

Borrego Water District Board of Directors
Regular Meeting
April 27, 2021 @ 9:00 a.m.
806 Palm Canyon Drive
Borrego Springs, CA 92004

COVID-19 UPDATE: The Borrego Water District Board of Directors meeting as scheduled in an electronic format. BWD will be providing public access to the Meeting thru electronic means only to minimize the spread of the COVID-19 virus, based upon direction from the California Department of Public Health, the California Governor's Office and the County Public Health Office. Anyone who wants to listen to or participate in the meeting is encouraged to observe the GO TO MEETING at:

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I. OPENING PROCEDURES -

- A. Call to Order:
- B. Pledge of Allegiance
- C. Directors' Roll Call:
President Dice, Vice President Brecht, Secretary Duncan, Director Johnson, & Director Baker
- D. Approval of Agenda
- E. Approval of Minutes
 - 1. March 9, 2021 Special Board Meeting
 - 2. March 23, 2021 Regular Board Meeting
- F. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- G. Comments from Directors
- H. Correspondence Received from the Public- None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -

- A. Release of Draft Proposition 218 Cost of Service Study – Kevin Kostiuk/Lauren Demine, Raftelis Financial Consultants (RFC)
- B. Proposition 218 Cost of Service Study Public Outreach Schedule – G Poole
- C. Policy for New Development – L Brecht/G Poole
- D. Interim Borrego Springs Subbasin Watermaster Board – D Duncan/K Dice
 - A. Update on Board Activities – VERBAL D Duncan
 - B. Update on Technical Advisory Committee Activities – VERBAL T Driscoll, Dudek
- E. DRAFT version of the main Budget Document for FY2022 (July 1, 2021 to June 30, 2020).

AGENDA: April 27, 2021

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole – Board Secretary at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility.

If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

III. AD HOC COMMITTEE REPORTS – None

IV. MONTHLY FINANCIAL & OPERATIONS REPORTS

- E. Financial Reports: March 2021
- F. Water and Wastewater Operations Report: March 2021
- G. Water Production/Use Records: March 2021

V. STAFF REPORTS - VERBAL

- A. Administration – Diana Del Bono
- B. Engineering- David Dale
- C. Operations – Alan Asche
- D. Wastewater- Roy Martinez
- E. General Manager
 - a. Identifying new BWD Well as ID #5-15
 - b. Correspondence with County PDS
 - c. List of BWD Owned Properties – E Garcia
 - d. Advocacy Kick Off Meeting

VI. CLOSED SESSION:

- A. VIKING RANCH PROPOSAL – Conference with Real Property Negotiators (Gov. Code § Section 54956.8) Property APN: 140-303-0900 & 140-303-1100, 150 acres BWD Negotiator: Geoff Poole Negotiating Parties: Geoff Poole, General Manager and Owner: Viking Ranch: Price and Terms of Payment Property Negotiations.
- B. Conference with Legal Counsel - Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Section 54956.9: (Two (2) potential cases)
- C. Conference with Legal Counsel – Existing Litigation (BWD v. All Persons Who Claim a Right to Extract Groundwater, et al. (San Diego Superior Court case no. 37-2020-00005776)
- D. CYBER SECURITY: Government Code, section 54957(a)

VII. CLOSING PROCEDURE: The next Board Meeting is scheduled for 9:00 AM May 11, 2021 to be available online. See Board Agenda at BorregoWD.org for details, Agenda information available at least 72 hours before the meeting.

AGENDA: April 27, 2021

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

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Borrego Water District Board of Directors
MINUTES
Special Meeting
March 9, 2021 @ 9:00 a.m.
806 Palm Canyon Drive
Borrego Springs, CA 92004

I. OPENING PROCEDURES

- A.** Call to Order: President Dice called the meeting to order at 9:00 a.m.
- B.** Pledge of Allegiance: Those present stood for the Pledge of Allegiance.
- C.** Roll Call: Directors: Present: President Dice, Vice-President Brecht, Secretary/Treasurer Duncan, Baker, Johnson
- Staff: Geoff Poole, General Manager
Jessica Clabaugh, Finance Officer
David Dale, District Engineer
Alan Asche, Operations Manager
Steve Anderson, Best Best & Krieger
Esmeralda Garcia, Administrative Assistant
Wendy Quinn, Recording Secretary
- Public: Cathy Milkey Trey Driscoll, Dudek

D. Approval of Agenda: **MSC: Brecht/Johnson approving the Agenda as written. The roll call vote was unanimous.** Geoff Poole announced that Item II.F, consideration of the first amendment to the Settlement Agreement, would occur following the closed session. Those wanting to participate should e-mail their phone numbers to Esmeralda Garcia.

E. Comments from the Public and Requests for Future Agenda Items: None

F. Comments from Directors: Director Baker asked whether the District staff had received COVID vaccines. Jessica Clabaugh reported that JPIA was keeping her informed, and they should be in the next subgroup. Director Johnson added that the COVID Task Force was trying to arrange another vaccine event for agricultural and food service workers. She will keep Mr. Poole informed.

G. Correspondence Received from the Public: None

II. A. Data Base Hosting and Support for Subbasin Monitoring System: Mr. Poole explained that the existing data management system, including all wells in the subbasin, was developed by Dudek as part of the Groundwater Management Plan. It is now under the purview of the Watermaster, but it makes sense for BWD to maintain its own system. A proposal from Trey Driscoll was included in the Board package. Mr. Poole recommended including it in the budget for next year. He will work with Mr. Driscoll, David Dale and Alan Asche on the details of coordinating BWD data with the Watermaster's and bring a staff report to the Board. Mr. Driscoll will revise the cost estimate to include working with the Watermaster to import and export data.

B. Award of Project to Rove Engineering and Authorize Notice to Proceed for the Bending Elbow, Weather Vane, Rocking Chair, Walking H and Double O Pipeline Project – Capital Improvement Projects Number 1 and 3A: Mr. Poole reported that ten bids were submitted for the pipeline projects. The low bid was \$460,000, and \$580,000 had been budgeted in the CIP. Construction management, bidding and design were/will be done in house. **MSC: Brecht/Duncan approving and awarding the project to the lowest responsive bidder for the Bending Elbow, Weather Vane, Rocking Chair, Walking H and Double O project and authorizing the General Manager to sign an agreement with ROVE Engineering, Inc. for construction in the amount of \$458,405.00, to be taken from cash reserves. The roll call vote was unanimous.**

C. Acceptance of Construction & Authorization to File the Notice of Completion for the De Anza Drive, Yaqui Road and Fairway Lane Pipeline Project: Mr. Poole reported that construction of the project was successfully managed in house. *MSC: Duncan/Baker accepting the construction of the De Anza Drive, Yaqui Road and Fairway Lane pipeline project and authorizing filing of the Notice of Completion. The roll call vote was unanimous.*

D. County of San Diego Program for Rental and Utility Support: Director Johnson reported that the County is offering emergency assistance with rent and utilities. The Borrego Ministers' Association is assisting people with applications. Director Brecht asked whether the payments went to the user/renter or to the utility/landlord. Director Johnson will find out.

E. Interim Borrego Springs Subbasin Watermaster Board:

1. Update on Board activities. Director Duncan announced that the WMB would meet this Thursday. At the April meeting, they will discuss transfer of BPAs.

III. AD HOC COMMITTEE REPORTS

A. Risk Management. Director Brecht invited the Board's attention to his proposed Systems Resilience Policies and Report in the Board package. He welcomed comments, and noted that he needed information on the District's emergency response plan and emergency training.

B. Grant Funding: Director Brecht explained that he had worked with Mr. Poole on grant funding while President Dice was on vacation, and provided some financial information in the Board package. To date, the District has received \$6.7 million in grants at a cost of \$1.2 million. He questioned whether funding might be available to assist with improperly abandoned wells. Director Johnson reported that BLM, as part of its Water Smart program, has grants available for smart meters. Discussion followed regarding the fact that SGMA grants are not available to adjudicated basins, and that this might be worth addressing with the State Legislature with the assistance of a lobbyist. Further investigation was referred to the Committee.

C. Prop 218 and BWD Developers' Policy: Director Brecht invited the Board's attention to a proposed Developers' Policy in the Board package, which had been reviewed by legal counsel and Cathy Milkey. Mr. Poole asked the Committee to continue its review of the Policy and report back in two weeks. Comments should be submitted to Director Brecht.

D. Public Outreach: Director Baker reported that the *Borrego Sun* articles were continuing regarding the District's accomplishments and the upcoming 218 process. Residents surrounding the new Well 5-X site are being notified of the planned construction.

IV. STAFF REPORTS

A. Water and Sewer Revenue Update: Ms. Clabaugh presented charts showing water revenue comparisons. Revenues were up slightly last month, and consumption was consistent with the three-year average. Ms. Garcia is working with ratepayers who are delinquent.

B. Well 5-X Schedule Update: David Dale reported that construction of Well 5-X would begin in early April and should be finished in late June.

C. Santiago Estates Outreach: Mr. Dale reported that he had been working with Mr. Asche, Ms. Garcia and Mr. Poole on outreach to Santiago Estates and other Well 5-X neighbors. Information on the benefits of the new well and frequently asked questions will be provided in English and Spanish. Another status report will be provided in two weeks.

D. Publication of Documents from Prior Board Meetings:

1. Fieldman Rolapp Financing Plan Presentation.
2. Raftelis Cost of Service Study Update Presentation.

Copies of the presentations from the last two Board meetings were included in the Board package.

V. CLOSED SESSION:

A. Conference with Legal Counsel – Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Government Code Section 54956.9: (Two (2) potential cases):

B. Conference with Legal Counsel – Existing Litigation (*BWD v. All Persons Who Claim a Right to Extract Groundwater, et al.*, San Diego Superior Court case no. 37-2020-00005776):

C. Cyber Security – Government Code, section 54957(a):

The Board adjourned to closed session at 10:35 a.m., and the open session reconvened at 11:30 a.m.

II. F. RESOLUTION NO. 2021-03-01 OF THE BOARD OF DIRECTORS OF BORREGO WATER DISTRICT APPROVING FIRST AMENDMENT TO SETTLEMENT AGREEMENT AND AUTHORIZING BOARD PRESIDENT TO EXECUTE FIRST AMENDMENT AND STIPULATION FOR ENTRY OF JUDGMENT:

Steve Anderson explained that in January, 2020 the Board approved the original Settlement Agreement to settle the groundwater rights and related matters. It will soon be considered by a judge in Orange County. Over the last several months, the parties to the agreement went through the documents to figure out if there were things to improve upon and update. The staff report outlines the changes proposed, most of which are procedural in nature. The major items include Exhibit 4 to the Judgment regarding BPAs, nomenclature, property held in trust and APNs. Some blanks were filled in in the Judgment, and a table of contents was added. Provisions were added regarding future formation of mutual water companies, and some changes were made to the water rights restrictive covenants when BPAs are transferred. In case of litigation, a provision was added to ensure that the WM had enough money to defend or prosecute it. Exhibit 5 was modified to provide that the WM Secretary/Treasurer need not be a Board member; he/she could be staff. While the WM Executive Director's office is in Orange County, they can have another office in Borrego Springs and can hold meetings anywhere. Mr. Anderson requested Board approval of the first amendment and authorization for the Board President to execute the amendment and Stipulation for Entry of Judgment. *MSC: Becht/Duncan adopting Resolution No. 2021-03-01 of the Board of Directors of Borrego Water District Approving First Amendment to Settlement Agreement and Authorizing Board President to Execute First Amendment and Stipulation for Entry of Judgment. The roll call vote was unanimous.*

VI. CLOSING PROCEDURE

The next Board Meeting is scheduled for 9:00 a.m. March 23, 2021, to be available online. See Board Agenda at BorregoWD.org for details. Agenda information available at least 72 hours before the meeting. There being no further business, the Board adjourned at 11:45 a.m.

Borrego Water District Board of Directors
MINUTES
Regular Meeting
March 23, 2021 @ 9:00 a.m.
806 Palm Canyon Drive
Borrego Springs, CA 92004

I. OPENING PROCEDURES

- A.** Call to Order: President Dice called the meeting to order at 9:00 a.m.
- B.** Pledge of Allegiance: Those present stood for the Pledge of Allegiance.
- C.** Roll Call: Directors: Present: President Dice, Vice-President Brecht, Secretary/Treasurer Duncan, Baker, Johnson
- Staff: Geoff Poole, General Manager
David Dale, District Engineer
Jessica Clabaugh, Finance Officer
Diana Del Bono, Administration Manager
Roy Martinez, WTF Operator III
Esmeralda Garcia, Administrative Assistant
Wendy Quinn, Recording Secretary
- Public: Lauren Demine, Raftelis
Kevin Kostiuk, Raftelis

D. Approval of Agenda: *MSC: Brecht/Johnson approving the Agenda as written. The roll call vote was unanimous.*

- E.** Approval of Minutes:
1. February 9, 2021 Special Board Meeting.
 2. February 23, 2021 Regular Board Meeting.

MSC: Brecht/Johnson approving the Minutes of the Special Board Meeting of February 9, 2021 and the Regular Board Meeting of February 23, 2021 as written. The roll call vote was unanimous.

- F.** Comments from the Public and Requests for Future Agenda Items: None
- G.** Comments from Directors: None
- H.** Correspondence Received from the Public: None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

A. Options for Water and Sewer Rates – Proposition 218 Cost of Service Study: Kevin Kostiuk presented slides showing the proposed rates for water and wastewater five years into the future. Water rate objectives include maintaining the current spread of fixed (35 percent) versus variable, changing to three tiers, and dividing non-residential customers into non-irrigation (multiple units, commercial and public agencies) and irrigation. Proposed fixed rate charges were offered for each meter size. Water commodity rates (variable) were proposed for each tier (less than 7 units per month, 7 to 22 and over 22).

Mr. Kostiuk explained that rates were determined by differentiating between sustainable, long-term BPAs versus purchased water. Commercial rates would be uniform. A five percent increase was suggested each year, this year in October and thereafter in July. Most water bills will initially go down, but the larger meters and commercial rates will go up. Board members expressed concern regarding multi-family housing and mobile home parks which might be impacted by higher rates and could include low-income residents. Jessica Clabaugh agreed to provide information.

The rate proposal for wastewater provided that all customers would pay a fixed rate per EDU. Mr. Kostiuk recommended eliminating the variable charge for the Borrego Springs Resort based on water use. Their rates would go up. A four percent increase was proposed each year through 2025, and a three percent

increase in 2026. The increase would be effective in October this year and thereafter in July. Mr. Kostiuk will come back next month with a final study report, followed by notice of rate adjustments to customers per Proposition 218. The 45-day comment period would end on June 15, and the public hearing would be scheduled for June 22.

Discussion followed about the possibility of creating a reserve fund from ad valorem taxes which could be used to subsidize rates for low-income customers. Mr. Kostiuk explained that the ad valorem taxes were being planned to offset the proposed rates presented today. If they are put into a reserve fund, the rates would go up, but only by two to three percent. After further discussion, the Board agreed to leave the rate structure as proposed. ***MSC: Baker/Johnson approving the rate structure as proposed by Raftelis. The roll call vote was unanimous.***

B. Proposition 218 Public Outreach Schedule: Mr. Poole recommended scheduling a public meeting after the rate study was completed and approved by the Board, letting ratepayers know that the 218 notice would be coming soon. This would probably be in late April or early May. President Dice suggested Friday, April 30 at 4:00 p.m. Mr. Poole will draft a presentation for discussion at the next meeting.

C. Interim Borrego Springs Subbasin Watermaster Board:

1. Update on Board Activities. Director Duncan announced a special WMB meeting at 3:00 today to approve the annual report to DWR.

III. AD-HOC COMMITTEE REPORTS

A. Grant Funding:

1. Consider Grant/Lobbying Assistance for FY 21-22 Budget. Mr. Poole reported that he and Director Johnson had talked with Holly Alpert, an IRWM specialist, and Syrus Devers of Best Best & Krieger. Ms. Alpert quoted a starting price of \$2,000, and BB&K charges a \$5,000 per month minimum. Discussions are continuing. Mr. Poole agreed to obtain references and information on both candidates' success rates in obtaining grants.

B. Organizational Staffing:

1. Recruitment for Open Field Employee Position Beginning. Mr. Poole reported he had been working with Alan Asche and Ms. Clabaugh to fill an open field employee position. It will be advertised in the paper and posted at the Center Market and True Value Hardware.

IV. MONTHLY FINANCIAL & OPERATIONS REPORTS

A. Financial Reports: January-February 2021: Ms. Clabaugh presented the Treasurer's Report for February, showing \$7,150,000 in cash and cash equivalents and \$327,000 in revenue. Current CIP projects include the SCADA replacement and the Twin Tanks. A new truck and trencher were purchased. Legal expenses related to the Stipulation continue from the groundwater management account.

B. Water and Wastewater Operations Report: January-February 2021: The Water and Wastewater Operations Report was included in the Board package.

C. Water Production/Use Records: January-February 2021: The Water Production/Use Records were included in the Board package.

V. STAFF REPORTS

A. Administration: Diana Del Bono Reported that office operations were going smoothly. She was working with Ms. Clabaugh and Mr. Poole to comply with the American Water Infrastructure Act, which requires staff to conduct a risk and resilience assessment and update the emergency response plan. Director Brecht inquired about COVID vaccinations for staff, expressing concern regarding future expenses and whether the District could subsidize the vaccinations or ensure they were covered by the medical insurance plan. Ms. Del Bono agreed to look into it.

B. Engineering:

1. Wastewater Treatment Plant Project Update. Mr. Poole reported that bids were opened Friday, and there were some issues to discuss in closed session. David Dale reported that construction

would start tomorrow on the La Casa Del Zorro emergency sewer pipeline. Work on Well 5-X should begin in the next week or two. Work on the Bending Elbow pipeline should start within the next two weeks. Mr. Dale is working on the design of the Twin Tanks, Indian Head Tank and Rams Hill 2 Tank. The SCADA replacement is complete except for some minor changes. There are two or three developers interested in infrastructure availability. Director Brecht expressed concern that the County may be issuing building permits when there is insufficient water available. Mr. Poole agreed to talk to the County and to Steve Anderson.

C. Operations: No report.

D. Wastewater: Roy Martinez reported that flows at the treatment plant were high over the weekend, when there were lots of visitors in town. He was working on the new sewer line and the SCADA replacement.

E. General Manager:

1. Publication of Property Acquisition Agreement with BSUSD. The Agreement was included in the Board package.

2. Well 5-X Public Outreach Update. Mr. Poole reported that newsletters would be delivered to Santiago Estates on Friday. It explains why the well is being constructed, its benefits and potential impacts. The project will include a noise barrier and environmental assessment. Residents will also be informed of the project schedule, answers to frequently asked questions, and a 24-hour phone number. Other nearby residents in addition to Santiago Estates will also be notified. Work should begin around April 1. Director Brecht requested e-mailed copies of the newsletter for all Board members.

VI. CLOSED SESSION

A. Conference with Legal Counsel – Significant exposure to litigation pursuant to Government Code paragraph (3) of subdivision (d) of Section 54956.9 (Two (2) potential cases):

B. Conference with Legal Counsel – Existing Litigation (*BWD v. All Persons Who Claim a right to Extract Groundwater, et al.* (San Diego Superior Court case no. 37-2020-00005776)):

C. CYBER SECURITY: Government Code section 54957(a):

The Board adjourned to closed session at 11:50 a.m., and thereafter, the open session reconvened. There was no reportable action.

VII. CLOSING PROCEDURE

The next Board Meeting is scheduled for 9:00 a.m. April 13, 2021, to be available on line. See Board Agenda at BorregoWD.org for details, available at least 72 hours before the meeting. There being no further business, the meeting adjourned.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 27, 2021
AGENDA ITEM II.A

April 22, 2021

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Release of Draft Proposition 218 Cost of Service Study – Kevin Kostiuk/Lauren Demine, Raftelis Financial Consultants (RFC)

RECOMMENDED ACTION: Receive Draft Rate Study, discuss and confirm recommended rate/charge increases and timing. Staff will return on 5-11 with the required Public Notice using the recommendation in the Draft Rate Study. On 5-11 Staff will request Board approval of the Rate Study and Public Notice.

ITEM EXPLANATION: Kevin Kostiuk and Lauren Demine from Raftelis Financial Consultants will be releasing the Draft Rate Study to the Board at the meeting and sharing an overview of the process and Recommendations. Staff intends to return on May 11th with an Agenda item for approval of Rate Study and Public Notice.

NEXT STEPS:

1. Return on 5-11 for Approval

FISCAL IMPACT:

TBD

ATTACHMENTS:

1. None. C o S will be presented at the Meeting

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 27, 2021
AGENDA ITEM II.B

April 22, 2021

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Proposition 218 Cost of Service Study Public Outreach Schedule – G Poole

RECOMMENDED ACTION: Review Proposed Outreach Schedule

ITEM EXPLANATION: Kevin Kostiuk and Lauren Demine from Raftelis Financial Consultants will be releasing the Draft Cost of Service Study to the Board at the meeting. Staff intends to return on May 11th with an Agenda item for approval.

April 27, 2021: Draft Rate Study Report Released to BWD Board. POST ON BWD WEBSITE

May Customer Newsletter: Notification of mailers and schedule. POST ON BWD.

May 7, 2021: Sun Article - Notification of pending Board action on 5-11 and mailers being sent/purpose and remaining schedule. Town Hall Announcement

May 7, 2021: Post Town Hall Banner at BWD office.

May 11, 2021: BWD Board Consider Approval of CoS. POST APPROVED CoS ON WEBSITE

May 18, 2021: Notices sent to BWD Customers

May 20, 2021: Virtual Town Hall

May 21, 2021: Sun Article - BWD Projects Update (Well, WWTP, La Casa, Bending Elbow etc...)

June 4, 2021: Sun Article: Reminder of 218 Schedule and Projects Update

July 13, 2021: Protest Period Ends

July 27, 2021: Sun Article - Public Hearing reminder

July 27, 2021: Public Hearing

The BWD Newsletter, Website and The Sun will continue to be used to disseminate information.

NEXT STEPS:

1. Follow schedule above

FISCAL IMPACT:

TBD

ATTACHMENTS:

1. None

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 27, 2021
AGENDA ITEM I.I.C

March 18, 2021

TO: Board of Directors

FROM: Geoffrey Poole, General Manager/David Dale, PE District Engineer

SUBJECT: Policy for New Development – L Brecht/G Poole

RECOMMENDED ACTION:

Discuss Draft Policy and direct staff as deemed appropriate.

ITEM EXPLANATION:

Attached is the latest Draft BWD Policy for New Development for Board review and possible approval. A Rate Sheet for Developer Related charges is under development by Raftelis and should be ready in mid May.

NEXT STEPS

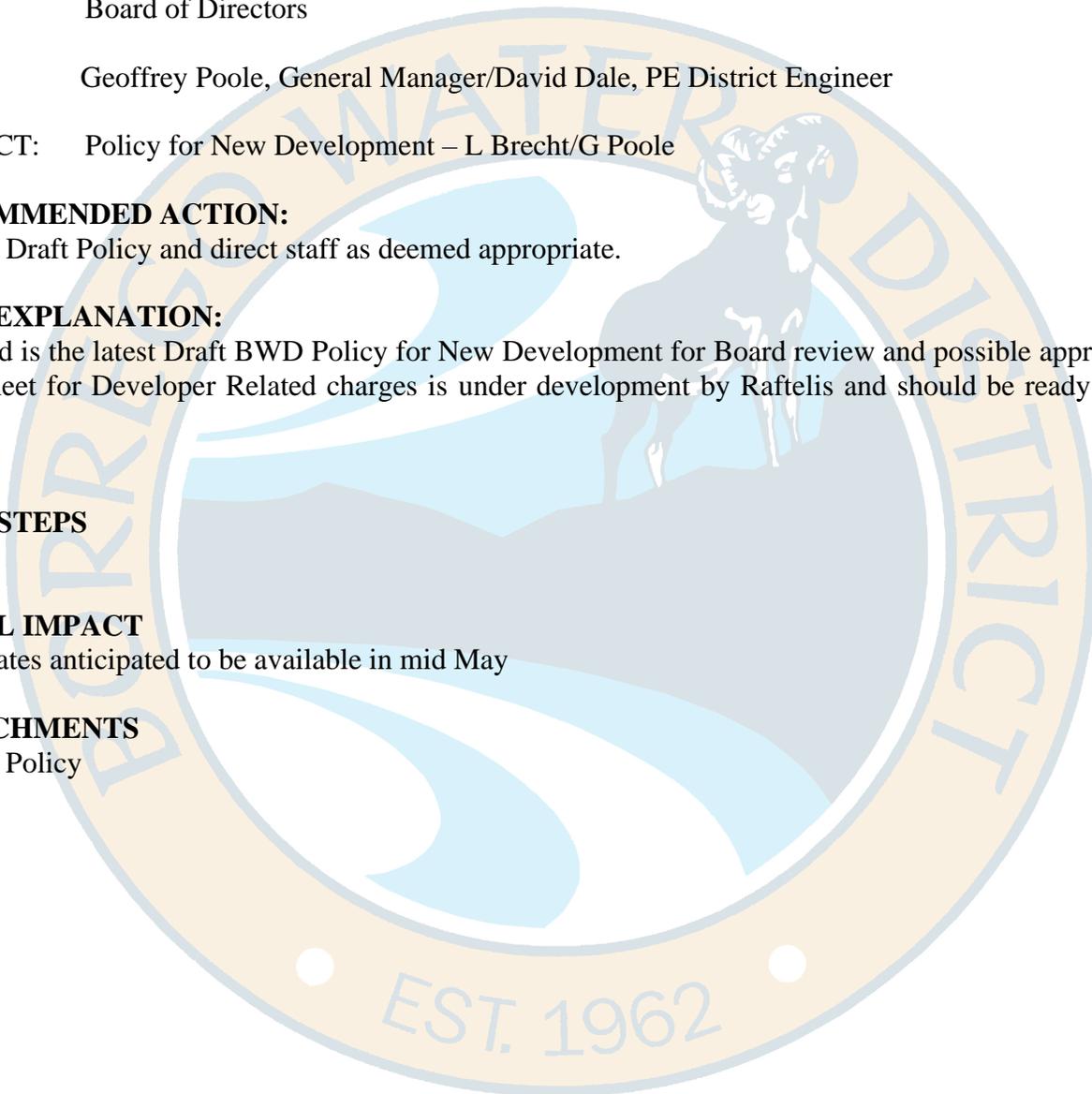
TBD

FISCAL IMPACT

Draft Rates anticipated to be available in mid May

ATTACHMENTS

1. Draft Policy



**BORREGO WATER
DISTRICT**

NEW DEVELOPMENT POLICY
STATEMENT

SUBJECT: Policy on New Development
NO. 2005-6-1
ADOPTED: June 22, 2005
AMENDED: December 27, 2006
AMENDED: February 20, 2013
AMENDED: March 23, 2016
AMENDED: March 14, 2017
AMENDED _____, 2021

Background: As a general objective, the Borrego Water District (BWD) requires new development to pay its fair share for new connections to BWD's existing water, sewer, and wastewater infrastructure capacity. The developer would also be responsible to pay for the proportional use of any additional system capacity that would necessarily be added to the BWD system as the result of the new development

Sometimes, however, for economic development, public health or environmental protection, and/or social equity reasons, a public-private partnership with the developer would be advantageous in realizing the community's vision for the future.¹ For example, BWD may desire to extend a water or sewer line at its own cost whenever the result will be an improvement to the overall system resulting in cost containment for both existing and new customers. This developer policy's objective, most of all, is to provide a tool for establishing equity between past and new investments in community development and to provide BWD with an effective tool for strategic infrastructure planning.

Policy: BWD encourages responsible development by requiring developers to install water and sewer infrastructure at the developer's expense. In addition, developers shall be charged for each new connection to pay for any required improvements to the existing BWD system and the new development's proposed use of existing system capacity. Participation in costs by BWD will occur only when such participation will add further benefit to BWD's capability to provide services to existing and future customers.

¹ Proposition 218 largely prohibits BWD from using water and/or sewer revenues to fund projects with these community-based broader objectives. Thus, prior to entering into any public-private partnership with a developer to accomplish such objectives, BWD must first identify if any unrestricted funds are available to contribute to the partnership and/or whether there may be a direct benefit to some existing and/or future BWD customers.

POLICY FOR WATER AND SEWER SERVICE TO NEW DEVELOPMENTS

_____, 2021

This Policy outlines the procedures and obligations for developers, contractors, and owners (hereinafter "developers") to obtain water and sewer service from the Borrego Water District (hereinafter "BWD") to serve a new development and establishes the fees, exactions, and charges for the new development. The Policy also applies to new construction of residential homes on existing platted lots within BWD's service area. The term "new development" is defined as any residential or commercial development or service requirement that increases the demand on BWD's water supply and/or distribution system and/or its sewer collection and treatment system whether by increasing the intensity of use or by altering the use of land.

1. Application of Policy

This Policy governs the procedures for BWD to handle requests for a commitment for water and sewer service for new developments and sets forth the obligations of the developer to obtain such written commitment. All commitments are conditioned upon County approval of the development. When a developer requests a commitment for water and sewer service for a larger new development, for example, a "major subdivision," as defined in the San Diego County Code of Regulatory Ordinances at section 81.102(y) as "a subdivision creating five or more lots or units" that may substantially impact BWD's existing water supply capacity and/or sewer treatment capacity or that may require major improvements to BWD's water distribution system and/or to BWD's sewer treatment plant or collection system, such requests shall be considered on a case-by-case basis. This Policy shall serve as a guideline for the consideration of the request for water and sewer service for a larger new development, but BWD may modify or add to the provisions of this Policy.

2. Application for Water and Sewer Service

(a) The developer must obtain an Application for Water and Sewer Service from BWD. With the Application the developer shall submit a preliminary plat of the development which shall include the number of lots to be served, the type of units to be built within the development, the size of the lots in the development, the estimated build-out water/sewer demands of the new development and any other information that will assist BWD in determining/confirming the water and sewer needs of the new development.

(b) The developer must return the completed Application to BWD with the information requested in subsection (a). The developer shall provide any other information requested by BWD that BWD deems necessary to determine the availability of water and sewer service for the development.

(c) When the Application requests water and sewer service for a larger new development, the developer shall pay a Application Fee as set by BWD's General Manager at the time the Application is submitted. The Application Fee is non-refundable and shall be credited toward the Administrative Deposit set forth in Section 6(a) of this Policy.

(d) The developer must timely notify BWD of any changes in the information submitted with the Application.

(e) When the Application is complete and any Application Fee is paid, BWD's District Engineer with assistance from outside experts, as needed, will determine whether the water and sewer service requested is available. In addition, a determination will be made whether any off-site water and sewer system improvements must be made to properly serve the new development and maintain the current level of water and sewer service to BWD's existing customers.

(f) When BWD has completed its review, the developer will be notified of the preliminary conclusions as to the feasibility of the water and sewer service requested. BWD may then issue a Water and Sewer Availability Letter to the developer, or request additional information/time before reaching the final determination. The Water and Sewer Availability Letter will automatically terminate after seven hundred twenty (720) days unless either (a) extended by BWD, or (b) the developer enters into a service contract with BWD and pays all fees associated with the Will Serve Letter within seven hundred twenty (720) days of the date of the Water and Sewer Availability Letter.

3. Conditions on Availability of Water and Sewer Service

(a) In determining whether water and sewer service is available, BWD shall require the developer to provide an accurate projection of the water demand and sewer treatment needs, by a registered engineer, for the entire development upon the Application for the first section or phase of the development.

(b) BWD may issue its Water and Sewer Availability Letter with limitations on the maximum amount of water that can be provided to the new development and the maximum amount of wastewater that can be collected and treated for the development as determined by constraints of the BWD system infrastructure, permitting limitations, and any regulatory limitations. Any maximum limits on water and sewer service for the development shall be included in the water service contract with the developer under Section 4. As described below, Developer shall be responsible for acquiring and conveying to BWD the required BPA needed to serve the development with water, in amounts determined by BWD. Developer shall also be required to pay BWD sewer fees, as also described below.

4. Water and Sewer Service Contract

(a) Before improvements are installed for the new developments of over five (5) Equivalent Dwelling Units (EDUs) or new developments less than five (5) EDUs at BWD's discretion, BWD shall prepare, at developer's cost, a contract under which water and sewer service will be provided to the development.

(b) BWD may incorporate in the water and sewer service contract the maximum amount of water that can be furnished and the maximum amount of wastewater that can be collected and treated by BWD. In the event the developer's demand for water and sewer service exceeds the developer's projection of demand during the build out of the development, BWD shall have no obligation to furnish water or provide wastewater collection and treatment in excess of the amounts set forth in the water and sewer service contract. Any request for water and sewer service in excess of the amounts projected by the developer and included in the Water and Sewer Service Contract may be treated as a new request for water and sewer service under this Policy.

(c) A Water and Sewer Service Contract cannot be assigned to any successor in interest of the developer without the express written consent of BWD, which consent will not be unreasonably withheld.

5. Installation of Improvements

(a) Cost of Installation. At its own expense and at no cost and expense to BWD, the Developer shall furnish, install, and construct all on-site and off-site water and sewer system improvements, including all labor and material, as required by BWD to be installed to serve the development, to not impede the current level of water and sewer service to existing customers and to meet BWD's objectives for the level of system service reliability that is currently available in the general area of the development. The construction and installation of the water and sewer system improvements shall be in strict accordance with the plans, specifications and requirements approved by BWD and performed by a Licensed Contractor. In addition, the developer shall indemnify BWD from any loss or damage that may directly or indirectly result from the installation of water and sewer system improvements by the developer.

(b) Notification of Construction. BWD shall be notified at least forty-eight (48) hours before construction is to begin on installation of improvements. Thereafter, the developer shall notify BWD every day during which construction will be in progress in order for BWD's inspector to be on the job site during construction.

(c) Inspections. All water and sewer system improvement projects shall be subject to inspection during construction and upon completion of construction by an authorized representative of BWD. Inspection may consist of full-time resident inspection or part-time inspection at the sole discretion of BWD. The presence or absence of an inspector during construction does not relieve the developer from adherence to approved plans and specifications. Materials and workmanship found not meeting the requirements of approved plans and specifications shall be immediately brought into conformity with said plans and specifications at the developer's expense.

(d) Final Inspection. An authorized representative of BWD shall make a final inspection of the water and sewer system improvements for the development after completion to determine acceptability of the work. Before this final inspection can be made, the owner, developer or engineer responsible for the project shall notify BWD's General Manager in writing that the work has been completed in accordance with approved plans and specifications.

(e) Final Acceptance. When the water and sewer system improvements pass BWD's final inspection, it will accept ownership of the completed improvements. The developer shall be responsible for ensuring that "as-built" drawings are timely furnished to BWD at the end of each phase of water and sewer system construction and prior to final acceptance of water and sewer system improvements by BWD. The date of final acceptance shall be that date on which the developer has fulfilled all conditions necessary for final acceptance, including passing a final inspection, submitting "as-built" drawings, payment of all fees due, and the placing of all water and sewer system improvements into service by BWD. BWD will notify the developer in writing of the date of its acceptance of the completed facilities.

(f) "As-Built" Plans. The developer shall provide BWD "as-built" plans, by a registered engineer, which shall be drawn at a scale approved by the District Engineer and which shall indicate the location and size of all water and sewer system improvements installed for the development. The location of all water and sewer system improvements must be referenced off of two (2) permanent points such as power poles, right-of-way markers, concrete monuments, iron pins at property corners, drainage culverts, and building corners. The water and sewer system improvements shall also be shown in relationship to the edge of all paved surfaces and all other utilities located within 15 feet of either side of the improvements. All utility easements shall be shown in relationship to the improvements. In the event the actual construction differs from the recorded plat of the development, the developer will prepare and record in the Register's Office of San Diego County a revised plat showing the actual construction with the design features stated above clearly shown. BWD may delay water and sewer service until this requirement has been met.

(g) Warranty. The developer shall guarantee all work on the water and sewer system improvements it installs for a period of one (1) year from the date of final acceptance and shall immediately correct any deficiencies in the work due to material or workmanship that occurs during the one-year period. The warranty shall be insured by a maintenance bond in the amount specified by BWD secured by an irrevocable bank letter of credit or such similar collateral as approved by BWD. When a defect is discovered in any water or sewer system improvement under warranty by the developer, the cost of repairing the defect when performed by BWD and the damages caused by the defect will be billed to the developer.

(h) Conveyance of Water and Sewer System Improvements. Upon completion of the construction of the water and sewer improvements, upon final approval by BWD, and upon the water and sewer system improvements being placed into service, the improvements shall immediately become the property of BWD regardless of whether or not a formal written conveyance has been made. The developer and any other persons paying the cost of constructing such improvements shall execute all written instruments requested by BWD necessary to provide evidence of BWD's title to such improvements, including obtaining any lien releases from the material suppliers and subcontractors of the developer and/or its contractor. The water and sewer system improvements shall become the property of BWD free and clear of the claims of any persons, firms, or corporations.

6. Assessments and Collection of Deposits, Fees and Charges:

(a) New Development Deposits. The developer shall pay BWD a Deposit to cover the administrative, inspection, engineering, legal, construction (if performed) and other actual costs incurred by BWD ("Actual Costs") related to making water and sewer service available to the new development. The Deposit shall be paid by the developer and collected by BWD as an initial deposit on or before the execution of the Water Service Agreement and Sewer Service Agreement with the intent for BWD to recover Actual Costs. If it is determined that the initial deposit is insufficient to recover Actual Costs, the BWD project manager will scope the work remaining on the project and calculate an additional subsequent deposit(s). The subsequent deposit(s) shall be calculated based on factors identified during the initial project analysis, established processing time standards, standard hourly rates and key project stages. Subsequent deposits may be required by the General Manager of BWD. Subsequent deposits shall be paid in the amount

calculated by BWD and collected with the intent to recover Actual Costs by key milestones. Subsequent deposits shall be paid and collected prior to completion of key milestones. An applicant who has paid the applicable Deposit(s) may withdraw the application prior to completion by submitting a written request to the General Manger of BWD. BWD shall discontinue work on such application within one working day from the receipt of said request. At the completion of all tasks associated with an application and after all final documents and review are completed, any surplus between the deposited amount and the Actual Costs shall be refunded to the applicant within 60 days or if a deficit, paid to BWD by the applicant within 60 days. For developments which request water and sewer service for a larger new development, the application fee paid under Section 2(c) shall be credited against the Administrative Fee.

(b) New Development Water Supply Charge (Water Supply Charge). A Water Supply Charge is a one-time charge paid by the developer to BWD to compensate BWD for the additional groundwater supply from the Borrego Springs Subbasin (Subbasin) of the Borrego Valley Groundwater Basin required to supply the new connection with potable water for the expected life of the new development. A developer shall convey to BWD to pay the Water Supply Charge Baseline Production Allocations (BPAs) in amounts sufficient to serve the development as calculated by BWD in its sole discretion. A Water Supply Charge shall be submitted to BWD for every new connection to BWD's municipal water supply system and also by customers who change their meter size to a larger meter to accommodate additional demand, which shall be considered a new connection. An exception is for pre-existing customers who wish to upsize to a 1-inch meter for the sole purpose of meeting San Diego County fire-flow code requirements. A pre-existing customer with a single-family County permitted lot with an existing BWD water meter shall be exempt from this charge when developed.

(c) New Development Impact Charge for Water Service (Water Service Capacity Charge). A Water Service Capacity Charge shall be paid on all new connections to BWD's existing water service system and also by pre-existing customers who change their meter size to a larger meter, to accommodate additional demand, which shall be considered a new connection. An exception is for pre-existing customers who wish to upsize to a 1-inch meter for the sole purpose of meeting San Diego County fire-flow code requirements. Water Service Capacity Charges are one-time charges assessed for new water customers to recover a proportional share of the capital required to provide continuous service capacity to BWD customers. The Water Service Capacity Charge shall be paid on or before the execution of the Water Service Agreement. A pre-existing customer with a single-family County permitted lot with an existing BWD water meter shall be exempt from this charge when developed.

(d) New Development Impact Charge for Sewer and Wastewater Treatment Infrastructure (Sewer Capacity Charge). A Sewer Capacity Charge shall be paid on all new connections to BWD's sewer system. Sewer Capacity Charges are one-time charges assessed for new sewer customers to recover a proportional share of the capital costs required to provide service capacity to BWD customers. These charges shall be reserved to fund sewer system infrastructure improvement costs reasonably related to future new development. The Sewer Capacity Charge shall be paid on or before the execution of the Sewer Service Agreement.

(e) New Development Connection Fee (Water Connection Fee). The Connection Fee is based on the actual cost required for a new service lateral, when needed. The Connection Fee shall be

paid prior to the time actual water and sewer service is established to each new connection. Residential connections using 3/4" or 1" meters shall pay a standard Connection Fee that includes allocated, per connection, direct labor costs, materials, supplies, and equipment expenses and an allowance for indirect costs. All other connections using larger size meters will pay a custom Connection Fee based on the direct and indirect costs and expenses particular to that connection. If a customer changes to a smaller meter, no credit for any Connection Fee previously paid will be provided for a smaller meter. The Connection Fee for commercial connections shall be based on the Equivalent Dwelling Units (EDUs) as calculated by BWD in its reasonable discretion.

(f) Schedule of Fees and Charges. A published schedule as amended from time-to-time by BWD, shall be used to inform developers of the deposits, fees, charges, and EDU conversion factors assessed for/to each new development. The developer shall have no right to recover any fees or charges paid to BWD or any right to recover any part of the Actual Costs and expenses incurred in installing water system improvements or sewer system improvements for the new development. At the completion of all tasks associated with an application and after all final documents and review are completed, any surplus between the deposited amount and the Actual Costs shall be refunded to the applicant within 60 days or if a deficit, paid to BWD by the applicant within 60 days

7. Approval of Final Plat

BWD will not formally accept and sign off on a certificate of occupancy or other BWD-required final approval for a development until the water and sewer system improvements for the development have been constructed, inspected and accepted for use by BWD or until a performance bond secured by an irrevocable bank letter of credit issued by a bank with offices in San Diego County, California, or secured by other security specifically approved by the BWD Board of Directors has been posted equal to the estimated cost of all necessary improvements and in favor of BWD, the Water and Sewer Service Contract has been fully executed, and all applicable fees have been paid. If the development is not a subdivision, the applicable fees must be paid at the time the contract for water and sewer service is signed.

8. Easements

(a) All water and sewer lines that are to become the property of BWD are to be located inside the public right-of-way. Any proposed exceptions to this requirement are to be specifically approved by the Board of Directors or its delegatee. In all such cases where the Board of Directors or its delegatee approves water or sewer line construction within an exclusive easement on private property, the developer shall convey an exclusive easement to BWD a minimum twenty (20) feet wide for water and sewer main maintenance and construction. BWD may require an exclusive easement of greater than twenty (20) feet wide depending on the needs of BWD.

(b) The expenses of obtaining, preparing and recording easements needed for water and sewer system improvements for the new development will be paid by the developer, including but without limitation, the consideration paid to the landowner if the landowner is not the developer. In the event BWD must exercise its power of eminent domain to acquire any such easement, the developer will pay all costs, expenses, appraisal fees, expert fees and

damage awards for which BWD becomes liable, on demand, including its reasonable attorney's fees.

(c) The easement must be in such form, terms, and content as approved by BWD.

(d) The developer is responsible for acquiring all such easements for both on-site and off-site water and sewer system improvement construction prior to the commencement of water and sewer system improvement construction.

9. Real Property Acquisition

In the event real property must be acquired for the installation of a water storage tank, a sewer treatment system, a pumping station or other water or sewer system improvement for or benefitting the development, the expenses of obtaining and preparing and recording the real property documents will be paid by the developer, including, but without limitation, the consideration paid to the land owner. In the event BWD must exercise its power of eminent domain to acquire any such real property, the developer will pay all costs, expenses, appraisal fees, expert fees and damage awards for which BWD becomes liable, on demand, including its reasonable attorney's fees.

10. Meters

(a) The number (master meter and/or individual) and location of meters needed to serve a development is at the discretion of BWD. The developer shall pay for all water meters in the development. The water meter shall include the lateral, corp stop, water meter, fittings, customer side shut off valve and water meter box. The water meter shall be per the specifications of BWD and preapproved by BWD prior to installation. At BWD's discretion, the developer may be asked to install such water meters, unless an agreement is made for BWD to install the meters at the expense of the developer.

(b) Each family residence or each duplex or other property shall be served with a separate water meter not smaller than three-quarter ($\frac{3}{4}$) inch in size, except where prior arrangements have been made with BWD for apartment complexes, other types of multi-family dwellings, or businesses. In the event an existing water meter serves an apartment complex and/or other business property with units owned and/or occupied by more than one individual, firm, or corporation, the same shall be separated so as to have a meter for each ownership or occupant.

11. Permits

Before beginning construction, the developer or its contractor shall obtain all necessary permits as required by law. Such permits include, but are not limited to, those from State of California and the county highway department in which the development is located.

12. Resolution of Disputes

Any controversy or claim arising out of or relating to this Policy or the Water and Sewer Service Contract, or the breach thereof, shall be submitted to the Board of Directors, which may appoint a subcommittee of the Board to negotiate the controversy or claim. If the Board is unable to resolve the dispute by negotiation, the dispute shall be submitted to a mutually acceptable mediator. Mediation shall be required before either party may proceed to any other method of dispute resolution. Costs for mediation shall be shared equally between the parties. The decision of the

mediator shall not be final or binding unless agreed to in writing by the parties. All mediation proceedings, results and documentation, shall be non-binding and inadmissible for any purpose in any legal proceeding (pursuant to California Evidence Code sections 1115 through 1128) unless such admission is otherwise agreed to in writing by both parties.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 27, 2021
AGENDA ITEM II.D

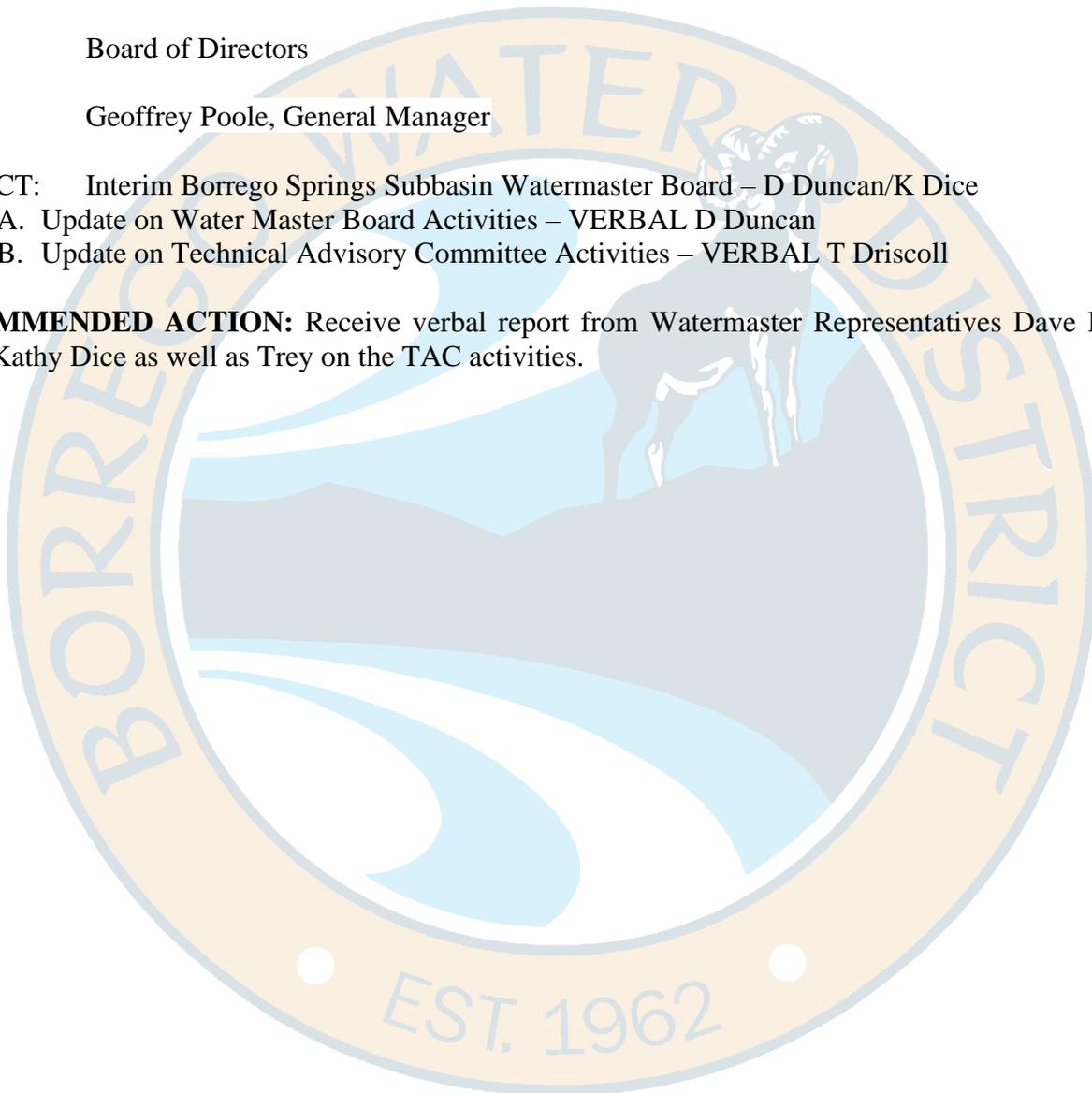
April 22, 2021

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Interim Borrego Springs Subbasin Watermaster Board – D Duncan/K Dice
A. Update on Water Master Board Activities – VERBAL D Duncan
B. Update on Technical Advisory Committee Activities – VERBAL T Driscoll

RECOMMENDED ACTION: Receive verbal report from Watermaster Representatives Dave Duncan and/or Kathy Dice as well as Trey on the TAC activities.



BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
APRIL 27, 2021
AGENDA ITEM ILE

To: Board of Directors

From: Geoffrey Poole, General Manager, Jessica Clabaugh, Finance Officer

Subject: FY2022 DRAFT Budget

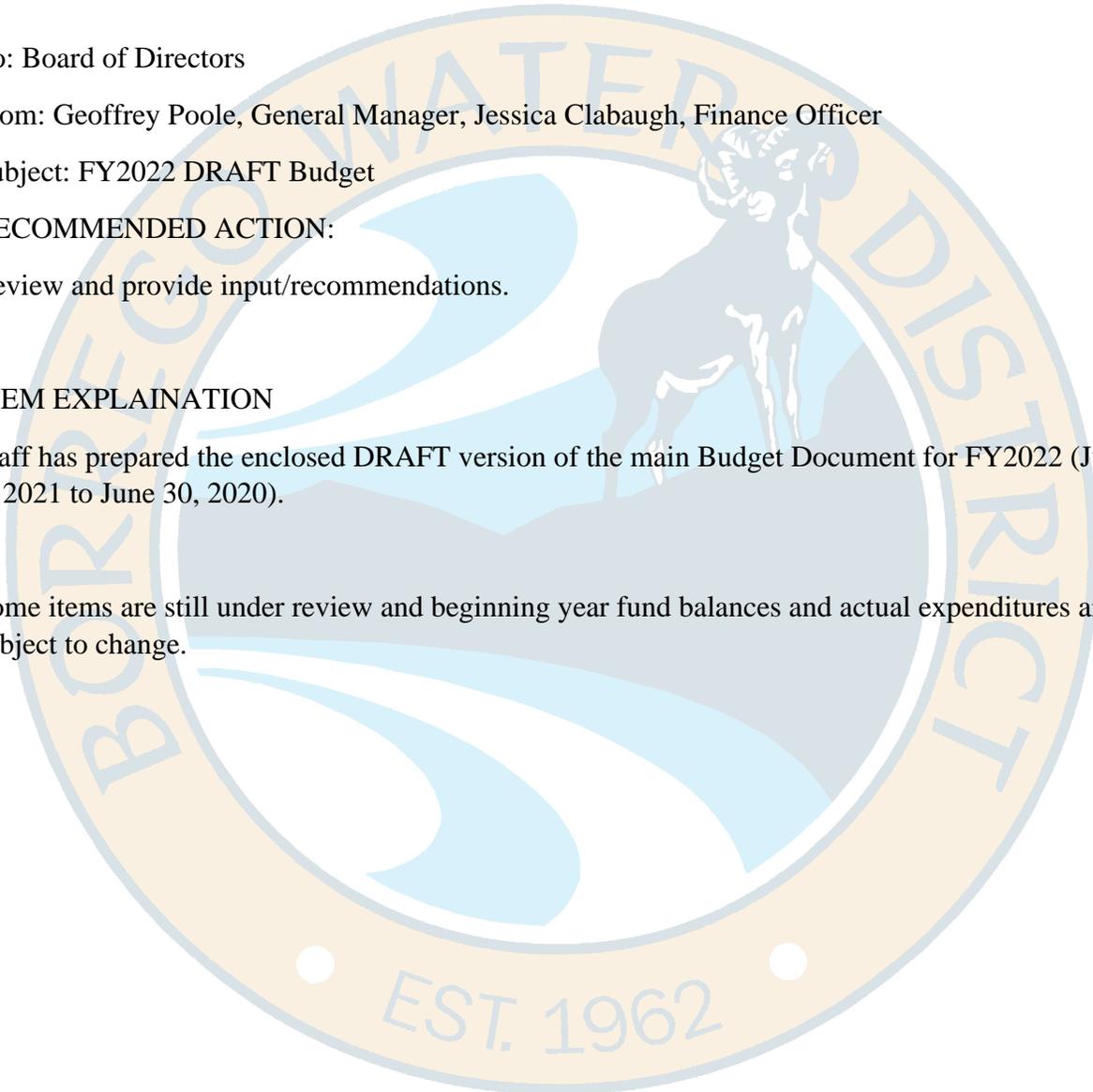
RECOMMENDED ACTION:

Review and provide input/recommendations.

ITEM EXPLANATION

Staff has prepared the enclosed DRAFT version of the main Budget Document for FY2022 (July 1, 2021 to June 30, 2020).

Some items are still under review and beginning year fund balances and actual expenditures are subject to change.



**Borrego Water District
Budget for Fiscal Year 2022**

	Actual FY2020	Budgeted FY2021	Projected FY2021	Proposed FY2022
INCOME				
RATE REVENUE				
Water Rates Revenues				
Commodity Rates				
Residential	1,228,392	1,266,454	1,344,149	1,444,114
Commercial	674,478	643,425	655,727	704,908
Irrigation	297,532	293,514	300,266	322,038
Total Commodity	2,200,403	2,203,393	2,300,142	2,471,060
Non-Commodity Charges				
Readiness Water Charge	1,215,673	1,237,460	1,235,657	1,330,465
New Meter/Connection	7,460	1,764	5,000	5,000
Backflow Testing/Install	5,350	5,215	5,215	5,215
Bulk Water Sales	5,569	2,495	5,000	2,583
Total Non-Commodity	1,234,052	1,246,934	1,250,872	1,343,263
Total Water Rate Revenues	3,434,455	3,450,327	3,551,015	3,814,324
Sewer Rates				
TCS Holder Fees (SA2)	242,519	199,590	188,686	151,602
TCS User Fees (SA2)	49,833	98,652	104,258	120,595
RH Sewer User Fees (ID1)	-	-	-	152,354
Sewer User Fees ID5	148,352	292,612	312,775	172,455
Total Sewer Rates	440,704	590,854	605,720	597,006
Availability Charges Collected thru Tax Roll				
ID1 - Water/Sewer/Flood Standby	106,107	75,000	86,644	85,000
ID3/ID4 - Water Standby	116,764	91,000	122,375	110,000
Pest Control Standby	17,535	14,000	16,846	14,000
Total Availability (Tax Roll)	240,406	180,000	225,865	209,000
TOTAL RATE REVENUE	4,115,565	4,221,181	4,382,599	4,620,330
OTHER INCOME				
Penalties & Fees	46,014	34,765	2,000	15,000
Leased BPA Agreement	-	-	13,750	31,064
1% Property Assessments	70,292	55,000	64,502	63,000
Interest Income (LAIF)	76,542	76,000	17,500	15,000
Groundwater Management Income (see GWM Detail)	178,385	113,333	116,833	116,333
TOTAL OTHER INCOME	371,233	279,098	214,585	240,397
GROSS INCOME	4,486,799	4,500,279	4,597,184	4,860,728

**Borrego Water District
Budget for Fiscal Year 2022 (Con't)**

EXPENSES	Actual FY2020	Budgeted FY2021	Projected FY2021	Proposed FY2022
OPERATING EXPENSES				
Operations & Maintenance Expense				
R&M Water	171,734	250,000	125,000	250,000
R&M WWTF	168,198	120,000	60,000	120,000
Telemetry	5,308	10,000	5,300	10,000
Trash Removal	5,228	5,500	6,000	6,000
Vehicle Expense	15,009	18,000	15,000	18,000
Fuel & Oil	21,063	35,000	30,200	35,000
Lab/Testing	21,020	24,000	29,656	30,000
Permit Fees	28,182	36,500	32,000	36,500
Pumping Electricity	332,380	325,000	318,000	325,000
Total Operations & Maintenance Expense	768,122	824,000	621,156	830,500
Professional Services				
Accounting (Tax & Debt Filings)	4,300	3,000	4,300	4,300
Air Quality Study	-	67,500	42,154	21,077
<i>Contra - Air Quality Study (BVEF Contribution)</i>	(21,776)	(10,888)	(10,888)	(10,888)
Payroll Services	3,121	3,000	3,100	3,100
Audit Fees	32,665	17,000	19,585	19,500
IT & Cyber Security	28,000	31,000	37,000	35,000
Financial Consulting	65,405	80,000	100,000	80,000
Engineering (Dudek)	36,832	35,000	6,000	10,000
Legal Services - General	32,115	45,000	60,000	60,000
Grant Acquisitions	16,755	30,000	5,000	60,000
Total Professional Services	197,417	300,612	266,251	282,089
Insurance Expense				
ACWA/JPIA Program Insurance	61,770	60,000	63,656	66,000
ACWA/JPIA Workers Comp	19,098	18,000	16,500	18,000
Total Insurance Expense	80,868	78,000	80,156	84,000
Debt Expense				
Compass Bank Note 2018A/B - Principal	292,744	306,538	306,538	303,538
Compass Bank Note 2018A/B - Interest	96,076	85,000	85,000	85,000
Pacific Western 2018 IPA - Principal	305,000	317,000	317,000	172,500
Pacific Western 2018 IPA - Interest	197,510	184,850	184,850	184,850
Total Debt Expense	891,329	893,387	893,387	745,887
Personnel Expense				
Board Meeting Expense	24,458	23,000	21,000	23,000
Salaries & Wages	1,045,243	930,000	1,005,000	1,050,000
<i>Contra Account - Salaries & Wages</i>	(153,971)	(80,000)	(100,000)	(58,540)
Contract Labor/Consulting	5,717	10,000	1,625	10,000
Payroll Taxes	24,196	23,700	26,500	28,000
Benefits - Medical	215,996	212,700	235,214	255,000
Benefits - CalPERS	205,140	210,000	145,245	210,000
Trainings & Conferences	5,000	18,000	5,000	18,000
Uniforms	6,693	7,000	6,300	7,000
Safety Compliance & Emergency Prep	3,992	5,500	2,500	5,000
Total Personnel Expense	1,382,464	1,359,900	1,348,384	1,547,460

**Borrego Water District
Budget for Fiscal Year 2022 (Con't)**

OPERATING EXPENSES (Con't)	Actual FY2020	Budgeted FY2021	Projected FY2021	Proposed FY2022
Office Expense				
Office Supplies	26,389	24,000	16,500	24,000
Office Equipment	42,801	50,000	25,000	50,000
Postage & Freight	14,126	15,000	12,000	15,000
Property Tax	2,431	3,300	2,610	3,000
Telephone Expense	20,215	20,000	16,500	20,000
Dues & Subscriptions (ACWA/AWWA)	17,700	23,000	23,000	23,000
Printing & Publication	1,364	2,500	2,000	5,000
Office/Shop utilities	5,556	6,000	6,200	6,500
Total Office Expense	130,582	143,800	103,810	146,500
TOTAL OPERATING EXPENSES	3,450,782	3,599,700	3,313,144	3,636,436
GROUNDWATER MANAGEMENT EXPENSES (see GWM Detail)				
Pumping Fees	-	123,888	123,888	123,578
GWM Expense	137,770	39,300	58,000	55,000
Legal Expense	252,076	65,000	357,424	250,000
Watermaster Expense	29,512	-	42,000	24,000
Database Hosting (Dudek)	-	-	-	15,175
Misc/Contingency	-	-	-	-
TOTAL GROUNDWATER MGMT EXPENSES	419,358	228,188	581,312	467,753
TOTAL EXPENSES	3,870,140	3,827,888	3,894,457	4,104,189
<u>NET INCOME</u>	<u>616,658</u>	<u>672,392</u>	<u>702,728</u>	<u>756,538</u>

**Borrego Water District
Budget for Fiscal Year 2022 (Con't)
Cash Funded Capital Improvement Projects**

	Actual FY2020	Budgeted FY2021	Projected FY2021	Proposed FY2022
<u>CAPITAL IMPROVEMENT PROJECTS (CIP)</u>				
CASH FUNDED CIP				
Water Projects				
Bending Elbow	-	-	190,000	190,000
Walking H Double O	-	-	100,000	100,000
SCADA Replacement	-	100,000	120,000	-
Facilities Maintenance	-	15,000	15,000	30,000
Contingency - Management, Consulting and Staff Tin	-	25,000	-	40,000
Emergency System Repairs	-	60,000	15,000	60,000
Total Water Projects	-	200,000	440,000	420,000
Sewer Projects				
Manhole Refurbishments	-	-	-	40,000
Oxygen Injection System	-	20,000	20,000	-
Contingency - Management, Consulting and Staff Tin	-	18,000	-	18,540
Total Sewer Projects	-	38,000	20,000	58,540
Short Lived Asset Replacements				
Electrical Upgrades @ Well 11	-	165,000	165,000	-
Emergency Generator Mobile Trailer	-	25,000	-	-
Valve Exercise Machine	-	80,000	80,000	-
Pickup	-	40,000	29,088	-
Main Server Replacement	-	-	-	28,000
Well ID1-8 Out of service life	-	-	-	60,000
Well ID1-16	-	-	-	165,000
Well ID4-18 to Monitor Well	-	-	-	10,000
RAS Pumps	-	-	-	60,000
Trash Pump	-	-	-	15,000
Mini Excavator	-	-	-	100,000
Track Skid Steer	-	-	-	125,000
Total Short Lived Assets	-	310,000	274,088	563,000
Cash Funded Bond Funds CIP Shortfall (See Bond Funded)	-	-	65,618	93,041
CASH FUNDED CIP TOTAL	-	548,000	799,706	1,134,581
<u>TOTAL INCOME AFTER CASH FUNDED CIP (see Cash Flow)</u>	<u>616,658</u>	<u>124,392</u>	<u>(96,978)</u>	<u>(378,042)</u>

**Borrego Water District
Budget for Fiscal Year 2022 (Con't)
Grant and Bond Funded Capital Improvement Projects**

	Actual FY2020	Budgeted FY2021	Projected FY2021	Proposed FY2022
GRANT FUNDED CIP				
Water Project - DWR Grant Received - \$232,398				
Production Well ID5-X Pilot Hole Drilling	-	-	232,398	-
Total Water Projects - Pilot Hole Drilling Grant	-	-	232,398	-
Water Projects- DWR Grant Net \$2M				
Twin Tanks	-	-	1,395	630,000
Wilcox Diesel Motor	-	-	-	75,000
Indian Head Reservoir Replacement	-	-	-	420,000
Recoat Rams Hill Tank #2	-	-	-	554,040
Total Water Projects - Water Reservoirs Grant	-	-	1,395	1,679,040
Sewer Projects - DWR Grant - \$788,912 (Revised/Pending)				
WWTP Upgrade/Rehabilitation	-	-	30,997	788,912
Total Sewer Projects	-	-	30,997	788,912
TOTAL GRANT FUNDED CIP	-	-	264,790	2,467,952
BOND FUNDED CIP				
Production Well ID5-X	23,998	1,250,000	867,602	93,041
BSRd. Gravity Main	-	410,000	410,000	-
TOTAL BOND FUNDED CIP	23,998	1,660,000	1,277,602	93,041
ESTIMATED CASH FUNDED BOND FUNDS SHORTFALL			65,618	93,041

Borrego Water District
Budget for Fiscal Year 2022 (Con't)
Groundwater Management Budget Detail for Fiscal Year 2022

	Actual FY2020	Budgeted FY2021	Projected FY2021	Proposed FY2022
GROUNDWATER MANAGEMENT INCOME				
Reimbursements due thru Stipulation	178,385	113,333	113,333	113,333
Meter Reading Services Income	-	-	3,500	3,000
TOTAL GROUNDWATER MANAGEMENT INCOME	<u>178,385</u>	<u>113,333</u>	<u>116,833</u>	<u>116,333</u>
GROUNDWATER MANAGEMENT EXPENSES				
Pumping Fees	-	123,888	123,888	123,578
GWM Expense	137,770	39,300	58,000	55,000
Legal Expense	252,076	65,000	357,424	250,000
Watermaster Expense	29,512	-	42,000	24,000
Database Hosting (Dudek)	-	-	-	15,175
Misc/Contingency	-	-	-	-
TOTAL GROUNDWATER MGMT EXPENSES	<u>419,358</u>	<u>228,188</u>	<u>581,312</u>	<u>467,753</u>
CASH BASED ADJUSTMENTS				
<i>Receivables - Outstanding Reimbursements</i>	<u>(111,200)</u>	<u>-</u>	<u>(120,000)</u>	<u>-</u>
NET GROUNDWATER MANAGEMENT EXPENSES PAID	352,173	114,855	584,479	351,420

**Borrego Water District
Budget for Fiscal Year 2022 (Con't)
Projected Cash Flow**

Cash Flows from Operating Activities	
Net Cash Provided by Operating Activities	\$1,014,958
Cash Flows from Groundwater Management Activities	
Net Cash Paid for Groundwater Management Activities	(\$351,420)
Cash Flows from Non-Operating Activities	
Net Cash Provided by Other Income	\$93,000
Cash Flows from Capital Improvement Activities	
Net Cash Paid for Capital Improvements	(\$1,134,581)
Net Change in Cash	(\$378,042)
Projected Uncollectibles due to COVID-19	(TBD)
Cash and Reserves at Beginning of Period	\$5,928,215
Cash and Reserves at End of Period	\$5,550,173
Fiscal Year Reserves Target	\$6,881,803
Fiscal Year Reserves Surplus/Shortfall	(\$1,331,630)

Agenda Item IV.A Financial
Reports March 2021





TREASURER'S REPORT March 2021

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
Cash and Cash Equivalents:							
Demand Accounts at CVB/LAIF							
General Account/Petty Cash	\$ 3,976,940	\$ 3,911,537	\$ 3,911,537	57.00%	0.00%	N/A	CVB
Payroll Account	\$ 24,608	\$ 24,608	\$ 24,608	0.36%	0.00%	N/A	CVB
MMA (Bond Funds)	\$ 594,105	\$ 594,105	\$ 594,105	8.66%	0.30%	N/A	CVB
CIP Bond Funds Checking	\$ 270,480	\$ 270,480	\$ 270,480	3.94%	0.00%	N/A	CVB
LAIF	\$ 2,061,041	\$ 2,061,041	\$ 2,061,041	30.04%	0.46%	N/A	LAIF
Total Cash and Cash Equivalents	<u>\$ 6,927,173</u>	<u>\$ 6,861,770</u>	<u>\$ 6,861,770</u>	<u>100.00%</u>			
Facilities District No. 2017-1A-B							
Special Tax Bond- Rams Hill -US BANK	\$ 264,235	\$ 264,235	\$ 264,235				
Total Cash,Cash Equivalents & Investments	<u>\$ 7,191,407</u>	<u>\$ 7,126,005</u>	<u>\$ 7,126,005</u>				

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 09, 2020

Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.

Sources of valuations are CVB Bank, LAIF and US Trust Bank.

Jessica Clabaugh, Finance Officer



ASSETS

	BALANCE SHEET	BALANCE SHEET	MONTHLY
	March 31, 2021	February 28, 2021	CHANGE
	<i>(unaudited)</i>	<i>(unaudited)</i>	<i>(unaudited)</i>
CURRENT ASSETS			
Cash and cash equivalents	\$ 5,997,185.92	\$ 6,139,101.58	\$ (141,915.66)
Accounts receivable from water sales and sewer charges	\$ 676,322.92	\$ 693,784.54	\$ (17,461.62)
Inventory	\$ 126,545.20	\$ 121,954.40	\$ 4,590.80
TOTAL CURRENT ASSETS	\$ 6,800,054.04	\$ 6,954,840.52	\$ (154,786.48)
RESTRICTED ASSETS			
Debt Service:			
Unamortized bond issue costs	\$ 125,185.22	\$ 125,185.22	\$ -
Viking Ranch Refinance issue costs	\$ (39,683.07)	\$ (39,683.07)	\$ -
Deferred Outflow of Resources-CalPERS	\$ 298,965.00	\$ 298,965.00	\$ -
Total Debt service	\$ 384,467.15	\$ 384,467.15	\$ -
Trust/Bond funds:			
Investments with fiscal agent -CFD 2017-1	\$ 264,234.85	\$ 263,821.75	\$ 413.10
2018 Certificates of Participation to fund CIP Projects	\$ 864,584.41	\$ 1,010,353.05	\$ (145,768.64)
Total Trust/Bond funds	\$ 1,128,819.26	\$ 1,274,174.80	\$ (145,355.54)
TOTAL RESTRICTED ASSETS	\$ 1,513,286.41	\$ 1,658,641.95	
UTILITY PLANT IN SERVICE			
Land	\$ 2,310,115.95	\$ 2,321,237.15	\$ (11,121.20)
Flood Control Facilities	\$ 4,287,340.00	\$ 4,287,340.00	\$ -
Capital Improvement Projects	\$ 1,546,840.98	\$ 1,356,275.35	\$ 190,565.63
Bond funded CIP Expenses	\$ 1,461,801.47	\$ 1,471,153.58	\$ (9,352.11)
Sewer Facilities	\$ 6,175,596.99	\$ 6,175,596.99	\$ -
Water facilities	\$ 14,105,278.21	\$ 14,105,278.21	\$ -
General facilities	\$ 1,006,881.07	\$ 1,006,881.07	\$ -
Equipment and furniture	\$ 597,312.57	\$ 597,312.57	\$ -
Vehicles	\$ 687,296.74	\$ 704,534.55	\$ (17,237.81)
Accumulated depreciation	\$ (13,123,256.52)	\$ (13,140,494.34)	\$ (17,237.82)
NET UTILITY PLANT IN SERVICE	\$ 19,055,207.46	\$ 18,885,115.13	\$ 170,092.33
OTHER ASSETS			
Water rights -ID4	\$ 185,000.00	\$ 185,000.00	\$ -
TOTAL OTHER ASSETS	\$ 185,000.00	\$ 185,000.00	
TOTAL ASSETS	\$ 27,553,547.91	\$ 27,683,597.60	\$ (130,049.69)



Balance sheet continued

	BALANCE SHEET March 31, 2021 (unaudited)	BALANCE SHEET February 28, 2021 (unaudited)	MONTHLY CHANGE (unaudited)
LIABILITIES			
CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS			
Accounts Payable	\$ 11,777.11	\$ 157,598.11	\$ (145,821.00)
Accrued expenses	\$ 188,643.94	\$ 188,643.94	\$ -
Deposits	\$ 43,618.19	\$ 43,618.19	\$ -
TOTAL CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS	\$ 244,039.24	\$ 389,860.24	\$ (145,821.00)
CURRENT LIABILITIES PAYABLE FOM RESTRICTED ASSETS			
Debt Service:			
Accounts Payable to CFD 2017-1	\$ 264,234.85	\$ 263,821.75	\$ 413.10
TOTAL CURRENT LIABILITIES PAYABLE FROM RESTRICTED ASSETS	\$ 264,234.85	\$ 263,821.75	\$ 413.10
LONG TERM LIABILITIES			
2018A & 2018B Refinance ID4/Viking Ranch	\$ 2,243,337.48	\$ 2,243,337.48	\$ -
2018 Certificates of Participation to fund CIP Projects	\$ 4,613,000.00	\$ 4,613,000.00	\$ -
Net Pension Liability-CalPERS	\$ 891,132.00	\$ 891,132.00	\$ -
Deferred Inflow of Resources-CalPERS	\$ 22,588.00	\$ 22,588.00	\$ -
TOTAL LONG TERM LIABILITIES	\$ 7,770,057.48	\$ 7,770,057.48	\$ -
TOTAL LIABILITIES	\$ 8,278,331.57	\$ 8,423,739.47	\$ (145,407.90)
FUND EQUITY			
Contributed equity	\$ 9,611,814.35	\$ 9,611,814.35	\$ -
Retained Earnings:			
Unrestricted Reserves/Retained Earnings	\$ 9,663,401.99	\$ 9,648,043.78	\$ 15,358.21
Total retained earnings	\$ 9,663,401.99	\$ 9,648,043.78	\$ 15,358.21
TOTAL FUND EQUITY	\$ 19,275,216.34	\$ 19,259,858.13	\$ 15,358.21
TOTAL LIABILITIES AND FUND EQUITY	\$ 27,553,547.91	\$ 27,683,597.60	\$ (130,049.69)

**Borrego Water District
Cash Flow
March 2021**

	6/23/2020 ADOPTED BUDGET 2020-2021	Actual March 2021	Projected March 2021	Difference Explanations	Actual YTD 2020-2021	YTD % of Budget 2020-2021 58.3%
WATER REVENUE						
Residential Water Sales	884,704	57,505	59,541		713,587	80.7%
Commercial Water Sales	455,153	28,101	30,632		342,603	75.3%
Irrigation Water Sales	207,629	10,184	13,973		166,751	80.3%
GWM Surcharge	177,564	11,025	11,950		137,266	77.3%
Water Sales Power Portion	475,237	30,272	31,983		377,732	79.5%
TOTAL WATER COMMODITY REVENUE:	2,200,286	137,087	148,079		1,737,940	79.0%
Readiness Water Charge	1,240,486	103,880	100,853		916,301	73.9%
Meter Install/Connect/Reconnect Fees	1,768	1,270	144		9,048	511.7%
Backflow Testing/Installation	5,228	-	50		294	5.6%
Bulk Water Sales	2,501	527	203		4,129	165.1%
Penalty & Interest Water Collection	34,850	120	2,833	No Penalty(CV)	1,805	5.2%
TOTAL WATER REVENUE:	3,485,119	242,883	252,162		2,669,516	76.6%
PROPERTY ASSESSMENTS/AVAILABILITY CHARGES						
641500 1% Property Assessments	55,000	2,243	4,583		44,943	81.7%
641502 Property Assess wtr/swr/fltd	75,000	742	6,250		58,100	77.5%
641504 Water avail Standby	91,000	3,815	7,583		85,827	94.3%
641503 Pest standby	14,000	422	1,167		11,574	82.7%
TOTAL PROPERTY ASSES/AVAIL CHARGES:	235,000	7,222	19,583		200,443	85.3%
SEWER SERVICE CHARGES						
Town Center Sewer Holder fees	199,983	20,682	16,387		183,289	91.7%
Town Center Sewer User Fees	98,847	8,472	8,100		75,083	76.0%
Sewer user Fees	293,189	24,519	24,024		221,466	75.5%
TOTAL SEWER SERVICE CHARGES:	592,018	53,674	48,510		479,838	81.1%
OTHER INCOME						
Interest Income	76,000	569	4,000		8,275	10.9%
TOTAL OTHER INCOME:	76,000	569	4,000		8,275	10.9%
TOTAL INCOME:	4,388,137	304,348	324,255		3,358,073	76.5%
CASH BASIS ADJUSTMENTS						
Decrease (Increase) in Accounts Receivable		17,462				
TOTAL CASH BASIS ADJUSTMENTS:		17,462				
TOTAL OPERATING INCOME RECEIVED:	4,388,137	321,810				

<u>EXPENSES</u>	<u>ADOPTED BUDGET</u> <u>2020-2021</u>			<u>Actual YTD</u> <u>2020-2021</u>	<u>YTD % of Budget</u> <u>2020-2021</u>
<u>MAINTENANCE EXPENSE</u>					
R & M Buildings & Equipment	250,000	9,453	20,833	83,353	33.3%
R & M - WTF	120,000	1,436	10,000	29,271	24.4%
Telemetry	10,000	-	833	3,914	39.1%
Trash Removal	5,500	441	458	4,956	90.1%
Vehicle Expense	18,000	1,263	1,500	10,720	59.6%
Fuel & Oil	<u>35,000</u>	<u>3,281</u>	<u>2,917</u>	<u>24,344</u>	<u>69.6%</u>
TOTAL MAINTENANCE EXPENSE:	438,500	15,875	36,542	156,559	35.7%
<u>PROFESSIONAL SERVICES EXPENSE</u>					
Tax Accounting (Taussig)	3,000	-	250	883	29.4%
Administrative Services (ADP)	3,000	344	250	3,003	100.1%
Audit Fees (Leaf & Cole)	17,000	875	-	20,460	120.4%
Computer billing (Accela/Parker)/Cyber Security	31,000	730	2,583	29,952	96.6%
Financial/Technical Consulting (Raftelis/Fieldman)	80,000	9,111	6,667	88,228	110.3%
Engineering (Dudek)	35,000	11,782	2,917	16,015	45.8%
District Legal Services (BBK)	45,000	5,943	3,750	49,964	111.0%
Air Quality Study	<u>43,551</u>	-	-	<u>43,551</u>	-
Grant Acquisitions (TRAC) 17170+17180	30,000	-	2,500	4,523	15.1%
Testing/lab work (Babcock Lab/Water Quality Monitoring)	24,000	2,381	2,000	23,161	96.5%
Regulatory Permit Fees (SWRB/DEH/Dig alerts/APCD)	<u>36,500</u>	<u>1,373</u>	<u>3,042</u>	<u>28,527</u>	<u>78.2%</u>
TOTAL PROFESSIONAL SERVICES EXPENSE:	348,051	32,539	23,958	308,266	88.6%
<u>INSURANCE EXPENSE</u>					
ACWA/JPIA Program Insurance	60,000	-	-	78,833	131.4%
ACWA/JPIA Workers Comp	<u>18,000</u>	-	-	<u>12,205</u>	<u>67.8%</u>
TOTAL INSURANCE EXPENSE:	78,000	-	-	91,038	116.7%
<u>DEBT EXPENSE</u>					
Compass Bank Note 2018A/B	388,939	-	-	354,071	91.0%
Pacific Western Bank 2018 IPA	<u>499,406</u>	-	-	<u>415,559</u>	<u>83.2%</u>
TOTAL DEBT EXPENSE:	888,345	-	-	782,963	88.1%
<u>PERSONNEL EXPENSE</u>					
Board Meeting Expense (board stipend/board secretary)	23,000	2,256	1,917	16,597	72.2%
Salaries & Wages (gross)	930,000	96,937	77,500	753,488	81.0%
Salaries & Wages offset account (board stipends/staff projects)	(80,000)	(4,519)	(6,667)	(75,017)	93.8%
Consulting services/Contract Labor	10,000	-	833	1,625	16.3%
Taxes on Payroll	23,700	2,004	1,975	19,910	84.0%
Medical Insurance Benefits	212,700	20,360	17,725	174,194	81.9%
Calpers Retirement Benefits	210,000	12,758	17,500	113,808	54.2%
Conference/Conventions/Training/Seminars	<u>18,000</u>	<u>503</u>	<u>1,500</u>	<u>4,352</u>	<u>24.2%</u>
TOTAL PERSONNEL EXPENSE:	1,347,399	130,300	112,283	1,008,957	74.9%

<u>EXPENSES(Con't)</u>	ADOPTED BUDGET			Actual YTD	YTD % of Budget
	<u>2020-2021</u>			<u>2020-2021</u>	<u>2020-2021</u>
OFFICE EXPENSE					
Office Supplies	24,000	578	2,000	12,610	52.5%
Office Equipment/ Rental/Maintenance Agreements	50,000	2,176	4,167	16,481	33.0%
Postage & Freight	15,000	1,946	1,250	9,887	65.9%
Taxes on Property	3,300	-	-	2,611	79.1%
Telephone/Answering Service/Cell	20,000	2,413	1,667	14,449	72.2%
Dues & Subscriptions (ACWA/CSDA)	23,000	67	1,917	14,710	64.0%
Printing, Publications & Notices	2,500	140	208	1,499	60.0%
Uniforms	7,000	450	583	5,010	71.6%
OSHA Requirements/Emergency preparedness	5,500	8	458	1,236	22.5%
TOTAL OFFICE EXPENSE:	150,300	7,777	12,250	78,492	52.2%
UTILITIES EXPENSE					
Pumping-Electricity	325,000	26,605	27,083	240,117	73.9%
Office/Shop Utilities	6,000	85	500	4,579	76.3%
TOTAL UTILITIES EXPENSE:	331,000	26,690	27,583	244,696	73.9%
GROUNDWATER MANAGEMENT EXPENSE					
Pumping Fees	123,888	-	-	123,888	
Physical Solution Development	-	-	-	-	
Physical Solution Reimbursement (42,800 rcvd in FY2020)	(57,200)	-	(4,766)	(86,917)	152.0%
Stipulation Legal	185,000	46,789	7,083	322,662	174.4%
Stipulation Legal Reimbursements (24,400 rcvd in FY2020)	(40,600)	-	(3,383)	(12,321)	30.3%
Interim Judgement Legal Support	-	-	3,750	-	
Interim Judgement Technical Support	45,000	16,006	3,750	109,539	243.4%
Misc. & Contingency	20,000	-	1,667	-	0.0%
BPA Transactions that meet CEQA requirements	5,000	-	417	-	0.0%
TOTAL GWM EXPENSE:	281,088	62,794	8,518	332,963	118.5%
TOTAL EXPENSES:	3,862,682	275,975	221,134	3,003,932	77.8%
CASH BASIS ADJUSTMENTS					
Decrease (Increase) in Accounts Payable		145,821			
Increase (Decrease) in Inventory		4,591			
TOTAL CASH BASIS ADJUSTMENTS:		150,412			
TOTAL OPERATING EXPENSES PAID:	3,862,682	426,387			
NET OPERATING INCOME RECEIVED:	613,846	(104,577)	103,121		

2019 Lafco

<u>CIP PROJECTS</u>	<u>ADOPTED BUDGET 2020-2021</u>		<u>Actual YTD 2020-2021</u>	<u>YTD % of Budget 2020-2021</u>
<u>CASH FUNDED - WATER</u>			-	
Bending Elbow Pipeline Project	380,000	371	13,606	3.6%
SCADA Replacement	100,000	16,645	124,257	124.3%
Facilities Maintenance - Office Interior	15,000	-	-	0.0%
Emergency System Repairs	60,000	-	9,700	16.2%
Replace Twin Tanks (Moved from GRANT)	630,000	504	1,935	0.3%
Well 11 Electrical Upgrades	-	-	-	
Engineering/Construction Management Consulting	25,000	-	-	0.0%
TOTAL CASH CIP EXPENSES WATER:	1,210,000	17,519	164,162	13.6%
<u>CASH FUNDED - SEWER</u>			-	
Oxygen Injection at Borrego Valley Rd Pump	20,000	-	12,803	64.0%
Difussers at Sludge Holding Tank (Completed from R&M)	-	-	-	
Manhole Replacement/Refurbishments	43,000	-	-	0.0%
Engineering/Construction Management Consulting	18,000	-	-	0.0%
TOTAL CASH CIP EXPENSES SEWER:	81,000	-	12,803	15.8%
CASH FUNDED - Short Lived Asset Replacement Progra	405,000	18,241	Pump for Liftstation 62,115	15.3%
TOTAL CASH FUNDED CIP EXPENSES:	1,696,000	35,760	176,965	10.4%
<u>CASH RECAP</u>				
Net Operating Income	613,846	(104,577)		
Total Cash CIP	(1,696,000)	(35,760)		
Bond Funded CIP Shortfall	(772,738)	-		
Period Reserves Adjustment	(1,854,892)	(140,338)		
Cash Beginning of Period	5,984,000	6,206,211		
Projected Cash Balance at Period End	4,170,301	6,065,873		
FY Reserves Target(rev. 01-21 FRP)	6,666,802	6,666,802		
Reserves Surplus/(Shortfall)	(3,539,917)	(600,929)		
<u>DEBT & GRANT ACCOUNTING</u>				
<u>GRANT(PROP 1) FUNDED CIP - WATER</u>				
Replace Twin Tanks (Changed to CASH)	-	-		
Replace Wilcox Diesel Motor (Push to FY22)	-	-		
Replace Indianhead Reservoir (Push to FY22)	-	-		
Rams Hill #2, recoating (Push to FY22)	-	-		
TOTAL GRANT CIP EXPENSES WATER:	0	-		
Grant Proceeds Received	454,000	-		
<u>GRANT(PROP 1) FUNDED CIP - SEWER</u>				
Plant-Grit removal at the headworks	214,000	-	-	0.0%
Clarifier Upgrade/Rehabilitation	240,000	1,606	2,255	0.9%
TOTAL GRANT CIP EXPENSES SEWER:	454,000	1,606	2,255	0.5%
TOTAL GRANT CIP EXPENSES:	454,000	-	-	0.0%
<u>BOND FUNDED CIP - WATER</u>				
De Anza Pipeline Replacement Project	430,000	(8,589)	Contractor Credit 466,349	108.5%
Production Well 2 Investigation and Construction	1,250,000	4,606	117,099	9.4%
Replace 30 fire hydrants 17160	540,000	-	150,412	27.9%
Phase 1 Pipeline Project - 17120	0	828	15,780	
Production Well #1 ID4-Well #9-17110	-	-	6,746	
BVR Pipeline for SDGE	-	837	877	
Replace 5 well discharge manifolds and electric panel upgra	0	-	5,282	
Management Consulting Water (Bond CIP)	0	-	-	
TOTAL BOND FUNDED WATER CIP:	2,220,000	(2,318)	744,535	33.5%
<u>BOND FUNDED CIP - SEWER</u>				
Miscellaneous Sewer System Improvements	410,000	-	58,304	14.2%
Gravity Main Replacement - BSR	-	146,650	172,469	
TOTAL SEWER BOND FUNDED CIP:	410,000	146,650	230,614	56.2%
TOTAL BOND FUNDED CIP EXPENSES:	2,630,000	144,333	975,149	37.1%
<u>BOND PROCEEDS RECAP</u>				
Bond Balance at beginning of period (07/01/2020)	1,857,262	1,026,446		
Less Bond Expenditures	(2,630,000)	(144,333)		
Bond Balance at end of period (06/30/2021)	(772,738)	882,113		

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of the Disbursements and Claims Paid
 Month Ending March 31, 2021



Vendor disbursements paid during this period: \$ 637,473.12

Significant items:

Babcock	Lab Services	\$ 5,933.00
BBVA Compass	Debt Service Payment	\$ 39,591.18
CalPERS	Includes Unfunded Liability	\$ 12,757.76
Employee Health Benefits	Medical JPIA & AFLAC	\$ 24,365.98
Joe's Paving	Club Circle Asphalt Repair	\$ 4,899.72
Pacific Western Bank	Debt Service Payment	\$ 88,979.75
Ramona Disposal	Garbage Collection	\$ 3,970.02
SC Fuels	Fuel For District Vehicles	\$ 1,583.76
SDGE	Feburary Bill Payment	\$ 26,428.84
SDGE	March Bill Payment	\$ 22,279.23

Capital Projects/Fixed Asset Outlays:

Automated Water Treatment	Chlorinator for Well 4-9	\$ 14,624.69
Bay City Equipment	PM Wilcox Well	\$ 1,537.96
Control Systems Inc	SCADA Radio Upgrades	\$ 56,886.13
Dudek	BOND - Extraction Well 2 Management	\$ 1,005.00
Dynamic Consulting Engineers	BOND - LCDZ Gravity Main Staking	\$ 1,100.00
Fredericks Services	BOND - LCDZ Gravity Main	\$ 143,721.94

Total Professional Services for this Period:

ACWA	Annual Dues	
BBK	General	\$ 5,983.00
BBK	Watermaster	\$ 29.50
BBK	Groundwater Rights Litigation	\$ 43,040.55
Raftelis Financial Consultants	Finance & Rate Study (Feb)	\$ 9,725.02
Ronald G Holoway	Mapping, Production Reports, etc.	\$ 1,650.00
Travis Parker	Cybersecurity, Upgrade Workstations	\$ 4,312.20
UC Regents	Air Quality Study	

Payroll for this Period:

Gross Payroll	\$ 96,937.24
Employer Payroll Taxes and ADP Fee	\$ 2,347.98
Total	<u>\$ 99,285.22</u>

BOARD REPORT

March 2021



34438	1109	ABILITY ANSWERING/PAGING SER	03/16/2021	230.00
34448	1266	AFLAC	03/24/2021	1,468.86
34439	9524	AIR POLLUTION CONTROL DISTRICT, SAN DIEGO COUNTY	03/16/2021	638.00
34459	1001	AMERICAN LINEN INC.	04/06/2021	449.60
34460	61	AT&T MOBILITY	04/06/2021	555.44
34461	9529	AT&T-CALNET 3	04/06/2021	456.71
34440	83	AUTOMATED WATER TREATMENT	03/16/2021	14,624.69
34462	9255	BABCOCK LABORATORIES	04/06/2021	2,341.00
34484	11084	BENTLEY SYSTEMS, INCORPORATED	04/07/2021	2,532.00
1198	10884	BEST BEST & KRIEGER ATTORNEYS AT LAW	04/14/2021	757.50
34491	10884	BEST BEST & KRIEGER ATTORNEYS AT LAW	04/14/2021	53,636.32
34463	10900	BORREGO AUTO PARTS & SUPPLY CO	04/06/2021	38.61
34441	1037	BORREGO SUN	03/16/2021	70.00
34449	1037	BORREGO SUN	03/24/2021	70.00
34456	9631	CALIF AIR RESOURCES BOARD/PERP	04/01/2021	735.00
34464	11099	CONTROL SYSTEMS ENGINEERING INC	04/06/2021	12,392.70
34486	11099	CONTROL SYSTEMS ENGINEERING INC	04/07/2021	4,252.12
34487	1066	DE ANZA READY MIX	04/07/2021	808.13
34443	1222	DEBBIE MORETTI	03/16/2021	122.00
34509	96	DISH	04/20/2021	66.75
1194	9640	DUDEK	03/24/2021	1,005.00
34466	9640	DUDEK	04/06/2021	20,657.24
1199	9640	DUDEK	04/20/2021	3,548.40
1195	1447	DYNAMIC CONSULTING ENGINEERS	03/24/2021	1,100.00
34425	UB*00053	EDGAR WAEHRER	03/09/2021	128.27
1196	9299	FREDERICKS SERVICES INC	03/24/2021	143,721.94
34467	1136	HOME DEPOT CREDIT SERVICES	04/06/2021	1,026.20
34450	11021	J & T Tire and Auto	03/24/2021	109.01
34468	11021	J & T Tire and Auto	04/06/2021	20.00
34465	1022	JAMES HORMUTH DE ANZA TRUE VALUE	04/06/2021	181.17
34485	11111	JESSICA CLABAUGH	04/07/2021	852.12
34451	54	JOE'S PAVING CO.INC.	03/24/2021	4,899.72
34510	11063	LEAF & COLE LLP	04/20/2021	875.00
34457	11110	LOCAL GOVERNMENT COMMISSION INC.	04/01/2021	3,970.92
34446	10910	LORETO MOLINA TITO'S AUTO CARE	03/16/2021	144.66
34489	10910	LORETO MOLINA TITO'S AUTO CARE	04/07/2021	240.13
34492	11090	LUPE'S GARDENING MAINTENANCE INC.	04/14/2021	585.00
34442	1216	McCALLS METERS,INC	03/16/2021	452.54
34400	1000	MEDICAL ACWA-JPIA	02/23/2021	22,897.12
34469	93	MRC SMART TECHNOLOGY SOLUTIONS	04/06/2021	259.14
34444	1208	PACIFIC PIPELINE SUPPLY INC	03/16/2021	799.18
34470	1208	PACIFIC PIPELINE SUPPLY INC	04/06/2021	4,485.35
1197	1208	PACIFIC PIPELINE SUPPLY INC	04/07/2021	347.38
34471	10866	PUMP CHECK	04/06/2021	2,160.00
34472	11083	QUADIENT FINANCE USA, INC.	04/06/2021	1,487.49
34473	11095	QUADIENT INC	04/06/2021	458.50
34512	9546	RAFTELIS FINANCIAL CONSULTANTS, INC.	04/20/2021	9,111.25
34474	9633	RAMONA DISPOSAL SERVICE	04/06/2021	3,970.02
34452	9387	RECORDER/COUNTY CLERK'S OFFICE	03/24/2021	20.00
34453	1065	SAN DIEGO GAS & ELECTRIC	03/24/2021	22,279.23
34458	1065	SAN DIEGO GAS & ELECTRIC	04/01/2021	4,410.92
34445	11067	SC FUELS	03/16/2021	1,583.76
34475	11067	SC FUELS	04/06/2021	860.27
34488	1059	STAPLES CREDIT PLAN	04/07/2021	510.51
34476	9166	SWRCB	04/06/2021	55.00
34477	9581	TRAVIS PARKER	04/06/2021	1,641.20
34478	3000	U.S.BANK CORPORATE PAYMENT SYS	04/06/2021	1,876.07
34490	3000	U.S.BANK CORPORATE PAYMENT SYS	04/07/2021	518.56
34479	1023	UNDERGROUND SERVICE ALERT	04/06/2021	24.85
34480	9439	USABLUBOOK	04/06/2021	205.62
34493	1100	VERIZON WIRELESS	04/14/2021	318.55
34511	1623	WENDY QUINN	04/20/2021	212.50
34481	74	WESTERN PUMP, INC	04/06/2021	837.05
34482	9602	XYLEM WATER SOLUTIONS USA,INC	04/06/2021	18,241.14
34483	11050	ZITO MEDIA	04/06/2021	275.73
Report Total (65 checks):				379,609.14

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1			BOND CIP FUNDS											
2			RECONCILIATION-FY 2019/2021											
3								Well 12-17100/ 4-5 Well upgrades	Prod Well #1 ID4-9 10117110	Pipeline Project Phase 1/2 10117120/17200	Prod Well #2 10117130	Sewer Inspect Club Cir 17150 La Casa 10117210	Firehydrants 10117160	
4				Bond Proceeds	Interest paid	Cost of Issuance	Misc.							
5														
74	1042	07/25/19	BBK-Review A&R contract							\$ 765.00				\$ (765.00)
75		07/25/19	Dudek-Construction Management Well 4-9						\$ 45,827.52					\$ (45,827.52)
76		07/25/19	Pacific Pipe-Fire hydrants										\$ 21,826	\$ (21,825.77)
77	1045	07/25/19	One Eleven Services-Construction Mgmt well 4-9						\$ 1,690.00		\$ 475.00			\$ (2,165.00)
78		07/25/19	Southwest Pump-construction of well 4-9						\$ 67,022.50					\$ (67,022.50)
79		08/12/19	Hack-Chlorine well 4-9						\$ 849.62					\$ (849.62)
80		08/19/19	Dudek-Construction Management Well 4-9						\$ 22,521.09					\$ (22,521.09)
81		08/20/19	Insitu-Transducer rental well 4-9						\$ 454.72					\$ (454.72)
82		08/27/19	BBK-Review A&R Bond							\$ 535.50				\$ (535.50)
83		08/31/20	Returned Parts					\$ (1,947.86)						\$ 1,947.86
84		09/04/19	Insitu-Transducer rental well 4-9						\$ 429.93					\$ (429.93)
85		09/04/19	SDGE-Electrict well 4-9						\$ 1,060.00					\$ (1,060.00)
86		09/04/19	Southwest Pump-construction of well 4-9						\$ 55,029.85					\$ (55,029.85)
87		09/04/19	US Bank Charge card-chlorine well 4-9						\$ 125.93					\$ (125.93)
88		09/09/19	Pacific Pipe-Supplies Double O Pipeline project							\$ 26,476.36				\$ (26,476.36)
89		09/16/19	Terry Robertson-Double O Pipeline replacement							\$ 491,504.35				\$ (491,504.35)
90		09/23/19	Dudek-Construction Management well 4-9						\$ 31,886.86					\$ (31,886.86)
91		09/23/19	Insitu-Transducer rental well 4-9						\$ 74.35					\$ (74.35)
92		09/23/19	Pacific Pipe-Meter boxes lids-Double O project							\$ 4,582.64				\$ (4,582.64)
93		09/30/19	BBK-Review change order A&R							\$ 204.00				\$ (204.00)
94	1061	09/30/19	Dudek-Construction Management Well 4-9								\$ 1,260.00			\$ (1,260.00)
95	1062	10/08/19	Dudek-Construction Management Well 4-9						\$ 4,305.00					\$ (4,305.00)
96	1063	10/08/19	Southwest Pump-construction of well 4-9						\$ 44,548.38					\$ (44,548.38)
97	1064	10/16/19	Dudek-Construction Management Well 4-9						\$ 17,778.75					\$ (17,778.75)
98	1064	10/16/19	Dudek-investigation of second production well								\$ 600.00			\$ (600.00)
99	1065	10/16/19	Pacific Pipe-Well 5 upgrade					\$ 5,553.49						\$ (5,553.49)
100	1066	10/21/19	McCalls Meters-Meters for Pipeline phase 1							\$ 11,636.47				\$ (11,636.47)
101	1067	10/21/19	Pacific Pipeline Supply-Tools/supplies well 5 upgrade					\$ 577.94						\$ (577.94)
102	1068	10/21/19	Jeffrey Smith-Appraisal well #2 site investigation								\$ 1,000.00			\$ (1,000.00)
103	1069	10/29/19	Jerry Rolwing-Well #2 site investigation								\$ 3,750.00			\$ (3,750.00)
104	1070	11/05/19	Brax company-materials well 5					\$ 166.04						\$ (166.04)
105	1071	11/05/19	Manuel Rodrigues-DeAnza concrete-Well 5					\$ 740.72	\$ 710.18					\$ (1,450.90)
106	1072	11/12/19	Downstream-video/clean Club Circle									\$ 92,804.00		\$ (92,804.00)
107	1073	11/18/19	Dudek-Construction Management well 4-9						\$ 360.00					\$ (360.00)
108	1074	11/18/19	Pacific Pipe-Materials for Well 11/Well 16					\$ 12,532.02						\$ (12,532.02)
109	1075	11/18/19	Jerry Rolwing-Well #2 site investigation								\$ 250.00			\$ (250.00)
110	1076	11/16/19	Brax company-ID4-9 electric hook-up						\$ 146,691.66					\$ (146,691.66)
111	1077	11/26/19	Pacific Pipe-Well 11 upgrades					\$ 2,810.62						\$ (2,810.62)
112	1078	12/11/19	Freight Charge					\$ 623.29						\$ (623.29)
113	1079	12/23/19	BBK-real property acquisition-Well #2								\$ 265.50			\$ (265.50)
114	1080	12/20/19	DeAnza Ready mix-Road base Well 4-9						\$ 1,377.22					\$ (1,377.22)
115	1081	12/20/19	Pacific Pipe-Well 16 upgrades					\$ 5,904.65						\$ (5,904.65)
116	1082	12/23/19	Brax-Well repairs					\$ 1,539.07	\$ 270,188.02					\$ (271,727.09)
117	1083	12/27/19	Brax-Work in Well 4-9						\$ 62,963.13					\$ (62,963.13)
118	1084	12/27/19	DeAnzaReady mix-concrete for kicker					\$ 688.42	\$ 553.41					\$ (1,241.83)
119	1085	01/03/20	Best Best & Krieger-Bond work review							\$ 586.50	\$ 62.04		\$ 640	\$ (1,288.54)
120	1086	01/28/20	Automated Water Treatment-chlorinator well4-9						\$ 1,044.75					\$ (1,044.75)
121	1087	01/28/20	David Taussig-Debt reporting costs				\$ 905.00							\$ (905.00)
122	1088	01/28/20	McCalls Meters-Meter for well ID4-9						\$ 3,694.50					\$ (3,694.50)
123	1089	01/28/20	Pacific Pipe-Parts for well 4-9						\$ 11,981.64					\$ (11,981.64)
124	1090	02/10/20	DeAnzaReady mix-concrete for kicker well9						\$ 651.20					\$ (651.20)
125	1091	02/10/20	Grainger-Exhaust Fan Well 9						\$ 359.99					\$ (359.99)
126	1092	02/10/20	Pacific Pipe-Hydrants, Well 9						\$ 1,160.74				\$ 17,742	\$ (18,902.83)
127	1093	02/12/20	Best Best & Krieger								\$ 206.50			\$ (206.50)
128	1094	02/12/20	Jerome C Rowling								\$ 250.00			\$ (250.00)
129	1095	02/25/20	Dynamic Consulting-Phase 1 & 2 Pipeline							\$ 38,140.00				\$ (38,140.00)
130	1096	02/25/20	Pacific Pipe-Hydrants							\$ 3,112.63			\$ 950	\$ (4,062.61)
131	1097	03/09/20	Fredericks Services Inc										\$ 18,965	\$ (18,965.00)
132	1099	03/23/20	Home Depot										\$ 510	\$ (510.17)
133	1098	03/23/20	Best Best & Krieger							\$ 1,206.00	\$ 1,386.50			\$ (2,592.50)
134	1100	03/16/20	Pacific Pipeline - Hydrants										\$ 9,711	\$ (9,711.27)
135	1101	03/23/20	Fredericks Services Inc										\$ 20,324	\$ (20,324.00)
136	1102	03/23/20	Pacific Pipeline Supply - Hydrants										\$ 23,810	\$ (23,809.97)
137	1103	03/23/20	Jerry Rolwing-Well #9 Water Sample						\$ 500.00					\$ (500.00)
138		06/27/10	Pacific Pipeline - Extra parts to Inventory										\$ (379)	\$ 379.47
139	1104	04/07/20	Pacific Pipeline Supply - Hydrants										\$ 12,816	\$ (12,816.43)
140	1105	04/07/20	Terry Robertson-Double O Pipeline replacement + RET							\$ 150,136.65				\$ (150,136.65)
141	1106	04/07/20	US Bank - AC & Awning for Portable Office						\$ 4,377.05					\$ (4,377.05)

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1			BOND CIP FUNDS									Sewer Inspect		
2			RECONCILIATION-FY 2019/2021					Well 12-17100/ 4-5 Well upgrades 10117140	Prod Well #1 ID4-9 10117110	Pipeline Project Phase 1/2 10117120/17200	Prod Well #2 10117130	Club Cir 17150 La Casa 10117210	Firehydrants 10117160	
3				Bond Proceeds	Interest paid	Cost of Issuance	Misc.							
4														
5														
142	1107	04/13/20	DeAnza Ready Mix - Concrete for Hydrants										\$ 597	\$ (596.74)
143	1108	04/13/20	Home Depot										\$ 2,124	\$ (2,124.37)
144	1109	04/13/20	Fredericks Services Inc										\$ 25,395	\$ (25,395.00)
145	1110	04/21/20	Pacific Pipeline Supply										\$ 27,709	\$ (27,708.72)
146	1111	04/28/20	Dudek								\$ 2,385.00			\$ (2,385.00)
147	1112	04/28/20	Fredericks Services Inc										\$ 24,399	\$ (24,399.00)
148	1113	05/05/20	Borrego Landfill										\$ 177	\$ (176.65)
149	1114	05/05/20	Pacific Pipeline Supply										\$ 28,324	\$ (28,324.07)
150	1115	05/12/20	DeAnza Ready Mix										\$ 1,302	\$ (1,302.38)
151	1116	05/12/20	Home Depot										\$ 877	\$ (877.33)
152	1117	05/19/20	Fredericks Services Inc										\$ 25,379	\$ (25,379.00)
153	1118	05/19/20	Pacific Pipeline Supply										\$ 1,164	\$ (1,163.76)
154	1119	05/26/20	BBK								\$ 4,484.50			\$ (4,484.50)
155	1120	05/26/20	Dudek								\$ 2,690.00			\$ (2,690.00)
156	1121	06/04/20	Aggregate Products Inc. - Asphalt										\$ 996	\$ (995.62)
157	1122	06/04/20	Borrego Landfill										\$ 206	\$ (205.61)
158	1123	06/04/20	Brax Company - Underground electric & Panels					\$ 60,000.00						\$ (60,000.00)
159	1124	06/04/20	Fredericks Services Inc										\$ 25,457	\$ (25,457.00)
160	1125	06/04/20	Pacific Pipeline										\$ 31,956	\$ (31,955.72)
161	1126	06/09/20	DeAnza Ready Mix										\$ 597	\$ (596.74)
162	1127	06/09/20	Home Depot										\$ 879	\$ (878.96)
163	1128	06/09/20	Pacific Trans Environmental										\$ 605	\$ (604.95)
164	1129	06/18/20	Fredericks Services Inc										\$ 10,244	\$ (10,244.00)
165	1130	06/22/20	Downstream-Video manhole #8 to #4 by La Casa									\$ 2,680		\$ (2,680.00)
166	1131	06/22/20	Fredericks Services Inc										\$ 26,697	\$ (26,697.00)
167	1132	07/07/20	Home Depot						\$ 1,944					\$ (1,944.11)
168	1133	07/14/20	Brax Company, Inc.					\$ 110,809						\$ (110,808.81)
169	1134	07/14/20	De Anza Ready Mix										\$ 353	\$ (352.83)
170	1135	07/14/20	Dudek								\$ 2,100			\$ (2,100.00)
171	1136	07/14/20	Pacific Pipeline										\$ 25,139	\$ (25,138.57)
172	1137	07/16/20	Brax Company, Inc.					\$ 1,000						\$ (1,000.00)
173	1138	07/16/20	Fredericks Services Inc										\$ 27,464	\$ (27,464.00)
174	1139	07/28/20	Dudek						\$ 1,648		\$ 2,833			\$ (4,480.00)
175	1140	08/10/20	De Anza Ready Mix										\$ 353	\$ (352.83)
176	1141	08/10/20	Downstream Services									\$ 20,569		\$ (20,569.44)
177	1142	08/10/20	Home Depot						\$ 1,152				\$ 693	\$ (1,844.91)
178	1143	08/10/20	Pacific Pipeline					\$ 113					\$ 30,019	\$ (30,131.34)
179	1144	08/17/20	Downstream Services									\$ 4,008		\$ (4,008.00)
180	1145	08/17/20	Fredericks Services Inc										\$ 36,917	\$ (36,917.00)
181	1146	08/25/20	Dudek								\$ 6,547			\$ (6,547.35)
182	1147	08/25/20	Pacific Pipeline										\$ 3,271	\$ (3,270.58)
183	1148	08/25/20	Fredericks Services Inc										\$ 6,152	\$ (6,152.00)
184	1149	09/08/20	Pacific Pipeline Supply, Inc.										\$ 600	\$ (599.95)
185	1150	09/14/20	Fredericks Services Inc										\$ 29,559	\$ (29,559.00)
186	1151	09/14/20	Landmark Consultants, Inc							\$ 7,916				\$ (7,916.40)
187	1152	09/14/20	Pacific Pipeline Supply, Inc.							\$ 31			\$ 219	\$ (249.36)
188	1153	09/21/20	Dudek								\$ 6,816			\$ (6,816.18)
189	1154	09/21/20	McCalls Meters, Inc							\$ 2,687				\$ (2,687.29)
190	1155	09/21/20	Pacific Pipeline Supply, Inc.							\$ 6,896				\$ (6,895.73)
191	1156	09/21/20	Rove Engineering							\$ 142,653				\$ (142,653.00)
192	1157	09/29/20	Downstream Services									\$ 11,539		\$ (11,539.26)
193	1158	09/29/20	Joe's Paving										\$ 7,555	\$ (7,555.18)
194	1159	09/29/20	Landmark Consultants, Inc							\$ 7,517				\$ (7,516.80)
195	1160	10/13/20	Downstream Services								\$ 2,980			\$ (2,980.00)
196	1161	10/13/20	Landmark Consultants, Inc							\$ 4,180				\$ (4,180.00)
197	1162	10/13/20	Pacific Pipeline							\$ 2,613				\$ (2,612.77)
198	1163	10/20/20	County of SD Public Works							\$ 4,887				\$ (4,887.00)
199	1164	10/20/20	DeAnza Ready Mix										\$ 298	\$ (298.00)
200	1165	10/20/20	Dudek								\$ 7,184			\$ (7,184.00)
201	1166	10/22/20	Downstream Services									\$ 4,008		\$ (4,008.00)
202	1167	10/27/20	A-1 Irrigation							\$ 165				\$ (164.61)
203	1168	10/27/20	DeAnza Ready Mix					\$ 2,793						\$ (2,793.09)
204	1169	10/27/20	Landmark Consultants, Inc							\$ 4,439				\$ (4,438.80)
205	1170	11/05/20	Brax Company					\$ 11,769						\$ (11,768.96)
206	1171	11/05/20	Pacific Pipeline					\$ 1,793		\$ 2,956			\$ (697)	\$ (4,052.28)
207	1172	11/05/20	Pacific Trans Environmental										\$ 3,308	\$ (3,307.80)
208	1173	11/09/20	Brax Company					\$ 682						\$ (681.84)
209	1174	11/09/20	Downstream Services									\$ 2,783		\$ (2,782.50)

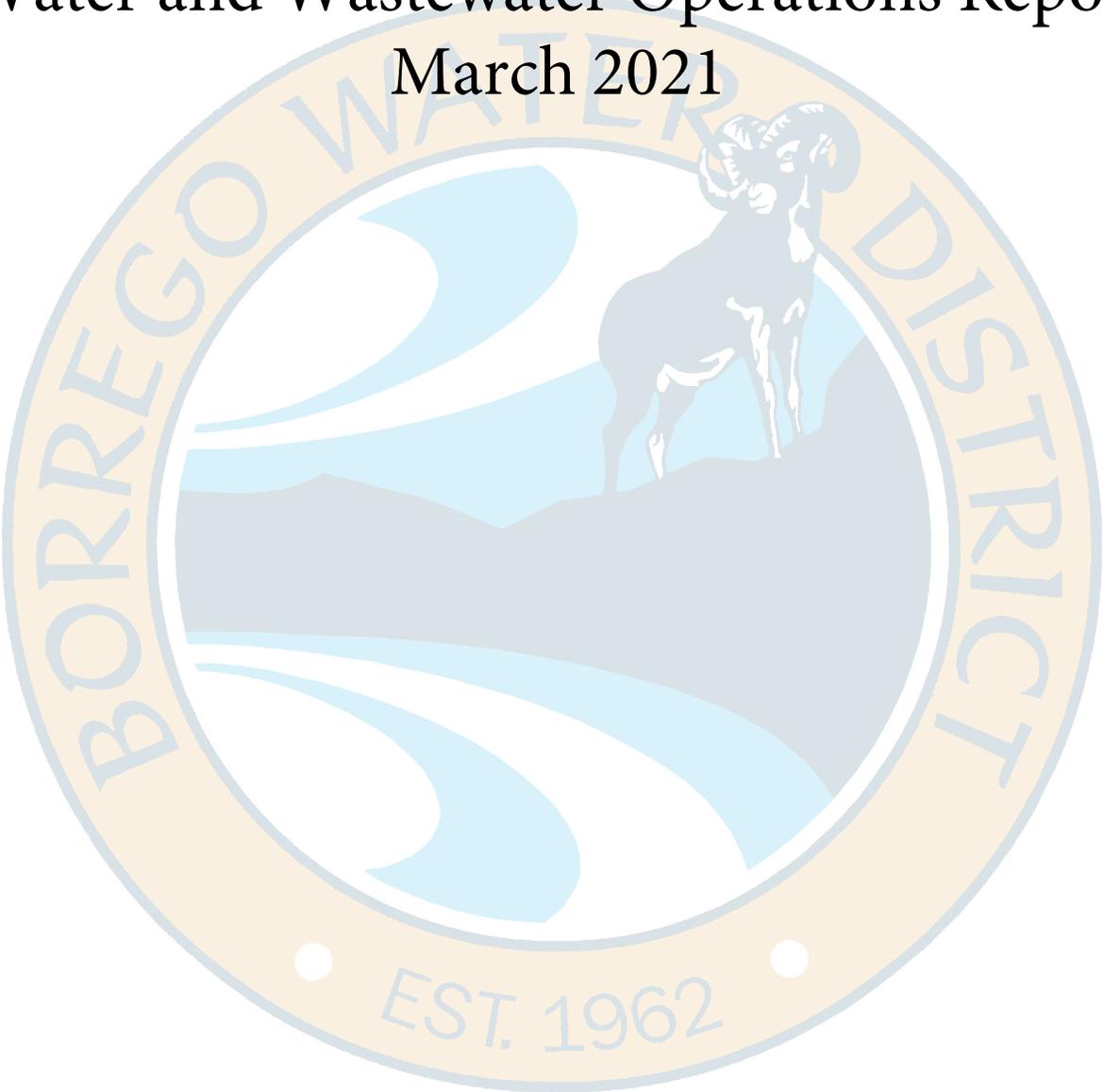
	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1														
2			BOND CIP FUNDS									Sewer Inspect		
3			RECONCILIATION-FY 2019/2021									Club Cir 17150	Firehydrants	
4								Well 12-17100/ 4-5 Well upgrades 10117140	Prod Well #1 ID4-9 10117110	Pipeline Project Phase 1/2 10117120/17200	Prod Well #2 10117130	10117210 La Casa	10117160	
5				Bond Proceeds	Interest paid	Cost of Issuance	Misc.							
210	1175	11/13/20	SD County							\$ 3,258				\$ (3,258.00)
211	1176	11/13/20	Downstream Services									\$ 12,258		\$ (12,258.00)
212	1177	11/30/20	Dudek								\$ 10,698			\$ (10,697.50)
213	1178	11/30/20	Landmark Consultants, Inc							\$ 3,072				\$ (3,072.00)
214	1179	11/30/20	McCalls Meters							\$ 1,510				\$ (1,509.58)
215	1180	11/30/20	Pacific Pipeline							\$ 620				\$ (619.68)
216	1181	11/30/20	Rove Engineering							\$ 262,712				\$ (262,712.00)
217	1182	12/07/21	Pacific Pipeline Supply							\$ 357				\$ (356.87)
218	1183	12/15/21	SD County							\$ 398				\$ (398.20)
219	1184	01/11/21	Home Depot							\$ 469				\$ (469.46)
220	1185	01/11/21	Pacific Pipeline							\$ 307				\$ (307.09)
221	1186	01/12/21	SD County							\$ 453				\$ (452.50)
222	1187	01/12/21	Dynamic Consulting - Pipeline I							\$ 23,110				\$ (23,110.00)
223	1188	02/02/21	Fredericks Services Inc									\$ 19,490		\$ (19,490.00)
224	1189	02/09/21	Best Best & Kreiger - Legal								\$ 472			\$ (472.00)
225	4490	02/10/21	VOID											\$ -
226	1192	02/17/21	Dudek								\$ 4,320			\$ (4,320.00)
227	1192	02/24/21	Chicago Title - Escrow								\$ 75,000			\$ (75,000.00)
228	1193	03/09/21	Ramona Disposal									\$ 832		\$ (832.00)
229	1194	03/24/21	Dudek								\$ 1,005			\$ (1,005.00)
230	1195	03/24/21	Dynamic Consulting Engineers									\$ 1,100		\$ (1,100.00)
231	1196	03/24/21	Fredericks Services Inc									\$ 143,722		\$ (143,721.94)
232			BOND FUND BALANCE	\$ 5,517,293	\$ -	\$ 147,390	\$ 905	\$ 853,096	\$ 1,608,927	\$ 1,290,607	\$ 169,001	\$ 318,773	\$ 534,577	\$ 594,017
235														
236										3/31/2021	MMA			\$ 594,105
237										3/31/2021	Checking			\$ 270,480
238										3/31/2021	Total Bond funds Balance			\$ 864,585

Borrego Water District
 Groundwater Management Expenses
 FYE 2021



Month	(54810) BBK <u>Stipulated</u>	Legal BBK/JT <u>GWM</u>	Watermaster <u>BWD Staff</u>	DUDEK	Wendy Quinn Minutes	Meter Testing	Staff Allocation	Misc.	Jerry Consulting	G/LTotal
July 2020	16,175.77	7,611.00	3,900.54				7,801.08	9.99	125.00	35,623.38
Aug 2020	31,872.40	1,684.95		18,001.25	62.50		3,852.30	9.99		55,483.39
Sept 2020	23,410.10		1,198.00			2,025.00	600.00	9.99		27,243.09
Oct 2020	39,471.76		153.33	43,754.76				9.99		83,389.84
Nov 2020	79,653.35			2,476.25				9.99	1,125.00	83,264.59
Dec 2020	19,962.74	914.50	880.32	1,171.25			560.00	9.99		23,498.80
Jan 2021	16,592.51		1,121.00					9.99		17,723.50
Feb 2021	43,040.55	29.50						9.99		43,080.04
Mar 2021	46,788.82	147.50	480.00	8,276.09				3,970.92		59,663.33
Total	316,968.00	10,387.45	7,733.19	73,679.60	62.50	2,025.00	12,813.38	4,050.84	1,250.00	428,969.96

Agenda Item IV.B
Water and Wastewater Operations Report
March 2021





BORREGO WATER DISTRICT

MARCH 2021

WASTEWATER OPERATIONS REPORT

There's no know problems with wastewater system at the moment:

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 75252 (gallons per day)
Peak flow: 95000 gpd Sunday, February- 2021



BORREGO WATER DISTRICT

RAMS HILL WASTEWATER TREATMENT FACILITY

4861 Borrego Springs Rd, BORREGO SPRINGS, CA 92004
(760) 767-5806 FAX (760) 767-5994

04/05/2021

CALIFORNIA REGIONAL WATER QUALITY
CONTROL BOARD – REGION 7
73-720 FRED WARING DR. SUITE 100
PALM DESERT, CA. 92260

Attn: Adriana Godinez/WRCE

RE: MARCH 2021 Borrego Springs WWTP

Dear Adriana,

Please find attached the MARCH 2021 monthly monitoring reports and Nitrate Study Lab results for Borrego springs district WWTP.

We are pleased to inform you that there's no known violations for this month.

If you have any questions please contact ROGELIO MARTINEZ/WT-III. (760)419-2764.

Respectfully,

Rogelio Martinez/ water plant operator III

CC: Geoff Poole/GM

MONTHLY REPORT: R.H.W.T.F

MONTH: MARCH

YEAR: 2021

BORREGO WATER DISTRICT,
RAMS HILL WASTEWATER TREATMENT FACILITY,
4861 BORREGO SPRINGS ROAD,
BORREGO SPRINGS, CA 92004
760-767-5806; phone
760-767-5994; fax

COMMENTS: THERE ARE NO SPILLS TO REPORT FOR MARCH 2021; THE FLOW REPORT IS ATTACHED.

Submitted by: ROGELIO MARTINEZ/BWD TO: GEOFF POOLE/BWD;
Date:04/05/2021

MAR 2021	INFLUENT DAILY FLOW GAL.	TOTAL FLOW GAL.
1	75400 GAL	48239900 GAL
2	70800 GAL	48310800 GAL
3	72700 GAL	48383600 GAL
4	75800 GAL	48459500 GAL
5	75100 GAL	48534700 GAL
6	82100 GAL	48616900 GAL
7	95000 GAL	48712000 GAL
8	42000 GAL	48754000 GAL
9	41600 GAL	48795600 GAL
10	70300 GAL	48865900 GAL
11	74500 GAL	48940400 GAL
12	73200 GAL	49013600 GAL
13	89300 GAL	49102900 GAL
14	86000 GAL	49188900 GAL
15	71000 GAL	49259900 GAL
16	70000 GAL	49329900 GAL
17	69000 GAL	49398900 GAL
18	74000 GAL	49461000 GAL
19	83000 GAL	49544000 GAL
20	95000 GAL	49639000 GAL
21	94000 GAL	49733000 GAL
22	77000 GAL	49810000 GAL
23	76000 GAL	49886000 GAL
24	72000 GAL	49958000 GAL
25	44000 GAL	50002000 GAL
26	44000 GAL	50124000 GAL
27	95000 GAL	50219000 GAL
28	95000 GAL	50314000 GAL
29	87000 GAL	50401000 GAL
30	85000 GAL	50486000 GAL
31	78000 GAL	50564000 GAL

FIXED SCRIPTING EB, CSEI

MAR 2021	EFFLUENT DAILY FLOW GAL.	TOTAL FLOW GAL.
1	75400 GAL	48239900 GAL
2	70800 GAL	48310800 GAL
3	72700 GAL	48383600 GAL
4	75800 GAL	48459500 GAL
5	75100 GAL	48534700 GAL
6	82100 GAL	48616900 GAL
7	95000 GAL	48712000 GAL
8	42000 GAL	48754000 GAL
9	41600 GAL	48795600 GAL
10	70300 GAL	48865900 GAL
11	74500 GAL	48940400 GAL
12	73200 GAL	49013600 GAL
13	89300 GAL	49102900 GAL
14	86000 GAL	49188900 GAL
15	71000 GAL	49259900 GAL
16	70000 GAL	49329900 GAL
17	69000 GAL	49398900 GAL
18	74000 GAL	49460000 GAL
19	85000 GAL	49545000 GAL
20	94000 GAL	49639000 GAL
21	88000 GAL	49727000 GAL
22	79000 GAL	49806000 GAL
23	76000 GAL	49882000 GAL
24	34500 GAL	49165000 GAL
25	34500 GAL	49951000 GAL
26	82000 GAL	50117000 GAL
27	100000 GAL	50217000 GAL
28	94000 GAL	50311000 GAL
29	87000 GAL	50399000 GAL
30	92000 GAL	50491000 GAL
31	75000 GAL	50566000 GAL

FIXED SCRIPTING, EB, CSEI

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BAIS REGION**

WDID NO.: 7A 37 0125 001
ORDEF NO.: R7-2019-0015

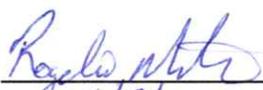
**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF
MONTH: MARCH
YEAR: 2021**

REPORTING FREQUENCIES: MONTHLY

MARCH

TYPE OF SAMPLE:	INFLUENT			PONDS		
CONSTITUENTS:	Flow	BOD	TSS	DO	pH	Freeboard
FREQUENCY:	Daily	Monthly	Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Measurement	Grab	Grab	Grab	Grab	Measurement
UNITS:	gpd	mg/L	mg/L	mg/L	s.u.	ft
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE	MARCH					
1	75400					
2	70800	110	88	8.13	8.34	3.5
3	72700					
4	75800					
5	75100					
6	82100					
7	95000					
8	42000					
9	41600					
10	70300					
11	74500					
12	73200					
13	89300					
14	86000					
15	71000					
16	70000			8.38	8.39	3.5
17	69000					
18	74000					
19	83000					
20	95000					
21	94000					
22	77000					
23	76000					
24	72000					
25	44000					
26	44000					
27	95000					
28	95000					
29	87000					
30	85000					
31	78000					
30-DAY MEAN	75252	110	88	8.26	8.37	3.5
MAXIMUM	95000	110	88	8.38	8.39	3.5
MINIMUM	41600	110	88	8.13	8.34	3.5

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 04/15/2021

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BAIS REGION**

WDID NO.: **7A 37 0125 001**
ORDER NO.: **R7- 2019-0015**

**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF
MONTH: MARCH
YEAR: 2021**

REPORTING FREQUENCY **MONTHLY**

MARCH

TYPE OF SAMPLE:	EFFLUENT					
CONSTITUENTS:	BOD	TSS	SS	T. Nitrogen	TDS	pH
FREQUENCY:	Twice Monthly					
DESCRIPTION:	Grab	Grab	Grab	Grab	Grab	Grab
UNITS:	mg/L	mg/L	ml/L	mg/L	ml/L	mg/L
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE						
1						
2	0.0	3.0	0.0	7.5	510	8.31
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	12	6.0	0.0	8.0	520	8.33
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
30-DAY MEAN	6.0	4.5	0.0	7.8	515	8.32
MAXIMUM	12.0	6.0	0.0	8.0	520	8.33
MINIMUM	0.0	3.0	0.0	7.5	510	8.31

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: *Rogelio M. [Signature]*
Date: 4/5/2021

Agenda Item IV.C

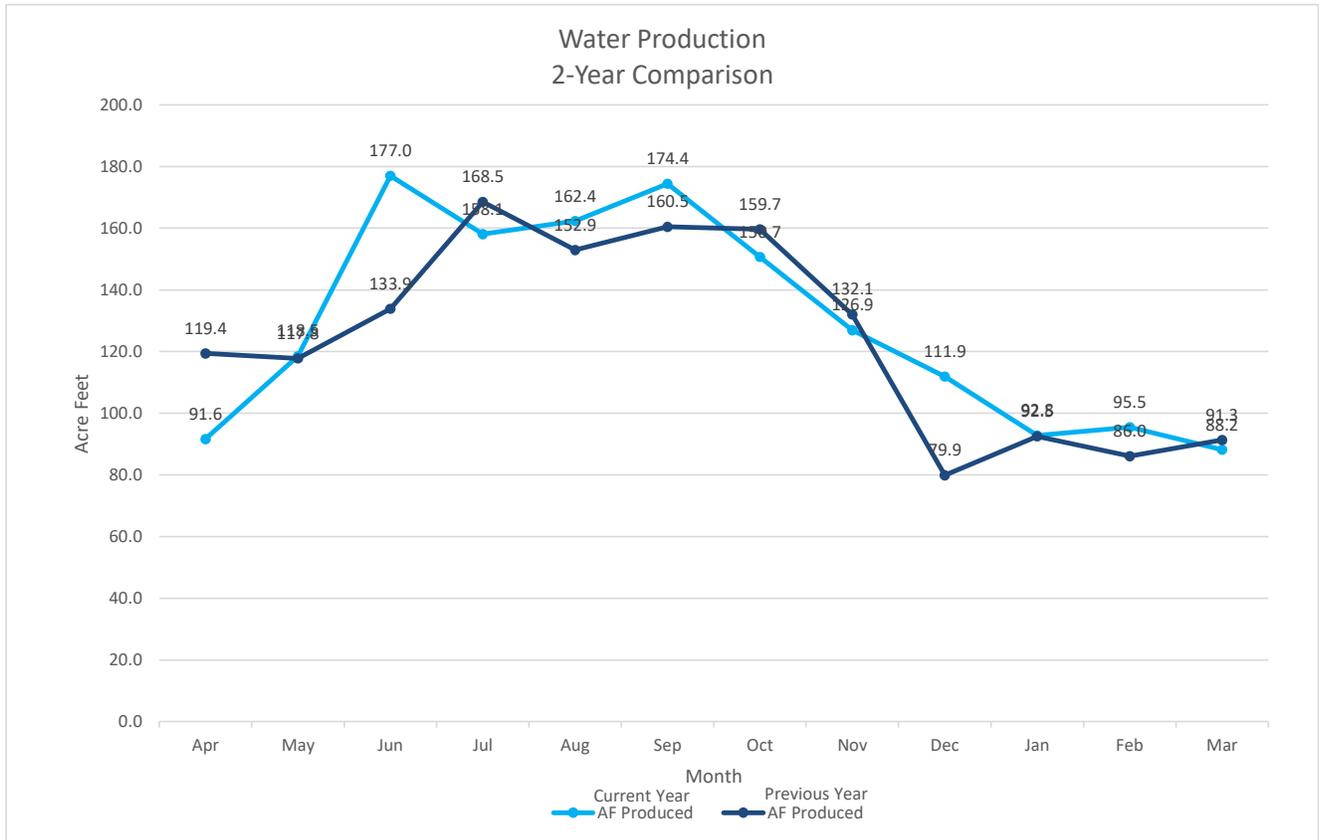
Water Production/use Records March 2021





BORREGO WATER DISTRICT

WATER PRODUCTION SUMMARY MARCH 2021



Past 12 months Production vs. Sales

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
AF Used	83.5	110.4	162.5	139.2	145.6	160.4	136.0	119.3	103.2	85.5	83.3	78.1
AF Produced	91.6	118.5	177.0	158.1	162.4	174.4	150.7	126.9	111.9	92.8	95.5	88.2
% Non Rev.	8.9%	6.8%	8.2%	12.0%	10.3%	8.1%	9.8%	6.0%	7.8%	7.9%	12.8%	11.5%

Previous 12 Months Production vs. Sales

	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
AF Used	111.3	107.7	129.7	159.7	148.7	150.0	153.2	121.7	72.6	86.5	82.0	85.3
AF Produced	119.4	117.8	133.9	168.5	152.9	160.5	159.7	132.1	79.9	92.5	86.0	91.3
% Non Rev.	6.8%	8.5%	3.1%	5.3%	2.8%	6.5%	4.0%	7.8%	9.2%	6.5%	4.7%	6.6%

Non Revenue Water Summary

Mar-21	12.8%
Avg. Past 12 Mos.	9.2%
Avg. Past 24 Mos.	7.4%

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
MARCH 23, 2021
AGENDA ITEM V

March 17, 2021

TO: Board of Directors
FROM: Geoffrey Poole, General Manager
SUBJECT: General Manager's Report

- a. Identifying new BWD Well as ID #5-15
 - b. Correspondence with County PDS
 - c. List of BWD Properties – E Garcia
 - d. Advocacy Kick Off Meeting
- . To date, the new well has technically remained unnamed as 5X. The “X” was a place holder. From this point forward, the Well will be referred to as Well ID #5-15. Alan picked the name and we can all find out if there is a significance to that number on Tuesday.
 - . BWD has communicated with County of SD Staff regarding various development related issues in Borrego Springs. The Letter to the County was previously reviewed by the Board. Attached is the Letter and email communications. The County has already begun its internal evaluation on the impacts of The Stipulation on existing County policies and BWD/County Agreements, as it pertains to the use of Water Credits, which is no longer “legal tender”. LETTER AND EMAIL CHAIN ATTACHED
 - . List of BWD Properties. Esmeralda has created a list of BWD owned properties and included specific info on each parcel with map. ATTACHED
 - . Staff and The Advocacy Committee (Lyle sitting in for Kathy at this one meeting) will be having the Kick Off meeting with our new Advocacy Team from BBK on 4-28. Staff and The Committee will provide a report at B D

EMAILS WITH COUNTY PDS ACTING DIRECTOR FLANNERY

1. Email from GP accompanying letter

Good Afternoon Kathleen:

Im Geoff Poole, GM at BWD, nice to E-meet you. :)

The recent ruling in favor of the Stipulated Judgment for the Borrego Springs Sub Basin creates a situation where our past Agreements and policies are either no longer valid or need to be changed. My Board and I have put together our initial thoughts on this topic and related issues in the attached letter. The attachment is being provided to open the dialogue between the County and BWD as the County commencing the process of changing regulations for Borrego Springs including the Groundwater Ordinance.

The Judge's ruling is the most recent step on a long journey and an unprecedented leap in CA water history, we are the first. This major accomplishment could not have happened without the County's partnership. Although not directly involved in the Stipulation process, Jim, Leanne, Justin, other County Staff members and Supervisor Desmond's office were key players in helping us get to the point where we could begin the negotiations.

We look forward to continue working with you.

Geoff

2. Kathleen's response

Very nice to e-meet you as well.

Thank you for reaching out and for the kind words acknowledging the efforts on the part of the County team in helping set the framework for the stipulated agreement. I think the fact that all the partners approached the groundwater sustainability issue from the perspective of understanding what the data was saying and keeping the best interests of the community in mind as solutions were identified and evaluated to ensure the integrity of the basin was what set Borrego up for success in the stipulated agreement. Borrego Springs had the first Groundwater Sustainability Plan and the first stipulated agreement, truly an achievement.

Of course, not the devil will be in the details and the continued collaboration. The team and I will take a look at and discuss the attached letter, and then we will reach out to find some time to discuss further.

Thanks again and have a nice evening.

3. Jim Bennet and I have spoken subsequently on this topic and he is also inviting the Watermaster to join in the discussions. He correctly observed we all must be coordinated.



Borrego Water District

April 21, 2021

Kathleen Flannery, Acting Director - PDS
Jim Bennett, Hydrologist
County of San Diego
5520 Overland Drive
San Diego CA 92123
RE: Future Development in Borrego Springs

Borrego Springs is experiencing an uptick in real estate activity and combined with the favorable ruling on the much-anticipated Stipulated Judgment for the Basin on April 8th, the Borrego Water District (BWD) would like to discuss the impact of these two activities on future development in Borrego Springs.

Recently, BWD has been approached by developers who are considering subdivisions that could potentially add an additional 400 Equivalent Dwelling Units (EDUs) of demand to the Borrego Springs Groundwater Subbasin (Subbasin). As the Sustainable Groundwater Management Act (SGMA) has changed the calculus for what is allowable Subbasin water supply availability, BWD wanted to understand from Planning and Development Services (PDS) how best to proceed.

If BWD was asked to issue a Will Serve Letter whether it possessed adequate water supply, it would answer “no” for all new development. That is because under SGMA, BWD must purchase new water supply before 2040 for its existing customers.

Under BWD’s Policy for Water and Sewer Service to New Developments, all new development in the Subbasin must bring its own supply for BWD to provide service. Under the Stipulated Judgment this is accomplished by supplying Baseline Pumping Allocations (BPAs) to enable adequate pumping allocations in 2040 for the subdivision. BPAs are the only currency accepted by BWD for a Will Serve Letter under the Judgment. The amount of BPA required for a Will Serve Letter is governed by BWD’s New Developments’ policy.

Given the changes required by SGMA and the Stipulated Judgment for new development in the Subbasin, BWD wishes to meet with PDS to discuss:

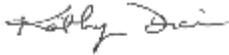
- PDS steps for approving new development permits;
- Process for the cancellation of or necessary changes to the County’s Groundwater Ordinance for the Subbasin;

806 Palm Canyon Drive, Borrego Springs CA 92004 PHONE: 760.767.5806 www.borregowd.org

- How PDS plans to address the potential overhang of permitted, but not yet built subdivisions if these potential EDUs exceed the sustainable use of the Subbasin when new, as not yet permitted subdivisions request permits;¹
- In the coming weeks, the BWD Board will consider requiring 4.25 af of BPA for every af of anticipated permanent water demand as part of its New Developer Policy update. BWD would also like to hear PDS' plans as it pertains to any additional County related BPA costs a developer would need to incur in order to develop. If BPA will be required by the County, can you also explain how the funds would be used?



Geoff Poole, General Manager



Kathy Dice, Board President

¹ Dudek, "Theoretical Water Demand at Buildout of Present Unbuilt Lots Under County's Current Zoning in BorregoSprings"
(October 4, 2016).