

Borrego Water District Board of Directors
Regular Meeting
January 25, 2022 @ 9:00 a.m.
806 Palm Canyon Drive
Borrego Springs, CA 92004

COVID-19 UPDATE: The Borrego Water District Board of Directors meeting as scheduled in an electronic format. BWD will be providing public access to the Meeting thru electronic means only to minimize the spread of the COVID-19 virus, based upon direction from the California Department of Public Health, the California Governor's Office and the County Public Health Office. Anyone who wants to listen to or participate in the meeting is encouraged to observe the GO TO MEETING at: Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/491489085>

You can also dial in using your phone.
United States: +1 (408) 650-3123
Access Code: 491-489-085

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/491489085>

I. OPENING PROCEDURES -

- A. Call to Order
- B. Pledge of Allegiance
- C. Directors' Roll Call: Directors Baker, Rosenboom, Duncan, Johnson and President Dice
- D. Approval of Agenda
- E. Approval of Minutes
 - 1. December 14, 2021 Special Board Meeting
 - 2. December 28, 2021 Regular Board Meeting
- F. Comments from the Public & Requests for Future Agenda Items (may be limited to 3 min)
- G. Comments from Directors
- H. Correspondence Received from the Public- None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION -

- A. Proposition 68 Update – G Poole/M Wylie/J Gray
 - i. DWR Responses to BWD/WM Questions – G Poole
Answers received from DWD on key questions raised will be reviewed at the meeting.
 - ii. PRC Update, Next Steps/Schedule – M Wylie
Meagan will update the Board on the latest activities of the PRC.
 - iii. List of all Submitted Projects and Budgets
Staff will share the list of projects submitted by the Watermaster, local Interested Parties (IPs) and BWD. The list will be placed on BWD and WM agenda to allow for BWD Board input to its members of the Project Review Committee on all proposed projects.
 - iv. Financial Impacts
Staff will share the financial impact of the proposals including the BWD 5% cost share and cash flow assistance for the local IPs.
 - v. Liability/Legal Issues: Insulating BWD from liability on IP projects has been a focus of Legal

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole – Board Secretary at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility.

If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

Counsel and Steve will share his thoughts on how to accomplish this goal

- B. Creation of Ad Hoc Committees – K Dice/G Poole
- C. Borrego Springs Subbasin Watermaster Board – VERBAL D Duncan/K Dice
 - i. Update on Board Activities
 - ii. Update on Technical Advisory Committee Activities - T Driscoll

III. BOARD COMMITTEE REPORTS

Standing:

- A. Operations and Infrastructure
- B. Budget and Audit
- C. ACWA/JPIA insurance

Ad Hoc:

- A. Prop 68
- B. Public Outreach
- C. Grants
- D. Cyber Security/Risk Management
- E. Pilot Water Program/Developer's Policy
- F.

IV. MONTHLY FINANCIAL & OPERATIONS REPORTS

- A. Financial Reports: November 2021 and December 2021
- B. Water and Wastewater Operations Report: December 2021
 - i. Wastewater Staff Report – Roy Martinez
- C. Water Production/Use Records: December 2021
 - i. Operations Staff Report - Alan Asche

V. STAFF REPORTS - VERBAL

- A. Administration – Diana Del Bono
 - i. Water Bill Arrearages Update – E Garcia
- B. Engineering- David Dale
- C. General Manager – Geoff Poole
 - i. Water Reservoir Replacement Grant Update

VI. CLOSED SESSION:

- A. Conference with Legal Counsel - Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Section 54956.9: (One (1) potential case)
- B. Conference with Legal Counsel – Existing Litigation (BWD v. All Persons Who Claim a Right to Extract Groundwater, et al. (San Diego Superior Court case no. 37-2020-00005776)

VII. CLOSING PROCEDURE: The next Board Meeting is scheduled for 9:00 AM February 8, 2022, to be available online. See Board Agenda at BorregoWD.org for details, Agenda information available at least 72 hours before the meeting.

AGENDA: January 25, 2022

All Documents for public review on file with the District's secretary located at 806 Palm Canyon Drive, Borrego Springs CA 92004. Any public record provided to a majority of the Board of Directors less than 72 hours prior to the meeting, regarding any item on the open session portion of this agenda, is available for public inspection during normal business hours at the Office of the Board Secretary, located at 806 Palm Canyon Drive, Borrego Springs CA 92004.

The Borrego Springs Water District complies with the Americans with Disabilities Act. Persons with special needs should call Geoff Poole – Board Secretary at (760) 767 – 5806 at least 48 hours in advance of the start of this meeting, in order to enable the District to make reasonable arrangements to ensure accessibility.

If you challenge any action of the Board of Directors in court, you may be limited to raising only those issues you or someone else raised at the public hearing, or in written correspondence delivered to the Board of Directors (c/o the Board Secretary) at, or prior to, the public hearing.

Borrego Water District Board of Directors

MINUTES

Special Meeting

December 14, 2021 @ 9:00 a.m.

806 Palm Canyon Drive

Borrego Springs, CA 92004

I. OPENING PROCEDURES

- A. Call to Order: President Dice called the meeting to order at 9:00 a.m.
- B. Pledge of Allegiance: Those present stood for the Pledge of Allegiance.
- C. Roll Call: Directors: Present: President Dice, Secretary/Treasurer
Duncan, Baker, Johnson

Staff: Geoff Poole, General Manager
Jessica Clabaugh, Finance Officer
David Dale, District Engineer
Diana Del Bono, Administration Manager
Steve Anderson, Best Best & Krieger
Esmeralda Garcia, Administrative Assistant
Wendy Quinn, Recording Secretary

Public: Claudia Flores, Dudek Syrus Devers, Best
Michael Sadler Best & Krieger
Madelyn Murray Ana Schwab, Best
Lowry Crook Best & Krieger
Paul Rosenboom Meagan Wylie
Trey Driscoll, Dudek

D. Approval of Agenda: *MSC: Johnson/Baker approving the Agenda as written.*
The roll call vote was unanimous.

- E. Approval of Minutes: None
- F. Comments from the Public and Requests for Future Agenda Items: None
- G. Comments from Directors: None
- H. Correspondence Received from the Public: None

II. LEGISLATIVE ADVOCATE UPDATE

A. Overview of Federal and State Grant Opportunities: Ana Schwab reported that Congress has passed the Infrastructure and Jobs Act, so money will be coming into existing programs and new ones, including water grants and loans. A series of meetings is planned, and she and Geoff Poole will attend. The Build Back Better plan has not yet been funded by the Senate, and may have to go back to the House. Once it has passed, it will include some grant opportunities. Ms. Schwab and Mr. Poole will review potential grant-funded projects. Ms. Schwab reported that the EPA has a roadmap which may include safe drinking water standards and hazardous material cleanup. Director Johnson inquired about Bureau of Reclamation grants, and Ms. Schwab had attended a webinar last Friday. The first round of grant opportunities is expected in early 2022. Director Johnson noted that watershed may be included.

Syrus Devers reported that the California redistricting has no impact on water. AB 1434 is in the Assembly, relating to indoor water use efficiency standards. Mr. Devers is gathering information to prepare a response. President Dice inquired about the desert conservation bill, and Mr. Devers agreed to investigate. President Dice will provide him the information she has. There is \$50 million available which could be used for agricultural land conversion.

III. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

A. CONSENT CALENDAR: Resolution No. 2021-12-01 Regarding Virtual Board Meetings: *MSC: Johnson/Baker approving the Consent Calendar. The roll call vote was unanimous.*

B. Receive Applications and Determine Selection Schedule and Process for Selecting New BWD Board Member: Mr. Poole reported that staff had posted the notice of vacancy. The deadline was December 10, and there were two applicants: Michael Sadler and Paul Rosenboom. December 20 is the tentative date for selection. Mr. Anderson explained that an ad hoc committee of one or two could be appointed to interview the candidates, but the Board may wish to all interview so each Director can have input. The General Manager can distribute proposed questions to the Board, but they cannot discuss them outside a meeting. Board members can send proposed questions to Mr. Poole. After discussion, it was agreed that all would send questions to Mr. Poole and he will include them in the Board package for December 20 and confirm the date and time.

C. Board of Directors Committee Structure: Mr. Poole invited the Board's attention to a list of proposed committees and their duties in the Board package. Discussion followed regarding whether officers are elected every year or every other year, and Mr. Poole agreed to check. Mr. Anderson explained that there are two types of committee, standing, which are permanent and subject to the Brown Act, and ad hoc, which make recommendations to the Board and are convened for a limited purpose and not subject to the Brown Act. There is no legal requirement to have standing committees.

D. Proposition 68 Grant Opportunity: Mr. Poole presented slides regarding the Proposition 68 grant opportunity for SGMA implementation. DWR is the lead agency, and there is \$152 million available for critically overdrafted basins, at least \$7.6 million per basin. The funds could be available in the spring of 2022. Each basin is asked to submit a spending plan of at least \$10 million by January 31. The pre-solicitation package and draft guidelines have been distributed for comment, and BWD and WMB have commented. Mr. Poole hoped to involve local organizations and encourage them to submit projects; for example, the State Park, School District, ABF, ABDNHA, BEF. The final draft guidelines are expected shortly, and Mr. Poole will work with Dudek to review them. A Project Review Committee will be formed to prioritize the projects submitted, and Meagan Wylie will assist with facilitation. She and Dudek staff will assist interested parties in submitting their grant applications and develop cost estimates. The cost estimate for their services is \$45,000. Mr. Poole anticipated taking the money from legal expenses, and it could be reimbursed if the grant is approved.

Discussion followed regarding the Watermaster's role. It is unclear whether the WMB can be an applicant, but they would at least be represented on the PRC and could submit projects. Mr. Poole predicted that BWD may receive all the grant funds, then distribute them to other organizations. Director Johnson pointed out that this is a reimbursement grant, and extra points in the prioritization process are awarded for cost sharing, for example UCI's air quality monitoring program. Trey Driscoll reported that some of the WMB projects were reviewed by the TAC today, including well abandonment, stream flow monitoring and hydrogeologic model update.

Director Baker expressed concern that BWD is paying Dudek and Ms. Wylie to assist other agencies. Why don't they pay them directly? Mr. Poole explained that they probably won't need a lot of help, and he was trying to simplify the process. *MSC: Duncan/Johnson authorizing the expenditure by BWD for the services of Dudek and Meagan Wylie, including support for other potential grant applicants, up to \$45,000. The roll call vote was unanimous.*

E. Borrego Spring Basin Watermaster: Director Duncan reported that the WMB had agreed to begin the process for a Proposition 68 grant application, even though they don't know if they can be an applicant.

IV. BOARD COMMITTEE REPORTS

G. Public Outreach: Director Baker announced a realtors' information webinar this Thursday at 9:00 a.m. Invitations have been sent to 20 realtors and she had also met with them. Invitations will also be sent to the BWD Board members. Mr. Anderson noted that all Board members may attend, but no more than two can speak.

V. STAFF REPORTS

A. Water Sales and Revenues Update: Jessica Clabaugh reported water revenues for November just under \$350,000 and just under 47,000 units' water consumption. The three-year average for water revenue was up eight percent, although the units were slightly lower. The sewer revenues remain consistent. The arrearages have increased, perhaps due to people awaiting the government COVID credit.

B. Pilot Program for Water Supply Update: Diana Del Bono reported that she had sent out nine applications for the pilot program to provide water to small developments, and six had been completed and returned to her. Two were currently under review by David Dale. Three Will-serve Letters had been issued, two have been filed, and one customer has purchased a water supply.

C. Property Disposal Process Update: Mr. Poole reported that the District had declared 13 pieces of property surplus and had offered them to housing authorities as required, but there was no interest. He had been working with legal counsel to prepare a purchase and sales agreement and distributed them to interested parties. ABF is interested in most of the parcels, and U.S. Gypsum is interested in one. Mr. Poole expected final agreements to be on a January Agenda.

VI. CLOSED SESSION

A. Conference with Legal Counsel – Significant exposure to litigation pursuant to paragraph (3) of subdivision (d) of Section 54956.9: (Two (2) potential cases):

B. Conference with Legal Counsel – Existing Litigation (BWD v. All Persons Who Claim a Right to Extract Groundwater, et al. (San Diego Superior Court case no. 37-2020-00005776):

The Board adjourned to Closed Session at 12:05, and thereafter, the open session reconvened. There was no reportable action.

VII. CLOSING PROCEDURE

The next Board Meeting is scheduled for December 20, 2021, at 9:00 a.m. at Borrego Water District, 806 Palm Canyon Drive, Borrego Springs, CA 92004 – ELECTRONICALLY. There being no further business, the Board adjourned.

Borrego Water District Board of Directors
MINUTES
Special Meeting
December 20, 2021 @ 9:00 a.m.
806 Palm Canyon Drive
Borrego Springs, CA 92004

I. OPENING PROCEDURES

- A.** Call to Order: President Dice called the meeting to order at 9:00 a.m.
B. Pledge of Allegiance: Those present stood for the Pledge of Allegiance.
C. Roll Call: Directors: Present: President Dice, Secretary/Treasurer
Duncan, Baker, Johnson

Staff: Geoff Poole, General Manager
Jessica Clabaugh, Finance Officer
Diana Del Bono, Administration Manager
Steve Anderson, Best Best & Krieger
Esmeralda Garcia, Administrative Assistant
Wendy Quinn, Recording Secretary

Public: Claudia Flores, Dudek John Peterson
Michael Sadler Rebecca Falk
Madelyn Murray, Dudek Meagan Wylie
Paul Rosenboom Trey Driscoll, Dudek

D. Approval of Agenda: *MSC: Johnson/Baker approving the Agenda as written.*
The roll call vote was unanimous.

E. Approval of Minutes: None

F. Comments from the Public and Requests for Future Agenda Items: None

G. Comments from Directors: Director Baker reported on the successful real estate information webinar and thanked Geoff Poole, Shannon Smith and Ana Schwab for their participation.

H. Correspondence Received from the Public: None

II. ITEMS FOR BOARD CONSIDERATION AND POSSIBLE ACTION

A. RESOLUTION NO. 2021-12-02 RESOLUTION OF THE BOARD OF DIRECTORS OF THE BORREGO WATER DISTRICT ACCEPTING THE RESIGNATION OF LYLE BRECHT AND APPOINTING A DIRECTOR-ELECT FOR THE REMAINING TERM: Mr. Poole announced that he and the Board had prepared ten questions for the Director candidates, and they had been provided to the candidates. Each will be interviewed individually, Paul Rosenboom first by coin toss. Michael Sadler will leave during Mr. Rosenboom's interview, and both will leave during deliberations. Mr. Rosenboom stated that he was interested in the position because of a desire for public service, interest in water and an opportunity for career development. His experience included aerospace, Peace Corps and Red Cross. He is currently trying to raise money for community sanitation in Ghana. In response to how he handles contentious situations, Mr. Rosenboom noted that he had practiced difficult situations in negotiating workshops and learned to put personal feelings aside, listened to the opposition, try to understand them and come up with a creative solution. He cited an example while working in Rwanda where a change in leadership was needed and resolved. Mr. Rosenboom expressed interest in grant writing, operations and finance.

Mr. Sadler expressed his affection for the people in the community of Borrego Springs and his interest in public service. He spoke about a play he is writing, a musical for students in K-12. Mr. Sadler has lived in Borrego for ten years, and his passions are writing and golf. He was a staff reporter for the *Borrego Sun* for six years and became familiar with the Water District
Special Minutes: December 20, 2021

and the overall community. He worked as part of a team during research and as a general contractor. Mr. Sadler understood the District's operations to be on two levels – communicating with the public, and behind the scenes such as preparing the budget. He expressed interest in finance, operations and outreach, and saw himself as levelheaded, logical and consistent. Mr. Sadler described a conflict during his tenure with Stanford Research Institute where he disagreed with a project plan and was dropped from the team but remained friendly.

The candidates left the meeting, and the Board discussed their responses. All agreed they were both well qualified and it was a difficult decision. There was some concern regarding Mr. Rosenboom's travels and possible unavailability for Board meetings, as well as his short time (a year) living in Borrego. It was noted that in response to the question on conflict resolution, Mr. Rosenboom reached a compromise whereas Mr. Sadler stuck to his position. President Dice pointed out that the appointment is for one year. After that, one or both candidates may or may not choose to run. **MSC: Johnson/Duncan approving an offer of the position to Mr. Rosenboom. The roll call vote was unanimous.** Mr. Poole informed Mr. Sadler, and President Dice administered the oath of office to Mr. Rosenboom.

B. Board of Directors Committee Structure: Mr. Poole presented a list of suggested standing and ad hoc committees. For standing committees, which are permanent and governed by the Brown Act, he proposed Operations and Infrastructure, Finance, and ACWA/JPIA. Suggested ad hoc committees were Proposition 68, Public Outreach, Cyber Security and Emergency Plan, Well Field Solar, Wastewater Treatment Plant Capacity/Expansion Analysis, Developers' Policy, Stipulated Judgment Implementation, and Pipeline Replacement. President Dice noted that the standing committee agendas could be general enough so that a wide range of topics could be discussed. She also recommended a Grant Committee, separate from Proposition 68. **MSC: Johnson/Baker discontinuing the Stipulated Judgment Implementation Committee. The roll call vote was unanimous.** Mr. Anderson suggested a vote to disband all committee, and then President Dice can appoint them as modified. Rebecca Falk suggested making the Grant Committee a standing committee, and Mr. Poole agreed to look into it. Director Duncan suggested perhaps the Pipeline Replacement Committee should be part of Operations and Infrastructure, and Mr. Poole agreed to consider it. President Dice noted that Well Field Solar could also come under O&I. Director Baker requested that ad hoc committee reports be included on every Agenda. President Dice appointed Directors Baker and Duncan to work on the Emergency Plan, which is due in December.

C. Proposition 68 SGM Implementation Grant: Mr. Poole reported that DWR has informed him that Christopher Martinez will be the District's grant coordinator. Mr. Martinez notified him that the Watermaster does not qualify as a grant applicant. The deadline for submitting a Spending Plan has been extended for two weeks.

Trey Driscoll explained that the \$10 million Spending Plan is due to DWR by February 18. They strongly urge earlier submission. The WMB is estimating \$1.5 to \$2 million in projects and may add more. Including BWD projects and other submissions, we now have nearly \$9 million worth.

Madelyn Murray presented slides outlining the Proposition 68 solicitation package. One application per basin is to be submitted. Mr. Driscoll has been selecting projects from the GSP. Ms. Murray plans to attend an application workshop on January 5. Projects should be submitted to the Project Review Committee by January 17, and the PRC will score and rank the projects for submittal to BWD by January 24. Ms. Murray hoped to submit the Spending Plan by January 26, other required documents by February 17.

Director Johnson inquired about how to quantify the goals and benefits of a project such as outreach or plan development, and Ms. Murray agreed to ask DWR to clarify. Director Baker asked how the PRC would be created and how they would reach consensus. Ms. Murray explained that the criteria were set by DWR. Mr. Driscoll predicted that each PRC member would score the projects and then the scores would be averaged, or the PRC could agree on each

Special Minutes: December 20, 2021 2

score. Mr. Poole will form the PRC from interested parties submitting projects (ABF, BVEF, Tubb Canyon Conservancy, BVA, State Park, School District, WMB, UCI, Stewardship Council, Jim Wermers). He has started on this already, working with Director Johnson. Director Baker will be BWD's representative. Mr. Poole hoped to have a tentative list of projects for the January 11 Board meeting. John Peterson suggested that Mr. Poole let the submitting agencies know what types of projects will be given priority, and Mr. Poole agreed to do so.

D. Interim Borrego Springs Subbasin Watermaster Board: President Dice asked that the term "interim" be removed from this item in the future.

1. Update on Board Activities. Director Duncan announced that the WM Environmental Working Group would meet tomorrow at 1:00 p.m. to discuss current projects.

III. CLOSING PROCEDURE

The next Board Meeting is scheduled for January 11, 2022, to be available online. See Board Agenda at BorregoWD.org for details, available at least 72 hours before the meeting. There being no further business, the Board adjourned at 1:20 p.m.

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
JANUARY 25, 2022
AGENDA ITEM II. A

January 20, 2022

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Proposition 68 Update – G Poole/M Wylie/J Gray

RECOMMENDED ACTION:

Receive Report and direct staff as deemed appropriate

ITEM EXPLANATION

Staff would like to update the Board and ask for input on the following issues:

A. DWR Responses to BWD/WM Questions – G Poole
Answers received from DWD on key questions raised will be reviewed at the meeting.

B. PRC Update, Next Steps/Schedule – M Wylie
Meagan will update the Board on the latest activities of the PRC.

C. List of all Submitted Projects and Budgets
Staff will share the list of projects submitted by the Watermaster, local Interested Parties (IPs) and BWD. The list will be placed on BWD and WM agenda to allow for BWD Board input to its members of the Project Review Committee on all proposed projects.

D. Financial Impacts
Staff will share the financial impact of the proposals including the BWD 5% cost share and cash flow assistance for the local IPs.

E. Liability/Legal Issues: Insulating BWD from liability on IP projects has been a focus of Legal Counsel and Steve will share his thoughts on how to accomplish this goal.

FISCAL IMPACT

TBD

NEXT STEPS

TBD

ATTACHMENTS

1. Projects 01-15



Interested Party Project Submissions
For Prop 68 Grant Submission
Borrego Valley Sub Basin

Project #	Interested Party		Project	Cost	Page #
1	Borrego Water District	BWD	Advanced Metering Infrastructure		2
2	Borrego Water District	BWD	Solar Project		18
3	Borrego Water District	BWD	WWTP Monitoring Wells		39
4	Borrego Springs Watermaster	BSWM	Biological Restoration of Fallowed Lands	\$755,340	52
5	Borrego Springs Watermaster	BSWM	GDE Monitoring Program	\$585,000	80
6	Borrego Springs Watermaster	BSWM	Monitoring, Reporting and GMP Update	\$3,859,500	95
7	Borrego Springs Watermaster	BSWM	Water Supply Augmentation	\$536,000	127
8	Borrego Springs Watermaster	BSWM	Eval of GW Augmentation Import	\$742,000	143
9	Borrego Unified School District	BUSD	Education Project	\$401,500	158
10	Borrego Unified School District	BUSD	Turf Conversion Project	\$2,408,052	178
11	Borrego Valley Endowment Fund	BVEF	Air Quality Monitoring	\$80,000	192
12	Borrego Valley Stewardship Council	BVSC	Resiliency Strategy	\$205,000	206
13	Christmas Circle	CC	Water Reduction Program	\$161,399	221
14	De Anza Desert Club	DADC	Water Conservation Plan	\$3,341,463	233
15	Tubb Canyon Desert Conservancy	TCDC	GDE Identificaiton, Assessment & Monitoring	\$3,362,220	280

BORREGO WATER DISTRICT
BOARD OF DIRECTORS MEETING
JANUARY 25, 2022
AGENDA ITEM II. B

January 20, 2022

TO: Board of Directors

FROM: Geoffrey Poole, General Manager

SUBJECT: Creation of Ad Hoc Committees – K Dice/G Poole

RECOMMENDED ACTION:

Receive list of Standing and Ad Hoc Committees created by President Dice and Vice President Baker.

ITEM EXPLANATION

Following is the list of proposed Committees and President Dice would like to discuss the composition of each with the Board at the meeting.

Standing:

1. Operations and Infrastructure - includes prioritizing and planning for operational needs such as replacing pipeline and establishing new wells. May include Well Field Solar study, WWTP expansion study and planning and others.
2. Budget and Audit - annual study, planning and implementation of same in concert with Jessica and staff.
3. ACWA/JPIA insurance - items pertaining to decision around these entities.

Ad Hoc:

1. Prop 68 - application process, Project Review committee et al
2. Public Outreach - education events, media, town halls etc
3. Grants - research around seeking grants to fund projects
4. Cyber Security/Risk Management - assuring safety of internal systems and keeping emergency plan and other safety plans up to date.
5. Finance - Research, estimates for costs and recommendations for special projects such as Well Field Solar and WWTP expansion.
6. Pilot Water Program/Developer's Policy - manage, track and complete these programs

IV. A

Monthly Financial Reports

November 2021

December 2021





TREASURER'S REPORT November 2021

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
Cash and Cash Equivalents:							
Demand Accounts at CVB/LAIF							
General Account/Petty Cash	\$ 3,188,307	\$ 3,117,657	\$ 3,117,657	37.72%	0.00%	N/A	CVB
Payroll Account	\$ 89,229	\$ 81,302	\$ 81,302	0.98%	0.00%	N/A	CVB
2021 Bond Funds	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	36.30%	0.00%	N/A	CVB
LAIF	\$ 2,066,234	\$ 2,066,234	\$ 2,066,234	25.00%	0.22%	N/A	LAIF
Total Cash and Cash Equivalents	<u>\$ 8,343,771</u>	<u>\$ 8,265,193</u>	<u>\$ 8,265,193</u>	<u>100.00%</u>			
Facilities District No. 2017-1A-B							
Special Tax Bond- Rams Hill -US BANK	\$ 82,447	\$ 82,447	\$ 82,447				
Total Cash,Cash Equivalents & Investments	<u>\$ 8,426,218</u>	<u>\$ 8,347,640</u>	<u>\$ 8,347,640</u>				

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 09, 2020

Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.

Sources of valuations are CVB Bank, LAIF and US Trust Bank.

Jessica Clabaugh, Finance Officer



**Borrego Water District
Operating Budget Analysis
11/01 to 11/30/2021**

	<i>Budgeted FY2022</i>	<i>Actual Nov FY2022</i>	<i>Projected Nov FY2022</i>		<i>Year to Date FY2022</i>
INCOME					
RATE REVENUE					
Water Rates Revenues					
Commodity Rates					
Residential	1,444,114	125,903	137,666	<i>Unit Sales -8%</i>	710,691
Commercial	704,908	57,869	67,198		283,500
Irrigation	322,038	44,476	30,700		153,975
Total Commodity	<u>2,471,060</u>	<u>228,249</u>	<u>235,568</u>		<u>1,148,166</u>
Non-Commodity Charges					
Base Meter Charges	1,332,062	108,536	111,005		543,123
New Meter/Connection	5,000	-	400		25
New Water Supply (Pilot Program)	-	3,000	-		3,000
Backflow Testing/Install	5,215	-	-		-
Bulk Water Sales	2,583	(343)	220		1,937
Total Non-Commodity	<u>1,344,860</u>	<u>111,193</u>	<u>111,625</u>		<u>548,085</u>
					-
Total Water Rate Revenues	3,815,920	339,442	347,194		1,696,251
Sewer Rates					
TCS Holder Fees (SA2)	151,602	16,722	12,633		96,715
TCS User Fees (SA2)	120,595	10,364	10,050		46,635
RH Sewer User Fees (ID1)	152,354	13,335	12,696		62,896
Sewer User Fees (ID5)	172,455	15,037	14,371		70,925
Total Sewer Rates	<u>597,006</u>	<u>55,458</u>	<u>49,750</u>		<u>277,171</u>
Availability Charges Collected thru Tax Roll					
ID1 - Water/Sewer/Flood Standby	85,000	2,041	13,776		2,599
ID3/ID4 - Water Standby	110,000	11,516	17,828		14,385
Pest Control Standby	14,000	846	2,269		1,143
Total Availability (Tax Roll)	<u>209,000</u>	<u>14,403</u>	<u>33,872</u>		<u>18,127</u>
TOTAL RATE REVENUE	4,621,927	409,303	430,816		1,991,548
OTHER INCOME					
Penalties & Fees	15,000	188	-		25,707
Leased BPA Agreement	31,064	-	-		9,340
1% Property Assessments	63,000	4,022	10,210		6,638
Interest Income (LAIF)	15,000	-	-		1,257
Groundwater Management Income (see GWM Detail)	116,333	-	326		653
TOTAL OTHER INCOME	240,397	4,210	13,037		43,596
GROSS INCOME	<u>4,862,324</u>	<u>413,513</u>	<u>443,853</u>		<u>2,035,144</u>



**Borrego Water District
Operating Budget Analysis
11/01 to 11/30/2021**

	<i>Budgeted FY2022</i>	<i>Actual Nov FY2022</i>	<i>Projected Nov FY2022</i>	<i>Year to Date FY2022</i>
EXPENSES				
OPERATING EXPENSES				
Operations & Maintenance Expense				
R&M Water	250,000	19,385	20,833	99,816
R&M WWTF	120,000	4,337	10,000	30,182
Telemetry	5,000	-	417	6,456
Trash Removal	6,000	477	500	2,204
Vehicle Expense	18,000	1,417	1,500	16,089
Fuel & Oil	35,000	2,750	2,917	15,498
Lab/Testing	30,000	1,916	2,500	9,884
Permit Fees	36,500	43	3,042	3,457
Pumping Electricity	325,000	31,055	30,982	170,084
Total Operations & Maintenance Expense	825,500	61,381	72,690	359,667
Professional Services				
Accounting (Tax & Debt Filings)	4,300	-		1,005
Air Quality Study	21,077	7,034		7,034
<i>Contra - Air Quality Study (BVEF Contribution)</i>	<i>(10,888)</i>	-		<i>(21,766)</i>
Payroll Services	3,100	276	250	1,441
Audit Fees	19,500	3,000		16,440
IT & Cyber Security	35,000	2,243	2,900	10,710
Financial Consulting	80,000	-	6,666	12,042
Engineering (Dudek)	22,500	-	1,875	17,791
Legal Services - General	60,000	7,238	5,000	29,818
Advocacy	60,000	5,000	5,000	25,000
Total Professional Services	294,589	24,791	21,691	99,515
Insurance Expense				
ACWA/JPIA Program Insurance	66,000	-		71,031
ACWA/JPIA Workers Comp	18,000	-		4,105
Total Insurance Expense	84,000	-	-	75,136
Debt Expense				
Compass Bank Note 2018A/B - Principal	303,538	-		314,537
Compass Bank Note 2018A/B - Interest	85,000	-		39,779
Pacific Western 2018 IPA - Principal	172,500	-		182,000
Pacific Western 2018 IPA - Interest	184,850	(165)		89,540
Total Debt Expense	745,887	(165)	-	625,856
Personnel Expense				
Board Meeting Expense	23,000	1,320	1,920	9,139
Salaries & Wages	1,050,000	94,785	87,500	447,313
<i>Contra Account - Salaries & Wages</i>	<i>(58,540)</i>	<i>(7,289)</i>	<i>(4,878)</i>	<i>(51,596)</i>
Contract Labor/Consulting	10,000	-	833	-
Payroll Taxes	28,000	2,226	2,333	10,454
Benefits - Medical	255,000	22,444	21,250	110,199
Benefits - CalPERS	210,000	8,293	12,273	110,447
Trainings & Conferences	18,000	1,298	1,500	2,909
Uniforms	7,000	548	583	3,228
Safety Compliance & Emergency Prep	5,000	541	417	1,963
Total Personnel Expense	1,547,460	124,167	123,731	644,056



**Borrego Water District
Operating Budget Analysis
11/01 to 11/30/2021**

	<i>Budgeted FY2022</i>	<i>Actual Nov FY2022</i>	<i>Projected Nov FY2022</i>	<i>Year to Date FY2022</i>
OPERATING EXPENSES (Con't)				
Office Expense				
Office Supplies	24,000	2,852	2,000	8,030
Office Equipment	50,000	1,169	4,167	11,360
Postage & Freight	15,000	2,000	1,250	5,537
Property Tax	3,000	-		2,618
Telephone Expense	20,000	1,863	1,667	8,435
Dues & Subscriptions (ACWA/AWWA)	23,000	466	1,917	2,346
Printing & Publication	5,000	234	417	927
Office/Shop utilities	6,500	243	542	4,669
Total Office Expense	<u>146,500</u>	<u>8,828</u>	<u>11,958</u>	<u>43,923</u>
TOTAL OPERATING EXPENSES	3,643,936	219,001	230,071	1,848,153
GROUNDWATER MANAGEMENT EXPENSES (see GWM Detail)				
Pumping Fees	123,578	24,888	61,789	24,888
GWM Expense	55,000	-	4,500	861
Legal Expense	250,000	1,016	20,000	7,950
Watermaster Expense	24,000	1,854	2,000	10,617
Database Hosting (Dudek)	15,175	-	1,265	-
Misc/Contingency	-	-		-
TOTAL GROUNDWATER MGMT EXPENSES	<u>467,753</u>	<u>27,758</u>	<u>89,554</u>	<u>44,316</u>
TOTAL EXPENSES	<u>4,111,689</u>	<u>246,760</u>	<u>319,625</u>	<u>1,892,469</u>
<u>NET INCOME</u>	<u>750,635</u>	<u>166,753</u>	<u>124,228</u>	<u>142,675</u>

TAC/Staff Time



**Borrego Water District
Cash CIP Budget Analysis
11/01 to 11/30/2021**

	<i>Budgeted FY2022</i>	<i>Actual Nov FY2022</i>	<i>Year to Date FY2022</i>
<u>CAPITAL IMPROVEMENT PROJECTS (CIP)</u>			
CASH FUNDED CIP			
Water Projects			
COI - 2021 Bond <i>(to be distributed)</i>		77,930	77,930
Production Well ID5-15		160	231,396
Bending Elbow Pipeline	300,000	29,502	253,264
Double OO/Frying Pan Pipeline	200,000	4,536	10,539
BVR Pipeline - <i>To be reimbursed from SDGE</i>	-	-	14,325
Facilities Maintenance	65,000	2,702	2,702
Well 10 Filling Station - <i>To be reimbursed</i>	-	783	783
Contingency - Management, Consulting, Labor	40,000	1,475	1,475
Emergency System Repairs	60,000	-	3,106
Total Water Projects	<u>665,000</u>	<u>117,088</u>	<u>428,670</u>
Sewer Projects			
BSRd. Gravity Main		-	71,161
Manhole Refurbishments	45,150	-	-
Oxygen Injection System	-	52	481
WWTP Monitoring Wells		313	1,791
Contingency - Management, Consulting, Labor	18,540	-	-
Total Sewer Projects	<u>63,690</u>	<u>365</u>	<u>71,406</u>
Short Lived Asset Replacements			
Main Server Replacement	28,000	-	-
Well ID4-11 Rehab	400,000	-	194,113
Well ID1-16	165,000	-	-
Well ID5-5 Electrical Rebuild		-	12,645
RAS Pumps	60,000	-	-
Trash Pump	15,000	-	-
Trailer Mounted Vacuum Unit	100,000	-	-
Track Skid Steer	125,000	-	-
Total Short Lived Assets	<u>893,000</u>	<u>-</u>	<u>206,758</u>
CASH FUNDED CIP TOTAL	1,651,690	117,454	496,036
<u>TOTAL INCOME AFTER CASH FUNDED CIP (see Cash Flow)</u>	<u>(901,055)</u>	<u>49,300</u>	<u>(353,361)</u>

Viking Ranch Sale Expenses



**Borrego Water District
Grant/Bond Funded CIP Budget Analysis
11/01 to 11/30/2021**

	<i>Budgeted FY2022</i>	<i>Actual Nov FY2022</i>	<i>Year to Date FY2022</i>
GRANT FUNDED CIP			
Water Projects- DWR Grant Net \$2M			
Twin Tanks	800,000	-	2,892
Wilcox Diesel Motor	100,000	-	-
Indian Head Reservoir Replacement	450,000	-	-
Recoat Rams Hill Tank #2	554,040	-	-
Total Water Projects - Water Reservoirs Grant	<u>1,904,040</u>	<u>-</u>	<u>2,892</u>
Sewer Projects - DWR Grant - \$788,912			
WWTP Upgrade/Rehabilitation	788,912	111	35,906
Total Sewer Projects	<u>788,912</u>	<u>111</u>	<u>35,906</u>
TOTAL GRANT FUNDED CIP	2,692,952	111	38,798
*Grant Funds not received as of 10/31/2021 (See Cash-Flow)			



Borrego Water District
Groundwater Management Budget Analysis
11/01 to 11/30/2021

	<i>Budgeted FY2022</i>	<i>Actual Nov FY2022</i>	<i>Projected Nov FY2022</i>	<i>Year to Date FY2022</i>
GROUNDWATER MANAGEMENT INCOME				
Reimbursements due thru Stipulation	113,333	-		-
Meter Reading Services Income	3,000	-		653
TOTAL GROUNDWATER MANAGEMENT INCOME	<u>116,333</u>	<u>-</u>	<u></u>	<u>653</u>
GROUNDWATER MANAGEMENT EXPENSES				
Pumping Fees	123,578	24,888	-	24,888
GWM Expense	55,000	-	4,583	861
Legal Expense	250,000	1,016	20,833	7,950
Watermaster Expense	24,000	1,854	2,000	10,617
Database Hosting (Dudek)	15,175	-	1,265	-
TOTAL GROUNDWATER MGMT EXPENSES	<u>467,753</u>	<u>27,758</u>	<u>28,681</u>	<u>44,316</u>
NET GROUNDWATER MANAGEMENT EXPENSES PAID	351,420	(27,758)	(28,681)	(43,663)



Borrego Water District
Cash Flow Analysis
11/01 to 11/30/2021

Actual November FY2022

Cash Flows from Operating Activities		
<i>Income Provided by Operating Activities</i>	190,302	
<i>Increase in Accounts Receivable</i>	(18,318)	
<i>Increase in Accounts Payable</i>	52,835	
<i>Increase in Inventory</i>	(975)	
Net Cash Provided by Operating Activities	\$	223,844
Cash Flows from Groundwater Management Activities		
Net Cash Paid for Groundwater Management Activities	\$	(27,758)
Cash Flows from Non-Operating Activities		
Net Cash Provided by Other Income	\$	4,210
Cash Flows from Capital Improvement Activities		
<i>All CIP Activities (Cash + Grant + Bond)</i>	(39,635)	
<i>Grant Monies Received</i>	-	
Net Cash Paid for Capital Improvements	\$	(39,635)
Cash and Reserves at Beginning of Period		\$ 5,104,532
Net Change in Cash	\$	160,661
Cash and Reserves at End of Period		\$ 5,265,193
Restricted Reserves at End of Period	\$	789,453
Unrestricted Reserves at End of Period	\$	4,475,740
Water Reserves Portion	\$3,877,732	
Sewer Reserves Portion	\$396,561	
Non-218 Reserves Portion	\$201,447	
Fiscal Year Reserves Target		\$ 7,401,787
Fiscal Year Reserves Surplus/Shortfall		\$ (2,136,594)
2021 Bond Funds Balance at Beginning of Period		\$ 3,000,000
Net Change in Bond Funds	\$	-
2021 Bond Funds Balance at End of Period		\$ 3,000,000



ASSETS

	BALANCE SHEET November 30, 2021 <small>(unaudited)</small>	BALANCE SHEET October 31, 2021 <small>(unaudited)</small>	MONTHLY CHANGE <small>(unaudited)</small>
CURRENT ASSETS			
Cash and cash equivalents	\$ 8,296,070.37	\$ 8,105,111.65	\$ 190,958.72
Accounts receivable from water sales and sewer charges	\$ 740,721.91	\$ 668,184.38	\$ 72,537.53
Inventory	\$ 133,711.32	\$ 132,736.68	\$ 974.64
TOTAL CURRENT ASSETS	\$ 9,304,214.92	\$ 8,906,032.71	\$ 398,182.21
RESTRICTED ASSETS			
Debt Service:			
Unamortized bond issue costs	\$ 125,185.22	\$ 125,185.22	\$ -
Viking Ranch Refinance issue costs	\$ (39,683.07)	\$ (39,683.07)	\$ -
Deferred Outflow of Resources-CalPERS	\$ 298,965.00	\$ 298,965.00	\$ -
Total Debt service	\$ 384,467.15	\$ 384,467.15	\$ -
Trust/Bond funds:			
Investments with fiscal agent -CFD 2017-1	\$ 82,447.08	\$ 85,038.41	\$ (2,591.33)
Total Trust/Bond funds	\$ 82,447.08	\$ 85,038.41	\$ (2,591.33)
TOTAL RESTRICTED ASSETS	\$ 466,914.23	\$ 469,505.56	
UTILITY PLANT IN SERVICE			
Land	\$ 2,396,607.03	\$ 2,310,115.95	\$ 86,491.08
Flood Control Facilities	\$ 4,287,340.00	\$ 4,287,340.00	\$ -
Capital Improvement Projects	\$ 1,874,603.78	\$ 2,727,703.55	\$ (853,099.77)
Bond funded CIP Expenses	\$ 1,939,273.16	\$ 2,526,593.22	\$ (587,320.06)
Sewer Facilities	\$ 6,226,548.11	\$ 6,175,596.99	\$ 50,951.12
Water facilities	\$ 15,309,185.96	\$ 14,105,278.21	\$ 1,203,907.75
General facilities	\$ 1,006,881.07	\$ 1,006,881.07	\$ -
Equipment and furniture	\$ 612,099.10	\$ 597,312.57	\$ 14,786.53
Vehicles	\$ 687,296.74	\$ 687,296.74	\$ -
Accumulated depreciation	\$ (13,935,557.97)	\$ (13,123,256.52)	\$ 812,301.45
NET UTILITY PLANT IN SERVICE	\$ 20,404,276.98	\$ 21,300,861.78	\$ (896,584.80)
OTHER ASSETS			
Water rights -ID4	\$ 185,000.00	\$ 185,000.00	\$ -
TOTAL OTHER ASSETS	\$ 185,000.00	\$ 185,000.00	
TOTAL ASSETS	\$ 30,360,406.13	\$ 30,861,400.05	\$ (500,993.92)



Balance sheet continued

	BALANCE SHEET November 30, 2021 (unaudited)	BALANCE SHEET October 31, 2021 (unaudited)	MONTHLY CHANGE (unaudited)
LIABILITIES			
CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS			
Accounts Payable	\$ 108,738.73	\$ 55,646.33	\$ 53,092.40
Accrued expenses	\$ 219,903.11	\$ 188,643.94	\$ 31,259.17
Deposits	\$ 63,700.00	\$ 64,818.19	\$ (1,118.19)
TOTAL CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS	\$ 392,341.84	\$ 309,108.46	\$ 83,233.38
CURRENT LIABILITIES PAYABLE FOM RESTRICTED ASSETS			
Debt Service:			
Accounts Payable to CFD 2017-1	\$ 82,447.05	\$ 85,038.41	\$ (2,591.36)
TOTAL CURRENT LIABILITIES PAYABLE FROM RESTRICTED ASSETS	\$ 82,447.05	\$ 85,038.41	\$ (2,591.36)
LONG TERM LIABILITIES			
2018A & 2018B Refinance ID4/Viking Ranch	\$ 1,928,800.28	\$ 1,928,800.28	\$ -
2021 Installment Purchase Agreement	\$ 7,508,930.00	\$ 7,508,930.00	\$ -
Net Pension Liability-CalPERS	\$ 891,132.00	\$ 891,132.00	\$ -
Deferred Inflow of Resources-CalPERS	\$ 22,588.00	\$ 22,588.00	\$ -
TOTAL LONG TERM LIABILITIES	\$ 10,351,450.28	\$ 10,351,450.28	\$ -
TOTAL LIABILITIES	\$ 10,826,239.17	\$ 10,745,597.15	\$ 80,642.02
FUND EQUITY			
Contributed equity	\$ 9,611,814.35	\$ 9,611,814.35	\$ -
Retained Earnings:			
Unrestricted Reserves/Retained Earnings	\$ 9,922,352.61	\$ 9,317,214.31	\$ 605,138.30
Total retained earnings	\$ 9,922,352.61	\$ 9,317,214.31	\$ 605,138.30
TOTAL FUND EQUITY	\$ 19,534,166.96	\$ 18,929,028.66	\$ 605,138.30
TOTAL LIABILITIES AND FUND EQUITY	\$ 30,360,406.13	\$ 29,674,625.81	\$ 685,780.32

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of the Disbursements and Claims Paid
 Month Ending November 30, 2021



Vendor disbursements paid during this period: \$ 235,418.13

Significant items:

CalPERS	Employee Retirement Benefits August	\$ 8,293.15
Employee Health Benefits	Medical JPIA & AFLAC	\$ 22,444.40
Joe's Paving	Patch Pavement in Multiple Areas	\$ 14,220.25
San Diego County	Property Taxes	\$ 2,618.46
SC Fuels	Fuel For District Vehicles	\$ 1,836.36
SDGE	November Bill Payment	\$ 31,298.60
TT Technologies	Crew Tools	\$ 1,605.52

Capital Projects/Fixed Asset Outlays:

Bay City Equipment	R&M on WWTP Generator	\$ 1,235.33
--------------------	-----------------------	-------------

Total Professional Services for this Period:

BBK	General - September Invoices	\$ 10,527.00
BBK	Watermaster	\$ 1,006.11
BBK	Advocacy	\$ 5,000.00
Dudek	WWTP Capacity & Monitoring Wells, Rams Hill	\$ 8,748.75
Quadient	Postage for Postage Meter	\$ 2,000.00
Travis Parker	Security Camera Project	\$ 2,702.17
Travis Parker	Computer Support	\$ 1,781.10

Payroll for this Period:

Gross Payroll	\$ 94,785.47
Employer Payroll Taxes and ADP Fee	\$ 276.43
Total	<u>\$ 95,061.90</u>

Board Report
Disbursements
November 2020



Check No	Check Date	Vendor Name	Amount
34888	11/10/2021	QUADIENT FINANCE USA, INC.	\$ 283.73
34884	11/10/2021	LANDMARK CONSULTANTS, INC.	\$ 680.40
34892	11/10/2021	STAPLES CREDIT PLAN	\$ 201.86
34875	11/10/2021	AMERICAN BACKFLOW SPECIALTIES	\$ 951.25
34879	11/10/2021	BORREGO SUN	\$ 70.00
34873	11/10/2021	A-1 IRRIGATION, INC.	\$ 119.72
34883	11/10/2021	J & T Tire and Auto	\$ 1,590.25
34891	11/10/2021	SAN DIEGO GAS & ELECTRIC	\$ 3,596.99
34885	11/10/2021	LUPE'S GARDENING MAINTENANCE INC.	\$ 585.00
34889	11/10/2021	RAMONA DISPOSAL SERVICE	\$ 4,099.27
34897	11/10/2021	UNDERGROUND SERVICE ALERT	\$ 6.60
34880	11/10/2021	BRAX COMPANY, INC.	\$ 2,804.93
34882	11/10/2021	HOME DEPOT CREDIT SERVICES	\$ 550.26
34896	11/10/2021	U.S.BANK CORPORATE PAYMENT SYS	\$ 1,677.23
34893	11/10/2021	T.S. INDUSTRIAL SUPPLY	\$ 64.81
34877	11/10/2021	BABCOCK LABORATORIES	\$ 798.00
34887	11/10/2021	OCEANUS BOTTLED WATER, INC	\$ 28.50
34886	11/10/2021	NORTH COUNTY LAWNMOWER	\$ 297.36
34878	11/10/2021	BORREGO AUTO PARTS & SUPPLY CO	\$ 583.18
34890	11/10/2021	SAN DIEGO COUNTY TREASURER	\$ 2,618.46
34874	11/10/2021	AFLAC	\$ 1,468.86
34881	11/10/2021	DE ANZA TRUE VALUE, JAMES HORMUTH	\$ 222.32
34898	11/10/2021	ZITO MEDIA	\$ 276.31
34876	11/10/2021	AMERICAN LINEN INC.	\$ 635.59
34895	11/10/2021	TT TECHNOLOGIES, INC	\$ 1,605.52
34894	11/10/2021	TRAVIS PARKER	\$ 1,781.10
34899	11/18/2021	AMERICAN BACKFLOW SPECIALTIES	\$ 951.25
34900	11/18/2021	BAY CITY ELECTRIC WORKS, BAY CITY EQUIPMENT INDUSTRIES, IN	\$ 1,235.33
34903	11/18/2021	DISH	\$ 66.75
34904	11/18/2021	DUDEK	\$ 8,748.75
34911	11/18/2021	XEROX FINANCIAL SERVICES	\$ 365.28
34906	11/18/2021	T.S. INDUSTRIAL SUPPLY	\$ 350.37
34907	11/18/2021	VERIZON WIRELESS	\$ 275.41
34905	11/18/2021	QUINN, WENDY	\$ 150.00
34910	11/18/2021	AT&T MOBILITY	\$ 568.93
34902	11/18/2021	COUNTY OF SAN DIEGO DEPT OF PUBLIC WORKS	\$ 312.00
34908	11/18/2021	SIMONDS, FRED	\$ 9.00
34901	11/18/2021	BEST BEST & KRIEGER ATTORNEYS AT LAW	\$ 16,533.11
34909	11/18/2021	VSS INTERNATIONAL	\$ 759.35
34912	11/19/2021	BORREGO SUN	\$ 70.00
34917	11/19/2021	SC FUELS	\$ 914.13
34916	11/19/2021	STATE WATER RESOURCE CONTROL BOARD OPERATOR CERT	\$ 50.00
34918	11/19/2021	T.S. INDUSTRIAL SUPPLY	\$ 192.84
34919	11/19/2021	ACWA-JPIA, MEDICAL	\$ 25,075.47
34914	11/19/2021	JOE'S PAVING CO.INC.	\$ 14,220.25
34913	11/19/2021	DE ANZA READY MIX	\$ 625.11
34915	11/19/2021	MORETTI, DEBBIE	\$ 140.00
34928	11/30/2021	THOMSON REUTERS/WEST	\$ 299.01
34922	11/30/2021	BORREGO SUN	\$ 164.25
34926	11/30/2021	SAN DIEGO GAS & ELECTRIC	\$ 31,298.60
34920	11/30/2021	AFLAC	\$ 1,468.86
34921	11/30/2021	AT&T-CALNET 3	\$ 547.83
34923	11/30/2021	HARVEY, REX	\$ 300.00
34925	11/30/2021	QUADIENT FINANCE USA, INC.	\$ 2,000.00
34924	11/30/2021	MRC SMART TECHNOLOGY SOLUTIONS	\$ 528.32
34927	11/30/2021	SC FUELS	\$ 1,836.36
34929	11/30/2021	TRAVIS PARKER	\$ 2,702.17

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of Watermaster related Income and Expenses for FY22
 Month Ending November 30, 2021



Net Payments during this Period \$ 1,736.35

Date	Name	Description	Income	Expense	Year To Date
7/31/2021	BBK	Correspondance Re: Stipulation		\$ 153.50	\$ (153.50)
7/31/2021	Borrego Springs Watermaster	July Meter Reading Services	\$ 326.46		\$ 172.96
8/31/2021	BBK	Stipulation Items		\$ 4,671.20	\$ (4,498.24)
8/31/2021	ACWA	RFP-Interim Legal (from 2020)		\$ 475.00	\$ (4,973.24)
9/30/2021	BBK	Stipulation Items		\$ 3,610.35	\$ (8,583.59)
9/30/2021	Borrego Springs Watermaster	WY21 Meter Read Billing		\$ 2,002.70	\$ (10,586.29)
9/30/2021	Borrego Springs Watermaster	Sept Meter Reading Services	\$ 326.46		\$ (10,259.83)
10/20/2021	Borrego Springs Watermaster	WY22 Meter Read Billing		\$ 2,002.70	\$ (12,262.53)
10/25/2021	Mc Calls Meters	Meters for Wells (reimbursible)		\$ 2,250.00	\$ (14,512.53)
10/31/2021	BBK	Stipulation and WM Accounting		\$ 1,006.11	\$ (15,518.64)
11/30/2021	BBK	Stipulation Items		\$ 1,736.35	\$ (17,254.99)



TREASURER'S REPORT December 2021

	Bank Balance	Carrying Value	Fair Value	<u>% of Portfolio</u> Current Actual	Rate of Interest	Maturity	Valuation Source
Cash and Cash Equivalents:							
Demand Accounts at CVB/LAIF							
General Account/Petty Cash	\$ 3,523,245	\$ 3,469,786	\$ 3,469,786	40.28%	0.00%	N/A	CVB
Payroll Account	\$ 78,313	\$ 78,163	\$ 78,163	0.91%	0.00%	N/A	CVB
2021 Bond Funds	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	34.83%	0.00%	N/A	CVB
LAIF	\$ 2,066,234	\$ 2,066,234	\$ 2,066,234	23.99%	0.22%	N/A	LAIF
Total Cash and Cash Equivalents	\$ 8,667,792	\$ 8,614,184	\$ 8,614,184	100.00%			
Facilities District No. 2017-1A-B							
Special Tax Bond- Rams Hill -US BANK	\$ 493,753	\$ 493,753	\$ 493,753				
Total Cash,Cash Equivalents & Investments	\$ 9,161,545	\$ 9,107,937	\$ 9,107,937				

Cash and investments conform to the District's Investment Policy statement filed with the Board of Directors on June 09, 2020

Cash, investments and future cash flows are sufficient to meet the needs of the District for the next six months.

Sources of valuations are CVB Bank, LAIF and US Trust Bank.

Jessica Clabaugh, Finance Officer



Borrego Water District
 Operating Budget Analysis
 12/01 to 12/31/2021

	<i>Budgeted FY2022</i>	<i>Actual Dec FY2022</i>	<i>Projected Dec FY2022</i>	<i>Year to Date FY2022</i>
INCOME				
RATE REVENUE				
Water Rates Revenues				
Commodity Rates				
Residential	1,444,114	117,899	88,570	828,590
Commercial	704,908	49,893	43,233	333,393
Irrigation	322,038	121,370	19,751	275,346
Total Commodity	2,471,060	289,163	151,560	1,437,329
Non-Commodity Charges				-
Base Meter Charges	1,332,062	108,613	111,005	651,736
New Meter/Connection	5,000	5,239	400	5,264
New Water Supply (Pilot Program)	-	4,363	-	7,363
Backflow Testing/Install	5,215	-	-	-
Bulk Water Sales	2,583	127	220	2,064
Total Non-Commodity	1,344,860	118,342	111,625	666,427
				-
Total Water Rate Revenues	3,815,920	407,504	263,185	2,103,755
Sewer Rates				
TCS Holder Fees (SA2)	151,602	16,722	12,633	113,437
TCS User Fees (SA2)	120,595	10,364	10,050	56,998
RH Sewer User Fees (ID1)	152,354	13,187	12,696	76,083
Sewer User Fees (ID5)	172,455	14,870	14,371	85,795
Total Sewer Rates	597,006	55,143	49,750	332,313
Availability Charges Collected thru Tax Roll				
ID1 - Water/Sewer/Flood Standby	85,000	8,745	23,595	11,344
ID3/ID4 - Water Standby	110,000	32,158	30,534	46,543
Pest Control Standby	14,000	5,217	3,886	6,359
Total Availability (Tax Roll)	209,000	46,120	58,015	64,246
TOTAL RATE REVENUE	4,621,927	508,767	370,950	2,500,315
OTHER INCOME				
Penalties & Fees	15,000	21	1,250	25,729
Leased BPA Agreement	31,064	-	7,766	9,340
1% Property Assessments	63,000	22,285	17,488	28,924
Interest Income (LAIF)	15,000	65	1,250	1,322
Groundwater Management Income (see GWM Detail)	116,333	326	-	979
TOTAL OTHER INCOME	240,397	22,698	27,754	66,294
GROSS INCOME	4,862,324	531,465	398,704	2,566,609



Borrego Water District
 Operating Budget Analysis
 12/01 to 12/31/2021

	<i>Budgeted FY2022</i>	<i>Actual Dec FY2022</i>	<i>Projected Dec FY2022</i>	<i>Year to Date FY2022</i>
EXPENSES				
OPERATING EXPENSES				
Operations & Maintenance Expense				
R&M Water	250,000	13,706	20,833	113,522
R&M WWTF	120,000	1,776	10,000	31,957
Telemetry	5,000	-	417	6,456
Trash Removal	6,000	478	500	2,682
Vehicle Expense	18,000	4,856	1,500	20,945
Fuel & Oil	35,000	3,734	2,917	19,232
Lab/Testing	30,000	3,769	2,500	13,652
Permit Fees	36,500	25,581	3,042	29,038
Pumping Electricity	325,000	27,847	19,933	197,930
Total Operations & Maintenance Expense	825,500	81,746	61,641	441,413
Professional Services				
Accounting (Tax & Debt Filings)	4,300	-	-	1,005
Air Quality Study	21,077	-	-	7,034
<i>Contra - Air Quality Study (BVEF Contribution)</i>	<i>(10,888)</i>	-	-	<i>(21,766)</i>
Payroll Services	3,100	398	250	1,838
Audit Fees	19,500	-	-	16,440
IT & Cyber Security	35,000	1,684	2,900	12,394
Financial Consulting	80,000	-	6,666	12,042
Engineering (Dudek)	22,500	-	1,875	17,791
Legal Services - General	60,000	6,972	5,000	36,790
Advocacy	60,000	5,000	5,000	30,000
Total Professional Services	294,589	14,053	21,691	113,569
Insurance Expense				
ACWA/JPIA Program Insurance	66,000	-	-	71,031
ACWA/JPIA Workers Comp	18,000	-	4,500	4,105
Total Insurance Expense	84,000	-	4,500	75,136
Debt Expense				
Compass Bank Note 2018A/B - Principal	303,538	-	-	314,537
Compass Bank Note 2018A/B - Interest	85,000	-	-	39,779
Pacific Western 2018 IPA - Principal	172,500	-	-	182,000
Pacific Western 2018 IPA - Interest	184,850	-	-	89,540
Total Debt Expense	745,887	-	-	625,856
Personnel Expense				
Board Meeting Expense	23,000	1,858	1,920	10,996
Salaries & Wages	1,050,000	95,264	87,500	542,577
<i>Contra Account - Salaries & Wages</i>	<i>(58,540)</i>	<i>(2,572)</i>	<i>(4,878)</i>	<i>(54,168)</i>
Contract Labor/Consulting	10,000	-	833	-
Payroll Taxes	28,000	2,186	2,333	12,639
Benefits - Medical	255,000	22,444	21,250	132,643
Benefits - CalPERS	210,000	8,456	12,273	118,903
Trainings & Conferences	18,000	630	1,500	3,539
Uniforms	7,000	657	583	3,884
Safety Compliance & Emergency Prep	5,000	404	417	2,367
Total Personnel Expense	1,547,460	129,326	123,731	773,382



**Borrego Water District
Operating Budget Analysis
12/01 to 12/31/2021**

	<i>Budgeted</i>	<i>Actual Dec</i>	<i>Projected</i>	<i>Year to Date</i>
	<i>FY2022</i>	<i>FY2022</i>	<i>Dec FY2022</i>	<i>FY2022</i>
OPERATING EXPENSES (Con't)				
Office Expense				
Office Supplies	24,000	2,835	2,000	10,866
Office Equipment	50,000	6,078	4,167	17,439
Postage & Freight	15,000	518	1,250	6,055
Property Tax	3,000	-	3,000	2,618
Telephone Expense	20,000	2,338	1,667	10,773
Dues & Subscriptions (ACWA/AWWA)	23,000	13,662	1,917	16,008
Printing & Publication	5,000	140	417	1,067
Office/Shop utilities	6,500	286	542	4,956
Total Office Expense	<u>146,500</u>	<u>25,858</u>	<u>14,958</u>	<u>69,781</u>
TOTAL OPERATING EXPENSES	3,643,936	250,984	226,521	2,099,137
GROUNDWATER MANAGEMENT EXPENSES (see GWM Detail)				
Pumping Fees	123,578	-		24,888
GWM Expense	55,000	-	4,500	861
Legal Expense	250,000	416	20,000	8,365
Watermaster Expense	24,000	9,651	2,000	20,268
Database Hosting (Dudek)	15,175	-	1,265	-
Misc/Contingency	-	-		-
TOTAL GROUNDWATER MGMT EXPENSES	<u>467,753</u>	<u>10,066</u>	<u>27,765</u>	<u>54,382</u>
TOTAL EXPENSES	<u>4,111,689</u>	<u>261,050</u>	<u>254,286</u>	<u>2,153,519</u>
NET INCOME	<u><u>750,635</u></u>	<u><u>270,415</u></u>	<u><u>144,418</u></u>	<u><u>413,090</u></u>

DD Laptop



**Borrego Water District
Cash CIP Budget Analysis
12/01 to 12/31/2021**

	<i>Budgeted FY2022</i>	<i>Actual Dec FY2022</i>	<i>Year to Date FY2022</i>
<u>CAPITAL IMPROVEMENT PROJECTS (CIP)</u>			
CASH FUNDED CIP			
Water Projects			
COI - 2021 Bond <i>(to be distributed)</i>		-	-
Production Well ID5-15		38,887	270,283
Bending Elbow Pipeline	300,000	111	253,376
Double OO/Frying Pan Pipeline	200,000	-	10,539
BVR Pipeline - <i>To be reimbursed from SDGE</i>	-	167	14,492
<i>Contra - Reimbursement from SDGE</i>		<i>(26,659)</i>	<i>(26,659)</i>
Facilities Maintenance	65,000	8,167	10,869
Well 10 Filling Station - <i>To be reimbursed</i>	-	-	783
<i>Contra - Reimbursement from OWS</i>		<i>(1,883)</i>	<i>(1,883)</i>
Contingency - Management, Consulting, Labor	40,000	470	1,944
Emergency System Repairs	60,000	-	3,106
Total Water Projects	665,000	19,259	447,929
Sewer Projects			
BSRd. Gravity Main		-	71,161
Manhole Refurbishments	45,150	-	-
Oxygen Injection System	-	592	1,073
WWTP Monitoring Wells		-	1,791
Contingency - Management, Consulting, Labor	18,540	-	-
Total Sewer Projects	63,690	592	71,998
Short Lived Asset Replacements			
Main Server Replacement	28,000	-	-
Well ID4-11 Rehab	400,000	-	194,113
Well ID1-16	165,000	-	-
Well ID5-5 Electrical Rebuild		-	12,645
RAS Pumps	60,000	-	-
Trash Pump	15,000	-	-
Trailer Mounted Vacuum Unit	100,000	-	-
Track Skid Steer	125,000	-	-
Booster Station 3 Upgrades		9,538	9,538
Total Short Lived Assets	893,000	9,538	216,296
CASH FUNDED CIP TOTAL	1,651,690	29,389	525,426
<u>TOTAL INCOME AFTER CASH FUNDED CIP (see Cash Flow)</u>	<u>(901,055)</u>	<u>241,025</u>	<u>(112,336)</u>



**Borrego Water District
Grant/Bond Funded CIP Budget Analysis
12/01 to 12/31/2021**

	<i>Budgeted FY2022</i>	<i>Actual Dec FY2022</i>	<i>Year to Date FY2022</i>
GRANT FUNDED CIP			
Water Projects- DWR Grant Net \$2M			
Twin Tanks	800,000	-	2,892
Wilcox Diesel Motor	100,000	-	-
Indian Head Reservoir Replacement	450,000	-	-
Recoat Rams Hill Tank #2	554,040	-	-
Total Water Projects - Water Reservoirs Grant	<u>1,904,040</u>	<u>-</u>	<u>2,892</u>
Sewer Projects - DWR Grant - \$788,912			
WWTP Upgrade/Rehabilitation	788,912	974	36,880
Total Sewer Projects	<u>788,912</u>	<u>974</u>	<u>36,880</u>
TOTAL GRANT FUNDED CIP	2,692,952	974	39,772
*Grant Funds not received as of 10/31/2021 (See Cash-Flow)			



Borrego Water District
Groundwater Management Budget Analysis
12/01 to 12/31/2021

	<i>Budgeted FY2022</i>	<i>Actual Dec FY2022</i>	<i>Projected Dec FY2022</i>	<i>Year to Date FY2022</i>
GROUNDWATER MANAGEMENT INCOME				
Reimbursements due thru Stipulation	113,333	-		-
Meter Reading Services Income	<u>3,000</u>	<u>326</u>		<u>979</u>
TOTAL GROUNDWATER MANAGEMENT INCOME	<u>116,333</u>	<u>326</u>		<u>979</u>
GROUNDWATER MANAGEMENT EXPENSES				
Pumping Fees	123,578	-	-	24,888
GWM Expense	55,000	-	4,583	861
Legal Expense	250,000	416	20,833	8,365
Watermaster Expense	24,000	9,651	2,000	20,268
Database Hosting (Dudek)	<u>15,175</u>	<u>-</u>	<u>1,265</u>	<u>-</u>
TOTAL GROUNDWATER MGMT EXPENSES	<u>467,753</u>	<u>10,066</u>	<u>28,681</u>	<u>54,382</u>
NET GROUNDWATER MANAGEMENT EXPENSES PAID	351,420	(9,740)	(28,681)	(53,403)



Borrego Water District
Cash Flow Analysis
12/01 to 12/31/2021

	<u>Actual December FY2022</u>	
Cash Flows from Operating Activities		
<i>Income Provided by Operating Activities</i>	257,783	
<i>Decrease in Accounts Receivable</i>	4,584	
<i>Decrease in Accounts Payable</i>	(121,148)	
<i>Decrease in Inventory</i>	399	
Net Cash Provided by Operating Activities	\$	366,722
Cash Flows from Groundwater Management Activities		
Net Cash Paid for Groundwater Management Activities	\$	(9,740)
Cash Flows from Non-Operating Activities		
Net Cash Provided by Other Income	\$	22,372
Cash Flows from Capital Improvement Activities		
<i>All CIP Activities (Cash + Grant + Bond)</i>	(30,363)	
<i>Grant Monies Received</i>	-	
Net Cash Paid for Capital Improvements	\$	(30,363)
Cash and Reserves at Beginning of Period		\$ 5,265,193
Net Change in Cash	\$	348,991
Cash and Reserves at End of Period		\$ 5,614,184
Restricted Reserves at End of Period	\$	789,453
Unrestricted Reserves at End of Period	\$	4,824,731
Water Reserves Portion	\$4,194,345	
Sewer Reserves Portion	\$428,940	
Non-218 Reserves Portion	\$201,447	
Fiscal Year Reserves Target		\$ 7,401,787
Fiscal Year Reserves Surplus/Shortfall		\$ (1,787,603)
2021 Bond Funds Balance at Beginning of Period		\$ 3,000,000
Net Change in Bond Funds	\$	-
2021 Bond Funds Balance at End of Period		\$ 3,000,000



ASSETS

	BALANCE SHEET December 31, 2021 <i>(unaudited)</i>	BALANCE SHEET November 30, 2021 <i>(unaudited)</i>	MONTHLY CHANGE <i>(unaudited)</i>
CURRENT ASSETS			
Cash and cash equivalents	\$ 8,583,660.74	\$ 8,296,070.37	\$ 287,590.37
Accounts receivable from water sales and sewer charges	\$ 736,137.60	\$ 740,721.91	\$ (4,584.31)
Inventory	\$ 133,312.09	\$ 133,711.32	\$ (399.23)
TOTAL CURRENT ASSETS	\$ 9,586,422.52	\$ 9,304,214.92	\$ 282,207.60
RESTRICTED ASSETS			
Debt Service:			
Unamortized bond issue costs	\$ 125,185.22	\$ 125,185.22	\$ -
Viking Ranch Refinance issue costs	\$ (39,683.07)	\$ (39,683.07)	\$ -
Deferred Outflow of Resources-CalPERS	\$ 298,965.00	\$ 298,965.00	\$ -
Total Debt service	\$ 384,467.15	\$ 384,467.15	\$ -
Trust/Bond funds:			
Investments with fiscal agent -CFD 2017-1	\$ 493,752.93	\$ 82,447.08	\$ 411,305.85
Total Trust/Bond funds	\$ 493,752.93	\$ 82,447.08	\$ 411,305.85
TOTAL RESTRICTED ASSETS	\$ 878,220.08	\$ 466,914.23	
UTILITY PLANT IN SERVICE			
Land	\$ 2,396,607.03	\$ 2,396,607.03	\$ -
Flood Control Facilities	\$ 4,287,340.00	\$ 4,287,340.00	\$ -
Capital Improvement Projects	\$ 1,894,622.04	\$ 1,874,603.78	\$ 20,018.26
Bond funded CIP Expenses	\$ 1,978,159.81	\$ 1,939,273.16	\$ 38,886.65
Sewer Facilities	\$ 6,226,548.11	\$ 6,226,548.11	\$ -
Water facilities	\$ 15,309,185.96	\$ 15,309,185.96	\$ -
General facilities	\$ 1,006,881.07	\$ 1,006,881.07	\$ -
Equipment and furniture	\$ 612,099.10	\$ 612,099.10	\$ -
Vehicles	\$ 687,296.74	\$ 687,296.74	\$ -
Accumulated depreciation	\$ (13,935,557.97)	\$ (13,935,557.97)	\$ -
NET UTILITY PLANT IN SERVICE	\$ 20,463,181.89	\$ 20,404,276.98	\$ 58,904.91
OTHER ASSETS			
Water rights -ID4	\$ 185,000.00	\$ 185,000.00	\$ -
TOTAL OTHER ASSETS	\$ 185,000.00	\$ 185,000.00	
TOTAL ASSETS	\$ 31,112,824.49	\$ 30,360,406.13	\$ 752,418.36



Balance sheet continued

	BALANCE SHEET December 31, 2021 (unaudited)	BALANCE SHEET November 30, 2021 (unaudited)	MONTHLY CHANGE (unaudited)
LIABILITIES			
CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS			
Accounts Payable	\$ 1,913.80	\$ 108,738.73	\$ (106,824.93)
Accrued expenses	\$ 219,903.11	\$ 219,903.11	\$ -
Deposits	\$ 318,804.00	\$ 63,700.00	\$ 255,104.00
TOTAL CURRENT LIABILITIES PAYABLE FROM CURRENT ASSETS	\$ 540,620.91	\$ 392,341.84	\$ 148,279.07
CURRENT LIABILITIES PAYABLE FOM RESTRICTED ASSETS			
Debt Service:			
Accounts Payable to CFD 2017-1	\$ 493,752.90	\$ 82,447.05	\$ 411,305.85
TOTAL CURRENT LIABILITIES PAYABLE FROM RESTRICTED ASSETS	\$ 493,752.90	\$ 82,447.05	\$ 411,305.85
LONG TERM LIABILITIES			
2018A & 2018B Refinance ID4/Viking Ranch	\$ 1,928,800.28	\$ 1,928,800.28	\$ -
2021 Installment Purchase Agreement	\$ 7,508,930.00	\$ 7,508,930.00	\$ -
Net Pension Liability-CalPERS	\$ 891,132.00	\$ 891,132.00	\$ -
Deferred Inflow of Resources-CalPERS	\$ 22,588.00	\$ 22,588.00	\$ -
TOTAL LONG TERM LIABILITIES	\$ 10,351,450.28	\$ 10,351,450.28	\$ -
TOTAL LIABILITIES	\$ 11,385,824.09	\$ 10,826,239.17	\$ 559,584.92
FUND EQUITY			
Contributed equity	\$ 9,611,814.35	\$ 9,611,814.35	\$ -
Retained Earnings:			
Unrestricted Reserves/Retained Earnings	\$ 10,115,186.05	\$ 9,922,352.61	\$ 192,833.44
Total retained earnings	\$ 10,115,186.05	\$ 9,922,352.61	\$ 192,833.44
TOTAL FUND EQUITY	\$ 19,727,000.40	\$ 19,534,166.96	\$ 192,833.44
TOTAL LIABILITIES AND FUND EQUITY	\$ 31,112,824.49	\$ 30,360,406.13	\$ 752,418.36

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of the Disbursements and Claims Paid
 Month Ending December 31, 2021



Vendor disbursements paid during this period: \$ 422,197.97

Significant items:

Babcock	Lab Services	\$ 5,565.00
Bay City Equipment	Generator R&M at Liftstation	\$ 2,350.61
Borrego Springs Watermaster	WY22 Pumping Fees (Installment 1 of 2)	\$ 24,887.80
CalPERS	Employee Retirement Benefits	\$ 8,456.21
Employee Health Benefits	Medical JPIA & AFLAC	\$ 22,444.40
Joe's Paving	Repair at Foursome Dr & Tilting T	\$ 4,061.61
Ramona Disposal	Garbage Collection	\$ 4,099.27
San Diego County	Permit Fees	\$ 1,398.00
SC Fuels	Fuel For District Vehicles	\$ 2,179.82
SDGE	November Bill Payment	\$ 28,132.96
State Water Resources Control Board - Permit Fees		\$ 13,370.71
TS Industrial Supply	WWTP - Hoses & Sockets	\$ 1,008.05

Capital Projects/Fixed Asset Outlays:

Big J Fencing	Fencing at ID5-15	\$ 33,150.00
Borrego Auto Parts	Misc Parts for Fleet Vehicles	\$ 2,142.23
DeAnza Ready Mix	Road Base for Yard Supply	\$ 1,411.12
McCalls Meters	Meters and Repairs	\$ 1,185.25
Pacific Pipeline Supply, Inc.	Inventory	\$ 2,750.37
Rove Engineering	Bending Elbow Pipeline	\$ 27,906.25
Southwest Pump & Drilling	Demolish Old Well	\$ 5,736.65
UC Regents	Air Quality Study	\$ 7,034.07

Total Professional Services for this Period:

All In One Tree Care	Tree Trimming around Office and Shop	\$ 3,980.00
BBK	General - November Invoices	\$ 8,712.30
BBK	Watermaster	\$ 1,736.35
BBK	Advocacy	\$ 5,000.00
Dudek	TAC	\$ 8,461.25
Leaf & Cole, LP	Audit Progress Billing	\$ 3,000.00
Travis Parker	Security Camera Project	\$ 9,641.51

Payroll for this Period:

Gross Payroll	\$ 95,264.26
Employer Payroll Taxes and ADP Fee	\$ 397.80
Total	<u>\$ 95,662.06</u>



December 2021

34930	1109	ABILITY ANSWERING/PAGING SER	12/06/2021	231.91
34972	1092	ACWA	12/22/2021	13,165.00
34973	1266	AFLAC	12/22/2021	1,468.86
34974	1034	AGGREGATE PRODUCTS INC.	12/22/2021	931.91
34981	11068	ALEXIS HERNANDEZ	12/22/2021	231.61
34985	1001	AMERICAN LINEN INC.	12/30/2021	656.76
34986	61	AT&T MOBILITY	12/30/2021	1,279.69
34975	9529	AT&T-CALNET 3	12/22/2021	551.11
35000	9255	BABCOCK LABORATORIES	12/30/2021	3,728.55
35001	10884	BEST BEST & KRIEGER ATTORNEYS A	12/30/2021	14,046.33
34976	11119	Big J Fencing Inc. & Master-Halco Inc.	12/22/2021	33,150.00
35002	10900	BORREGO AUTO PARTS & SUPPLY CO	12/30/2021	2,142.23
34987	31	BORREGO SPRINGS CHAMBER OF COI	12/30/2021	150.00
34960	1037	BORREGO SUN	12/15/2021	70.00
34988	1037	BORREGO SUN	12/30/2021	70.00
34977	11066	BRAX COMPANY, INC.	12/22/2021	9,538.23
34961	9054	COUNTY OF SAN DIEGO DEPT ENVIRO	12/15/2021	1,398.00
34978	1066	DE ANZA READY MIX	12/22/2021	1,411.12
34964	1222	DEBBIE MORETTI	12/15/2021	140.00
35003	96	DISH	12/30/2021	66.77
35004	9640	DUDEK	12/30/2021	8,461.25
34980	1048	GRAINGER	12/22/2021	139.81
35005	1048	GRAINGER	12/30/2021	552.17
35007	1136	HOME DEPOT CREDIT SERVICES	12/30/2021	1,942.06
34989	1022	JAMES HORMUTH DE ANZA TRUE VALI	12/30/2021	166.14
34962	54	JOE'S PAVING CO.INC.	12/15/2021	4,061.61
34979	72	JUAN GAYTAN	12/22/2021	3,980.00
35018	11090	LUPE'S GARDENING MAINTENANCE IN	12/30/2021	585.00
34963	1216	McCALLS METERS,INC	12/15/2021	1,185.25
34919	1000	MEDICAL ACWA-JPIA	11/19/2021	25,075.47
34965	11028	POOL & ELECTRICAL PRODUCTS	12/15/2021	995.91
34990	11095	QUADIENT INC	12/30/2021	518.10
34992	9633	RAMONA DISPOSAL SERVICE	12/30/2021	4,099.27
35006	11087	REX HARVEY	12/30/2021	150.00
34993	1065	SAN DIEGO GAS & ELECTRIC	12/30/2021	28,132.96
34966	11067	SC FUELS	12/15/2021	796.71
34982	11067	SC FUELS	12/22/2021	2,179.82
34994	11067	SC FUELS	12/30/2021	685.29
35008	11057	SOUTH WEST PUMP & DRILLING, INC.	12/30/2021	5,736.65
35009	1059	STAPLES CREDIT PLAN	12/30/2021	1,194.77
34967	9166	SWRCB	12/15/2021	10,812.00
34995	9166	SWRCB	12/30/2021	13,370.71
34996	9581	TRAVIS PARKER	12/30/2021	9,641.51
34968	35	U.S. POSTAL SERVICE	12/15/2021	130.00
34997	3000	U.S.BANK CORPORATE PAYMENT SYS	12/30/2021	9,231.13
34998	1023	UNDERGROUND SERVICE ALERT	12/30/2021	23.10
35017	1100	VERIZON WIRELESS	12/30/2021	275.43
34991	1623	WENDY QUINN	12/30/2021	237.50
35019	1623	WENDY QUINN	12/30/2021	300.00
35010	92	XEROX FINANCIAL SERVICES	12/30/2021	365.28
34999	11050	ZITO MEDIA	12/30/2021	258.00
Report Total (51 checks):				219,710.98

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Consideration of Watermaster related Income and Expenses for FY22
 Month Ending December 31, 2021



Net Payments during this Period \$ 10,066.38

Date	Name	Description	Income	Expense	Year To Date
7/31/2021	BBK	Correspondance Re: Stipulation		\$ 153.50	\$ (153.50)
7/31/2021	Borrego Springs Watermaster	July Meter Reading Services	\$ 326.46		\$ 172.96
8/31/2021	BBK	Stipulation Items		\$ 4,671.20	\$ (4,498.24)
8/31/2021	ACWA	RFP-Interim Legal (from 2020)		\$ 475.00	\$ (4,973.24)
9/30/2021	BBK	Stipulation Items		\$ 3,610.35	\$ (8,583.59)
9/30/2021	Borrego Springs Watermaster	WY21 Meter Read Billing		\$ 2,002.70	\$ (10,586.29)
9/30/2021	Borrego Springs Watermaster	Sept Meter Reading Services	\$ 326.46		\$ (10,259.83)
10/20/2021	Borrego Springs Watermaster	WY22 Meter Read Billing		\$ 2,002.70	\$ (12,262.53)
10/25/2021	Mc Calls Meters	Meters for Wells (reimbursible)		\$ 2,250.00	\$ (14,512.53)
10/31/2021	BBK	Stipulation and WM Accounting		\$ 1,006.11	\$ (15,518.64)
11/30/2021	BBK	Stipulation Items		\$ 1,736.35	\$ (17,254.99)
12/31/2021	Dudek	TAC		\$ 8,461.25	\$ (25,716.24)
12/31/2021	BBK	Stipulation and Grant Items		\$ 1,605.13	\$ (27,321.37)

To: BWD Board of Directors
 From: Jessica Clabaugh
 Subject: Final List of CIP Items for Reimbursement from 2021 New Money



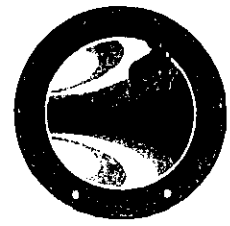
Date Paid	Check No	Vendor	GL	Project	Amount	Running Total
6/14/2021	34597	Rove Engineering	17220	Bending Elbow Pline	\$54,870.10	\$54,870.10
7/9/2021	34630	Brax Company	17260	Well 11 Rehab	\$140,936.88	\$195,806.98
7/9/2021	34637	Rove Engineering	17220	Bending Elbow Pline	\$182,653.65	\$378,460.63
7/20/2021	34655	McCall's Meters	17220	Bending Elbow Pline	\$3,241.12	\$381,701.75
7/20/2021	34666	Brax Company	17260	Well 11 Rehab	\$190,390.14	\$572,091.89
7/22/2021	34679	M&L Bunten	17216	Well 5 Cpanel Rebuild(1/2)	\$6,322.50	\$578,414.39
7/22/2021	34680	DeAnza Ready Mix	17260	Well 11 Rehab	\$2,126.06	\$580,540.45
7/22/2021	34681	Empire Southwest, LLC	17130	Well 5-15	\$9,344.29	\$589,884.74
8/3/2021	34702	Rove Engineering	17220	Bending Elbow Pline	\$202,304.59	\$792,189.33
8/11/2021	34724	Pacific Pipeline Supply	17220	Bending Elbow Pline	\$876.54	\$793,065.87
8/19/2021	34731	Empire Southwest, LLC	17130	Well 5-15	\$9,021.04	\$802,086.91
8/19/2021	34734	Southwest Pump & Drilling	17130	Well 5-15	\$124,046.25	\$926,133.16
8/24/2021	34744	DeAnza Ready Mix	17260	Well 11 Rehab	\$407.28	\$926,540.44
8/24/2021	34745	Fredericks Services	17213	LCDZ Sewerline	\$67,727.73	\$994,268.17
9/1/2021	34753	M&L Bunten	17216	Well 5 Cpanel Rebuild(2/2)	\$6,322.50	\$1,000,590.67
9/8/2021	34770	Empire Southwest, LLC	17130	Well 5-15	\$9,021.04	\$1,009,611.71
9/15/2021	34784	Southwest Pump & Drilling	17130	Well 5-15	\$39,963.75	\$1,049,575.46
9/15/2021	34791	Pacific Pipeline Supply	17220	Bending Elbow Pline	\$214.79	\$1,049,790.25
9/29/2021	34798	Dudek	17130	Well 5-15	\$3,511.25	\$1,053,301.50
9/29/2021	34800	Landmark Consultants	17220	Bending Elbow Pline	\$1,198.80	\$1,054,500.30
10/20/2021	34846	Dudek	17130	Well 5-15	\$2,400.00	\$1,056,900.30
10/25/2021	34868	Pacific Pipeline Supply	17120	Pipeline 1	2084.58	\$1,058,984.88
12/7/2021	34941	Rove Engineering	17220	Bending Elbow Pline	\$1,596.11	\$1,060,580.99
12/15/2021	34953	Rove Engineering	17220	Bending Elbow Pline	\$27,906.25	\$1,088,487.24
12/22/2021	34976	Big J Fencing	17130	Well 5-15	\$33,150.00	\$1,121,637.24
12/30/2021	35008	Southwest Pump & Drilling	17130	Well 5-15	\$5,736.65	\$1,127,373.89

IV. B

Water and Wastewater Operations Report

December 2021





BORREGO WATER DISTRICT

DECEMBER 2021

WASTEWATER OPERATIONS REPORT

There's no know problems with wastewater system at the moment:

Rams Hill Wastewater Treatment Facility serving ID-1, ID-2 and ID-5 Total Cap. 0.25 MGD (million gallons per day):

Average flow: 66226 (gallons per day)

Peak flow: 89000 gpd Friday, December 31- 2021



BORREGO WATER DISTRICT

RAMS HILL WASTEWATER TREATMENT FACILITY

4861 Borrego Springs Rd, BORREGO SPRINGS, CA 92004
(760) 767-5806 FAX (760) 767-5994

01/07/2022

CALIFORNIA REGIONAL WATER QUALITY
CONTROL BOARD – REGION 7
73-720 FRED WARING DR. SUITE 100
PALM DESERT, CA. 92260

Attn: Adriana Godinez/WRCE

RE: DECEMBER 2021 Borrego Springs WWTP

Dear Adriana,

Please find attached the DECEMBER 2021 monthly monitoring reports and Lab results for Borrego springs district WWTP.

We are pleased to inform you that there's no known violations for this month.

If you have any questions please contact ROGELIO MARTINEZ/WT-III. (760)419-2764.

Respectfully,

Rogelio Martinez/ water plant operator III

CC: Geoff Poole/GM

MONTHLY REPORT: R.H.W.T.F

MONTH: DECEMBER

YEAR: 2021

BORREGO WATER DISTRICT,
RAMS HILL WASTEWATER TREATMENT FACILITY,
4861 BORREGO SPRINGS ROAD,
BORREGO SPRINGS, CA 92004
760-767-5806; phone
760-767-5994; fax

COMMENTS: THERE ARE NO SPILLS TO REPORT FOR DECEMBER 2021; THE FLOW REPORT IS ATTACHED.

Submitted by: ROGELIO MARTINEZ/BWD TO: GEOFF POOLE/BWD;

01/07/2022

DEC 2021	INFLUENT DAILY FLOW GAL.	TOTAL FLOW GAL.
1	58000 GAL	64266000 GAL
2	56000 GAL	64322000 GAL
3	60000 GAL	64382000 GAL
4	74000 GAL	64456000 GAL
5	75000 GAL	64531000 GAL
6	67000 GAL	64598000 GAL
7	60000 GAL	64658000 GAL
8	58000 GAL	64716000 GAL
9	58000 GAL	64774000 GAL
10	68000 GAL	64842000 GAL
11	65000 GAL	64907000 GAL
12	68000 GAL	64975000 GAL
13	54000 GAL	65029000 GAL
14	59000 GAL	65088000 GAL
15	55000 GAL	65143000 GAL
16	66000 GAL	65227000 GAL
17	63000 GAL	65290000 GAL
18	62000 GAL	65352000 GAL
19	57000 GAL	65409000 GAL
20	55000 GAL	65464000 GAL
21	66000 GAL	65530000 GAL
22	67000 GAL	65597000 GAL
23	66000 GAL	65663000 GAL
24	78000 GAL	65741000 GAL
25	61000 GAL	65802000 GAL
26	70000 GAL	65872000 GAL
27	74000 GAL	65947000 GAL
28	77000 GAL	66024000 GAL
29	83000 GAL	66108000 GAL
30	84000 GAL	66192000 GAL
31	89000 GAL	66281000 GAL

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
COLORADO RIVER BASIN REGION**

WDID NO.: **7A 37 0125 001**
ORDEF NO.: **R7-2019-0015**

**MONITORING AND REPORTING
BORREGO WATER DISTRICT - RAMS HILL WWTF**


MONTH: December
YEAR: 2021

REPORTING FREQUENCIES: MONTHLY

December

TYPE OF SAMPLE:	INFLUENT			PONDS		
	Flow	BOD	TSS	DO	pH	Freeboard
CONSTITUENTS:	Flow	BOD	TSS	DO	pH	Freeboard
FREQUENCY:	Daily	Monthly	Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Measurement	Grab	Grab	Grab	Grab	Measurement
UNITS:	gpd	mg/L	mg/L	mg/L	s.u.	ft
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE	December					
1	58000					
2	56000	89	28	7.00	7.74	3.5
3	60000					
4	74000					
5	75000					
6	67000					
7	60000					
8	58000					
9	58000					
10	68000					
11	65000					
12	68000					
13	54000					
14	59000			9.41	7.85	3.5
15	55000					
16	66000					
17	63000					
18	62000					
19	57000					
20	55000					
21	66000					
22	67000					
23	66000					
24	78000					
25	61000					
26	70000					
27	74000					
28	77000					
29	83000					
30	84000					
31	89000					
30-DAY MEAN	66226	89	28	8.21	7.80	3.5
MAXIMUM	89000	89	28	9.41	7.85	3.5
MINIMUM	54000	89	28	7.00	7.74	3.5

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 
Date: 01-07-2022

REPORTING FREQUENCY MONTHLY

December

TYPE OF SAMPLE:	EFFLUENT					
CONSTITUENTS:	BOD	TSS	SS	T. Nitrogen	TDS	pH
FREQUENCY:	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly	Twice Monthly
DESCRIPTION:	Grab	Grab	Grab	Grab	Grab	Grab
UNITS:	mg/L	mg/L	ml/L	mg/L	ml/L	mg/L
REQUIREMENTS						
30-DAY MEAN:						
MAXIMUM:						
MINIMUM:						
DATE OF SAMPLE						
1						
2	0.0	2.0	0.0	9.6	460	8.04
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14	0.0	2.0	0.0	4.4	460	8.19
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
30-DAY MEAN	0.0	2.0	0.0	7.0	460	8.12
MAXIMUM	0.0	2.0	0.0	9.6	460	8.19
MINIMUM	0.0	2.0	0.0	4.4	460	8.04

I declare under the penalty of law that I personally examined and am familiar with the information submitted in this document, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: Rogelio Mata
 Date: 01-07-2022

IV. C

Water Production/Use Records

December 2021

To Be Added Monday

01/24/2022

