, Amend if Needed and Approve

ITEM EXPLANATION:
The attached Minutes have been prepared and available for Board review and approval.

NEXT STEPS
1. File/post Minutes

FISCAL IMPACT
1. TBD

ATTACHMENTS
1. Minutes: 10-14-25



**Borrego Water District Board of Directors
October 14, 2025, Special Meeting
806 Palm Canyon Drive
Borrego Springs, CA 92004**

I. OPENING PROCEDURES –

A. Call to Order: Vice President Baker called the meeting to order at 9:02 AM

B. Pledge of Allegiance

C. Directors' Roll Call: Directors Duncan, Johnson, Vice President Baker and President Dice were present. President Dice's remote location in Borrego Springs as posted in packet

D. Approval of Agenda: In a motion by Director Johnson; seconded by Director Moran, the Agenda was approved unchanged, via a 5-0 roll call vote.

E. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min): None

F. Comments from Directors: None

G. Correspondence Received from the Public: None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION –

A. Consent Calendar

1. July 15, 2025, Special Meeting Minutes – G Poole
2. Phase One Environmental Assessment on BWD/Bauer Parcels – S Anderson

1. Information Presented:

- a. GM Poole presented the Proposed Minutes for July 15, 2025.
- b. Dudek Proposal for ESA Phase I as distributed in the Agenda Packet

2. Comments/Questions/Discussion/Deliberations.

- a. None

3. Board Action Direction/Motion/Second/Vote

- a. In a motion by Director Moran; seconded by Johnson, the 2 items on the Consent Calendar were approved unanimously 5-0, via a roll call vote.

B. Legislative Advocate Updates

1. Lowry Crook/Michael Brain, BBK – Washington DC
2. Syrus Deevers, SDA - Sacramento

1. Information Presented:

- a. Poole introduced Lowry Crook, Michael Brain and Syrus Deevers, BWD Legislative Advocates
- b. Lowry introduced Mike Brain who most recently has worked with Department of Interior Office for Water and Science.
- c. The current focus on Fed Legislative efforts is the current request for a waiver of the 20% local agency match on EPA #2.
- d. Syrus informed the Board the new CA E Vehicles requirements has a deferral option for small agencies. CA has developed a website for this purpose and BWD would need to log on an notify CA it will be deferring its purchases until 2027.
- e. Syrus informed the Board approximately 1/3 of the \$10 B Prop 4 funding will be made available in the foreseeable future. \$32 M has been appropriated into the Multi Benefit Land Program with \$6.8 flagged for farmland purchase.

2. **Comments/Questions/Discussion/Deliberations.**
 - a. Director Johnson asked if the entire Prop 4 Program would have a duration of the 3 year and Syrus commented, no, this will take longer.
 - b. Director Baker asked if the E Vehicle requirement would require a new rate study. Poole responded that the complete economic impact of this requirement has not been calculated yet and he does not feel the issue would have rate impacts specifically.
3. **Board Action/Direction/Motion/Second/Vote**
 - a. No Board action needed.

C. Waste Water Treatment Plant Nitrogen and TDS Studies Overview – G Guillen, N2W

1.Information Presented:

- a. Poole introduced Greg Guillen to provide an overview of the Nitrogen and TDS studies
- b. Guillen reviewed the final Draft of Nitrogen and TDS studies to be submitted to the State Water Board, as shown in the Agenda attachments to this item.

2.Comments/Questions/Discussion/Deliberations.

- a. Director Baker asked about the TDS impact of restaurants on our WW system and why the State is focused on this use. Guillen responded that restaurants are one of the common uses that can impact WW quality and a common question. Grease traps protect our WW system from Fats Oils and Grease but not from TDS/salts. However, it is not practical for WW to be sampled from an individual user and BWDs system wide TDS increases do not indicate there is a problem.
- b. Director Johnson asked about the status of the bottled water company. Poole stated that he had heard the bottled water production has stopped. Martinez confirmed the bottled water plant is NOT connected to sewer.
- c. Director Baker asked if Guillen is making a recommendation for TKN removal and Guillen more clarification is needed in his report and stated the technique chosen will be impacted if a TKN discharge standard would be applied to BWD WWTP.

3. Board Action/Direction/Motion/Second/Vote

- a. In a motion by Director Duncan, seconded by Director Johnson, - Resolution No 2025.07.03 was approved unanimously via a 5-0 voice

D. Contract with Superior for Country Club Tank Repairs – A Asche

1.Information Presented:

- a. Poole presented the Draft Contract with Superior for repairs to the Country Club Tank
- b. Anderson indicated the dollar figure in the packet needs to be corrected and yellow highlights completed.

2.Comments/Questions/Discussion/Deliberations.

- a. None

3. Board Action/Direction/Motion/Second/Vote

- a. In a motion by Director Duncan, seconded by Director Johnson, - the Contract with Superior Tank for repairs to the Country Club Tank was approved unanimously via a 5-0 voice

E. Report on Rams Hill Water Related Planning Activities and Proposed Next Steps – G Poole

1.Information Presented:

- a. Poole reviewed the status of RH planning as outlined in the Agenda packet.

2.Comments/Questions/Discussion/Deliberations.

- a. Director Duncan asked about the evaluation of BWD existing water system and its ability to transport large quantities of water from North to South. Poole responded that if the WM pumping model 1C is “sustainable” a hydraulic analysis of BWDs system would be the logical next step.
- b. Director Johnson asked if impacts at one well would be considered as a significant and undesirable result. Driscoll indicated that each Basin has its own definition but one well typically does not qualify.

3. Board Action/Direction/Motion/Second/Vote

- a. None, no Board action requested

F. Request to Purchase 8 af of BWD Carry Over by Susan Carpenter – G Poole

1.Information Presented:

- a. Poole requested a deferral on a decision on this specific item due to the pending WM discussion on this topic, however, it would be useful to discuss the logic behind the proposed rate for future use with the BWD Board, as described in the Agenda packet.

2. Comments/Questions/Discussion/Deliberations.

- a. Director Johnson asked about the possibility of including a fee to cover BWD administrative work to process a CO purchase request. Poole responded this was good point and a \$200 application fee would be appropriate.

3. Board Action/Direction/Motion/Second/Vote

- a. No Board action needed

G. Borrego Springs Subbasin Watermaster Board

1. Update on Board Activities – G Moran/K Dice: Director Moran mentioned the key items of the Agenda include selection of the GDE BAS Consultant and Carry Over/Basin Water Transfers discussion.

2. Discuss Agenda Items from Upcoming Meeting – G Moran/K Dice

3. Update on Technical Advisory Committee Activities – T Driscoll

- i. Technical Comments on UC GDE Study and Consultant Selection – T Driscoll
- ii. Water Quality Sustainability Management Criteria – T Driscoll/S Anderson

1. Information Presented

- a. Driscoll stated several lines of evidence were provided in the US Study showing GDEs rely upon surface and groundwater, depending upon availability.
- b. Driscoll ranked the GDE Consultants: UCR, Rhode, USGS and NAU
- c. Driscoll stated the TAC has been focused on elevations to date with no water quality discussions, which are set for the coming months. Driscoll is also working on specific Minimum Thresholds for each BWD production well to protect WQ and reduce potential for cavitation of impellers.

2. Comments/Questions/Discussion/Deliberations.

- a. None

3. Board Action/Direction/Motion/Second/Vote

- a. No Board action requested

BOARD COMMITTEE REPORTS, IF NEEDED STANDING:

A. Operations and Infrastructure: Duncan/Baker

B. Audit and Budget: Dice/Morana

C. ACWA/JPIA Insurance: Dice/Johnson

AD HOC:

A. Prop 68 Implementation: Baker/Johnson

B. Public Outreach: Dice/Johnson: Borrego Days is a few days away and BWD will be a participant again.

C. Grants: Dice/Johnson

D. Cyber Security/Risk Management: Baker: Baker updated the Board that BASIC in Borrego was recently targeted for spear phishing. Just a reminder to be aware

E. T2 Developers Agreement: Baker/Duncan

F. Finance/Prop 218: Baker/Moran

G. Borrego Springs Basin Water Quality: Moran/Johnson

H. Automated Metering Implementation: Baker/Moran

IV. STAFF REPORTS

A. Wastewater: JUNE 2025 Monthly Report – R Martinez

B. Water: JUNE 2025 Monthly Report – A Asche

C. Finance: MAY 2025 Monthly Report – J Clabaugh

D. General Manager – G Poole

The meeting was adjourned for 5 minutes to reconvene in Closed Session at 1:02 PM.

At 2:30 PM Vice President Baker re convened the Open Session and adjourned the meeting with no reportable Closed Session action.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
NOVEMBER 18, 2025
AGENDA ITEM II.B

November 12, 2025

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Proposal for BWD Waterline Hydraulic Analysis to Accommodate NMA Pumping – T Driscoll
1. NMA Pumping Model Run 1 C: Initial Findings – T Driscoll

RECOMMENDED ACTION:

Review, amend if needed and approve Hydraulic Analysis Proposal and receive an update on NMA Model Run 1C Initial Findings

ITEM EXPLANATION:

The attached Proposal has been developed by Intera to evaluate the existing hydraulic capacity in BWDs water system in terms of its ability to transport water pumped from the Northern Management Area for distribution to uses in the southern portion of the Central Management Area, including future Rams Hill potable and irrigation. In addition, Trey will provide an update on the initial findings of Watermaster Model Run 1C.

This Project has direct benefit to BWD by updating the existing hydraulic model of our system and production of new Operations Map Book with the funding provided by T2.

NEXT STEPS

1. File/post Minutes
2. Utilize model and maps in the future

FISCAL IMPACT

1. None: T2 to provide funding for this effort

ATTACHMENTS

1. Draft Intera Proposal



November 12, 2025

Geoff Poole, General Manager
Borrego Water District
806 Palm Canyon Drive
Borrego Springs, CA 92004

RE: Draft Proposal for Hydraulic Modeling of the BWD Distribution System for the Rams Hill Development Build-out

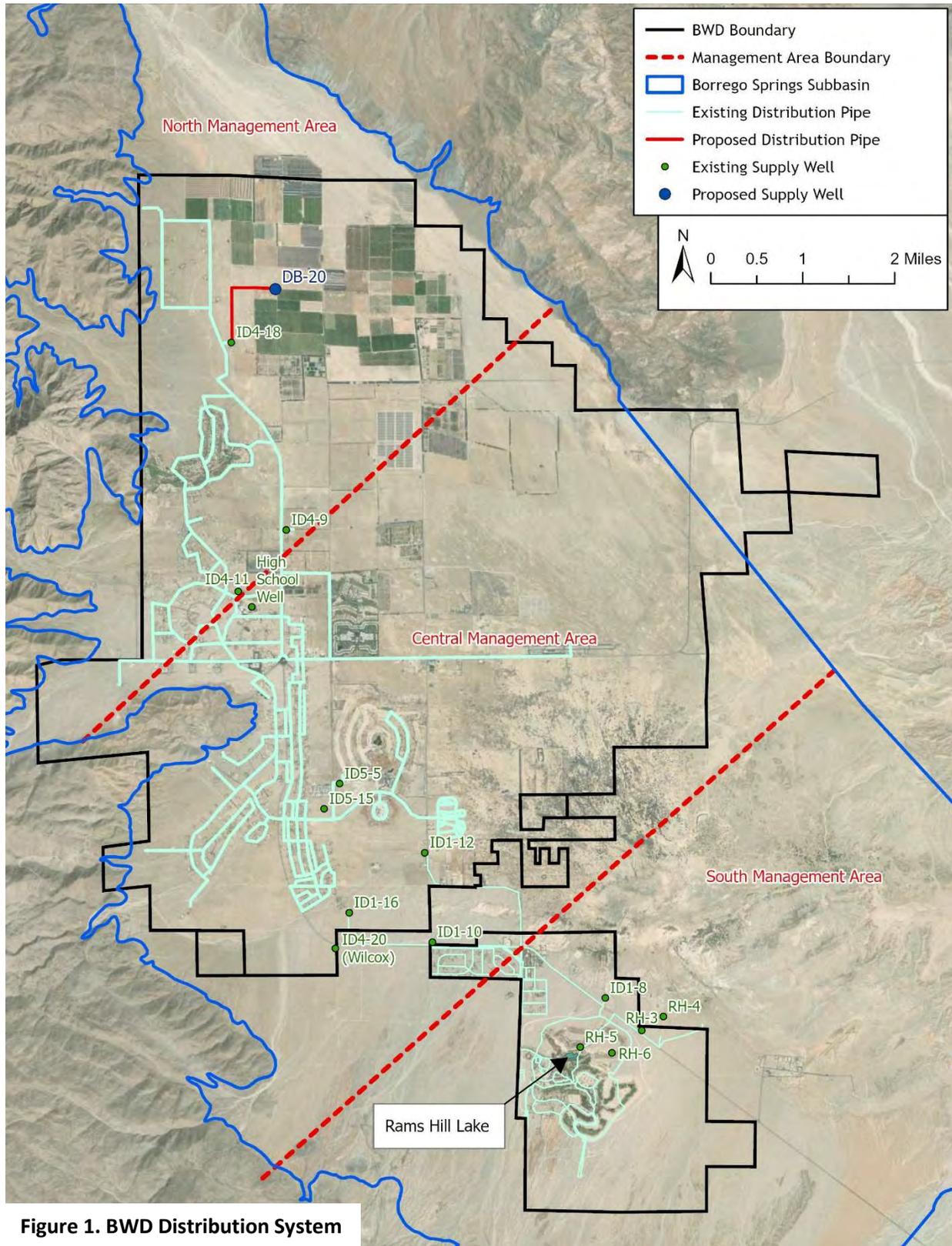
Dear Mr. Poole:

INTERA has developed the following scope to assist the Borrego Water District (BWD) and T2 Borrego to evaluate water supply and transmission options for the Rams Hill Development build-out (Project).

Project Understanding

The Project site is located on the north-facing alluvial fan slope extending from Yaqui Ridge in the southern portion of Borrego Springs, California. The Rams Hill Specific Plan was first approved by the County of San Diego Board of Supervisors in 1980 and was last amended in 1986. The Specific Plan allows for the development of the 3,140-acre site and includes 1,570 dwelling units, approximately 29 acres allocated for commercial uses, a 350-room hotel complex, two golf courses, tennis facilities, a medical clinic, a fire station, a wastewater treatment plant and 1,832 acres of open space. To date, 264 dwelling units have been constructed, along with two golf courses (currently only 18 holes of which are currently active), the country club site, the tennis facility, the medical clinic, and the wastewater treatment plant (County of San Diego 2019).

The BWD water distribution network consists of approximately 103-miles of pipeline (**Figure 1**) ranging from 2- to 12-inches in diameter, 13 wells, 6 pressure zones, 2 pump stations, 437 hydrants, and 7 reservoirs totaling 4 million gallons in storage.



Using the Borrego Valley Hydrologic Model (BVHM), West Yost simulated various scenarios and pumping projections. Scenario 1C explored a theoretical shift in BWD pumping of 1,800 acre-feet (AF) of water from the Southern Management Area (SMA) and Central Management Area (CMA) to the Northern Management Area (NMA). The results of Scenario 1C indicated that a northward shift in pumping could help stabilize groundwater levels throughout the Borrego Springs Groundwater Subbasin (Basin).

The Groundwater Management Plan for the Basin notes that intra-basin transfers are likely needed to reduce potable and non-potable groundwater pumping in areas with declining water levels. BWD owns approximately 50% of the production allocations in the CMA compared to T2 which owns approximately 30% of the production allocations in the CMA. Shifting BWD and/or T2 pumping from the CMA to the NMA would result in less pumping in the CMA that would further aid in stabilizing groundwater levels. It should be emphasized that review of observed groundwater levels for BWD wells indicate generally stable levels at the current rate of pumping.

West Yost developed a pumping scenario (1C) which projects water demands through 2070 (**Table 1**).

Table 1. Projected Water Demands

Water Year	BWD Projected Demands (AF) ^a	T2 Rams Hill Projected Demands (AF)		Total Demand (AF)
		Non-Potable	Potable	
2027	1,424	400	55	1,879
2028	1,426	800	83	2,309
2029	1,428	800	110	2,338
2030	1,430	1,200	126	2,756
2031	1,432	1,200	143	2,775
2032	1,434	1,200	159	2,793
2033	1,436	1,200	176	2,812
2034	1,438	1,200	192	2,830
2035	1,440	1,200	208	2,848
2036	1,442	1,200	254	2,896
2037	1,444	1,200	263	2,907
2038	1,446	1,200	310	2,956
2039	1,448	1,200	318	2,966
2040	1,450	1,200	339	2,989
2041	1,452	1,200	347	2,999
2042	1,454	1,200	356	3,010
2043	1,456	1,200	365	3,021
2044	1,458	1,200	374	3,032
2045	1,460	1,200	383	3,043
2046	1,462	1,200	392	3,054
2047	1,464	1,200	401	3,065
2048	1,466	1,200	410	3,076
2049	1,468	1,200	419	3,087
2050	1,470	1,200	428	3,098

Water Year	BWD Projected Demands (AF) ^a	T2 Rams Hill Projected Demands (AF)		Total Demand (AF)
		Non-Potable	Potable	
2051	1,472	1,200	437	3,109
2052	1,474	1,200	446	3,120
2053	1,476	1,200	455	3,131
2054	1,478	1,200	464	3,142
2055	1,480	1,200	472	3,152
2056	1,482	1,200	481	3,163
2057	1,484	1,200	490	3,174
2058	1,486	1,200	499	3,185
2059	1,488	1,200	508	3,196
2060	1,490	1,200	517	3,207
2061	1,492	1,200	526	3,218
2062	1,494	1,200	535	3,229
2063	1,496	1,200	544	3,240
2064	1,498	1,200	553	3,251
2065	1,500	1,200	562	3,262
2066	1,502	1,200	571	3,273
2067	1,504	1,200	580	3,284
2068	1,506	1,200	589	3,295
2069	1,508	1,200	597	3,305
2070	1,510	1,200	606	3,316

Notes:

AF = acre-feet

^a Source: West Yost 2025

To explore the feasibility of this shift in pumping from the SMA and CMA to the NMA, a distribution system modeling effort is required. The Scope of Work outlined below aims to determine the feasibility and costs associated with a northward shift in pumping. Pumping from all BWD wells will be examined. Projected pumping of BWD Wells under Scenario 1C is shown in **Table 2**. The northward shift in pumping will shift 1,800 acre-feet per year from the SMA and CMA to two wells in the NMA and will be used for the modeling effort.

Table 2. Projected Pumping by BWD Wells

Water Year	Projected Pumping												
	Total Projected Pumping, by BWD Well (AFY)												
	ID1-8	ID1-10	ID1-12	ID1-16	ID4-4	ID4-11	ID4-18	ID4-20 (Wilcox)	ID5-5	ID4-9	High School Well	ID5-15	Total Projected Pumping
2027	0	21	228	285	0	299	43	0	285	449	28	241	1,879
2028	0	42	394	492	0	299	43	0	285	470	29	255	2,309

Water Year	Projected Pumping												
	Total Projected Pumping, by BWD Well (AFY)												
	ID1-8	ID1-10	ID1-12	ID1-16	ID4-4	ID4-11	ID4-18	ID4-20 (Wilcox)	ID5-5	ID4-9	High School Well	ID5-15	Total Projected Pumping
2029	0	43	399	499	0	300	43	0	286	471	29	269	2,338
2030	0	20	88	88	0	250	38	0	51	338	30	154	1,056
2031	0	20	89	89	0	255	38	0	52	344	30	157	1,075
2032	0	20	91	91	0	259	39	0	53	350	30	159	1,093
2033	0	21	92	92	0	264	40	0	54	356	30	162	1,112
2034	0	21	94	94	0	268	40	0	55	362	30	165	1,130
2035	0	21	96	96	0	273	41	0	56	368	30	168	1,148
2036	0	22	100	100	0	285	43	0	58	384	30	175	1,196
2037	0	22	101	101	0	287	43	0	59	388	30	177	1,207
2038	0	23	105	105	0	299	45	0	61	404	30	184	1,256
2039	0	23	106	106	0	302	45	0	62	407	30	185	1,266
2040	0	24	108	108	0	307	46	0	63	415	30	189	1,289
2041	0	24	109	109	0	310	46	0	63	418	30	190	1,299
2042	0	24	109	109	0	312	47	0	64	422	30	192	1,310
2043	0	25	110	110	0	315	47	0	65	425	30	194	1,321
2044	0	25	111	111	0	318	48	0	65	429	30	195	1,332
2045	0	25	112	112	0	320	48	0	66	433	30	197	1,343
2046	0	25	113	113	0	323	48	0	66	436	30	199	1,354
2047	0	25	114	114	0	326	49	0	67	440	30	200	1,365
2048	0	26	115	115	0	328	49	0	67	443	30	202	1,376
2049	0	26	116	116	0	331	50	0	68	447	30	204	1,387
2050	0	26	117	117	0	334	50	0	68	451	30	205	1,398
2051	0	26	118	118	0	336	50	0	69	454	30	207	1,409
2052	0	26	119	119	0	339	51	0	69	458	30	208	1,420
2053	0	27	120	120	0	342	51	0	70	461	30	210	1,431
2054	0	27	121	121	0	344	52	0	71	465	30	212	1,442
2055	0	27	122	122	0	347	52	0	71	469	30	213	1,452
2056	0	27	123	123	0	350	52	0	72	472	30	215	1,463
2057	0	27	123	123	0	352	53	0	72	476	30	217	1,474

Water Year	Projected Pumping												
	Total Projected Pumping, by BWD Well (AFY)												
	ID1-8	ID1-10	ID1-12	ID1-16	ID4-4	ID4-11	ID4-18	ID4-20 (Wilcox)	ID5-5	ID4-9	High School Well	ID5-15	Total Projected Pumping
2058	0	28	124	124	0	355	53	0	73	479	30	218	1,485
2059	0	28	125	125	0	358	54	0	73	483	30	220	1,496
2060	0	28	126	126	0	360	54	0	74	487	30	222	1,507
2061	0	28	127	127	0	363	54	0	74	490	30	223	1,518
2062	0	28	128	128	0	366	55	0	75	494	30	225	1,529
2063	0	29	129	129	0	368	55	0	75	497	30	226	1,540
2064	0	29	130	130	0	371	56	0	76	501	30	228	1,551
2065	0	29	131	131	0	374	56	0	77	505	30	230	1,562
2066	0	29	132	132	0	376	56	0	77	508	30	231	1,573
2067	0	30	133	133	0	379	57	0	78	512	30	233	1,584
2068	0	30	134	134	0	382	57	0	78	515	30	235	1,595
2069	0	30	135	135	0	384	58	0	79	519	30	236	1,605
2070	0	30	136	136	0	387	58	0	79	523	30	238	1,616

Source: West Yost

New wells will be needed in the NMA. Existing irrigation well, DB-20 is one of the proposed new wells used in this analysis. Additional distribution pipeline would need to be constructed for pumping from Well DB-20 or any other future well locations.

Scope of Work

This Scope of Work involves evaluating the capacity of the existing BWD distribution system to transport water from the NMA towards Rams Hill. The pumping projections presented in **Table 2** will be used as a baseline for modeling inputs but are subject to change. INTERA will work with BWD prior to beginning Task 2 to establish pumping values.

Task 1 Review and Update BWD Distribution Files

A hydraulic model for the BWD’s water distribution system was developed in 2005 using Bentley® WaterCAD and updated with 2017 water demands and system controls of newly constructed facilities. Additionally, the WaterCAD model was recalibrated to match field pressure data as part of the update. INTERA will review the Bentley® WaterCAD files and calibration to determine if it remains a suitable tool to complete the water distribution analysis for existing wells and proposed new sources of water.

The completion of this task will benefit the BWD beyond the scope of this project. The BWD system has not been hydraulically modeled recently, and an updated model with up-to-date maps can be used by

the BWD for other needs.

Task 1 Assumptions

- BWD to provide 2017 Bentley® WaterCAD files or most recent
- Evaluation of files shows Bentley® WaterCAD remains a suitable tool to complete the water distribution analysis for existing wells and proposed new sources of water

Task 1 Deliverables

- Evaluation of the WaterCAD model including documenting updates and suitability to perform distribution system review and analysis, summarized in an email
- Updated hydraulic model maps (PDF)

Task 2 Model Scenarios to Evaluate Existing BWD Distribution Pipeline Capacity

Prior to the start of Task 2, INTERA and BWD will agree on pumping demand values. INTERA will use engineering judgment to conceptually model and identify optimal pumping alternatives after exploring pumping from all wells. Preliminary well locations for additional wells will be selected by INTERA taking into consideration the conceptual expansion of the distribution along existing right-of way along public streets. After meeting with BWD and getting approval on which scenarios to move forward on, a combination of pumping alternatives will be further developed and finalized for presentation in the Technical Memorandum. It is assumed that water used for irrigation will be pumped to the Rams Hill Golf Course Lake located at a water surface elevation of 925 feet above mean sea level, shown in **Figure 1**. New pipelines will need to be added to the WaterCAD model for pumping from Well DB-20 and any other potential future well location needed to accurately model the hypothetical scenario.

Task 2 Assumptions

- Evaluation of files shows Bentley® WaterCAD remains a suitable tool to complete the water distribution analysis for existing wells and proposed new sources of water
- BWD to confirm water demands to be used prior to commencement of Task 2
- Perform up to three (3) scenario evaluations for water supply.

Task 2 Deliverables

- Meeting minutes summarizing meeting with BWD and documentation of pumping scenarios and BWD-approval of up to three pumping scenarios.
- Electronic delivery of WaterCAD files documenting scenario evaluations.

Task 3 Analysis and Technical Memorandum

After selecting the scenarios to run, INTERA will document the hydraulic profile from each water well that may supply water to the Rams Hill Golf Course irrigation lake including the pumping groundwater elevation in 2025, identify existing waterline and/or valving restrictions, plus the length, type, and diameter of new distribution pipeline to provide the required flow rate, anticipated well flow rates at all BWD wells, and system pressure.

Bottlenecks and corrective measures will be identified. INTERA will develop rough order of magnitude

(ROM) estimates for construction costs, scheduling, and phasing for addressing the corrective measures. INTERA will summarize the results of the BWD-approved model scenarios in a Technical Memorandum (TM). The TM will also document the model conversion and calibration.

Task 3 Assumptions

- TM includes one round of revisions following BWD comments
- TM will document a maximum of three pumping scenarios

Task 3 Deliverables

- Technical Memorandum will be delivered in electronic PDF format.

Schedule

We will complete the proposed scope of work in approximately three (3) months after receiving notice to proceed.

Fee

INTERA will complete the work on a time and materials basis up to a cost not-to-exceed \$51,477 as shown in **Table 3**.

Table 3. Fee

	Task	Principal I	Sr Eng/Sci III	Sr Eng/Sci IV	Estimated Labor Hours	INTERA Labor Cost	Estimated Expenses	Estimated Total Cost
		\$349	\$239	\$223		Labor		Total
		Trey	Kipp	Erick		Labor	ODCs	Total
1.0	Review and Update BWD Distribution Files							
1.1	Review existing WaterCAD model, import files	2	20	4	26	\$6,370	\$3,225	\$9,595
1.2	Update and calibrate WaterCAD model of existing system	2	30	4	36	\$8,760	\$0	\$8,760
	Sub-total Task 1	4	50	8	62	\$15,130	\$3,225	\$18,355
2.0	Model Scenarios to Evaluate Existing BWD Distribution Pipeline Capacity							
2.1	Preliminary model and identify optimal pumping scenarios. Meet with BWD to get approval on three model scenarios	4	34	6	44	\$10,860	\$0	\$10,860
2.2	Refine and finalize three (3) BWD-approved scenario evaluations	4	34	6	44	\$10,860	\$0	\$10,860
	Sub-total Task 2	8	68	12	88	\$21,720	\$0	\$21,720

	Task	Principal I	Sr Eng/Sci III	Sr Eng/Sci IV	Estimated Labor Hours	INTERA Labor Cost	Estimated Expenses	Estimated Total Cost
		\$349	\$239	\$223				
		Trey	Kipp	Erick		Labor	ODCs	Total
3.0	Analysis and Technical Memorandum							
3.1	Identify bottlenecks and corrective measures	1	8	2	11	\$2,707	\$0	\$2,707
3.2	Construction cost, schedule, phasing estimates	1	8	0	9	\$2,261	\$0	\$2,261
3.3	Technical Memorandum documenting model scenarios, bottlenecks, corrective measures, and construction cost/schedule	2	24	0	26	\$6,434	\$0	\$6,434
	Sub-total Task 3	2	40	2	20	\$11,402	\$0	\$11,402
	TOTAL ALL TASKS	14	158	22	170	\$48,252	\$3,225	\$51,477

Note:

1. INTERA cost estimates assumes 2025 billing rates and are subject to an annual cost escalator not to exceed 5% (INTERA 2026 rates are under development).
2. ODCs include purchase of a current Bentley® WaterCAD software license OpenFlows Water Standard option required for BWD pipe network (~455 pipes).

Thank you for the opportunity to continue to support the BWD. We look forward to working with the BWD and T2 Borrego to steward water resources in the Basin. If you have questions, comments, or concerns, please do not hesitate to contact me at 760.415.1425 or tdriscoll@intera.com.

Sincerely,

INTERA Incorporated



Trey Driscoll, PG No. 8511, CHG No. 936
 Principal Hydrogeologist



Kipp Vilker, PE No. C90011
 Senior Water Resources Engineer

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
NOVEMBER 18, 2025
AGENDA ITEM II.C

November 12, 2025

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: BWD Policy/Procedure Review, Organizational Assessment/Salary Survey & NEW AD HOC COMM
REQUEST – G Poole

RECOMMENDED ACTION:

ITEM EXPLANATION:

It has been almost a decade since any major Policy and Procedures review or Organization Assessment work has been done. Staff is proposing initiation of an in house process to evaluate these issues and recommend changes to the Board, as needed, in the following areas;

*Policy and Procedure Review: Complete review of all existing Policies/Procedures and recommend changes, as needed. BWD Staff and BBK/JPIA will be involved in this portion of the Project

*Organization Assessment: Complete review of all existing Ee classifications/job descriptions and development of a salary survey of comparable agencies. All work to be done in house.

*AD HOC Committee: Staff is requesting an Ad Hoc Committee be created to assist in this process.

NEXT STEPS

1. Initiate the process and complete within 120 days.

FISCAL IMPACT

1. TBD

ATTACHMENTS

1. None

IV.A Waste Water Report
October 2025





BORREGO WATER DISTRICT

October 2025

WASTEWATER OPERATIONS REPORT

There's no know problems with wastewater system at the moment:

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 95000 (gallons per day)

Peak flow: 122000 gpd Sunday, October 19 - 2025



BORREGO WATER DISTRICT

RAMS HILL WASTEWATER TREATMENT FACILITY
4861 Borrego Springs Rd, BORREGO SPRINGS, CA 92004
(760) 767-5806 FAX (760) 767-5994

11/13/2025

CALIFORNIA REGIONAL WATER QUALITY
CONTROL BOARD – REGION 7
73-720 FRED WARING DR. SUITE 100
PALM DESERT, CA. 92260

Attn: Adrian Lopez/WRCE

RE: October 2025 Borrego Springs WWTP

Dear Adrian,

Please find attached the October 2025 monthly monitoring reports and Lab results for Borrego springs district WWTP.

We are pleased to inform you that there's no known violations for this month.

If you have any questions please contact ROGELIO MARTINEZ/WT-III. (760)419-2764.

Respectfully,

Rogelio Martinez/ water plant operator III

CC: Geoff Poole/GM

MONTHLY REPORT: R.H.W.T.F

MONTH: October

YEAR: 2025

BORREGO WATER DISTRICT,
RAMS HILL WASTEWATER TREATMENT FACILITY,
4861 BORREGO SPRINGS ROAD,
BORREGO SPRINGS, CA 92004
760-767-5806; phone
760-767-5994; fax

COMMENTS: THERE ARE NO SPILLS TO REPORT FOR October 2025; THE FLOW REPORT IS ATTACHED.

Submitted by: ROGELIO MARTINEZ/BWD TO: GEOFF POOLE/BWD;

11/12/2025

OCT 2025	INFLUENT DAILY FLOW GAL.	TOTAL FLOW GAL.
1	80000 GAL	36314000 GAL
2	80000 GAL	36394000 GAL
3	84000 GAL	36478000 GAL
4	90000 GAL	36568000 GAL
5	97000 GAL	36665000 GAL
6	83000 GAL	36748000 GAL
7	80000 GAL	36828000 GAL
8	80000 GAL	36908000 GAL
9	87000 GAL	36995000 GAL
10	92000 GAL	37087000 GAL
11	99000 GAL	37186000 GAL
12	104000 GAL	37290000 GAL
13	93000 GAL	37383000 GAL
14	95000 GAL	37478000 GAL
15	87000 GAL	37565000 GAL
16	93000 GAL	37658000 GAL
17	106000 GAL	37764000 GAL
18	119000 GAL	37883000 GAL
19	122000 GAL	38005000 GAL
20	98000 GAL	38103000 GAL
21	94000 GAL	38197000 GAL
22	96000 GAL	38293000 GAL
23	112000 GAL	38405000 GAL
24	98000 GAL	38503000 GAL
25	117000 GAL	38620000 GAL
26	108000 GAL	38728000 GAL
27	98000 GAL	38826000 GAL
28	94000 GAL	38920000 GAL
29	85000 GAL	39006000 GAL
30	90000 GAL	39096000 GAL
31	98000 GAL	39194000 GAL

P.H. / D.O. LOG ; R.H.W.T.F., BORREGO WATER DISTRICT

YEAR,2025

October

<u>DATE</u>	<u>LOCATION</u>	<u>P.H.</u>	<u>D.O</u>	<u>Alkalinity</u>	<u>Freeboard</u>
10/7/2025	EFFLUENT	7.04	5.52mg/l	160ppm	
10/7/2025	POND	7.01	8.28mg/l	160ppm	3.5ft
10/22/2025	EFFLUENT	7.24	5.46mg/l	160ppm	
10/22/2025	POND	7.29	8.13mg/l	160ppm	3.5ft

Berm Condition: Good and no Odors around the pond

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BAIS REGION**

WDID NO.: 7A 37 0125 001
ORDER NO.: R7-2007-0053

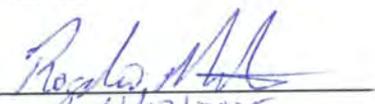
**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF
MONTH: October
YEAR: 2025**

REPORTING FREQUENCIES: **MONTHLY (Oct-March)**

October

TYPE OF SAMPLE:	INFLUENT			PONDS		
	Flow	BOD	TSS	PH	DO	Freeboard
CONSTITUENTS:	Flow	BOD	TSS	PH	DO	Freeboard
FREQUENCY:	Daily	Monthly	Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Measurement	Grab	Grab	Grab	Grab	Measurement
UNITS:	gpd	mg/L	mg/L	s.u	mg/l	ft
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE	October					
1	80000					
2	80000					
3	84000					
4	90000					
5	97000					
6	83000					
7	80000	46	48	7.01	8.28	3.5
8	80000					
9	87000					
10	92000					
11	99000					
12	104000					
13	93000					
14	95000					
15	87000					
16	93000					
17	106000					
18	119000					
19	122000					
20	98000					
21	94000					
22	96000			7.29	8.13	3.5
23	112000					
24	98000					
25	117000					
26	108000					
27	98000					
28	94000					
29	85000					
30	90000					
31	98000					
30-DAY MEAN	95452	46	48	7.15	8.21	3.5
MAXIMUM	122000	46	48	7.29	8.28	3.5
MINIMUM	80000	46	48	7.01	8.13	3.5

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 11/13/2025

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BAIS REGION**

WDID NO.: 7A 37 0125 001
ORDER NO.: R7-2007-0053

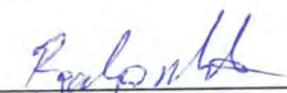
**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**
MONTH: October
YEAR: 2025

REPORTING FREQUENCY: **MONTHLY (Oct - March)**

October

TYPE OF SAMPLE:	EFFLUENT					
	BOD	TSS	SS	T. Nitrogen	TDS	pH
CONSTITUENTS:	BOD	TSS	SS	T. Nitrogen	TDS	pH
FREQUENCY:	Twice Monthly					
DESCRIPTION:	Grab	Grab	Grab	Grab	Grab	Grab
UNITS:	mg/L	mg/L	ml/L		ml/L	
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:	30mg/l	30mg/l	0.3ml/l		700mg/l	9.0
MINIMUM:						
DATE OF SAMPLE						
1						
2						
3						
4						
5						
6						
7	4.6	4.0	0.0	15.0	480	7.04
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22	0.0	5.0	0.0	6.2	460	7.24
23						
24						
25						
26						
27						
28						
29						
30						
31						
30-DAY MEAN	2.3	4.5	0.0	10.6	470	7.14
MAXIMUM	4.6	5.0	0.0	15.0	480	7.24
MINIMUM	0.0	4.0	0.0	6.2	460	7.04

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 11/13/2025

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

WDID NO.: 7A 37 0125 001
ORDEFNO: R 7-2019-0015

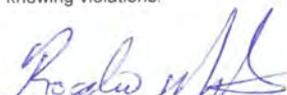
**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**

Month October
YEAR 2025

REPORTING FREQUENCY: **Monthly**

TYPE OF SAMPLE:	Domestic Water Supply Well #11			Domestic Water Supply Well #12		
	TDS	PH		TDS	pH	
CONSTITUENTS:	TDS	PH		TDS	pH	
FREQUENCY:	Monthly	Monthly		Monthly	Monthly	
DESCRIPTION:	Grab	Grab		Grab	Grab	
UNITS:	mg/l	mg/L				
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE						
1						
2						
3						
4						
5						
6						
7	360	8.0		290	8.3	
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
30-DAY MEAN	360	8.0		290	8.3	
MAXIMUM	360	8.0		290	8.3	
MINIMUM	360	8.0		290	8.3	

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 11/13/2025

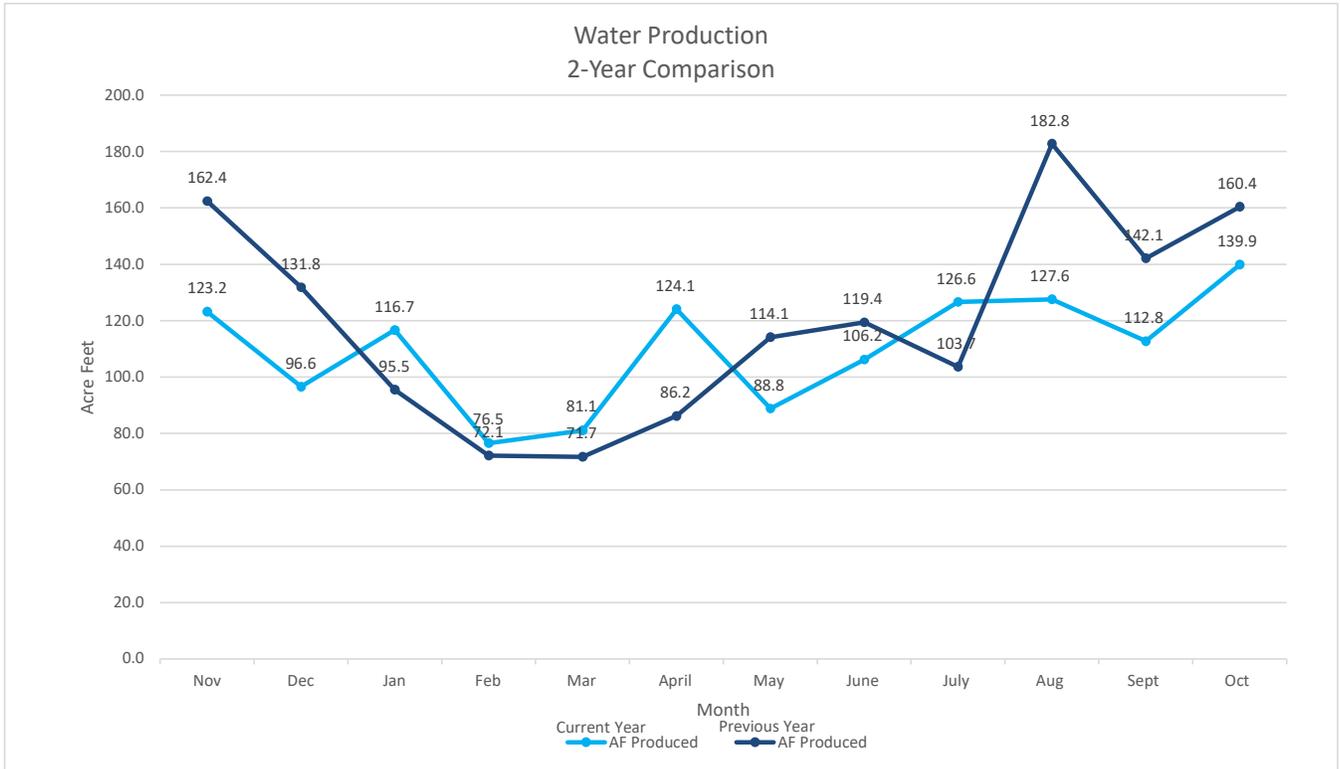
IV.B Water Production Report
October 2025





BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY October 2025



Past 12 months Production vs. Sales

	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Past 12 Mo. TOT
AF Used	108.0	83.6	100.2	81.6	75.1	93.5	100.6	109.2	117.4	117.7	106.0	96.4	1189.2
AF Produced	123.2	96.6	116.7	76.5	81.1	124.1	88.8	106.2	126.6	127.6	112.8	139.9	1320.1
% Non Rev.	12.3%	13.5%	14.2%	-6.6%	7.4%	24.7%	-13.3%	-2.8%	7.3%	7.7%	6.0%	31.1%	11.0%

Previous 12 Months Production vs. Sales

	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Prior 12 Mo. TOT
AF Used	154.2	121.9	89.3	67.9	65.4	78.9	101.2	104.6	113.4	142.0	121.6	133.3	1293.6
AF Produced	162.4	131.8	95.5	72.1	71.7	86.2	114.1	119.4	103.7	182.8	142.1	160.4	1442.2
% Non Rev.	5.0%	7.5%	6.5%	5.9%	8.8%	8.5%	11.3%	12.4%	-9.4%	22.3%	14.4%	16.9%	11.5%

Non Revenue Water Summary

Oct-25 31.1%
 Avg. Past 12 Mos. 8.4%
 Avg. Past 24 Mos. 8.8%

IV.C Finance Report
September 2025





TREASURER'S REPORT SEPT 2025

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
Cash and Cash Equivalents:							
Demand Accounts at CVB/LAIF							
General Account/Petty Cash	\$ 4,186,631	\$ 4,089,532	\$ 4,089,532	72.45%	0.68%	N/A	CVB/WF
Payroll Account	\$ 116,513	\$ 83,203	\$ 83,203	1.47%	0.68%	N/A	WF
Grant Fund Account	\$ 562,213	\$ 221,203	\$ 221,203	3.92%	0.00%	N/A	WF
LAIF	\$ 1,250,813	\$ 1,250,813	\$ 1,250,813	22.16%	4.26%	N/A	LAIF
Total Cash and Cash Equivalents	<u>\$ 6,116,171</u>	<u>\$ 5,644,751</u>	<u>\$ 5,644,751</u>	<u>100.00%</u>			

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 2024

Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.

Sources of valuations are CVB Bank, LAIF and US Trust Bank.

Jessica Clabaugh, Finance Officer



Borrego Water District
Water Enterprise Operating Budget Analysis
09/01/2025 to 09/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>% of Months Budget</i>	<i>Year to Date FY2026</i>
INCOME					
RATE REVENUE					
Water Rates Revenues					
Commodity Rates					
Residential T1 & T2 Revenues	1,015,987	93,668	99,567	94%	290,372
Residential T3 Revenues	676,567	74,592	66,304	113%	230,557
Commercial	643,522	55,632	63,065	88%	189,779
Irrigation	423,161	40,641	41,470	98%	117,792
Total Commodity	<u>2,759,237</u>	<u>264,533</u>	<u>270,408</u>	98%	<u>828,500</u>
Non-Commodity Charges					
Base Meter Charges	1,689,581	136,162	140,798	97%	408,942
Meter Install/Repair	36,750	-	3,063	0%	25
New Water Supply Connection Fee	26,124	-	2,177	0%	-
Backflow Testing/Install	11,400	-	950	0%	7,364
Bulk Water Sales	6,825	623	569	110%	2,374
Total Non-Commodity	<u>1,770,680</u>	<u>136,785</u>	<u>147,557</u>	93%	<u>418,705</u>
					-
Total Water Rate Revenues	4,529,917	401,318	417,965	96%	1,247,205
Availability Charges Collected thru Tax Roll					
ID1 - Water	34,965	79	122	64%	79
ID3/ID4 - Water Standby	117,000	705	410	172%	781
Total Availability (Tax Roll)	<u>151,965</u>	<u>783</u>	<u>532</u>	<u>147%</u>	<u>859</u>
TOTAL WATER REVENUE	4,681,882	402,101	418,497	96.08%	1,248,064



Borrego Water District
Water Enterprise Operating Budget Analysis
09/01/2025 to 09/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>% of Months Budget</i>	<i>Year to Date FY2026</i>
EXPENSES					
OPERATING EXPENSES					
Operations & Maintenance Expense					
R&M Water	286,926	5,451	23,911	22.80%	25,295
Telemetry	15,000	-	1,250	0.00%	-
Trash Removal	7,500	617	625	98.77%	1,851
Vehicle Expense	30,000	1,536	2,000	76.81%	12,028
Fuel & Oil	45,007	5,184	3,751	138.22%	11,662
Lab/Testing	45,000	1,762	3,750	46.99%	10,915
Permit Fees	29,541	-	2,462	0.00%	2,076
Pumping Electricity	566,528	49,524	47,211	104.90%	145,502
Total Operations & Maintenance Expense	1,025,502	64,074	84,958.50	75.42%	209,330
Professional Services					
Accounting (Lockbox/Debt Filings)	9,680	662	800	82.70%	1,169
Payroll Services	4,400	473	367	129.04%	1,130
Audit Fees	28,034	11,440	11,440	100.00%	11,440
IT & Cyber Security	39,360	1,659	2,986	55.55%	11,141
Financial Consulting	-	-	-	#DIV/0!	-
Engineering Consultant	10,000	-	833	0.00%	-
Legal Services - General	68,675	1,339	5,723	23.40%	2,884
<i>Legal Services - Reimbursible</i>	-	-	-		
Federal & State Legislative Advocacy	64,944	5,280	5,412	97.56%	15,840
Total Professional Services	225,093	20,853	22,621	92.18%	43,604
Insurance Expense					
ACWA/JPIA Program Insurance	132,355	-	-		52,061
ACWA/JPIA Workers Comp	17,068	-	-		-
Total Insurance Expense	149,423	-	-		52,061
Personnel Expense					
Board Meeting Expense	13,939	119	1,162	10.23%	1,135
Salaries & Wages	1,221,985	100,831	101,832	99.02%	293,027
<i>Contra Account - Salaries & Wages</i>	(62,031)	(1,826)	(5,169)	35.33%	(2,111)
Contract Labor/Consulting	10,175	-	848	0.00%	-
Payroll Taxes	25,084	1,430	2,090	68.39%	4,741
Benefits - Medical	200,383	18,200	16,699	108.99%	54,482
Benefits - CalPERS	222,721	12,008	9,980	120.32%	129,768
Trainings & Conferences	18,314	1,001	1,526	65.61%	2,070
Uniforms	7,123	505	594	85.12%	1,701
Safety Compliance & Emergency Prep	5,087	-	424	0.00%	221
Total Personnel Expense	1,662,780	132,268	129,985	101.76%	485,034



Borrego Water District
Water Enterprise Operating Budget Analysis
09/01/2025 to 09/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>		<i>% of Months Budget</i>	<i>Year to Date FY2026</i>
OPERATING EXPENSES (Con't)						
Office Expense						
Office Supplies	22,659	(1,217)	1,888	vendor credit	-64.45%	3,381
Office Equipment	49,641	1,235	3,765		32.79%	8,442
Postage & Freight	4,400	389	367		106.09%	1,492
Property Tax	3,052	-	254			-
Telephone Expense	28,034	1,422	2,160		65.82%	6,673
Dues & Subscriptions (ACWA/AWWA)	17,401	247	1,450		17.05%	610
Statement Printing & Mailing	25,087	2,151	2,091		102.91%	4,187
Office/Shop utilities	18,897	2,313	1,575		146.88%	4,156
Total Office Expense	169,171	6,540	13,550		48.27%	28,941
TOTAL OPERATING EXPENSES	3,231,969	223,735	251,114		89.10%	818,970
Debt Expense						
BBVA Bank Note 2018A/B - Principal	220,000	220,000	220,000			220,000
BBVA Bank Note 2018A/B - Interest	26,967	-	-			-
2021 Bond Cap One - Principal	393,063	-	-			-
2021 Bond Cap One - Interest	125,477	15,326	15,326			73,339
Total Debt Expense	765,507	235,326	235,326			293,339
GROUNDWATER MANAGEMENT EXPENSES						
Pumping Fees	103,000	-	-			-
GWM Expense	81,532	-	6,794		0.00%	-
Legal Expense	103,000	7,439	8,583		86.66%	16,736
Engineering/TAC Expense (Intera)	139,050	6,386	11,588		55.11%	12,028
TOTAL GROUNDWATER MGMT EXPENSES	426,582	13,824	26,965		51.27%	28,765
TOTAL EXPENSES	4,424,058	472,886	513,405		92.11%	1,141,074
NET INCOME	257,824	(70,785)	(94,908)		74.58%	106,991



Borrego Water District
Sewer Enterprise Operating Budget Analysis
09/01/2025 TO 009/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>% of Months Budget</i>	<i>Year to Date FY2026</i>
<u>INCOME</u>					
RATE REVENUE					
Sewer Rates					
TCS Holder Fees (SA2)	192,073	16,097	16,006	101%	46,647
TCS User Fees (SA2)	155,060	13,038	12,922	101%	38,193
RH Sewer User Fees (ID1)	182,674	15,947	15,223	105%	47,830
Sewer Standby/Capacity Fees	-	-			-
Sewer User Fees (ID5)	210,192	17,581	17,516	100%	52,744
Total Sewer Rates	<u>739,999</u>	<u>62,663</u>	<u>61,667</u>	102%	<u>185,415</u>
Availability Charges Collected thru Tax Roll					
ID1 - Sewer Standby	34,965	79	394	20%	79
Total Availability (Tax Roll)	<u>34,965</u>	<u>79</u>	<u>394</u>	20%	<u>79</u>
TOTAL SEWER REVENUE	774,964	62,741	62,060	101%	185,493



Borrego Water District
Sewer Enterprise Operating Budget Analysis
09/01/2025 TO 09/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>% of Months Budget</i>	<i>Year to Date FY2026</i>
EXPENSES					
OPERATING EXPENSES					
Operations & Maintenance Expense					
R&M WWTF	138,744	1,285	11,562	11%	4,969
Telemetry	1,000	-	83	0%	-
Trash Removal	2,400	104	200	52%	312
Vehicle Expense	3,086	48	257	19%	861
Fuel & Oil	8,533	515	711	72%	1,398
Lab/Testing	20,437	1,016	1,703	60%	3,961
Electricity	5,723	420	477	88%	420
Permit Fees	15,000	-	1,250	0%	283
Total Operations & Maintenance Expense	<u>194,923</u>	<u>3,388</u>	<u>16,244</u>	21%	<u>12,203</u>
Professional Services					
Accounting (Lockbox/Debt Filings)	1,320	90	110		159
Payroll Services	600	65	50	129%	154
Audit Fees	3,823	1,560	1,560	100%	1,560
IT & Cyber Security	7,688	226	641	35%	1,519
Financial Consulting	-	-	-	0%	-
Engineering (Dudek)	6,371	-	531	0%	-
Legal Services - General	9,365	183	780	23%	393
Advocacy	8,325	720	694	104%	1,440
Total Professional Services	<u>37,492</u>	<u>2,844</u>	<u>3,124</u>	91%	<u>5,226</u>
Insurance Expense					
ACWA/JPIA Program Insurance	18,048	-			7,099
ACWA/JPIA Workers Comp	3,952	-	988		-
Total Insurance Expense	<u>22,000</u>	<u>-</u>	<u>988</u>		<u>7,099</u>
Personnel Expense					
Board Meeting Expense	2,000	16	167	10%	155
Salaries & Wages	282,486	22,008	23,541	93%	65,037
<i>Contra Account - Salaries & Wages</i>	(8,459)	-	(705)	0%	-
Contract Labor/Consulting	10,000	-	833	0%	-
Payroll Taxes	5,799	312	483	65%	3,688
Benefits - Medical	47,646	3,972	3,971	100%	10,869
Benefits - CalPERS	51,486	2,621	3,214	82%	21,442
Trainings & Conferences	2,497	434	208	209%	513
Uniforms	971	69	81	85%	232
Safety Compliance & Emergency Prep	694	-	58	0%	-
Total Personnel Expense	<u>395,120</u>	<u>29,432</u>	<u>31,850</u>	92%	<u>101,937</u>



Borrego Water District
Sewer Enterprise Operating Budget Analysis
09/01/2025 TO 009/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>% of Months Budget</i>	<i>Year to Date FY2026</i>
OPERATING EXPENSES (Con't)					
Office Expense					
Office Supplies	3,100	62	258	24%	715
Office Equipment	6,769	302	528	57%	1,705
Postage & Freight	600	53	50	106%	299
Property Tax	416	-	-		-
Telephone Expense	3,823	194	300	65%	910
Dues & Subscriptions (ACWA/AWWA)	3,191	34	266	13%	83
Printing & Publication	694	293	58	507%	473
Office/Shop utilities	<u>2,129</u>	<u>315</u>	<u>177</u>	<u>178%</u>	<u>601</u>
Total Office Expense	20,722	1,253	1,638	77%	4,786
TOTAL OPERATING EXPENSES	670,257	36,917	53,844	69%	131,251
Debt Expense					
2021 Bond Cap One - Principal	31,994	-	-		-
2021 Bond Cap One - Interest	<u>9,149</u>	<u>-</u>	<u>-</u>		<u>-</u>
Total Debt Expense	41,143	-	-		-
TOTAL EXPENSES	<u>711,400</u>	<u>36,917</u>	<u>53,844</u>	69%	<u>131,251</u>
<u>NET INCOME</u>	<u>63,564</u>	<u>25,824</u>	<u>8,217</u>	314%	<u>54,242</u>



Borrego Water District
Pest Control Operating Budget Analysis
09/01/2025 to 09/30/2025

	<i>Budgeted FY2025</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>Year to Date FY2026</i>
<u>INCOME</u>				
Charges Collected thru Tax Roll			0	
Pest Control Standby	<u>17,150</u>	<u>85</u>	<u>193</u>	<u>93</u>
<u>TOTAL PEST CONTROL FUND REVENUE</u>	<u>17,150</u>	<u>85</u>	<u>193</u>	<u>93</u>
<u>EXPENSES</u>				
Pest Control Plan Consultant	15,600			
R&M Pest Control	-	-	300	-
ACWA/JPIA Program Insurance	500	-	100	-
Salaries & Wages	1,000	-	839	-
Benefits - Medical		-	142	-
Benefits - CalPERS		-	140	-
ACWA/JPIA Workers Comp		-	12	-
Payroll Taxes		-	17	-
<u>TOTAL PEST CONTROL FUND REVENUE</u>	<u>17,100</u>	<u>-</u>	<u>1,550</u>	<u>-</u>
<u>Net Income Pest Control Enterprise Fund</u>	<u>50</u>	85	(1,357)	



Borrego Water District
Flood Enterprise Operating Budget Analysis
09/01/2025 to 09/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>Year to Date FY2026</i>
<u>INCOME</u>				
ID1 - Flood Standby	34,965	-	1,182	-
<u>TOTAL FLOOD CONTROL FUND REVENUE</u>	<u>34,965</u>	<u>-</u>	<u>1,182</u>	<u>-</u>
<u>EXPENSES</u>				
ACWA/JPIA Program Insurance	605	-	-	-
Legal Services - General	5,125	-	641	-
Salaries & Wages	9,109	-	1,139	-
Benefits - Medical	1,494	-	187	-
Benefits - CalPERS	1,661	-	208	-
ACWA/JPIA Workers Comp	127	-	16	-
Payroll Taxes	187	-	23	-
<u>TOTAL FLOOD CONTROL FUND EXPENSES</u>	<u>18,308</u>	<u>-</u>	<u>2,190</u>	<u>-</u>
<u>Net Income Flood Enterprise Fund</u>	<u>16,657</u>	<u>-</u>	<u>(1,007)</u>	<u>-</u>



Borrego Water District
Non-Rate Revenue Budget Analysis
09/01/2025 to 09/30/2025

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>Year to Date FY2026</i>
<u>INCOME</u>				
OTHER INCOME				
Penalties & Fees	50,000	25,129	5,000	67,917
BSUSD Well Agreement	35,000	10,164	8,750	10,164
1% Property Assessments	70,000	1,099	788	2,312
Interest Income	60,000	1,061	2,917	1,908
Sale of Parcels		-		-
WM Meter Reading Income	6,500	1,190	550	1,190
TOTAL OTHER INCOME	<u>221,500</u>	<u>38,642</u>	<u>18,005</u>	<u>83,491</u>
<u>EXPENSES</u>				
Air Quality Study	36,341	-	3,028	-
TOTAL NON-RATE REVENUE EXPENSES	<u>36,341</u>	<u>-</u>	<u>3,028</u>	<u>-</u>
<u>Net Income Non-Rate Revenue</u>	<u>185,159</u>	38,642	14,976	83,491



**Borrego Water District
Consolidated Enterprise Budget Analysis
09/01/2025 to 09/30/2025**

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>	<i>Projected Sept FY2026</i>	<i>YTD FY2026</i>
<u>INCOME</u>				
TOTAL WATER RATE REVENUE	4,615,007	402,101	418,497	845,964
TOTAL WASTEWATER RATE REVENUE	774,965	62,741	62,060	122,752
TOTAL PEST CONTROL FUND REVENUE	17,150	52	-	8
TOTAL FLOOD CONTROL FUND REVENUE	34,965	-	-	-
TOTAL OTHER INCOME	221,500	38,642	8,745	44,848
<u>GROSS INCOME</u>	<u>5,663,588</u>	<u>503,536</u>	<u>489,302</u>	<u>1,013,572</u>
<u>EXPENSES</u>				
TOTAL WATER ENTERPRISE EXPENSES	4,449,129	472,886	513,405	669,353
TOTAL WASTEWATER ENTERPRISE EXPENSES	711,398	36,917	53,844	95,057
TOTAL PEST CONTROL ENTERPRISE EXPENSES	17,150	-	300	-
TOTAL FLOOD CONTROL ENTERPRISE EXPENSES	18,307	-	-	-
TOTAL NON-RATE REVENUE EXPENSES	36,341	-	3,028	-
<u>TOTAL EXPENSES</u>	<u>5,232,325</u>	<u>509,803</u>	<u>570,577</u>	<u>764,409</u>
<u>CONSOLIDATED NET INCOME</u>	<u>431,262</u>	<u>(6,267)</u>	<u>(81,275)</u>	<u>249,163</u>



**Borrego Water District
BPA Purchase & Capital Improvements Budget
09/01/2025 to 09/30/2025**

	<i>Budgeted FY2026</i>	<i>Actual Sept FY2026</i>		<i>Year to Date FY2026</i>
<u>BPA Purchase Expense</u>				
Land - Installment Agreement Payment	361,956	4,894	<i>legal fees</i>	6,627
Fallowing Expense	195,668	-		-
<u>BPA Purchase Expense</u>	<u>557,624</u>	<u>4,894</u>		<u>6,627</u>
<u>CAPITAL IMPROVEMENT PROJECTS (CIP)</u>				
Water Enterprise CIP				
Water Projects				
Tank Repair/Recoating: Country Club Tank	350,000	30,073		31,197
New Production Well Evaluation: DB20	100,000	-		-
Office Propane Generator	75,000	-		-
ID1-8 Convert to Monitoring	11,000	-		-
Well/Tank Site Security Upgrades	60,000	-		4,531
Discharge Pond Fencing	30,000	-		-
Emergency System Repairs	69,458	-		-
Total Water Projects	695,458	30,073		35,728
Sewer Projects				
Manhole Refurbishments	100,000	-		6,310
Sewer Cleaning/Inspection	125,000	-		-
Total Sewer Projects	225,000	-		6,310
CASH FUNDED BPA PURCHASE & CIP TOTAL	1,478,082	34,967		48,665



Borrego Water District
Grant Funded CIP Budget Analysis
09/01/2025 to 09/30/2025

	<i>Budgeted FY2026</i>	Actual Sept FY2026	Year to Date FY2026
GRANT FUNDED CIP			
2023 Appropriations Bill			
BSR Pipeline	928,000	-	-
Sungold Pipeline	2,464,000	-	-
2023 Appropriations Bill Total	<u>3,392,000</u>	<u>-</u>	<u>-</u>
TOTAL GRANT FUNDED CIP	3,392,000	-	-



Borrego Water District
Cash Flow Analysis
09/01/2025 to 09/30/2025

	<u>Actual Sept FY26</u>	
Cash and Reserves at Beginning of Period		5,042,619
Cash Flows from Operating Activities		
<i>Income Provided by Operating Activities</i>	(280,235)	
<i>Decrease in Accounts Receivable</i>	730,617	
<i>Increase in Accounts Payable</i>	(85,557)	
<i>Increase in Inventory</i>	(1,694)	
<i>Customer Deposits Returned</i>	-	
Net Cash Provided by Operating Activities	\$	363,131
Cash Flows from Non-Operating Activities		
Other Income Received	38,642	
Debt Service Disbursement	235,326	
Net Cash Provided by Other Income	\$	273,968
Cash Flows from Capital Improvement Activities		
<i>All CIP/BPA Purchase Activities (Cash + Grant)</i>	(34,967)	
<i>Grant Monies Received</i>	-	
Net Cash Paid for Capital Improvements	\$	(34,967)
Net Change in Cash	\$	602,132
Cash and Reserves at End of Period		\$ 5,644,751
Restricted Reserves at End of Period	\$	1,306,291
Unrestricted Reserves at End of Period	\$	4,338,460
Water Reserves Portion	\$4,936,399	
Sewer Reserves Portion	\$708,338	
Non-218 Reserves Portion	\$880,105	
Fiscal Year Reserves Target	\$	6,853,714
Fiscal Year Reserves Surplus/Shortfall to Date	\$	(1,208,963)

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of the Disbursements and Claims Paid
 Month Ending Sept 30, 2025



Vendor disbursements paid during this period: **\$ 969,683.21**

Significant items:

ACWA-JPIA	FY25 Difference in Conditions	\$ 30,230.27
Babcock	Lab Services	\$ 6,999.67
PNC Bank	Debt Service Payment	\$ 235,326.25
Grainger	Fuel Pump	\$ 1,113.49
Ramona Disposal	Garbage Collection	\$ 5,218.30
SC Fuels	Fuel For District Vehicles	\$ 6,193.97
SDGE	Payment on July Use	\$ 54,312.64
SDGE	Payment on Aug Use	\$ 52,572.25

Capital Projects/Fixed Asset Outlays:

Automated Water Treatment	Chlorine Tablets	\$ 15,507.44
Big J Fencing	Well 11 Soundproofing	\$ 1,299.00
Pacific Pipeline Supply, Inc.	Flying H	\$ 1,892.25
Pacific Pipeline Supply, Inc.	Parts for Inventory	\$ 1,674.99
Pacific Pipeline Supply, Inc.	Country Club Tank	\$ 28,657.50
Pacific Pipeline Supply, Inc.	WWTP	\$ 372.08

Total Professional Services for this Period:

BBK	General Aug	\$ 813.90
BBK	Water Right Acquisition	\$ 1,733.10
BBK	Groundwater Management	\$ 5,115.20
BBK	Advocacy	\$ 6,000.00
Davis Farr, LP	Fees for FY25 Audit	\$ 13,000.00
Eddie Lopez	Fleet Mechanic Services	\$ 1,120.00
Interra Inc.	GWM Technical Support July	\$ 5,642.50
Nyhart	Annual Pension Valuation Report GASB 68-FY25	\$ 1,900.00
Travis Parker	IT Support July & Aug	\$ 6,288.76

Payroll for this Period:

Gross Payroll	\$ 122,838.38
Employer Payroll Taxes and ADP Fee	\$ 2,279.28
Total	\$ 125,117.66
